

~~Unapproved~~**Approved**
Candia's Selectmen's Public Meeting Minutes
January 27, 2014

Attendance: Chairman Fred Kelley, Vice-Chair Carleton Robie, Selectman Dick Snow, Selectman Amanda Soares, Selectman David DePuy, and Administrative Assistant Andria Hansen.

The Board will determine who will move and speak to the warrant articles.

ARTICLE 2.

To see if the Town will vote to raise and appropriate as an **operating budget**, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,377,975.00**. Should this article be defeated, the default budget shall be **\$2,369,061.00**, which is the same as last year, with certain adjustments required by previous action of the Town of Candia or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Board of Selectmen by a vote of 5 to 0) (Recommended by the Budget Committee by a vote of 8-0) **Selectman Robie will move and speak to this warrant article and Chairman Kelley will second.**

ARTICLE 3.

To see if the Town will vote to raise and appropriate the sum of Six Thousand Eight Hundred and Seven Dollars (**\$6,807**) in support of the **Rockingham County Community Action**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Recommended by the Budget Committee by a vote of 8-0) **Moderator Clark Thyng said he would ask the body what their preference is – move as a block or individually. Chairman Kelley said he would have the lump sum of what all of the nonprofit warrant articles will amount to.**

ARTICLE 4.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (**\$4,000**) in continuation of its support of the **Visiting Nurse Association of Manchester and Southern New Hampshire**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Recommended by the Budget Committee by a vote of 7-1)

ARTICLE 5.

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred and Fifty Dollars (**\$3,250**) in continuation of its support of the **American Red Cross**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Recommended by the Budget Committee by a vote of 6-2)

ARTICLE 6.

To see if the town will vote to raise and appropriate the sum of One Thousand Eight Hundred and Fifty-Four Dollars (**\$1,854**) in continuation of its support of the **Lamprey Health Care**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Recommended by the Budget Committee by a vote of 6-2)

ARTICLE 7.

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred and Fifty Dollars (**\$1,250**) in continuation of its support of the **Child Advocacy Center**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Recommended by the Budget Committee by a vote of 8-0)

ARTICLE 8.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (**\$1,000**) in continuation of its support of **Big Brother/Big Sister**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Not recommended by the Budget Committee by a vote of 6-1)

ARTICLE 9.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (**\$1,000**) in continuation of its support of the **Child and Family Services**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Recommended by the Budget Committee by a vote of 6-1)

ARTICLE 10.

To see if the Town will vote to raise and appropriate the sum of Seven Hundred and Two Dollars (**\$702**) in continuation of its support of the **Rockingham County Nutrition and Meals on Wheels Program**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Recommended by the Budget Committee by a vote of 6-1)

ARTICLE 11.

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Dollars (**\$700**) in continuation of its support of the **Aids Response Seacoast**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Not recommended by the Budget Committee by a vote of 4-3)

ARTICLE 12.

To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (**\$500**) in continuation of its support of the **CASA** (Court Appointed Special Advocates for Children). (Recommended by the Board of Selectmen by a vote of 4 to 1) (Recommended by the Budget Committee by a vote of 6-1)

ARTICLE 13.

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Five Dollars (**\$225**) in continuation of its support of the **Retired and Senior Volunteer Program**. (Recommended by the Board of Selectmen by a vote of 4 to 1) (Not recommended by the Budget Committee by a vote of 5-2)

ARTICLE 14.

To see if the Town will raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000.00**) to **resurface Lane Rd., Green Rd. and portions of Depot Rd.** Included in this project will be the replacement of the two four-foot round culverts at Ward Brook with a box culvert and address all other drainage problems that exist on Depot Road. Said funds to be expended under the direction of the Board of Selectmen. (Submitted by the Road Agent) (Recommended by the Board of Selectmen by a vote of 5 to 0) (Recommended by the Budget Committee by a vote of 6-1) **Selectman Snow will move the warrant article and Road Agent Lewis will answer any questions. Chairman Kelley will second.**

ARTICLE 15.

