

Candia Board of Selectmen
Agenda
December 11th, 2023, at 6:30pm

Call to Order

Roll Call

Approval of Minutes: Public and Non-Public Minutes for November 27th, 2023

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other

New Business:

- Encumbrances
- Town report dedication

Old Business:

- Warrant Articles

Other Business:

- Donovan Road – right to pass

Calendar:

- Presidential Primary – January 23, 2024
- Next Board of Selectman's Meeting on Monday, January 8th, 2024 @ 6:30pm

Public Input:

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(c).

Adjourn

Join Zoom Meeting

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

December 10, 2023

Town of Candia
Road Agent's Report
Month of November 2023

Summary of Work:

- Washout work
- Dead tree and brush cutting on Murray Hill Road
- Currier Road ditch work
- Murray Hill Road Culvert work
- Trucked winter sand
- Late fall Grading
- Plowed 1 Storm (Spreader run/ slush off)

Jeff Wuebbolt
Road Agent

CANDIA POLICE DEPARTMENT
ACTIVITY 10/19/2023 to 11/15/2023

During this period, the Candia Police Department issued 75 motor vehicle warnings and 14 summons'

The following were arrested/summonsed:

10/30/23	Justin Bonenfant, age 23	Nottingham, NH	Warrant-Deerfield PD- Loaded firearm in Vehicle Warrant-Northwood PD-DV; Simple Assault, Unauthorized Use
11/2/23	William A. Cooper, age 26	Willow St., PA	Candia warrant-Conduct After;Property Damage, Uninspected Vehicle, Unregistered Vehicle
11/10/23	Kevin J. Thomas, age 65	Moultonborough, NH	Moultonborough PD warrant-Breach of Bail
11/10/23	Joseph S. Padden, age 55	Manchester, NH	Candia warrant-Theft
11/10/23	Owen F. Feeney, age 30	Candia, NH	DUI
11/12/23	Krystal M. Bonet, age 37	Kingston, NH	Drive After Rev/Suspension, Breach of Bail Susp. of Veh. Registration Oper.w/o a valid license Stop Sign;Yield signs Uninspected Vehicle

The above-mentioned individuals are presumed innocent until found guilty in a court of law

No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	0	00.0
AIM	Aided Motorist	2	00.4
AL	Alarm	0	00.0
BEA	Bureau Of Elderly & Adult Services Investigation	2	00.4
CC	Citizen's Complaint	8	01.5
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	0	00.0
CIV	Civil Standby	1	00.2
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI	Dcyf Investigation	14	02.7
DEE	Put Down Injured Animal	0	00.0
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	3	00.6
FPR	Found Property	9	01.7
IA	Internal Affairs Investigation	0	00.0
IEA	Involuntary Emergency Hospitalization	2	00.4
JUV	Juvenile Complaint	6	01.2
KD	K-9 Deployment	0	00.0
LEB	Law Enforcement Background Investigation	0	00.0
MED	Medical Call	3	00.6
IVC	Motor Vehicle Complaint	4	00.8
IC	Noise Complaint	0	00.0
IDT	National Drug Take Back	3	00.6
IED	Neighbor Dispute	2	00.4
IO	Notification	0	00.0
ITO	No Trespass Order	5	01.0
OD	Drug Overdose	0	00.0
OF	Fatal Overdose	0	00.0
OHV	Ohrv Complaint	0	00.0
ODB	Prescription Drug Box	0	00.0
PU	Police Pursuit Report	0	00.0
AD	Radar Enforcement	0	00.0
RH	Road Hazard	1	00.2
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	0	00.0
CA	Scams/Phone&email	4	00.8
EC	Security Check	57	10.9
P	Serve Papers	74	14.2
PA	Suspicious Activity	16	03.1
PM	Suspicious Motor Vehicle	0	00.0
PP	Suspicious Person	1	00.2
SA	Safe Schools Act	41	07.9
UI	Suicide	3	00.6
X	Sex Offender Registration	22	04.2
E	Traffic Enforcement	0	00.0
H	Threats	2	00.4
RU	Truancy	0	00.0
WD	Tree / Wires Down	0	00.0
T	Unattended/Untimely Death	1	00.2
IN	Vin Verification	1	00.2
B	Well Being Check	9	01.7
P	Weapons Incident	0	00.0
--	Not Specified	3	00.6
OA	Assist Other Agency	51	09.8
SC	Assist Citizen	51	09.8
IN	Police Information	68	13.1

DT	Sudden Death	1	00.2
TH	Other	3	00.6
IS	Disturbance	21	04.0
FE	Assist Fire/EMS	13	02.5
IP	Missing Person	6	01.2
PR	Lost Property	6	01.2
CP	Animal Complaint	2	00.4

