

~~Unapproved~~Approved
Candia's Selectmen's Public Meeting Minutes
April 8, 2013

Attendance: Chairman Fred Kelley, Vice-Chair Carleton Robie, Selectman Dick Snow, Selectman Amanda Soares, Selectman David DePuy, and Administrative Assistant Andria Hansen.

The Board to discuss possibly awarding contract for reval. Assessor Tammy Jamison was present. Assessor Jamison said she has reviewed the bids and they are all fairly close in price. They range from \$76,000 to \$79,000. The company she is most familiar with and the other two towns that she has worked with was Commerford, Neider, and Perkins. She thought they should still call the references. She knows that CNP is the highest amount, but they do pay attention to detail. The difference between Vision and CNP is \$3,000 but you could lose that in lost assessed value if something got left off. They had a few of those back in 2004. CNP gave her a call when the RFP first came out. One of the questions was about the timeline. They were hoping to do a revaluation over two years and then we only got two bids because we wanted to start in 2013 and finish in 2014. Her thinking was if they could push out the reval for one more year that would give companies more time to fit us in. They checked with the DRA and they said that was okay. They said we could push our start date out but not our finish date. Instead of giving us more time it gave us less time which defeated the purpose of asking people to rebid. Based on this information she didn't think the town should be spending money on a full revaluation which is going to be done in five months. It's too much of a crunch and it could leave us open to too many errors. She noted that CNP's recommendation was to try to start in 2013. She was informed that there is money in the budget so if the town wanted to do a complete measure and list they could try to start it in 2013. They could go back to the other two to see if they had personnel to start this summer. The other option is do an update based on the sales and a comprehensive field review. She visits at least 100 to 125 properties a year, so she's hoping big mistakes get caught. Her preference would be that the town skips the measure and listing. She would hate to see the town spend money and not get what they're paying for. She noted back in 2004 the town had to do a revaluation because they went so long without one. Vision did it really fast and she is still finding mistakes from that revaluation. Every year she finds a few things and she doesn't want to see it again. She felt they were asking for mistakes if they try to measure and list in one summer. Selectman DePuy thought we were right on time for one because we do it every five years. Assessor Jamison explained by state constitution you have to do something with your values every five years. This doesn't mean you have to measure and list every five years but you have to do some kind of analysis to make sure your values are at 100% every five years. The state recommends it but you don't have to do it. She felt it would be a huge waste of money to measure and list every five years. They have to do something every five years. Selectman Snow asked if they do the partial for \$44,300 instead \$79,000 could they get by. Assessor Jamison felt they could. When it first came to her attention that the DRA gave them bad advice she called Chuck Reese who is the supervisor for the eastern district and she questioned why they couldn't do it for 2015. The whole purpose for the DRA requiring us to do this is for quality assessments. He told her that they couldn't change the date but they didn't have to do a measure and list. It was his advice that they go ahead and do the update. Selectman Robie said they talked about this a couple of years ago and they discussed that they were going

