

**Candia Budget Committee  
Meeting Minutes of September 12  
UNAPPROVED**

**Present:** Carla Penfield Chair person; Jim Brennan, Selectman's Representative; Ed Caito, School Board Representative, Brenda Stevens, Kim Byrd, Judith Szot, Ann Tierno. Steve Higgins, Kristine Pouliot, absent.

Chairperson called the meeting to order at 6:58 PM

**Minutes**

Minutes of last month reviewed. Ed Caito made a motion to approve the minutes as presented. Anne Tierno seconds. Kim Byrd notes a correction that in the second paragraph of the second page, on the second line that the phrase upon the web should be corrected to up on the web. Correction noted. All in favor of accepting with Steve Higgins abstaining.

**Budget Committee Matters**

Web site update was discussed when Anne Tierno presented the committee with an FAQ that can go onto the web site and there was general discussion of mission statements. Anne will make changes as discussed in the meeting and represent to the committee.

Budget is being submitted as level for the 2008 budget. Committee is being asked

**Calendar items**

. The committee is being asked to consider relocating the meetings for October 18<sup>th</sup> to the library (noted that the October 18<sup>th</sup> meeting needs to be added to the minutes of August 8). The calendar has been updated and a new calendar with dates times and locations was distributed. The October 18<sup>th</sup> meeting will be considered for change to the library if the library can be confirmed as available. There was discussion about how to break out the schedule of departments for review during the budget review process and the list of dates and departments is refined. The committee agrees that department discussions will occur on October 15<sup>th</sup> and 18<sup>th</sup>.

**School Budget**

Some questions about the statements and discussion of the status of school expenses as of the close of June books. Ed Caito responded to questions about the trust funds as well as specific encumbrances and expenses.

**Town Budget**

Discussion occurred about the gazebo and pond projects in including project deliverable changes, costs and grant requirements that need to be met. There were additional discussions about actual and anticipated revenues; law lectures, photography, building maintenance and how salary increases will be handled for year end. A question arose for a committee member to help answer to community members about policing the highway.

**New Business**

- The chair distributed e-mails pertaining to insurance questions for the school budget and excel spreadsheet matters for Kim Byrd from Carolyn Emerson.

- The chairperson proposes that each member of the committee take on different departments for research, fact finding and some discussion ensues.
- Carla asks Kristina to duplicate the calendar electronically.

Judy Szot presents a motion to adjourn. Ed Seconds. All in favor. Meeting adjourns at 9:10 PM.

-Respectfully submitted

Kristina Ickes

-Respectfully submitted

Kristina Ickes