Grand Total: 521

Offense Listing

01/01/2023 - 11/30/2023

12/04/2023

Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>TOTALS</u>
AGGRAVATED FELONIOUS SEXUAL AS	0	0	0	0	1	0	0	0	0	0	0	1
Sexual Assault - Sexual Contac	0	0	0	1	0	0	0	0	0	0	0	1
Simple Assault; Physical Conta	0	0	0	0	0	0	0	0	0	0	0	1
Simple Assault; BI	0	0	0	0	0	0	0	0	0	1	0	1
DV; Simple Assault; Physical C	0	0	0	0	0	0	1	1	0	0	0	1
Intimidation	0	0	0	0	0	0	0	0	0	0	0	1
Criminal Threatening - conduct	0	0	0	1	0	0	0	0	1	0	0	1
Criminal Threatening - deadly	0	0	0	0	1	0	0	0	0	0	0	1
Theft by Deception \$1501+	0	0	0	0	0	1	0	0	0	0	0	1
Theft by Extortion \$0-\$1000	0	0	0	0	0	1	0	0	0	0	0	1
Burglary Class A Felony	0	0	0	0	0	0	0	0	0	1	0	1
Burglary	0	0	0	0	0	0	0	0	0	0	1	1
Willful Concealment, theft	0	0	1	0	0	0	1	1	0	0	0	2
Theft by Unauthd Taking \$0-\$10	0	0	0	1	0	1	0	0	0	0	0	1
Burglary - Night / Home / Weap	0	0	0	0	0	0	0	1	0	1	1	5
Theft by Unauthd Taking \$0-\$10	0	1	1	2	1	2	0	1	1	1	0	1
Theft by Unauthd Taking \$1501+	0	0	1	0	0	0	0	0	0	1	2	12
Display False Insp/Reg Sticker	0	0	0	0	0	0	0	0	1	0	2	3
Theft by Deception \$0-\$1000	0	0	0	0	0	0	0	0	1	0	0	1
Theft by Deception \$1001-\$1500	0	1	0	0	0	0	0	0	1	0	0	1
Theft of Services \$1500+	0	0	0	0	0	1	0	0	0	0	0	1
Credit Card Fraud, \$1501+ or 2	1	0	1	0	0	0	0	0	0	0	0	1
Credit Card Fraud, \$0-\$1000	0	1	0	0	0	0	0	0	0	0	0	2
Theft by Unauthd Taking \$1501+	0	0	1	0	0	0	0	0	0	0	0	1
Theft by Deception \$1501+	0	0	1	0	0	0	0	0	0	0	0	1
Theft by Deception \$0-\$1000	0	0	1	0	0	0	0	0	0	0	0	1
Identity Fraud; Pose as Anothe	0	0	0	2	1	1	1	2	1	0	0	8
Identity Fraud; Obtain Persona	1	0	0	0	0	0	1	0	0	0	0	2
Identity Fraud; Obtain Info fo	0	0	1	0	0	1	0	0	0	0	0	2
Theft by Unauthd Taking \$1001-	0	0	0	0	0	1	0	0	0	0	0	2
Criminal Mischief	0	4	2	2	1	1	0	2	0	0	0	1
Criminal Mischief	0	0	0	0	0	0	1	0	0	1	2	15
Cruelty to Wild Animals, Fish	0	0	0	0	0	0	1	0	0	0	0	1
Issuing Bad Checks \$0-\$1000	0	0	0	0	0	0	1	1	0	0	0	2
Loitering or Prowling	0	1	0	0	0	0	0	0	0	0	1	1
Disorderly Conduct	0	0	0	0	0	0	0	0	0	0	0	1
DUI - impairment	1	0	0	1	0	0	1	0	0	0	0	1
DUI; Adult>.08; Minor>.02	0	0	0	0	0	0	1	0	0	0	3	6
Protective Custody - Alcohol	0	0	0	0	0	0	0	0	0	0	1	1
Transport Alcohol by Minor	0	0	0	0	0	0	1	0	0	0	0	1
							1	0	0	0	0	1

12/04/2023

BENCH WARRANT-ELECTRONIC	0	0	0	0	0	0	0	0	0	1	1
Criminal Trespass	0	0	0	1	0	0	0	1	1	3	6
ARREST ON ANOTHER AGENCY'S WAR	0	0	2	0	0	0	0	0	1	0	4
Juvenile Problem	0	0	0	0	0	1	0	0	0	0	1
ILLEGAL DUMPING / LITTERING CO	0	0	0	1	0	0	0	0	0	0	1
Neglght Discharge/Gun, Bow,et	0	0	0	0	0	0	0	0	0	1	1
SUSPENSION OF REGISTRATION OF	0	0	1	0	0	0	0	0	0	0	1
Notification of Repossession	0	1	0	0	1	1	0	0	0	0	3
LITTERING; PENALTIES	0	0	0	0	0	1	0	0	0	0	1
Conduct After; Property Damage	0	0	1	0	0	0	0	0	1	0	2
Impoundment; Cat Rabies Suspec	0	0	0	1	0	0	0	0	0	0	1
Procuring Dog License; Tag	0	0	0	0	0	0	13	0	0	0	17
Dog; Menace, Nuisance, Vicious	0	2	0	3	0	0	0	1	0	1	8
Dog at Large	0	0	0	0	1	1	0	0	0	0	2
Attack on Animals or Humans	0	0	0	0	0	0	0	0	1	0	1
BENCH WARRANT-ELECTRONIC	2	2	1	0	0	0	1	0	0	0	6
Breach of Bail	0	0	2	0	0	0	0	0	0	0	3
Simple Assault; BI	0	0	1	0	0	0	0	0	0	0	1
Reckless Conduct	0	0	0	0	0	0	1	0	0	1	2
Theft by Unauthd Taking \$1501+	0	0	0	0	0	0	0	0	0	0	1
Resist Arrest/Detention	0	0	0	0	0	0	2	0	0	0	2
Escape	0	0	0	0	0	0	1	0	0	0	1
Harassment	2	2	3	1	1	2	2	1	3	4	22
Involuntary Emergency Admissio	0	1	0	0	0	0	0	0	0	0	1
Failure to Display Plates	0	0	0	2	0	0	0	0	0	0	2
Suspension of Vehicle Registra	0	1	2	0	0	0	0	1	1	0	5
Unregistered Vehicle	0	0	0	0	0	0	1	0	1	0	2
Operate after Cert as Habitual	0	0	0	0	0	0	1	0	1	0	2
Abandoning a Vehicle	1	0	0	0	0	0	0	0	0	0	1
OPERATING WITHOUT A VALID LICE	0	0	1	2	0	0	1	0	0	0	4
License Reqd; Op w/Expired Lic	0	1	0	0	0	0	0	0	0	0	2
License Reqd; Op w/o Valid Lic	0	0	0	0	0	0	0	0	2	0	2
Prohibitions re: Drivers Licen	0	0	0	1	0	0	1	1	0	0	3
Driving Without Giving Proof	0	0	0	0	0	0	0	1	0	0	1
Drive after Rev/Sus	1	0	1	0	1	0	1	0	0	0	5
Drive after Rev/Sus; DUI	0	0	0	0	1	0	2	0	0	0	3
Drive After Rev/Sus - Admin Li	0	0	0	0	0	0	1	0	0	0	1
Drive after Rev/Sus - Admin Li	0	0	0	1	0	0	0	0	0	0	1
Drive after Rev/Sus - subsqt	1	1	2	0	0	0	0	0	0	0	4
Drive after Rev/Suspension	0	1	2	1	0	1	0	3	2	0	10
Change of Address (License)	0	0	0	0	0	0	0	1	0	0	1
Conduct After Accident	0	0	0	0	0	1	1	2	0	0	4
Report of Injury to Dog or Cat	0	1	0	0	0	1	0	0	1	0	3
Lane Control	0	0	0	1	0	0	0	0	0	0	1