to get someone started for 2014. Assessor Jamison said she made a suggestion of possibly doing it every two. Selectman Robie said they should have been on this a year ago and he is going to recommend that we do a full measuring list for 2014 because of the housing market. There has been a drastic change in the last five years. Assessor Jamison said the difference between a measure and list and an update will capture that change in the housing market. The thing that is the same about them is that they will both have a sales analysis. The company that they hire will get a complete sales list from us. They go out and knock on the doors on the houses that sold. Hopefully they will be able to go inside to see the condition. If not we have really good building records if it's a new house. They'll do this for every single property that has sold to come up with land values. This will be the same whether or not they do a full revaluation or an update. The difference is if we do a revaluation it would mean the company will go to every single improved property in town measure it, go inside, and get the room count. If they do an update they are taking the information from the sales analysis. Part of this is a field review. They will look at the preliminary values and then go out and look at the property. She noted either way they are still going to get the sales analysis. Selectman Snow asked based on the dates will it make any difference if we do an update or a revaluation. He questioned if we have to do a full reval in 2014. Assessor Jameson said they have to do something with their values in 2014. Selectman Snow asked if they would have to do a full reval in 2019. Assessor Jamison replied if we don't do a measure and list this time they should definitely do one the next time. At that point it would have been 15 years since they measured. She was able to talk with CNP. She said one of the things that concerned her is that Vision changed depreciation tables but they didn't change the conditions. She explained the depreciation tables are based on the condition and year built. Some of these houses can go from excellent condition to average. This is one of the things she asked is if they did a field review would they be looking at condition. Selectman DePuy noted in that amount of time things can change. He wasn't sure what triggered a building permit but he would think the condition of the house would change. Assessor Jamison said she gets a print out of every single building permit. If someone changes a boiler she'll look at the card to see if they are changing the heat type from a boiler to electric. This is a change she would make. If they are just replacing the boiler that's just maintenance and she wouldn't be making a change. Selectman Robie noted they have the money for a full reval. There haven't been that many houses sold in Candia in the last few years. They haven't sold a lot of property. He's still recommending a full reval and then we'll be good until 2024. It's only going to cost more six years from now. Selectman DePuy agreed with Selectman Robie. Assessor Jamison recommended that they start in 2013 and before they make a final decision contact the bidders and ask if they can have people start in 2013. Selectman Robie thought he saw in one of the bids that they could start in 2013. Assessor Jamison thought that CNP could start this summer. She reiterated that they should do reference checks and call some of the other towns. Chairman Kelley asked when CNP said they could start. Assessor Jamison noted they could start this spring or summer. She noted CNP has been in existence since 2003 they have done 32 New Hampshire towns and 20 of those are repeat customers. She said that KRT is a new company so they have only been involved with 11 towns in New Hampshire. The partners are both high level people from Vision Appraisal. They are new and she hadn't heard of them before she got this proposal. *Selectman Soares motioned to do the full reval and they check references and make the final decision pending the reference check. Seconded by Selectman DePuy. All were in favor. Motion carried.* Selectman Snow asked if they did the update when they would be starting. Assessor Jamison replied the timeframe would be a little more flexible. They would

probably start in 2014, because they would just be going out and looking at the sales. Selectman Robie asked if she would do the reference check. Assessor Jamison said she didn't want to look bias because she has already recommended a company, but it's up to the Board. She noted they don't have to be technical questions. She explained that Selectman Snow had a question for her and it was would there be any cost savings on software if they went with Vision. She had Accounting Clerk Donna Becker look at all of the payments for the maintenance agreement with Vision. They still had to pay for it in 2009 and they didn't cut us a break. Selectman Snow asked if Vision will let us use the software for the same cost even if they go with another company. Assessor Jamison couldn't see why not. Every year they have the software and the license. She noted the only company that requires you to use their software is Advitar.

Departmental Reports: Highway, Police, Fire, Building, Solid Waste & any other depts.

Road Agent: Road Agent Lewis read from the attached reports. He recently got a call from the state and they will be doing some test borings to find out what those roads really have under them. The roads they are testing is Langford Road, Depot Road, and Chester Road. The town plows them in the winter, but the state does all the other maintenance. The town will get a copy of what they find. He mentioned the winter maintenance warrant article. They have spent their winter maintenance budget and they are into the warrant article for about \$15,000. The total for the winter so far was \$156,000. It's up to the Board on what they want him to do with the rest of his budget for the summer. Do they want to save the winter maintenance? If they don't want him to tap into it he won't be able to do summer work which they have done before. Or do they want him to do the summer work and they will use the winter maintenance next fall. They are already into for \$15,000 so they have \$60,000 left. Selectman Robie asked if that was counting the FEMA money. Road Agent Lewis noted they have been reimbursed for one of those snow storms and we should get back \$15,000 to \$18,000. He noted that the Budget Committee has said they didn't want to see that money used the way they have been using it. He just wants to be sure he is doing what Board wants. Selectman Robie thought they should be doing the summer maintenance like have been doing and get another piece of road done. *Selectman Robie motioned that they move forward with the months of April and May. Seconded by Chairman Kelley. All were in favor. Motion carried.* Selectman Soares asked which roads he would be considering for summer maintenance. Road Agent Lewis replied other than the normal grading they were going to work on the lower end of Critchett Road from the Island Road intersection down. They didn't have enough in the asphalt maintenance to get all the way to the end of it. They've grid it up, change culverts, pull any rocks, add gravel, and then pave it. They'll pave it only with binder course. They would complete the job next year and top coat it from there up. It's similar to what they did on Old Deerfield Road. Chairman Kelley asked about Lane Road. Road Agent Lewis said for next year's warrant article he was planning to address the culvert issue Depot Road and the section from the railroad tracks to where they rebuilt it before. The other section is right before the bridge on Lane Road. He was hoping \$150,000 would cover that. Selectman Robie said that's next year if the warrant article passes. Road Agent Lewis noted this is what he would be proposing for next year's warrant article.

