

~~Unapproved~~Approved
Candia's Selectmen's Public Meeting Minutes
July 8, 2013

Attendance: Chairman Fred Kelley, Vice-Chair Carleton Robie, Selectman Dick Snow, Selectman Amanda Soares, and Administrative Assistant Andria Hansen. **Absent:** Dave DePuy

Chairman Kelley held a moment of silence for Recycling Center Employee Jon Kebler.

Departmental Reports: Highway, Police, Fire, Building, Solid Waste, Welfare & any other depts.

Highway: Road Agent Lewis read from the attached report. He asked if they wanted to discuss the items that should go out to bid. They are just items that are in his budget that are over \$10,000. Selectman Soares asked aside from the Patten Hill which is being done this summer are any of these things recently needed. Road Agent Lewis said they usually do Critchett Road in May, but with the new policy he didn't want to spend the money. He usually gets three quotes for salt around this time of the year. He purchases the sand by November. He noted that there are two parts to the Patten Hill Road project. He could bid it as one project or just the paving alone. The guard rail is under the \$10,000 limit. The gravel and stone is something they use all of the time. The sooner they put that out to bid the better and the grading is ongoing. He didn't know how the Board wanted to approach the plowing. The vendors who provide that service usually get \$10,000 a year. This is something to think about and plan an approach to it. Selectman Soares asked what the plan was for the Critchett Road project. Road Agent Lewis explained that was going to be a reclaim, just reclaiming the road that's there. Once that is done they will roll it and dig out any rocks that the reclaimer hits. They'll change the culverts and add about 6 inches of gravel and shape the ditch lines and shoulders. Then they will pave it with two inches of binder. The \$60,000 that is in the asphalt maintenance line would just about cover that. Some years they have to take a little money from gravel or grading. It will do about 4/10th of a mile of road. Selectman Soares remembered purchasing salt in December last year. Road Agent Lewis explained they use it as they need it. They only have storage for four loads, so what is in the shed right now is what they purchased in March. Selectman Soares asked how much they have in the shed right now. Road Agent Lewis replied about three loads. There is room for maybe one more load. The average storm uses at least a load to a load and a half. He explained the salt companies normally send him a quote in July. He should be receiving them soon and he won't open them he'll just give them to the Board. They can open them at a meeting and choose who they want. The vendor he has used for seventeen years always matches the state and they can't get cheaper than that. He likes the dependability of the same vendor because they know we can't store much salt and they'll bring it if we need it. Most towns will store it for a half a winter. They've been very good about that and they'll let him go over there and let him haul it himself if a truck is available. Selectman Snow said Road Agent Lewis would like to know if they want to go out to bid for any of these contracts. He would like Dennis to know that he can do business however they want him to do it. Does the Board want to bid anyone of these contracts? If they bid out Critchett Road he is going to have to generate the bid specs and to do that he is going to need some engineering work done. They haven't done this in the past because Dennis builds good roads. Do they want him to bid Critchett Road or the people that work for