To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars **(\$75,000)** for excess **winter road maintenance**, these funds will not be used unless the operating winter maintenance funds are exhausted. This will be a non-transferable appropriation. Said funds to be expended under the direction of the Board of Selectmen. (Recommended by the Board of Selectmen by a vote of 5 to 0) (Recommended by the Budget Committee by a vote of 7-0) **Selectman Snow said he would move this article and Chairman Kelley will second it.**

ARTICLE 16.

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars **(\$20,000)** to be placed in the existing **Revaluation Capital Reserve** fund for the Future Revaluation of the municipality. Said funds to be expended under the direction of the Board of Selectmen. (Recommended by the Board of Selectmen by a vote of 5 to 0) (Recommended by the Budget Committee by a vote of 7-0) **Selectman Robie will move and Selectman Soares will second.**

ARTICLE 17.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars **(\$50,000)** to be deposited in the **Fire Apparatus Capital Reserve Fund**, established under RSA 35:1 at the March 1991 Town Meeting, for the future purchase of the fire apparatus and equipment with the Selectmen appointed as agents. (Recommended by the Board of Selectmen by a vote of 5 to 0) (Recommended by the Budget Committee by a vote of 4-2-1) **Chairman Kelley will move this article and Selectman Robie will second. Fire Chief Young will speak on this article.**

ARTICLE 18.

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Three Thousand Eight Hundred Eighty Dollars **(\$133,880)** for the operating expenses of the **Smyth Public Library**. Funds are to be expended under the direction of the Smyth Public Library Association. (Submitted by the Smyth Public Library Trustees) (Recommended by the Board of Selectmen by a vote of 5 to 0) (Recommended by the Budget Committee by a vote of 7-0) **Selectman DePuy will move this article and Selectman Snow will second.**

ARTICLE 19.

to see if the Town will vote to raise and appropriate the sum of Four thousand, Six hundred and Fifty dollars **(\$4,650.00)** for the first phase of updating the **Candia Master Plan** per RSA 674:3. (Submitted by the Planning Board) (Recommended by the Board of Selectmen by a vote of 4 to 1) (Not recommended by the Budget Committee by a vote of 7-0) **Chairman Kelley will move this article and Selectman Snow will second.**

ARTICLE 20.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars **(\$4,000)** for the operation and maintenance of the **Fitts Museum**. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (Submitted by the Trustees of the Fitts Museum) (Recommended by the Board of Selectmen by a vote of 5 to 0) (Recommended by the Budget Committee by a vote of 7-0) **Selectman Soares will move this article and Selectman DePuy will second.**

ARTICLE 21.

To see if the Town will vote to **reinstate**, in accordance with RSA 289:6, III, a five-member Board of **Cemetery Trustees**. If this article passes, a new board of cemetery trustees will be elected at the town meeting next following this vote. (Recommended by the Board of Selectmen by a vote of 3 to 2) **Selectman Snow will move this article and Selectman Robie will second.**

ARTICLE 22.

To see if the Town will vote to **establish** a five-member Board of Trustees for the **Old Smyth Memorial Building**. The Board of Selectmen will appoint the members for their first terms. (Recommended by the Board of Selectmen by a vote of 4 to 1) **Selectman Robie will move this article and Chairman Kelley will second.**

ARTICLE 23.

To see if the Town will vote to **revoke** the **DARE car trust fund** pursuant to RSA 31:19-a. (Recommended by the Board of Selectmen by a vote of 5 to 0) **Selectman Snow will move this article and Chairman Kelley will second.**

ARTICLE 24.

To see if the town will vote to raise and appropriate the sum of **\$17,500.00** to the **Candia Youth Athletic Association** for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets. Submitted by petition. (Not recommended by the Board of Selectmen 3-2) (Recommended by the Budget Committee by a vote of 3-3-1) **Selectman Snow will move it to the floor.**

ARTICLE 25.