Police: Chief McGillen mentioned at the last meeting they had one burglary on Old Mill Road. They have been working really hard on this case. The information is on the town website. They have done an offline search with the Motor Vehicle Department. They have 400 BMW

owners and they are trying to narrow it down by various methods. It's tedious and ongoing. There was employee theft at the Charmingfare Farm. Officer Langlois arrested a former employee that had stole or failed to return some merchandise. He is currently incarcerated and has a habit of doing this. They have assisted the Fire Department with getting some gear from a former employee. It was just brought to his attention that there was a car vandalized at the Selectmen's meeting last month. It was keyed and if anyone saw anybody hanging around feel free to let one of the officers know about it. They've had a few complaints about the intersection around the corner and right turns on red. He agreed that it's hard to see and you have to nose out. He called the district engineer at the DOT and asked if he could take a look at it. He hasn't heard anything back and that was about two weeks ago. You may see the 4-wheeler out. They are going to get some tires on it. It's in the budget and they still have some grant funds left for the guys to use it. There's probably four shifts left on that. They applied for another grant that starts July 1st and it's for another 30 hours. They have been getting some complaints up at Podunk near the state park and down near the town pit. They are doing a drug take back on April 27th from 10:00 a.m. to 2:00 p.m. There will be a notice on the town website. He has ordered a new cruiser from Hill Ford. It's black and white. There was an issue with the quote he ordered a white cruiser but it was supposed to be black. It costs \$800 more to order the white cruiser. It's normally a black cruiser and they paint white over it. Some departments used a vinyl coating over the black. He noted that Hooksett had some issues with the vinyl peeling so the paint is more durable. The paint was less expensive than the vinyl. It's approximately 8 weeks for delivery. He would like to get rid of the detail cruise. He wasn't sure what the Board wanted to do with that. It currently won't be on the road after the 10th because it won't pass the state inspection. He had an estimate of \$700 and he didn't think it warranted putting that kind of money into the car. He would rather not put the money into it and he is looking for some direction on that. They can auction it or sell it. Chairman Kelly asked how many miles were on it. Chief McGillen replied 134,000 plus. The ACO van is currently being worked on it didn't pass inspection. It will cost \$550. It is going to the body shop to get a rear bumper put on and it should pass inspection. Selectman Robie suggested giving the ACO Officer the cruiser if the van is in bad shape. What's the biggest animal we haul – a dog? They could put a cage up and take out the back seat. They don't get anything for the cars when they sell them. He noted it was just a thought. Citizen Rick Lazott asked how much it was going to cost to get the old cruiser upgraded so it can be used as an ACO vehicle. Chief McGillen said it was going to be about \$700. The paint is falling off it and it's an eyesore. He hasn't gotten an estimate for a paint job. Selectman Robie asked if the Board approved the ordering of a cruiser. Chief McGillen said the Selectmen approved the budget and it was in there. Chairman Kelley told Chief McGillen to not put too much money in the ACO van. He didn't think it was worth it. Chief McGillen thought they should try to get it through the year since they put money into the breaks. They can take a look at it as they go along and take a look at the end of the year. He noted it was mentioned to the former Chairman that there are some safety improvements needed in the town hall. They had mentioned a camera for the outside parking lot making it safer for the employees and the residents. He thought maybe in the hall way since the ladies have had to deal with individuals that weren't too nice. He has a quote from Pelmac and would like to discuss it with the Board or maybe the Safety Committee first. He noted Pelmac was willing to donate some cameras to the town.

Fire: Chairman Kelley read from the attached reports.

Building: Selectman Soares read from the attached report. They have some projects that they are working on and Building Inspector Murray has been going to training.

Solid Waste: Selectman DePuy read from the attached report. He mentioned there has been a big pile of metal sitting down at the Recycling Center. The reason is that the metal prices have been low so Facility Operator Whitcher has been holding off on getting rid of it. Recently prices have spiked a little so the pile is supposed to be picked up.