him for winter road maintenance? Road Agent Lewis asked the Board to think it over. He didn't need any answers tonight but think about how they want to approach some of these items. They do fall into the category of being bid out. He did call Rene at Stantec and they did talk about what those costs are. For Stantec to write the specs (for Patten Hill Road) it would cost \$3,000. The Critchett Road project would cost between \$8,000 and \$12,000 and do they want them to monitor the construction or not. This gives them a ball park idea. Selectman Robie noted they are going to top coat Patten Hill this year; it was the \$150,000 warrant article. You can write a spec or the Board can to bid the asphalt. They don't need to pay Stantec \$3,000. He would like to see the road job bid with three paving companies. He asked Road Agent Lewis if he charged the town by the hour to grade our roads. Road Agent Lewis replied he does charge by the hour. Selectman Robie said they don't need to bid this out. Road Agent Lewis said he added this to the list because the cost is over \$10,000. Selectman Robie said he didn't want to bid that out. He would like to see bids on gravel and stone and then they will make a decision. Road Agent Lewis said he would bring the Board the prices. Selectman Robie said he would like to see the same for the winter sand. The Critchett Road project will be done the same way they always do it. The only question he has is that there is \$60,000 in the asphalt maintenance line. The whole budget is \$95,000 and you take away \$60,000, there is only \$35,000 remaining for the rest of the year. Last year in the month of December they spent \$50,000 on plowing and snow. Selectman Snow said the \$16,000 you're talking about is the excess winter road maintenance you should move that out into the warrant article. Selectman Robie replied that they already have. This is for another subject. Selectman Snow said the \$16,000 goes into the warrant article. Selectman Robie replied they are talking about the Critchett Road reconstruction project with the asphalt maintenance line that is \$60,000 unexpended. It will be about \$70,000 after grading and gravel. There will be about \$25,000 to \$35,000 remaining. Selectman Snow clarified with the excess winter road maintenance moved out. It's something to think about. The only thing he would like to see bid is the asphalt. Road Agent Lewis agreed and he'll get three prices on the gravel and stone without a bid in the paper. He asked if they wanted to combine Critchett Road and Patten Hill Road or separate. Selectman Robie would like to see them separate. Road Agent Lewis noted sometimes you can get a better price with a tonnage total. He'll put them out in the paper as two separate projects. He asked about the plowing, we pay it by the hour at the state rate. Selectman Robie said to leave it as is. He noted the letter to go with the intent to cuts would be ready for the next meeting. He asked the are they going to give him direction to do the Critchett Road project with a budget that is minimal at this point. Chairman Kelley asked Road Agent Lewis if he could get it done. Road Agent Lewis replied he couldn't see why they couldn't, but they will be into the winter road maintenance warrant article when winter comes. Selectman Robie replied we already are. Road Agent Lewis said it is showing as an overage, but the money will be back in the operating budget. The \$15,000 that they are over will come out of the winter road maintenance warrant article and the remaining should cover the plowing for December.

Police: Chief McGillen said there were no burglaries for the month of June. There has been an increase in Goffstown, Bedford, Manchester and Auburn just had on last week. They have been shorthanded lately and this is when burglaries start picking up. He encouraged everyone to keep an eye out for their neighbors and if they see anything out of the ordinary give them a call. He has been working with the state and the homeland security department on a grant. They had purchased a couple of radios with some encumbered funds. It's looking promising that they are