To see if the Town will vote to appropriate the sum of Thirty Seven Thousand Dollars (**\$37,000**) for the implementation of a **mosquito control program** designed to reduce the risk of exposure to mosquito-borne diseases such as EEE and West Nile Virus. Submitted by petition. (Not recommended by the Budget Committee by a vote of 6-0-1) **Selectman Snow will move this article to the floor.**

Moderator Clark Thyng clarified that the Board will yield Articles 24 and 25 to the floor for discussion. Chairman Kelley said they have to because they are petition warrant articles.

Selectman DePuy to update Board on the baler at the Recycling Center. Selectman DePuy noted that a sensor went on the baler. He explained the baler is a big metal box with a hopper. There is a ram on pistons that puts the material in the box container. It keeps pushing the material dropped in until a bale is formed. Basically the whole recycling center is constructed and operates around this baler. All of the recyclables are put there – the plastic, aluminum, tin, cardboard, and paper. When these bales are done they can weigh up to 1,000 lbs. Then they hand thread wires through to tie up the bales. The sensor went preventing the ram from moving forward and a bar on the back was broken. The sensor got repaired and the bar got welded. They put in a new bar since. The guy from McGuire came to look at it and he saw that the pistons which swivel back and forth. They pushed the ram forward and where the collar (on the piston) is cracked. The pin is bowed and when the ram is fully extended it goes 5/8th of an inch further to the left which shifts the whole baler. This is an old machine and thought it was about 20 years old. He believed they purchased it for \$28,000. Its life span is about 20 years. Initially they were thinking it needed a metal plate in the front. It's now operational. They talked about three fixes to the machine. The first is to remove

the ram which is like a bulldozer blade. They would pull it out and replace the bracket and pin on the right hand side and where the hole has turned into an oval they would put metal plates on. They would weld them into a circle so they would have the stability back again. This would cost about \$1,200 to \$1,500. If the left side needs to be done it would be the same cost. The second fix would be to remove the pistons, at least the one on the right. They would put a new collar on the end of the piston. It's also leaking fluid and a seal would need to be replaced. A rough estimate would be \$2,000 to \$3,000. This would be for one; it's hard to tell if the other side would need to be repaired as well. The other repairs would be \$1,500 to \$3,000. The third fix would be to put some spring plates in front of the ram that would help prevent wear and extend the life a little. The might be about \$1,200, so they are talking about a total price of \$3,500 to \$10,000 to extend this balers life. They are just estimating, but it might last another 3 to 5 years. This is just what they can see what is broken now. The machine is old when they do this something else may go. It's been going at an angle and wearing at the sides. The clearance at the top is supposed to be 16^{ths} of an inch and it's been going at 5/8^{ths} of an inch, so it's wore the floor. They have been told this machine is nearing the end of the trail. They've looked at the cost of a new machine. They've received a quote for \$77,000. The name of the machine is called a Marathon and it's supposed to be easier to take apart and repair. He contact an outfit called Harris and they quoted him \$67,000. They are looking at a grant from New Hampshire the Beautiful who may kick in \$5,000 or more towards the purchase. His thought is that they do the repairs to get them through a couple of years and look towards putting a warrant article in next year. He thought it would give them some time to get the word out about the importance of this machine and its operation of the recycling center. The recyclables produce income of about \$25,000 to \$30,000 per year. If they don't do this it will cost them a lot more. Chairman Kelley asked if the machine would put the strapping on the bales or would the guys still have to do it manually. Selectman DePuy said they'll still do it manually. The cost would be a lot higher for that kind of machine. Selectman Soares asked instead of a warrant article could they see how much money they'll have at the end of the year. Selectman Robie felt they wouldn't have \$77,000 left over. They could propose it in the 2015 budget. It was noted that the repairs are getting more costly. Selectman Robie thought they had the money to repair the baler in the 2014 budget. Selectman DePuy said they are looking at the safety of the machine. It doesn't there is any question about safely operating it. Chairman Kelley asked how long it would take to be fixed. Selectman DePuy thought within a week and probably within the next month. Selectman DePuy motioned to expend \$1,500 to \$9,000 to make the repairs necessary to keep the baler running for as long as they can. Seconded by Selectman Snow. All were in favor. Motion carried.