The Board to discuss request from SNHPC for participation in a Municipal Sharing Project. Chairman Kelley said he sat down and read the information and it involves a lot of time and money. He checked with some of the departments and they don't want to get involved in it. He checked with the girls in the office and they are very satisfied with the vendors they purchase from. Selectman Soares motioned to thank SNHPC for bringing this to our attention but we choose to stay with our present supplier. Seconded by Chairman Kelley. All were in favor. Motion carried.

The Board to discuss the incinerator site closure. Chairman Kelley told the audience if they want to talk about this it should be something we have not heard in the last four years and has to be new information. *Selectman Robie motioned to get the buildings dismantled through Danley Demolition for \$3,000 and expend the money for the funds we set aside for the closure.* The people have voted twice to get those buildings down. *Seconded by Selectman Soares.* Citizen Becky Sarra asked for some sort of time and action for the process. Selectman Soares said it should happen in the month of April and she hasn't been given the exact date. Citizen Becky Sarra asked what the next step would be. Selectman Robie said they would take down the buildings and then they would move onto the next step. Citizen Becky Sarra felt like there wasn't an end to this. Selectman Robie confirmed there will be. Chairman Kelley called for a vote. *All were in favor. Motion carried.* Chairman Kelley asked about the Stantec proposal. Selectman Soares said she sat down with engineer Renee LaBranche and Dave Allwine who is a geologist. They explained that they don't know the quantity or the quality of ash that was unnecessarily dug up. Renee and Dave had seen the numbers and the proposals from last year. They were a little scared of the numbers. They are going to survey the site because the elevations don't seem correct with the maps that they have. They just want to make sure their elevations are correct. Then they will do a methodical set of tests for testing the ash. They will do random sampling in grids so we know where everything comes from. She did pass this along to Doug Kemp and he thought it looked pretty straight forward. Doug Kemp talked with someone in the Hazardous Waste department and they had a few suggestions that she will bring to Stantec. She knows that some people don't like the \$7,000 but it is the most comprehensive and fool proof way to find out what we have there and it accomplishes the questions that Doug Kemp had clearly stated. Selectman Snow asked if Doug Kemp gave Selectman Soares a written response. Selectman Soares replied yes. Chairman Kelley asked if there was any way they could go down there and sift through take the metal fibers out and anything else then test it. He felt they will come back with the same test results they did before. He would like to hear a proposal from someone that will sift that stuff. Selectman Soares said she will ask Doug Kemp. She noted when they do the sampling tests they are going to do a core test. They will be able to see how far the ash goes down. She can ask Doug Kemp and see if they can sift first. Selectman DePuy commented that he has looked where they have dug those pits and his recollection is the ash goes down a couple of feet. It looks like it's in a layer so he not sure if you can pull out the

metal or not. Selectman Robie thought before they spend \$7,000 for a core test they should find somebody locally or not to sift through the stuff. They already know there is solid waste in the material. There is no sense in going in and testing more solid waste. They should screen the stuff out and make a pile of it and haul it away. It's not hazardous waste its solid waste. Then you have a pile of ash and dirt that can be tested. If its hazardous then we'll have to dispose of it. If not we can spread it out and put a little loam over it. He felt \$7,000 for testing is a lot of money. Selectman DePuy said the last guys that bid on this ranged from \$127,000 to over \$300,000. He thought that the guys that were bidding at \$127,000 did a little more homework. They thought the ash was isolated. There ash disposal was \$7,000 in their bid. He thought it was a good idea to spend \$7,000 to have someone go in and test to see what pile we need to get rid of. Hopefully its small and whatever it is we'll legitimately examine it. Last time they took samples they mixed all of the samples together and it came out high. The guys that bid low knew where the bad stuff was. He didn't think \$7,000 was poorly spent to find out what's there and where. If they can find where then they can just deal with that. Selectman Soares said they don't need to make a motion tonight, she'll ask Doug the question about sifting it. Selectman Snow said Stantec's proposal is consistent with what Doug told them needed to be done to determine the entire area. They are talking about laying out a grid, boring holes, and finding out what is there. Then you can decide what you want to dig up. The last guys that bid on this thought they did a little more homework and they thought the ash was isolated. There ash disposal was \$7,000. There was discussion about the testing. It was noted that the high number in the ash was lead. Citizen Bob Dabrowski asked if there is a contingency plan if there isn't a favorable result. Selectman Robie replied no. He told Selectman Soares that they should move forward. *Selectman Soares motioned that they go with the Stantec proposal for an ash pile investigation. Seconded by Selectman DePuy. All were in favor. Motion carried.* Selectman Soares read Resident Judy Seward's list of questions regarding the incinerator site closure (see attached).