Offense Listing
01/01/2023 - 11/30/2023

12/04/2023

Stop Signs; Yield Signs	0	0	0	0	0	0	0	0	0	0	1	1
Speeding 11-15 mph over 65 lim	0	0	0	1	0	0	0	0	0	0	0	1
Speeding 16-20 mph over limit	0	0	0	0	0	0	1	0	0	0	0	1
Reckless Operation	0	0	0	1	0	0	1	0	2	1	0	5
Uninspected Vehicle	0	1	1	0	0	0	2	0	1	0	1	6
DOG IS VICIOUS	0	0	0	0	0	0	0	0	0	0	1	1
Stray Livestock or Horses	0	0	0	0	0	0	1	0	0	0	0	1
TOTALS	10	22	30	27	10	18	44	21	23	17	28	250

**Candia Volunteer
Fire Department
11 Deerfield Road
Candia, NH 03034
603-483-8588
603-483-0252 fax**

Memo

Date: December 11, 2023
To: Board of Selectmen
Re: Monthly Report

November 2023 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. ~~Gas Meters, CPR Recert & Ambulance Operations~~ NO TRAINING

Candia Fire Rescue



Candia, NH

This report was generated on 12/6/2023 8:25:09 AM

Incident Statistics

Zone(s): All Zones | Start Date: 11/01/2023 | End Date: 11/30/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		36	
FIRE		20	
TOTAL		56	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$7,500.00		\$7,500.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		15	
Aid Received		6	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
7		12.5	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:08:18	0:13:05	
AVERAGE FOR ALL CALLS		0:10:21	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:03:03	0:07:06	
AVERAGE FOR ALL CALLS		0:04:25	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Candia Fire Rescue	22:54		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Candia Fire Rescue



Candia, NH

This report was generated on 12/6/2023 8:26:28 AM

Incident Type Count per Station for Date Range

Start Date: 11/01/2023 | End Date: 11/30/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
111 - Building fire	2
114 - Chimney or flue fire, confined to chimney or flue	1
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
223 - Air or gas rupture of pressure or process vessel	1
321 - EMS call, excluding vehicle accident with injury	28
322 - Motor vehicle accident with injuries	6
324 - Motor vehicle accident with no injuries.	2
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	1
500 - Service Call, other	1
600 - Good intent call, other	2
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	2
700 - False alarm or false call, other	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
# Incidents for 1 - Station 1:	56

Only REVIEWED incidents included.



Building Department -November 2023		
Permits Issued		
Barn/Garage		
Bed Bottom		
Burner		
Chimney		
Commercial		
Deck	1	
Demo	1	
Driveway		
Electrical	17	
Foundation Only		
Gas	13	
Generator	1	
Insulation		
Mechanical	3	
Oil Tank	1	
Pellet Stove		
Place of Assembly	1	
Plumbing	3	
Pool		
Renewals		
Residential Addition		
Residential Garage		
Residential One Family	1	
Residential Remodel		
Residential Sprinkler		
Septic		
Shed		
Siding/Roof/Window	5	
Solar Panels	3	
Tower Antenna		
Use Permit		
Wood Burner		
TOTAL PERMITS	50	
INSPECTIONS	49	(4 failed)
November Revenue	\$ 5,600.00	
YTD Revenue	\$ 82,946.46	

November 2023

Candia Recycling Center Monthly Report

	<u>November 2022</u>	<u>November 2023</u>
M.S.W. (Trash)	62.67 tons	61.98 tons
C&D Debris	56.28 tons	47.15 tons
Total waste	118.55 tons	109.13 tons

Recyclables

	<u>November 2022</u>	<u>November 2023</u>
Mix Paper	8 bales = 6.04 tons	9 bale = 6.90 ton
Cardboard	9 bales = 6.45 tons	9 bales = 6.31 ton
#1 - #7 plastics	4 bales = 2.40 tons	4 bales = 2.47 ton
Tin cans -	0	2 bales = 1.07 ton
Alum. Cans	1 bale = .58 tons	2 bales = 2.47 tons
#2 natural plastic	1 bale = .41 ton	0
Total bales	23 bales = 15.88 tons	26 bales = 18.01 tons
Glass -	1 load = 9.99 tons	0
Total tons	25.87 tons	18.01 tons

Revenue

<u>November 2022</u>	<u>November 2023</u>
\$1639.82*	\$2,001.560*
\$91,093	\$67,882

On 11/3 **10.05** tons of scrap metal were marketed generating **\$987.05** in revenue.