The Board to authorize payment of payroll checks and accounts payable checks. Chairman Kelley announced the grand total of payroll and accounts payable checks for January 23rd and January 30th was \$106,265.07. Selectman Snow motioned to accept the accounts payable and payroll checks for January 23rd and January 30th in the amount of \$106,265.07. Seconded by Selectman Soares. All were in favor. Motion carried.

Approval of Previous Minutes: Public meeting minutes of 01/13/2014. Selectman Robie moved to accept the Selectmen's Public meeting minutes of January 13th, 2014 as presented. Seconded by Chairman Kelley. All were in favor. Motion carried.

Other Business

Overtime policy: Selectman Soares asked if they have changed the policy on overtime. Chairman Kelley asked if she received a memo. Selectman Soares replied yes but they made a motion that

there would be no overtime. Chairman Kelley said if you read the memo if the department head okays it they will sign off on it. Selectman Soares reiterated the Selectmen collectively voted there would be no overtime. Selectman Robie said it was voted on in 2009 and there was a problem and it came back to the Board. It was decided that with the approval of the liaison overtime would be allowed. He made the motion and Rick Lazott seconded it. Selectman Soares asked if they were doing that instead of comp days. Selectman Robie replied yes. Selectman Soares asked if this individual is not meeting the needs that we voted on for her time. She is going over the allowed time that we all voted on for her hours. Selectman Robie said not anymore. Selectman Soares said they voted on new criteria for these two individuals and they voted on no more than 40 hours. There is more than 40 hours and is this too much for this individual to handle. They are working over the 40 hours. Chairman Kelley said there is a little overtime because of the time of year. Selectman Soares said it is becoming every week and they approved 40 hours. She is confused is this job too much to handle and do they need to have someone else come in and help. She doesn't understand the overtime. If the job is too much maybe they should have someone come in and help. They approved 40 hours. Selectman Robie said he wasn't on the Board when Cheryl left, but the person she is talking about was working 32 hours and was moved up to 40. They decided to not do comp time and pay overtime. A few hours of overtime doesn't necessitate hiring a third person. Selectman Soares noted that comp time was 8 hours a few times which is more than a couple of hours. Chairman Kelley thought she was grasping at straws. Selectman Robie said they went back to the minutes and they have to get their overtime approved by their supervisor. He didn't think anyone could dictate a few hours of overtime in budget season. Selectman Soares said they give other department an enormous amount of crap for going over 40 hours. Selectman Robie asked which department. Selectman Soares replied the recycling center. Selectman Robie felt they were paid the overtime if they worked it because is state law. Selectman Soares said we had the discussion there would be no overtime because she was the one who brought it up. Selectman Robie thought she would keep her hours 40 hours. It has been a couple of weeks and the girls have put in a little extra effort. They should give them a little credit and if it costs them some overtime then its well justified. Selectman Soares replied it wasn't fair to the other departments. Selectman Robie felt it was fair. Selectman DePuy said they were doing it on their own for the first time and it is a lot that needs to be done. He didn't think they are looking at hiring another person, its part of the learning curve. Selectman Robie said he was concerned about overtime as much as anybody, but we have to make some concessions.

The Deliberative Session is Saturday February 1st at 9:00 p.m.

Chairman Kelley motioned to adjourn 7:33 p.m. Seconded by Selectman Robie. All were in favor. Motion carried.

Respectfully submitted,
Andria Hansen, Recording Secretary