The Board to discuss the website. Chairman Kelley asked if something goes to the website does it go to Selectman Snow first and then the town office. He asked Webmaster Catherine Sangillo if that was correct. She replied that it was not correct. When someone emails it either goes through a forms page or it goes to an info email. At that point it goes to herself and Selectman Snow. Chairman Kelley questioned why it was going to Selectman Snow. She noted a lot of these are department questions that she can't answer. She filters the emails out to the different departments. Selectman Snow noted they get a lot of spam and it dumps into the info section and they have to determine if it is viable. Selectman Soares noted sometimes they aren't getting things in the sign folder until 3 or 4 days later that is going directly to the info which is just going to you two. Selectman Snow said that could be possible. Selectman Soares said it is possible. Selectman Snow noted that they don't look at it every day. Selectman Soares asked instead of it being sent to Selectman Snow could it just go to Selectmen's Administrative Assistant Hansen. Webmaster Catherine Sangillo said she would get a lot of junk mail. At lot of times it directed to different departments. They try to direct it to the correct person. Selectman Snow said for example if someone wants information about someone who died, he would forward that email to Jim Lindsey because he does genealogical research. They don't understand that there are opportunities to send it to the department they want. It usually ends up in their bit bucket and he and Catherine make sure that one of the two of them to handle it. They could add Administrative Assistant Hansen, but then there will be three people handling it instead of two. Webmaster Catherine Sangillo noted that she can forward everything that comes to the website

to Administrative Assistant Hansen, but they get a lot of spam. Chairman Kelley said he wasn't trying to put more on the girl's in the office. Webmaster Catherine Sangillo said they could print off all of the messages that have come through. They could look at the list and make sure they were forwarded it to the right person. Selectman Soares suggested that they have a generalized email that says Board of Selectmen at the town of Candia, so if people have specific questions it can be sent to the Selectmen's office. Webmaster Catherine Sangillo said a message can be sent to the Board of Selectman on the contact page. They can always send it through info at Candia. Selectman Snow noted the Selectmen don't have individual email addresses, so the best thing to do is send it through Administrative Assistant Hansen. Selectman Robie said the department heads send you stuff directly. Webmaster Catherine Sangillo informed him that Andria, Sharon, and Cheryl do. Chief McGillen said he sends stuff to her directly. Selectman Robie thought it should go through the Selectmen's Office and then the website. Selectman Snow said you don't want everything going to Andria and then the website. Selectman Robie asked if the Board was good with the way they are doing it. Selectman Soares thought they should know what is going on the site. Chief McGillen thought the PD should be given some latitude, but they have no problem coping Administrative Assistant Hansen on it. Webmaster Catherine Sangillo noted if they go through the Selectmen's Office and then the website they are delaying the process. Selectman Soares understood the police want to get stuff out, but could Administrative Assistant Hansen be copied on the stuff that is going up on the website. Selectman Snow said that Catherine maintains the website on a volunteer basis. This is why he also keeps an eye on it, as a backup. Selectman Soares said they don't know what Selectman Snow is putting up on the website. Citizen Rick Lazott asked if the Board was comfortable with where these questions are being sent. If it is a question that is dealing with the cemeteries it should be going to Superintendent of Cemeteries Becker. He noted that Selectman Snow has been determining where these emails are going. Selectman Snow said Catherine forwards the questions and if she doesn't know he does. Selectman Soares said sometimes you shouldn't be the person deciding that. She has seen things come in here that is far later then they should have gotten them. For example the Scott Lawson group testing you gave it to us a week after you got it. Citizen Becky Sarra asked what the suggestion was to fix this; we are beating it to death. Chairman Kelley asked if they should leave it the way it is. It was suggested that they put another set of eyes on it that's not a Selectman. Webmaster Catherine Sangillo said she could forward Administrative Assistant Hansen with anything that was in question. *Selectman Soares motioned that Webmaster Catherine Sangillo is going to handle what she has been doing, but when she has questions on emails instead of going to Selectman Snow she is going to Administrative Assistant Hansen.* Webmaster Catherine Sangillo said she is still going to forward emails to Selectman Snow because they have a very good working relationship. She is going to send to Dick, Andria, and herself. *Seconded by Chairman Kelley. All were in favor. Motion carried.*

The Board to authorize payment of payroll checks and accounts payable checks. Chairman Kelley announced the grand total of payroll and accounts payable checks for April 4th and April 11th is \$153,184. Selectman Snow motioned to accept the total payroll and accounts payable checks in the amount of \$153,184.13 for April 4th and April 11th. Seconded by Selectman Soares. All were in favor. Motion carried.