On 11/3 there was approx. **21** tons of cardboard marketed, check has not been received yet.

On 11/3 there were **43** freon units evacuated.

On 11/3 there were **77** propane tanks recycled.

On 11/7 there were **10.30** tons of scrap metal marketed generating **\$1,014.55** in revenue.

On 11/17 there was a container swap of HMS metal, generating approx. **\$1100** in revenue, though the check has not yet been received.

* Received revenue

2023 Funded

ORDER ACKNOWLEDGEMENT



a limited liability company

1024 Suncook Valley Hwy., Unit 5-D
 Epsom NH, 03234
 TEL: 603.736.8500
 www.BergeronProtectiveClothing.com

No. : **228667**

For Quotation#: 213118
Doc. Date : 09/27/2023
Payment Terms : NET30
Delivery Date: 09/27/2023
Customer PO:
Salesperson : Jackson Hillsgrove
Page : Page 1 of 2

Bill To

Candia NH Volunteer Fire Dept.
 Town Hall
 74 High Street
 Candia NH 03034

Ship To :

74 High Street
 Candia NH 03034

Quantity	Style	Description	Your Cost
1	1C7	Globe G-Xtreme 3.0 Jacket, Pioneer - FreeFAS Color: Gold Zipper in/Velcro out closure Gray Suede cuffs	895.23
1	53	GXT 3.0 Jacket Thermal Liner, Quantum3D SL2i (2Lyr)	522.27
1	G	GXT 3.0 Jacket Moisture Barrier, Crosstech Black * Contains PFAS Chemicals	418.95
1	179703G	Scotchlite Triple Trim, NYC 3" Trim Color: Red Orange	167.74
6	19721	Letter, 3" Scotchlite Color: RO Location: Row C CANDIA sewn on patch.	25.20
1	1BAR171	Letter Patch, Sew-On, single line Color: Gold Location: Row C	19.08
1	19BA413C	Pocket, #13P-C Radio 2"x 3.5"x 8" Color: Gold Location: Left Chest	53.75
1	190565	Suede Mic Strap Color: Gray Location: Above Radio Pocket	4.73
1	19BA546	Sunlance Flashlight Holder Color: Gold Location: Right Chest	18.62
1	N1BA132	Letter Patch, Hanging 5" x 20" Color: Gold For names	40.82
5	19721	Letter, 3" Scotchlite Color: RO	21.00

Notice: Products marked as 'Contains PFAS Chemicals' are considered notification; pursuant to NH Law 154:8-c Firefighting PPE. Terms Net 30 days add 3% fee when paying via credit card. Exchanges may incur additional handling charges. Late fee 2%/mo. \$25 return check fee.
 MC/Visa/Discover accepted.

Quantity	Style	Description	Your Cost
		Location: Hung Letter Patch GANGL	
1	190549N	Wristers, Nomex Hand and Wrist Guards	7.71
1	19BA564	Self Mic Strap	3.11
		Color: Gold Self material mic strap horizontal to lower back of jacket. Right side. Edge of mic strap to be just right of Axtion back and 1/2 inch above bottom trim.	
		Subtotal:	<u>\$2,198.21</u>
1	FC7	Globe GPS Pant, Pioneer, FreeFAS	710.01
		Color: Gold	
1	GPSSTDF	GPS Closure Hook & Loop Fly/Tunnel Sewn in Half Belt	
1	53	GPS Pant Thermal Liner, Quantum 3D SL2i 2Lyr	446.67
1	G	GPS Pant Moisture Barrier, Crosstech Black * Contains PFAS	346.50
1	GPSSF	GPS Standard Cuffs, Grey Suede	
1	27903	Scotchlite Triple Trim, 3" Around Cuffs	36.62
		Trim Color: Red Orange	
1	2941XL	Grey Suede (Outside) Exp Pocket	23.13
		Color: Gray	
1	290105L	Grey Suede Knees	28.10
		Color: Gray	
1	19BA564	Self Mic Strap	3.11
		Color: Gold Self material mic strap located vertical two inches to right of center of back of pant.	
		Subtotal:	<u>\$1,594.14</u>
		Subtotal	3,792.35
		Total	3,792.35

Notice: Products marked as 'Contains PFAS Chemicals' are considered notification; pursuant to NH Law 154:8-c Firefighting PPE. Terms Net 30 days add 3% fee when paying via credit card. Exchanges may incur additional handling charges. Late fee 2%/mo. \$25 return check fee.

MC/Visa/Discover accepted.