going to get some funds back for the purchase of those two radios. They are also looking into a new lap top for the new cruiser. They want to see what the itemized list is for the new cruiser and see if there is anything that is a match to save them money. The town would have to come up with a 50% match. They have an officer out right now. They have a full time officer position that needs to be filled. He did have a candidate to bring to the Board tonight. The police department offered him a conditional offer. He was going to ask the Board tonight what their thoughts were. This guy is a part time certified officer and they could put him on as a full time officer and he could start working right away with minimal training. They could send him to the academy in the winter when things are slower. He was the only certified officer out of the pool of candidates that they tested. He would like to expedite this process and move on. He was handed some stats from Selectman Soares. Selectman Soares said she would like everyone to look at them. These are the stats that she compiled from the data based on the activity from the Police Department from 2005 to present. It's based on everything you guys do. They have their non crime related incidents, crime related incidents, burglaries, total offenses, felonies, total arrests, crashes, and citations. She compiled all of the data to see how the department has been functioning since 2005. She will be asking our web person to put this on the police department's section of the website. Most of the graphs have a plus or minus 5% error on them. Most of their numbers are down for this year. In the past ten years they have had no growth in this town per Southern New Hampshire Planning. Our numbers have varied in different areas, but they have had no substantial numbers. Last year they did have an increased number of citations that they handed out. This is the only outlier in the data that she had. It's a good tool to have and it really demonstrates what you guys have been doing. Chief McGillen asked if this was something to show if they do or don't need an officer. Selectman Soares said they started out with six officers and one part time officer in the 2005 timeframe. They've had some increases around that time but in her opinion it doesn't justify having the extra officer. This is her personal opinion and people can look at the data and make their decision based on the data. Chief McGillen asked if this is the Board's direction and should they bring up this position at a town meeting. This is a budgeted, vacant position and he felt like he was being sandbagged. This shouldn't be a battle they should be working together. It's been difficult and how do they think this guy feels tonight when he thought he was going to be hired. This shouldn't be a surprise to the Board. We are a professional agency and they were going to hire him as a conditional hire. If there was any issue the person could be removed. They are down one less officer. He could make up his own graphs. Selectman Soares replied this is what you guys do on your daily check sheets. Selectman Snow noted they voted to hire a new officer and is that what they are doing now. They are considering the hiring of a full time officer. Selectman Soares didn't think it was fair that Selectman DePuy doesn't get to vote. Chief McGillen said they could hold off and do it the next meeting. Chairman Kelley would like the whole Board there for the vote. Selectman Robie said if they were told they were bringing someone in they need to say yes or no before the evening comes. They have a missing Selectman and he liked meeting this gentleman before tonight's meeting. He didn't like the idea of a private conversation when he turned his back. He would like to talk to Chief McGillen one on one. He would also like to wait until Selectman DePuy gets back. Selectman Snow said they could wait, but Chief McGillen has a candidate that he would like to present he would be ready now. Selectman Soares said don't think of the data as a bad thing it's for the departments benefit. It shows what your department is doing and other police departments can look at it and see what they are doing. It's showing the department where their strengths and weaknesses are and where improvements can be made. It's not

anything threatening. Chairman Kelley said they would like to make a decision on this at the next Selectmen's meeting.

Fire: Chairman Kelley read from the attached report.

Building: Selectman Soares read from the attached report. She noted that Building Inspector Murray has been very busy. The cost to fix the Building Inspector's car was about \$1,200. It was within budget.

Solid Waste: Report will be available for the next meeting.

Welfare: Chairman Kelley noted he has learned a lot by going to some of these welfare class's with the Welfare Director.

Building report continued: Chairman Kelley noted that he and Building Inspector Murray have been going down to the gravel pit and the new owners have been doing exactly what they said they would do. They have Surveyor Jim Franklin surveying the land. Every map they have looked at has been inconclusive, so Mr. Franklin will go in and mark it. The Raymond Planning Board has given them permission to remove rock on their half. They have stopped production until they find out where their half is. The Raymond neighbors seem to be pretty happy with the answers they have gotten from the Planning Board.

Parks/Rec: Selectman Snow mentioned Moore park and he is looking towards the future, he felt they should have a parks commission under RSA 35-B. He felt they should do it sooner rather than later. He has been working with CYAA to get a small back stop removed from the west side of the park and relocated to their fields. They can't use it and they don't want it. They have offered to put it on Craig's List. They will remove it and sell it. If they can't do that, then he is going to have to pull it up and bring it down to the Recycling Center. He noted that the CYAA isn't using the concession building. He thought they need to think about discussing with them how to transfer that building to the town. Chairman Kelley replied that we already own the building. Selectman Snow disagreed. Former Selectman Charlie Bowman said he was on the Board of Selectmen when that building was built. It was built with the understanding that since it was being built on town property the town owned it. The CYAA had full use of it and maintenance of it, but once they abandoned the building it reverted as town property. Selectman Snow asked if there was something in writing. Mr. Bowman told him to research old minutes. He thought this was covered under an RSA. Selectman Snow mentioned the bleachers and the weeds growing under them. He is planning on getting a less pervious surface that won't let the weeds grow. He is talking to a local landscaping business for advice on the front part of the park. There is the Moore Pine Grove and there were a bunch of pine trees growing there that went down (1937 – 1938). He didn't want those trees to disappear, because they are almost as old as he is. He filled in the area some, they may have some stock available to put in there or maybe they could donate a portion. He mentioned the pond park and the area on the other side of the gazebo. It's rough and he can't have Steve mow it unless it's smoothed down. He would like to make this happen. Selectman Robie said they discussed this a month ago and the Board of Selectmen is not responsible for that side of the parking lot. The school uses that and if they want it fixed then ask them for their advice. Selectman Snow said he would bring the agreement