Heritage Commission: Selectman Robie noted the Heritage Commission is still interested in moving forward. They realize that probably enough people weren't informed of the intent of use of the building and the Heritage Committee never discussed that. They thought if they got the

building renovated to the point that they had brought forward then uses would come. The people didn't know what it would be for so they voted no. They had some good input. Citizen Andy Maloney was at their meeting. He is a grant writer and was very interested in compiling a list of committees in town and asking them what use they might have for the building. Also he is compiling a list of available grants or possible grants. They gave him direction to go ahead and do that. The committee was a little light on members last Tuesday night, but there were four of them and there were visitors. Citizen Al Couch was there and he was interested in the uses of the building. There was a discussion about that and it went well. The Heritage Committee is still looking to move forward. He thought they could look at personal donations from the community and get a fund built up to a level where they can ask for a lesser amount of money. The Heritage Committee would like another year to work on this. Also as Selectmen that is our building to be responsible for and it is deteriorating at rapid rate. It hasn't been used for 8 or 10 years. They keep the heat and lights on up there but it is deteriorating. The front entrance is salvageable. It needs to be cleaned and painted. A coat of paint will make it last 4 or 5 years. He is going to expend some money probably under \$1,000 to scrape and paint the entrance. Selectman Robie said they didn't have the money in the Smyth Library operating budget because they spend most of the money on oil and lights. They have some money in this building fund. Selectman Snow noted that building fund is for all of the town buildings. Selectman Robie motioned to expend under \$1,000 from our building maintenance fund for the entrance at the Smyth Memorial Building. Seconded by Selectman Soares. All were in favor. Motion carried.

Fitts Museum: Selectman Robie noted if anyone has seen the Fitts Museum the Trustees need to be complimented on the job they did on the front of the building. The Trustees are Linda Maxwell, Janet Lewis, Pat Larkin, Jim Lindsey and Ron Severino. They have all committed themselves to that building. He mention Road Agent Lewis is not a Trustee but he does a lot of work up there. He encourage people to drive by and look at it, it's beautiful. This is one of our town's keepsakes. Citizen Nancy Maloney said don't just drive by go in. Selectman Robie agreed.

Semi Q Play: Selectman Robie said the first play was in March at the Congregational Church. He noted that Linda Thomas and a few other people did an excellent job to put on a recreation of our town becoming Candia and breaking off from Chester. They are going to do something for Old Home Day and they are going to finish our play on December 13th the day Candia became Candia in 1763. It is the 250th celebration in Candia and support would be really welcome. Chairman Kelley thought the play came out really nice and he encourage people to come to the December 13th play. Selectman DePuy noted the actors were good and the costumes were very good. Citizen Nancy Maloney asked what type of support they were looking for. Selectman Robie said he would like people to come and attend these activities. Citizen Rick Lazott thought the 200th play was done at the Moore School gymnasium which at the time was considered the town's community center. He thought they could get a larger audience. Selectman Robie noted they have scheduled the play on December 13th at the church. He noted the hill is beautiful on December 13th.

Approval of Previous Minutes: Public and Non Public meeting minutes of 3/25/13: Selectman Soares motioned to approve the public meeting minutes of March 25th as presented. Seconded by Selectman DePuy. All were in favor. Motion carried. Selectman Soares motioned

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to approve the non-public meeting minutes of March 25th as presented and seal them. Seconded by Chairman Kelley. All were in favor. Motion carried.

The next regularly scheduled Selectmen's meeting is April 22nd, 2013.

Citizen Nancy Maloney asked the Board to reconsider the summer recreation program. The children need a place to go. Chairman Kelley noted they can't find someone to step up to the plate to do it.

Chairman Kelley motioned to adjourn at 8:32 p.m. Seconded by Selectman Soares. All were in favor. Motion carried.

Respectfully submitted,
Andria Hansen
Recording Secretary