276 Route 101
Bedford NH 03110
603.617.7178

Quote

To:
Candia Police Department
74 High St
Candia, NH 03034-2751

From:
Shirley Breen
276 Route 101
Bedford, NH 03110
Phone: 603.617.7178

Summary

Total Amount: **\$17,393.30** Quote ID: QUO-11958-V2V0C5
Shipping Method: Date: 11/6/2023
Payment Terms: Expiration Date: 12/6/2023
Contract:

Shipping Information

Ship To: 74 High St
Candia, NH 03034-2751

Bill To: 74 High St
Candia, NH 03034-2751

Vehicles

Vehicle ID	VIN	Tag	Year	Stock/Unit Number	Make/Model
2025 PIU- Candia PD			2025		Ford PIU

Details

Product ID	Description	Quantity	Price	Sub Total
GRAPHICS	GRAPHICS- Make "Candia" larger font	1.00	\$695.00	\$695.00
EB2SP3J	Legacy DUO WECANX Series Red/Blue..Rear Red/ Amber and Amber/Blue	1.00	\$2,350.00	\$2,350.00
36-2125	Push Bumper Elite	1.00	\$535.00	\$535.00
36-6005W4	Elite 23.5" 4 Light Channel	1.00	\$50.00	\$50.00
I2E	DUO LINEAR ION BLUE/WHITE BLK- PB light channel	4.00	\$150.15	\$600.60
TLI2E	ION T-SERIES LINEAR DUO B/W- Side of pushbumper	2.00	\$145.55	\$291.10
SA315P	SA315P SPEAKER, BLACK PLASTIC	1.00	\$325.00	\$325.00
SAK1	SA-315 MOUNT KIT UNIVERSAL	1.00	\$40.00	\$40.00
PSE02FCR	STRIP-LITE+ DUO FLASHR BLU/WHT- 1/4 Glass	2.00	\$160.00	\$320.00
PSBKT90	STRIP-LITE+ 90 DEG MT KIT	2.00	\$23.50	\$47.00
VTX609B	VERTEX SUPER-LED LIGHT BLUE	4.00	\$105.00	\$420.00
ETFBSN-P	Flashback Alternating Taillight Flasher, Solid State - 2.4 f.p.s.	1.00	\$135.00	\$135.00
TLI2E	ION T-SERIES LINEAR DUO B/W- rear plate	2.00	\$145.55	\$291.10
C-VS-1012-INUT-H	Console Housing Only 2020 Ford Utility..NH only uses these	1.00	\$525.00	\$525.00

C-ARM-103	Armrest For Top Mount, Console, Large Pad	1.00	\$155.00	\$155.00
CUP2-1001	Internal Cup Holders	1.00	\$60.00	\$60.00
MMSU-1	Magnetic Mic Single Unit..1 Single Unit Conversion Kit	2.00	\$45.00	\$90.00
C399	CENCOM CORE WCX CONTROL CENTER	1.00	\$1,030.00	\$1,030.00
CCTL6	WeCanX KNOB/SLIDE CONTROL HEAD	1.00	\$345.00	\$345.00
C399K1	OBDII CANPORT KIT FORD/DODGE	1.00	\$128.50	\$128.50
CEM16	WeCanX 16 OUTPUT EXPANSION MOD	1.00	\$215.00	\$215.00
CV2V	VEHICLE-TO-VEHICLE SYNC MODULE	1.00	\$270.00	\$270.00
3SRCCDCR	3" ROUND SPLIT RED/WHT COMPART	2.00	\$70.00	\$140.00
PRPSP4700UINT20A	Passenger 1/2 Sliding Poly Window	1.00	\$995.00	\$995.00
S4702UINT20OSB	Charcoal Grey ABS, Transport Seat w/ Poly Window Cargo Barrier and Outboard Seat Belts	1.00	\$1,995.00	\$1,995.00
WB47NPUINT20	Pair, Steel Window Bars	1.00	\$280.00	\$280.00
TT0242ITU20	Transfer Kit Cargo Box *REQUIRED: -#12VS Cargo Area Rear Partition NOT INCLUDED *NOT COMPATIBLE WITH: -EZ Lift Cargo Deck	1.00	\$150.00	\$150.00
78104	Stinger 2020 - 12V DC 1 holder - Black	1.00	\$195.00	\$195.00
94332	20-C EXPLORER VENTVISOR 4PC SMOKE	1.00	\$95.00	\$95.00
Transfer Radio	Transfer Radio	1.00	\$195.00	\$195.00
NMOKHFUD25	Larsen Mobile Antenna 0-6000 MHz 3 4 Mount Antenna	1.00	\$35.00	\$35.00
ROOF-FT-NITI-M	Flexi-whip mast only, field or factory tuned from 136 MHz-1 GHz	1.00	\$60.00	\$60.00
SHOP SUPPLY	Shop Supply	1.00	\$295.00	\$295.00
LABOR-INSTALLATION	Installation	1.00	\$3,250.00	\$3,250.00
CUSTOMER ITEM	Agency supplied Radar	1.00	\$195.00	\$195.00
CUSTOMER ITEM	Agency supplied Gunrack	1.00	\$175.00	\$175.00
CUSTOMER ITEM	Agency supplied Setina vault	1.00	\$225.00	\$225.00
CUSTOMER ITEM	Agency supplied Computer equipment	1.00	\$195.00	\$195.00

Total Tax	\$0.00
Total	\$17,393.30

To Candia Selectman's Office

The Smyth Memorial Building Trustees would like to encumber \$1000 from the remaining balance of 2023 building's budget. The \$1000 will be used to help pay for refinishing the stairs from the first to second floors. The balance of the money for the refinishing the stairs will come from the Smyth Memorial Building Fund.

