

May 11, 2015

TOWN OF CANDIA  
ROAD AGENT'S REPORT  
Month of April 2015

Work Summary:

There were 2 sand/salt runs and 1 plow-able storm.

Grading was done on dirt roads.

Gravel was added to Tower Hill Road for mud problems.

Patching was done town-wide.

Culvert cleaning was done.



Dennis Lewis  
Road Agent

## No Crime Incident Event Breakdown

Event	Description	Total	%
AAC	Assist-Animal Control Officer	2	01.0
AAP	ASSIST-AUBURN POLICE DEPARTMENT	5	02.6
ACF	Assist-Candia Fire Department/Rescue	19	09.7
ACH	ASSIST-CHESTER POLICE DEPARTMENT	1	00.5
ACP	Animal Complaint	4	02.0
ADP	ASSIST-DEERFIELD POLICE DEPARTMENT	7	03.6
AFG	assist-NH Fish and Game	0	00.0
AHP	ASSIST-HOOKSETT POLICE DEPARTMENT	1	00.5
AOA	ASSIST-OTHER AGENCY	4	02.0
ARP	ASSIST-RAYMOND POLICE DEPARTMENT	1	00.5
ASP	ASSIST-NH STATE POLICE	10	05.1
ATL	ATTEMPT TO LOCATE	0	00.0
CAL	COMMERCIAL ALARM	5	02.6
CAS	Citizen Assist	17	08.7
CRA	Cruiser Accident	0	00.0
CSB	Civil Standby	0	00.0
DCF	Discharge Firearm	0	00.0
DEL	DELIVER MESSAGE	0	00.0
DIS	Disturbance	0	00.0
DOM	DISTURBANCE (DOMESTIC)	1	00.5
LPR	Lost Property	7	03.6
MIP	Missing Person	0	00.0
MOT	Motorist Assist	8	04.1
MVC	Motor Vehicle Complaint (speeding)	8	04.1
NBR	Neighbor Dispute	0	00.0
NIN	911 hang ups (accidental)	2	01.0
NOI	NOISE COMPLAINT	3	01.5
OHR	OHRV complaint	0	00.0
OTH	Other	1	00.5
PIN	Police Information	18	09.2
PS	Paperwork Service (subpoenas,etc)	3	01.5
RAL	RESIDENTIAL ALARM	5	02.6
RHZ	Road Hazard (Wires/Tree Down)	2	01.0
SDA	Suspected Drug Activity	0	00.0
SDT	Sudden Death	0	00.0
SEC	Security Check	10	05.1
SPN	SUSPICIOUS PERSON	6	03.1
SSA	Suspicious Activity	15	07.7
SSV	Suspicious Vehicle	20	10.2
VIN	VIN VERIFICATION	9	04.6
WEL	Welfare Check	2	01.0
---	Not Specified	0	00.0

Grand Total: 196

04/01/2015 - 04/30/2015

Offenses (State Law) By Month

	<u>APR</u>	<u>TOTALS</u>
DOMESTIC VIOLENCE	1	1
DOMESTIC VIOLENCE AND RELATED	1	1
BURGLARY	1	1
THEFT; FROM A MOTOR VEHICLE	2	2
UNLAWFUL THEFT OF STONE, SAND,	1	1
THEFT; ALL OTHER	2	2
THEFT OF LOST OR MISLAID PROPE	1	1
ATTEMPT TO COMMIT FRAUD	2	2
IDENTITY FRAUD	3	3
CRIMINAL MISCHIEF (VANDALISM)	10	10
Possession of Drugs	1	1
POSSESSION OF CONTROLLED/NARCO	6	6
ISSUING BAD CHECKS	1	1
DISORDERLY CONDUCT	1	1
HABITUAL RUNAWAY JUVENILE	3	3
RUBBISH (ILLEGAL DEPOSIT)	1	1
DOG LICENSE REQUIRED	1	1
DOG CONTROL LAW; RUNNING AT LA	9	9
DOG A MENACE, NUISANCE OR VICI	1	1
BENCH WARRANT	1	1
DEFAULT OR BREACH OF BAIL COND	1	1
HABITUAL OFFENDER	1	1
OPERATING WITHOUT A VALID LICE	1	1
DRIVING AFTER REVOCATION OR SU	2	2
ARREST ON A WARRANT	1	1
TOTALS	<u>55</u>	<u>55</u>

**Candia Volunteer  
Fire Department  
11 Deerfield Road  
Candia, NH 03034  
603-483-8588  
603-483-0252 fax**

# Memo

Date: May 11, 2015  
To: Board of Selectmen  
Re: Monthly Report

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## APRIL 2015 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Training on Auto Extrication
- 3. EMS Training

