

APPROVED  
**Candia's Virtual Selectmen's Public Session Minutes  
February 12th, 2024, 6:30 pm**

Note: Individual roll call has been taken after each motion.

**6:30 pm** Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

**Attendance:** Chair Brien Brock, Selectman Patrick Moran, Selectman Boyd Chivers, Selectman Russ Dann, Selectman Susan Young and Town Administrator Andria Hansen.

**PUBLIC HEARING: Opened at 6:31pm**

**The Town of Candia Board of Selectmen will hold a public bond hearing pursuant to RSA 33:8-a, I and 40:13, II-a on Monday, February 12th, 2024, at the Candia Town Hall at 6:30 p.m. located at 74 High Street, Candia, NH 03034.**

Chair Brock stated the Public Hearing is regarding a bond for the proposed Police Station, as it is required before it may be listed on the ballot. Town Administrator Hansen explained the Budget Committee did not recommend it at their last meeting, therefore the wording has been changed and it is the reason why they are having a Public Hearing. Selectmen Dann said the only thing that was discussed in the Safety Facility Committee meeting was about money, and not about what our needs were or anything else. Chair Brock said this amount has not changed, and it is still roughly \$806,000 of interest on the 15 year bond. Selectman Young asked if this price included the maintenance, and for a well. Chair Brock said, a well is included and all of that is part of the construction, and the only thing that was not included is the cost of heat and electricity. The Town Administrator Hansen has pulled all the information from the Town Hall and noted it has roughly the same square footage, which estimates around \$30,000 per year for heat and lights. Selectman Young asked if Block 5 (The IT company for the computers) was included. Town Administrator Hansen said they have only added in maintenance costs, and believes the Block 5 amount would remain the same, except for the setting up of the computers at the new building. She noted the Police Department has always had umbrella coverage included with the Town Offices computers.

Selectman Dann said a few years ago the Board had decided to put money aside for a new Police Station when they sold a piece of town property. Chair Brock said that it was changed, it was not just for the Police Department, and that is why it changed to the Capital Improvement Fund, so that it could cover anything.

Selectman Young asked if the amount of interest is included with the bond. Chair Brock said that is not included because that is the amount now, and we do not know what it will be in July. Selectman Young asked how the Warrant Article would be written. Town Administrator Hansen said she has talked to the Bond Bank and they gave her the interest rates from the bond sale as of January 9, 2024. For a 5 year bond 2.72%, a 10 year bond 2.89%, a 15 year bond is 3.09% and a 20 year is 3.4%. Town Administrator Hansen read the full Warrant Article. (see attached) Selectman Young asked if they gave them a range from \$2,800 and there is no money there. Town Administrator said no. Chief McGillen added that they would be transferring all their computers systems to the new building.

**Public Comments:** None

**PUBLIC HEARING: Closed at 6:38pm.**

**Approval of Minutes:** Public session minutes of January 22, 2024. None noted.

**Motion: Selectmen Chivers made a motion to approve the January 22, 2024, Public Session Minutes as presented. Selectman Moran seconded. All in favor. Motion carried by a vote of (5-0-0).**

**Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other**

**Road Agent:** Road Agent J. Wuebbolt read the report and gave updates. They have send a report to the State of N.H. Homeland Security, and now he is waiting to hear about what FEMA is going to decide on regarding reimbursement for the recent rainstorm.

**Police Department:** Chief McGillen read his report and gave updates. His cruiser had to be towed to the garage because it would not move from park to drive. They noticed a fluid leak, and filled it with more fluid and he was told to try it out for a while. It will be rechecked at their next oil change.

**Fire Department:** Selectman Chivers read the report. Captain/Paramedic Michael Kelly announced they received their new ambulance. All they need is for the radio to be installed for the state to do an inspection. Once it has been cleared, it will be ready for service. Anyone is invited to stop by the Fire Station to view it.

Captain/Paramedic Michael Kelley presented the Board with an appointment from Fire Chief Young, recommending Elias Fultz as a Firefighter for the Candia Volunteer Fire Department. He noted this will be paid for from the FEMA Grant.

**MOTION: Selectman Chivers made a motion to approve Elias Fultz appointment from Fire Chief Young's recommendation as a Firefighter to the Candia Volunteer Fire Department. Selectman Moran seconded. All were in favor. Motion carried. (5-0-0).** The Board welcomed Mr. Fultz.