Submitted by

Carla Penfield

Chairman of the Trustees of the Smith Memorial Building



Olde Tyme Craftsmen, LLC

Exquisite Wood Floors
 Mail: PO Box 16686 * Hooksett, NH 03106-6686
www.nhwoodfloors.com

PROPOSAL AND CONTRACT

Client Home Phone: (603) 483-8385
 Client Cell: (603) 759-4653
 Client Email: None - Mail/Deliver

Ron Cell Phone: (603) 315-3345
 Office Phone: (603) 624-1855
 Email: ron@nhwoodfloors.com

Client Name and Mailing Address:
 Town of Candia - Smyth Memorial Building
 c/o Betty Sabean
 74 High Street
 Candia, NH 03034

Job Location: Smyth Memorial Building
 Stairway, Candia, NH

I/We, the Owner(s) of the premises described above, authorize *Olde Tyme Craftsmen, LLC*, hereinafter referred to as "Contractor", to furnish all materials and labor necessary to apply finish and/or improve above premises in a good, workmanlike, and substantial manner according to the following terms, specifications, and provisions:

STAIRWAY REFINISH

- Treads and Nosing: Sand with dustless vacuum system
- Apply four (4) coats Bona finish: (2) sealer and (2) anti-slip finish
- Skirts and Risers: Clean, hand sand, touch up, and recoat
- Railings, balusters, and posts: Clean, hand sand, touch up, and recoat

\$3,350.00

TOTAL PROJECT PRICE \$3,350.00

We will need to experiment with finish that would be compatible over the risers, rails, posts, and balusters.

A. Specifications of work to be done, what materials will be required, and who will provide them: Contractor to supply materials @ labor @

B. Payment to be made: 50% upon acceptance **(\$1,675.00)** Balance Due upon completion **(\$1,675.00) TOTAL: \$3,350.00**

C. A 3% convenience charge will be added to all payments made by credit card.

D. Acceptance: This Contract is approved and accepted. I/We understand there are no oral agreements or understandings between the parties of this Agreement. The written terms, provisions, plans (if any), and specifications in this Contract is the entire agreement between the parties. Changes in this Agreement shall be done by written change order only and with the express approval of both parties. Changes may incur additional charges.

You, the Buyer, may cancel this transaction at any time prior to midnight of the third business day (in the case of disaster, repairs, the seventh business day) after the date of this transaction.

NOTE: This Proposal may be withdrawn after 30 days if not approved and signed by both parties.

Additional provisions of this Contract are continued on Page 2.

* Read Provision 13 - Limitations, and Provision 14 - Arbitration of Disputes and Notice before signing.

** Read NOTICE TO OWNER before signing. If you agree to arbitration, sign on the line below where indicated.

Approved and Accepted: Owner(s)

Date

Ronald B. Charpentier

September 6, 2023

Approved: Ronald B. Charpentier

Date

FOR OFFICE USE ONLY:

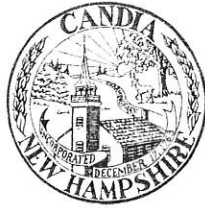
Deposit Rec'd: \$ _____ Ck # _____ Dtd _____

Bank _____

Balance Rec'd: \$ _____ Ck # _____ Dtd _____

Bank _____

12/11/23 BOS mtg



Town of Candia
LAND USE OFFICE
Candia, New Hampshire 03034
(603) 483-8588

To: Brien Brock, Chair, Candia Board of Selectmen
From: Rudy Cartier Jr., PE, Chair, Candia Planning Board *RAC*
CC: File
Date: November 16, 2023
Re: 2023 Fund Encumbrance Request

COMMENTS: The Candia Planning Board request the following encumbrances from the 2023 Planning Board budget:

1. Encumber the sum of \$4,000.00 from Line Item 01-4191-01-391 (Master Plan Implementation and Planning) for the development of the Public Safety (Police and Fire) Impact fees under an approved agreement with the Southern New Hampshire Regional Planning Commission.
2. Encumber the sum of \$3,200.00 from Line Item 01-4191-01-391 (Master Plan Implementation and Planning) for the development of the Road Impact fees under an approved agreement with the Southern New Hampshire Regional Planning Commission.

AGREEMENT FOR PROFESSIONAL PLANNING SERVICES
BETWEEN THE SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION
AND THE TOWN OF CANDIA

This AGREEMENT, dated this 19 day of ~~OCTOBER~~ 2023, by and between the Southern New Hampshire Planning Commission (hereinafter known as the COMMISSION) with a place of business at 438 Dubuque Street, Manchester, New Hampshire 03102, and the Town of Candia, 74 High Street, Candia, New Hampshire 03034 hereinafter known as the TOWN).

WHEREAS, the TOWN desires to engage the services of the COMMISSION to prepare the Town's Public Safety Impact Fee and Road Impact Fee;

WHEREAS, the COMMISSION has agreed to provide such services by utilizing its staff and consultants where necessary;

NOW THEREFORE, for and in consideration of the mutual covenants, conditions and agreements herein contained and for other good and valuable consideration, the parties hereto do hereby agree as follows:

1. Scope of Work

The COMMISSION will complete the following tasks under this AGREEMENT:

- Develop a Candia Public Safety (Police and Fire) Impact Fee; and
- Develop a Candia Road Impact Fee.

The Town of Candia shall be responsible for providing the SNHPC with any data and information necessary to complete the scope of work, including but not limited to providing assessing data, police and fire facility data, police and fire rolling stock data, and police and fire call-for-service data upon request of the SNHPC.

2. Project Period

This AGREEMENT shall commence upon execution and shall end on June 30, 2024.

3. Compensation

The compensation allowed under this AGREEMENT shall not exceed Seven Thousand Two Hundred Dollars (\$7,200).

4. Method of Payment

The COMMISSION will submit invoices on a periodic basis, commensurate with the number of hours spent and work products provided to the Town of Candia. Payment will be made by the TOWN within 30 days after the receipt of the invoice.

5. Work Products

All materials related to this AGREEMENT shall be the property of the TOWN.