SHARONS REPORT FOR THE TOWN

Current Period: 4/1/2015 to 4/30/2015, Prior Period: 4/1/2014 to 4/30/2014  
 00:00 to 24:00  
 All Stations  
 All Shifts  
 All Units  
 All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Non-Incident Activities</b>				
Protective Clothing	1	1.25	0	0.00
Public Education	0	0.00	1	6.00
Radio Maintenance	3	3.00	0	0.00
Station Work	5	18.00	1	1.50
	<u>54</u>	<u>176.60</u>	<u>42</u>	<u>115.00</u>
<b>Permits Issued</b>				
BRUSH Burning Permit	18		0	
SEASONAL Fire Permit	46		0	
	<u>64</u>		<u>0</u>	
<b>Testing/Maintenance of Equipment</b>				
Pump Maintenance	3	0.00	0	0.00
	<u>3</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
<b>Training</b>				
Cardiovascular System	0	0.00	9	18.00
CPR	0	0.00	5	15.50
Emergency Medical Services	8	20.00	0	0.00
Equipment Location/Operation	6	12.00	0	0.00
Fire Control, Forestry	0	0.00	12	24.00
Forestry Laws	7	21.00	0	0.00
General And Topographic Anatomy	0	0.00	4	20.00
General Driver Training	2	5.00	0	0.00
Pre Plans	0	0.00	16	32.00
Search and Rescue Drill	0	0.00	16	32.00
Triage	16	32.00	0	0.00
Vehicle Extrication	31	69.00	0	0.00
	<u>70</u>	<u>159.00</u>	<u>62</u>	<u>141.50</u>

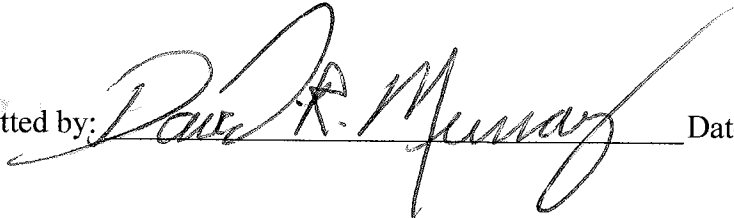
\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

### April, 2015 Building Activity Report Summary

	<u>April, 2014</u>	<u>April, 2015</u>
Permits Issued	20	23
New Code Enforcement Cases	0	0
Open Code Enforcement Cases	7	4
Code Enforcement Cases Closed	0	0
Inspections Performed	49	75
CO's/CC's & Closed Permits	17	21
Renewed Permits	4	4

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Permit Fees March 2014	Permit Fees March 2015
\$1,519.32 & \$1080.00 = \$2,599.32	\$918.00 & \$1200.32 = \$2118.32
Permit Fees YTD March 2014	Permit Fees YTD March 2015
\$1,620.60 & \$2,599.32 = \$4,319.92	\$1,364.60 & \$2118.32 = \$3,482.92

Submitted by:  Date: 5/11/2015

**April 2015**  
**INSPECTION BREAKDOWN**

Commercial, Mixed, L1, L2

Building (BP)	4
Electrical (EL)	
Gas Piping (GP)	
Plumbing (PL)	
Generator (GE)	
Demolition (DE)	
Oil Burner (OB)	
Gas Burner (GB)	
Foundation only (FO)	
Bed Bottom (SE)	
Sign (SI)	

Residential

Building (BP)	21
Electrical (EL)	14
Gas Piping (GP)	6
Plumbing (PL)	2
Generator (GE)	
Demolition (DE)	4
Oil Burner (OB)	
Gas Burner (GB)	
Septic (SP)	3
Life safety	
Closed permits	21

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**Total Inspections: 75**

BREAKDOWN PERMITS ISSUEDPermit's issued Breakdown

Building (BP)	11
Electrical (EL)	6
Gas Piping (GP)	3
Plumbing (PL)	
Generator (GE)	
Demolition (DE)	1
Oil Burner (OB)	
Gas Burner (GB)	
Foundation only (FO)	
Septic system (SE)	2
Life safety (LS)	
Sign (SI)	

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**Total Permits: 23**



**DAVID R. WHITCHER  
BUILDER INC.**

P. O. BOX 69, 254 DRAKE HILL ROAD, STRAFFORD, NH 03884

TEL. (603) 664-5577

FAX: (603) 664-9508

May 4, 2015

**Whitcher Builders  
Scope of work  
Candia Transfer Station  
Insulation/Panel Repair**

Whitcher Builders is pleased to provide pricing for the following work. Labor to remove the existing PEB metal wall panels at office area only, remove existing fiberglass insulation between PEB metal panel and CMU wall, remove fiberglass insulation above ACT in mechanical space, install new closed cell spray foam insulation at office section (762sf at 2.5" thick), install new R30 on ACT in mechanical room, and reinstall existing PEB metal wall panels. Also included in the quote is labor and materials to repair PEB metal wall panel that have been pushed out at back side of building.

**Total Price: \$15,995.00**

Whitcher Builders is pleased to provide pricing for the following work. Labor, materials and equipment to install 3" of rigid insulation glued to the interior CMU walls, install metal liner panel over rigid insulation with wood bucks and "J" channel at existing door and window locations.

**Total Price: \$4,895.00**

If you have any questions or we can be any further service, please feel free to call.