Captain/Paramedic Michael Kelley stated his department has taken inventory of all the AED's in Town and pointed out that some are older and are different makes. It costs \$300 each time the AED pads needs to be replaced. Some of the models have been discontinued and each time new pads are added, they are required to purchase 2 new sets of pads along with a battery, otherwise it does not function the way it should. The Police Department's AED's do not have the capability to defibrillate a child, only adults. He presented the Board with a Stryker AED that has the ability to defibrillate an adult as well as children, and he would like to replace them all with the same model. This would also be easier for them to order only one type of the replacement pads. The original price was \$2,000 for one AED, and were reduced to \$1,600. The Stryker AED's were discussed at the last Safety Committee meeting, and they were highly recommended to change them. The Board all agreed it is important to buy them this year. They will have another discussion at a later date on where the money to purchase them will come from. Stryker would to come to the Town Hall to give the Town Employees training.

**MOTION: Selectman Chivers made a motion to authorize Captain/Paramedic Michael Kelley's to negotiate the replacement of the Town's inventory of AED's in accordance of his proposal as of 2/12/2024. Selectman Moran seconded. All were in favor. Motion carried. (5-0-0).**

Mr. Rudy Cartier (resident) via zoom said, if the Board decides not to take the money out of the Ambulance Fund that it should be in the Capital Improvements Plan, because they have the two new cardiac monitors in there and if you are looking at spending \$13,000, it should also be entered into the overall plan. The other aspect of that is, there have been some people wondering about the Ambulance Fund and that no one knows what the plan is for that, or what money is being spent on in order to make sure everything is transparent.

**Building:** Building Inspector Donovan read the report and gave an update.

**Solid Waste Department:** Selectman Dann read the report and gave an update.

**Budget:** Selectman Young stated the Budget Committee will not be having meetings in February or March, and the next one is April 10<sup>th</sup>, 2024. The Budget Committee is requesting information on the Revolving Funds and Trust Funds in showing a beginning balance and for every item that was paid for. Town Administrator confirmed they have already started working on it.

**Planning Board:** Chair Brock stated the Planning Board has been currently working on adding in the School on the CIP.

Selectman Moran asked about the School Resource Officer. Chief McGillen said the Town would need to hire a part-time employee from the Police Department.

Chair Cartier of the Planning Board revealed the Foster Farms case has been resolved, and it was ruled in the Town's favor. Foster Farms would have until February 15, 2024 to appeal it to Supreme Court if they chose to. The Board received a copy of the Capital Improvements Plan and they will be having a Public Hearing on March 20, 2024. Selectman Young asked if the Impact Fees would be available if there is another large development in town? Chair Cartier said, that is their plan. Right now, they have a contract with Southern N.H. Planning to get started right away on doing the ones they were looking at for Emergency Services and Highways. They are ready to go on the other ones if the budget is approved for the Schools and Solid Waste. They are hoping to have them all completed by July.

### **OLD BUSINESS**

Town Administrator Hansen said Paul & Sarah Brassard's property was issued a Right to Pass on 3/28/2023. Their property has recently been sold and the Right to Pass does not automatically give permission to any successors.

**Motion: Selectmen Chivers made a motion to rescind the Right to Pass permission that was granted in their letter dated March 28, 2023, as it was clearly written to Paul & Sarah Brassard, and not to their successors. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).**

### **Deliberative Session:**

Chair Brock commented that the Deliberative Session went very well.

### **Calendar:**

- The Town Hall Offices will be closed on Monday, February 19<sup>th</sup>, 2024 - Presidents Day
- Next Board of Selectman's Meeting on Monday, February 26<sup>th</sup>, 2024 @ 6:30pm

Chair Brock asked for a moment of silence in memory of Donna Becker who passed away on 2/9/2024. She previously worked at the Town Hall Office for 13 years. She was an instrumental employee for many years, and she will be missed.

**Employee of the Year:** Selectman Chivers suggested nominating Phil McPherson.

**MOTION: Selectman Chivers made a motion to nominate Phil McPherson as Employee of the Year. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

**7:27pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

Linda Chandonnet  
Recording Secretary