6. Publications

Articles, papers, bulletins, reports, maps, or other materials reporting the progress, analyses or results and findings of the project done under this AGREEMENT shall be the property of the TOWN. The COMMISSION shall be allowed to utilize such materials in the normal course of its business provided that no information that is reasonably expected to be confidential is published.

7. Termination

This AGREEMENT may be terminated by either party with 15 days written notice, provided that the COMMISSION is paid for the work done and reimbursed for expenses up to that date.

8. Amendment

This AGREEMENT may be amended, modified, or renewed by a written amendment signed by the TOWN and the COMMISSION.

9. Entire Agreement

This AGREEMENT constitutes the entire understanding between the parties and supersedes all prior agreements and understandings related hereto.

IN WITNESS WHEREOF the parties have hereunto set their hands on the day and year first above written.

WITNESS

TOWN OF CANDIA

Amy M. Frances 10.19.23
Date

BY: [Signature] 10/19/23
Date

WITNESS

SOUTHERN NEW HAMPSHIRE
PLANNING COMMISSION

[Signature] 10/23/23
Date

BY: [Signature] 10/23/23
Date
 Sylvia von Aulock
 Executive Director

12/11/2023 BOS agenda

Andria Hansen

From: Boyd Chivers <boydchivers@gmail.com>
Sent: Sunday, November 12, 2023 12:51 PM
To: bpepper376@gmail.com
Cc: Andria Hansen
Subject: Your father

Dear Ms. Pepper:

I was sorry to learn of the death of your father in today's paper and I offer my condolences.

Since Henry Freidrich was a long time Candia resident and a former fire chief, it is likely that the Candia Board of Selectmen will dedicate this year's town report to him.

In anticipation of that event, it would be helpful to have a good photo of Henry to accompany the dedication. Could you please provide me with one as well as a brief summary of his contributions to our town while he was a resident?

While I cannot speak for the entire board or control who it nominates for the distinction, I will do my best to support the dedicated to Henry.

Boyd Chivers
Selectman, Town of Candia

ARTICLE 2.

To see if the Town will vote to raise and appropriate as an **Operating Budget**, this operating budget warrant article does not include appropriations by special warrant articles and other appropriations vote separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$4,028,677**. Should this article be defeated, the default budget shall be **\$3,637,656** which is the same as last year, with certain adjustments required by previous action of the Town of Candia or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of)

ARTICLE 3.

To see if the Town will vote to raise and appropriate the sum of One Hundred Sixty Thousand dollars (**\$160,000**) for the operating expenses of the **Smyth Public Library**. Funds are to be expended under the direction of the Smyth Public Library Association.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 4.

To see if the town will vote to raise and appropriate the sum of **\$20,000.00** to the Candia Youth Athletic Association for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets.

(Submitted by petition)

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 5.

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (**\$30,000**) to be deposited into the existing **Recycle Center Equipment and Capital Improvement Capital Reserve Fund** under the provisions of RSA 35:1 adopted at the March 2017 Town Meeting, for the purpose of funding major capital improvements in the Recycling Center and the replacement of equipment used at the Center with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 6.

To see if the town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) for **Excess Winter Road Maintenance**, these funds will not be used unless the operating winter maintenance funds are exhausted. This will be a non-transferable appropriation. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 7.

To see if the town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (**\$200,000**) for the reconstruction of the Northern portion of **Tower Hill Road**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 8.

To see if the town will raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) for resurfacing of the southern portion of **South Road**. Said funds to be expended under the direction of the Board of Selectmen

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 9.

To see if the Town will vote to establish a Revolving Fund pursuant to RSA 31:95-h for the purpose of funding Highway Department projects. All monies received from the Highway Block Grant will be deposited into this fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general surplus. The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon the order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for this the fund was created. **This article would result in no increase in the amount to be raised by taxes.**

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 10.

To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (**\$75,000**) to be deposited in the **Fire Apparatus Capital Reserve Fund**, established under RSA 35:1 at the March 1991 Town Meeting, for the future purchase of the fire apparatus and equipment with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 11.

To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (**\$75,000**) to be deposited in the **Fire Station Infrastructure and Grounds Capital Reserve Fund** under the provisions of RSA 35:1 at the March 2017 Town Meeting, for the purpose of providing for major capital investments in the fire station building infrastructure and grounds to keep the building and property sound, functional and safe well into the future with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 12.

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (**\$20,000**) to be placed in the existing **Revaluation Capital Reserve Fund** for the Future Revaluation of the municipality. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 13.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (**\$4,000**) for the operation and maintenance of the **Fitts Museum**. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum).

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 14.

To see if the town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (**\$2,500**) to be placed in the existing **Town Office Building Maintenance Fund**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 15.

To see if the town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars (**\$4,500**) to be placed in the existing **Smyth Memorial Building Fund**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-0-0)

ARTICLE 16.

To see if the Town will vote to raise and appropriate the sum of Two Million Nine Hundred and Ninety-Eight Thousand Dollars (\$2,998,000) for the construction of a new **Police Department Facility**, and to authorize the issuance of not more than Two Million Nine Hundred and Ninety-Eight Thousand Dollars (\$2,998,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof and to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to take such other actions or to pass

any other votes relative thereto as shall be in the best interest of the Town of Candia. (Recommendations required) (3/5 ballot vote required).

(Recommended by the Board of Selectmen by a vote of 3-2-0)

(Not recommended by the Budget Committee by a vote of 6-1-1)

ARTICLE 18.