Sincerely,

Matthew Enman  
Project Manager  
Whitcher Builders

*June 8, 2015 mtg*



Reference: the revolving detail account

I would like to raise the amount of the officer portion of the special detail rate from the current \$35.00 hour to \$40.00 an hour. I have attached a list of detail rates from several Agencies as a comparison. Only one other town on the list is at our special detail rate and that is Nottingham. Most communities have a higher rate. Some of the Agencies such as the Auburn Police fill our details when there is no Candia officer available. The Auburn Police bill the entity \$57.00 an hour and the officer receives \$40.00 an hour. Our rate hasn't been changed in several years. In addition, I feel that the billing rate for the detail should be increased to \$60.00 from the current \$50.00 per hour to cover the cost of the cruiser as well as other costs such as retirement, FICA, fuel, maintenance, etc. In working with Donna Becker a spread sheet of costs associated with the details was generated (see attached). It costs approximately 0.64 an hour to operate a cruiser based on 2014 expenditures. I think it makes sense to have this amount pulled from the revolving detail account (just like the retirement costs) and credited towards the general fund.

After these expenses are paid any remaining funds in the revolving detail account would be used to offset any equipment purchase(s) or towards the payment for a cruiser. Recently the Selectmen authorized the expenditure of up to 8,000.00 for equipment for the new police vehicle, so it would be a prudent idea to generate revenue for this account and reduce raising and appropriating tax funds.

Police Detail Cost Analysis (as of April 30, 2015)

Detail Charge Per Hour	50.00
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## Direct Costs per Hour:

Hourly wage to Officer	35.00	
NHRS Contribution (employer) 26.38%	9.23	
Medicare Contribution (employer) 1.45%	0.51	
Unemployment Compensation (employer) .46%	0.16	
Workers Compensation (employer) 2.29%	0.80	
	45.70	

TOTAL COSTS PER DETAIL HOUR (WITHOUT CRUISER)	45.70
NET REVENUE PER DETAIL HOUR (WITHOUT CRUISER)	4.30

## Cruiser Costs per Hour:

Gasoline	0.42	(see details below)
Insurance	0.02	(see details below)
Maintenance of Cruisers	0.20	(see details below)
	0.64	

TOTAL COSTS PER DETAIL HOUR (WITH CRUISER)	46.34
NET REVENUE PER DETAIL HOUR (WITH CRUISER)	3.66

**Detail Breakdown of Cost Analysis**

## gasoline:

Gas cost for the year 2014	18,199.65
Divide by number of cruisers	5
Cost of gas per vehicle	3,639.93
Divide by hours in a year	8,760.00
<b>Cost of gas per vehicle per hour</b>	<b>0.42</b>

## Insurances:

Prop & Liability premium 2014 - 2015	33,838
2014 - 2015 value of property	5,257,587
2015 value of police cruisers	123,607
% of value that is cruisers only	2.35%
Cost of insurance on cruisers	795.54
Divide by number of cruisers	5
Cost of insurance per cruiser per yr	159
Divide by hours in a year	8,760
<b>Cost of Cruiser insurance per hour</b>	<b>0.0182</b>

Attachment from Candia Selectmen's Meeting on 5/11/2015

Maintenance of cruisers:	
Maint cost for the year 2014	8,829.90
Divide by number of cruisers	5
Cost of maint per vehicle	<u>1,765.98</u>
Divide by hours in a year	<u>8,760.00</u>
<b>Cost of maint per vehicle per hour</b>	<b>0.20</b>

Outside Detail rates – As of 1/2015

Candia - \$50/hr. (Officer gets \$35/hr. – \$15 goes to Town)

Auburn - \$57/hr. (Officer gets \$40/hr. – \$17 goes to Town)

Chester - \$57/hr. (Officer gets \$37/hr. – \$20 goes to Town)

Northwood - \$67/hr. (Officer gets \$40-\$27 goes to Town)

Nottingham - \$52/hr. (Officer gets \$35/hr. - \$17 goes to Town)

Raymond – Billing rate is \$68/hr.(Officer gets \$38/hr. -\*\*if Officer makes more than \$38 in OT, he gets his OT rate) (\$20/hr. cruiser rate and \$10/hr. – admin. Fee)

Rock. Cty. Sheriff - \$56/hr. (Deputy gets \$39/hr.)

SP- \$70/hr. (Trooper gets \$48/hr.)



Town of Candia  
Conservation Commission  
74 High Street  
Candia, New Hampshire  
03034

May 4, 2015

Mr. Carlton Robie, Chairperson  
Board of Selectmen  
Town of Candia  
74 High Street  
Candia, NH 03034

LOOK  
PLEASE READ

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\* 5/11 Bas mtg

Re: Reappointment of Conservation Commission members

Dear Carlton,

Three of our Commission members are up for reappointment this year. Ellie Davidson and Mini Alberu have expressed interest in being renewed as regular members. Dick Snow has expressed interest in being renewed as an alternate. The Conservation Commission respectfully requests that the Board of Selectmen reappoint all three.

Thank you for your consideration.

Sincerely,

Betsy Kruse, Chairperson

Cc:  
Ellie Davidson  
Mimi Alberu  
Dick Snow  
Donna DelRosso