to the Board, but the school thinks the town owns that area. He would also like to extent the rock wall to where it's supposed to be. Selectman Robie noted the only access to the park that they have is the gazebo access at the end of the parking lot. On the other side the school can do whatever they want, we are not going to spend any money on the vines. They made this clear a month ago. Chairman Kelley noted when they appointed people to different departments it was Selectman Robie that was supposed to oversee the pond park. Selectman Snow said he has a different understanding of it. He noted that he has cut down some trees over there. Selectman Robie said he was aware of it.

The Board to appoint Mark Pepper as a full member and Debra Levesque as an alternate member to the Conservation Commission. Chairman Kelley motioned to appoint Mark Pepper as a full member and Deb Levesque as an alternate member of the Conservation Commission. Seconded by Selectman Snow. Chairman Kelley, Selectman Robie, Selectman Snow were in favor and Selectman Soares abstained. Motion carried on a vote of 3 to 1.

The Board to consider the Budget Committee's recommendation to appoint Marlene Montminy as the Budget Committee secretary. Chairman Kelley motioned to accept Budget Committee Chairman Matt Broadhead's recommendation to hire Marlene Montminy as the Budget Committee Part-time Secretary at \$12.00 per hour. Seconded by Selectman Robie. All were in favor. Motion carried.

The Board to authorize payment of payroll checks and accounts payable checks. Chairman Kelley announced the grand total of payroll and accounts payable checks for July 3rd and July 11th is \$596,296.78. Selectman Snow motioned to accept the total payroll and accounts payable checks in the amount of \$596,296.78 for July 3rd and July 11th. Seconded by Selectman Soares. All were in favor. Motion carried.

The Board to approve the request to the Trustees of the Trust Fund to release the funds for the reval. Chairman Kelley motioned to approve the request to release the funds for the reval. Seconded by Selectman Robie. All were in favor. Motion carried. Selectman Soares noted that the company that is doing the reval would like to start next week opposed to August. They are doing the measure and list. Selectman Robie noted the Trustees of the Trust Fund have already approved the capital reval request. He asked about the incinerator request and what it was. Selectman Soares said it was to pay for Stantec's testing. Selectman Robie noted the Moore Highway request has been released. He would like to know what a project is for the next meeting. Road Agent Lewis clarified the funds will come from this year's interest.

Delayed and Deferred State Aid Grants. Selectman Snow moved to allow Selectman DePuy represent the town of Candia in the Delayed and Deferred State Aid grants for water pollution control on the 16th of July. Seconded by Chairman Kelley. All were in favor. Motion carried.

Approval of Previous Minutes: Public minutes of 6/24/13. Selectman Soares wanted it noted that she said "The Board was to blame, because they should have taken Selectman Snow off of Parks and Rec in March." Selectman Soares motioned to approve the minutes of June 24th, 2013 as written. Seconded by Selectman Snow. All were in favor. Motion carried.

Tax liens. Chairman Kelley said he will talk with Tax Collector Stamatelos when she's back from vacation.

Road Agent Lewis noted the town still owns Range Way and the loggers are using it. He needs to go over to take a look and do some measurements. The Range Way is access to other lots. He would like to get the Boards okay. Selectman Robie said they will include this in the letter. Jacques St. Arnault owner of Map 414 Lot 118 said he can't access his land. After some discussion it was the consensus of the Board to have Road Agent Lewis talk to them and get them to restore the road if they have damaged town property.

Selectman Robie motioned to adjourn at 7:50 p.m.

Respectfully submitted,
Andria Hansen
Recording Secretary