To see if the town will vote to dissolve the expendable trust fund established in 2008 know as the "**Incinerator Decommissioning and Site Closure Expendable Trust Fund**". Said funds and accumulated interest to date of withdrawal, are to be transferred to the **Recycle Center Equipment and Capital Improvement Capital Reserve Fund** .

(Recommended by the Board of Selectmen by a vote of 5-0-0)

ARTICLE 19.

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty-Five Thousand Dollars (\$135,000) to be added to the **Future Capital Improvements Capital Reserve Fund** previously established. This sum to come from the undesignated fund balance. No amount to be raised from taxation.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of)

ARTICLE 20.

To see if the Town will vote to raise and appropriate the sum of \$200,000 to be added to the **Future Capital Improvements Capital Reserve Fund** previously established. This sum to come from the undesignated balance. No amount to be raised from taxation.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 21.

To see if the Town will vote to raise and appropriate the sum of Six Thousand Eight Hundred Seven Dollars (\$6,807) in support of the **Rockingham County Community Action**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 22.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) in continuation of its support of the **Visiting Nurse Association of Manchester and Southern New Hampshire**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 23.

To see if the Town will vote to raise and appropriate the sum of Two Thousand One Hundred Dollars (\$2,100) in continuation of its support of the **Rockingham County Nutrition and Meals on Wheels Program**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 24.

To see if the Town will vote to raise and appropriate the sum of One Thousand Four Hundred Dollars (\$1,400) in continuation of its support of **Waypoint (formally Child and Family Services)**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 25.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) in continuation of its support of the **CASA** (Court Appointed Special Advocates for Children).

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 26.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) in support of the **Home Health and Hospice Care**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 27.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (**\$1,000**) in continuation of its support of **Big Brother/Big Sister**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 7-1-0)

ARTICLE 28.

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Five Dollars (**\$225**) in continuation of its support of the **Retired and Senior Volunteer Program**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote 7-1-0)

ARTICLE 29.

To see if the Town will vote to allow the Candia Conservation Commission to expand the existing Dennis Lewis Town Forest and permanently protect it by combining the Town Properties currently under the management and responsibility of the Conservation Commission in the New Boston Road area and putting a Conservation Easement on them at no additional expense to the Town. Said properties are shown on the 2022 Schedule of Town Property as Map/Lots 406-081-1, 406-082, 406-083, 406-100-1 and 406-103-1, an area consisting of 78.6 +/-Acres.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

411-037
411-040
411-039



Town
411-38
411-36

Town of Candia
OFFICE OF SELECTMEN
74 High Street
Candia, New Hampshire 03034
(603) 483-8101

March 28, 2023

Paul and Sarah Brassard
266 Donovan Rd.
Candia, NH 03034


Dear Mr. & Mrs. Brassard:

By vote of the Board of Selectmen on March 13, 2023 you are granted permission to utilize a portion of Town owned land identified as Map 411 Lot 38 for the purpose of accessing adjacent land owned by you identified as Lots 37, 39, and 40 on Map 411.

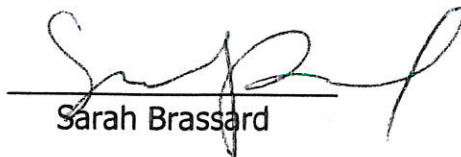
This permission is granted subject to the following restrictions:

1. The portion is limited to a corridor no more than 20' in width.
2. Your access is limited to allow the removal timber or wood from your property.
3. Access is limited to equipment necessary for the removal of timber and wood.
4. ATV or off highway vehicles on town owned land is prohibited.

This permission can be revoked upon violation of any of the above restrictions.



Paul Brassard



Sarah Brassard



Brien Brock, Chairman



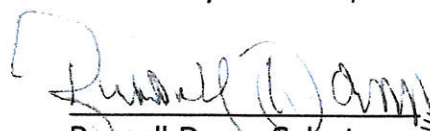
Patrick Moran, Vice-Chair



Boyd Chivers, Selectman

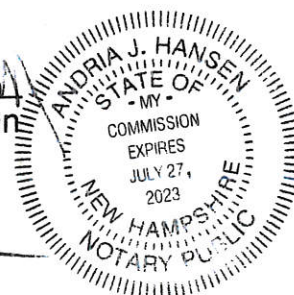


Susan Price Young, Selectman



Russell Dann, Selectman





December 8, 2023

Town of Candia
74 High St.
Candia, NH 03053

Dear Andria,

Please accept my resignation from my position as part-time finance assistant at the Town of Candia. My last day of work will be December 19, 2023.

Thank you for the camaraderie, leadership and respect shown throughout my years working for the Town. I wish only the best for the future of Candia and its residents.

Please let me know if my assistance is needed on the week I normally don't work. I'd be glad to come in and work on anything that is needed to assist for a smooth transition.

With gratitude,

Jessica Tanguay

**Town of Candia
Selectmen's Office**

Memo

To: Selectmen
From: Andria Hansen, Town Administrator
Date: December 11, 2023
Re: Finance Department – Assistant

As of December 8th, 2023, Jessica Tanguay has officially resigned as the Finance Department Assistant. She has taken a full-time position at the Allenstown Police Department. We have an individual that is interested in this part-time position. She is a resident. I would like to have her come in next week to shadow Jessica. I'm asking that the Board approve her as a temporary employee for 30 days and then we can formally hire her. In an effort to be transparent the position should be posted for a couple of weeks. If there is no interest in the position, we can formally hire this individual.

I'm proposing that we start this temporary employee at Grade 5 Step 1 which is a starting rate of \$21.56. This position is 12 hours every other week.