

~~Unapproved~~**APPROVED**
Candia's Selectmen's Public Meeting Minutes
May 9, 2016

Attendance: Chairman Boyd Chivers, Vice-Chair Susan Young, Selectman Russ Dann, Selectman Mark Laliberte, and Administrative Assistant Andria Hansen. **Absent:** Selectman Komisarek.

Approval of minutes from previous meeting. Selectman Dann moved to approve the Selectmen's meeting minutes of April 25th, 2016 as written. Seconded by Selectman Young. All were in favor. Motion carried.

The resumption of a Public Hearing commenced April 11th, 2016 required under RSA 43:2 to determine whether consideration for the public good requires a modification of certain pole licenses issued by the Town as provided by RSA 231:163. Chairman Chivers explained at the last public hearing it was determined that they needed to give Fairpoint notice. They have since found the legal address for Fairpoint. He summarized that the result of this lawsuit was an action brought against the City of Rochester New Hampshire by Eversource challenging the pole license because it didn't have a provision in there for the licensee to pay the property tax. Among other issues New Hampshire Supreme Court determined they had a point and by and through our counsel were advised to amend our licenses to insert a provision that the licensee recognize their obligations and pay their property taxes. Therefore our pole license will conform to the New Hampshire Supreme Court decision. The sample license has been presented to us by Town Counsel and they have gone over any objections that the licensees have presented. He asked the Board if they agree that it would be appropriate to make a motion to adopt the amended order that has been presented to us by Town Counsel. Selectman Young motioned to accept the amended pole license. Seconded by Selectman Laliberte. All were in favor. Motion carried.

Chairman Chivers closed the public hearing and opened the Selectmen's public meeting at 7:04 p.m..

Department Reports: Fire, Police, Highway, Parks & Recreation, Building, Solid Waste.

Fire: Selectman Dann read from the attached report. He noted that the Fire Department has been helping other towns with forest fires. He wanted to commend our department on how well they have preformed. They have a good group of people.

Police: Chief McGillen noted they put out a car registration notice on the Nixel alert. He mentioned the dog license is a big problem for them. They try to get it out on the town website and they also send post cards out. It was noted that they dog licenses and the car registrations can be done on line. Chief McGillen noted they had a break in down at the hardware store. There was forced entry in one of the buildings. It was the main building and some supplies were taken. There are no suspects at this time and the neighbors didn't see anything. He wanted to thank the Candia Volunteer Fire Department Association for the donation of three defibrillators to the Candia Police Department. All of their duty cruisers will have an AED in them. They are

very appreciative of their efforts in helping out the community. He noted John Seiner gave them some training on this last week. They also had some training on tourniquet techniques and bleeding. These are some of the main things with motor vehicle accidents and the police usually get on the scene before the fire department. He noted that John is an excellent trainer and he would like to keep that relationship going. He is more of a hands on guy with his teaching. They really appreciated it and they guys really enjoyed it. He mentioned they have a few bad check cases going and a little bit of identity fraud. The IRS scam is still going around. They have put something on the website. He urged the residence to call them if they get any phone calls. They are working with the school to put on a forum on the drug crisis. They had a meeting today. He talked with the "Making it Happen Coalition" out of Manchester. He asked if they would come and speak with the school. They are trying to set something up before the school year ends. It will be held at the school. There will be people speaking about recovery, prevention, and treatment and it will be open to the residents. He has been to the one in Rye and it was pretty informative. There aren't a lot of options out there for treatment. There is a flow chart he would like to adopt and make it available to the officers to hand out to family members of persons in need. He had someone call who has a twenty something daughter who is an addict and needed help and this person wanted to get the help. He reached out to this coalition and they put him in contact with someone who could facilitate treatment and the family could directly contact them. Some police departments are offering a ride to a place where someone can get an assessment. The Federal Government is moving their big bill on this. There was a congressional hearing last month at St. Anselm's College and Frank Guinta and Anne Kuster were there. They took testimony from certain individuals. They are trying to get funding but they don't expect to see anything until June or July. There is a curve on this, but they are listening to people and starting to come around on it. They don't have a lot going on in Candia, but it is around here. A lot of people are afraid to come to the police because there is a stigma attached to it. They want to send out the message that they want to find some resources and work with people. He will keep the Board posted on this. Drug Take Back Day was held on the 28th of April and they took in 52 pounds. This is a record for them. The past few years they collected 17 to 18 pounds. This year was a dramatic increase. Selectman Young noted that people don't want to flush them anymore. Chief McGillen said you can't flush them and DES recommends that because of contamination. The medicines can do stuff to the water table and it is prohibited under their regulations. Selectman Laliberte said he saw in the news that Somersworth tripled their numbers this year. He asked when they meet in two weeks and discuss this more in depth can Chief McGillen bring those flow charts. Chief McGillen said he talked with someone who can provide him with that information. This Coalition works very closely with the Manchester Health Department. They are very helpful and more than willing to give us a hand with this stuff. He mentioned that the department got a new radar for one of the cruisers. It was a fifty percent matching grant. He mentioned the 4 wheeler and they have 24 hours left on the Fish and Game Grant. He mentioned the Hall's Trail parking area and someone went up there and moved boulders. Road Agent Lewis said he has put the boulders back. Chief McGillen mentioned the trail on Chester Road and the rocks have been moved down there as well. He saw fresh tire marks in the swampy area. Road Agent Lewis said he would move the boulders back. Chief McGillen also mentioned that the residents are doing a good job calling in suspicious vehicles.

Highway: Road Agent Lewis read from the attached report. He is getting some paving quotes and the price of asphalt has come down considerably. Selectman Dann asked about the shoulder

on Chester Turnpike, the asphalt is breaking down because there is no shoulder there. Road Agent Lewis said they will fill the shoulder in; it's on the list for this year. They are coming out of winter with quite a bit of money left. They will be in good shape this fall. Selectman Young asked about patching. Road Agent Lewis explained that patching never ends and they will be over budget on their patching. He has bought patch so they probably won't need to buy anymore for this year. This winter was brutal on patching because it was warm, cold, and rainy. This is a reflection of the condition of their paving. He mentioned that the Conservation Commission is going to have a workshop for forestry practices at their next meeting. The County Forester is going to come in for an hour and give a talk on good forest management practices, timber tax, wetlands issues and timber sales. It's so the people in town have some information. It will be on Tuesday, May 17th at 7:00 pm. He asked if they could put it on the town sign. He thought it would be beneficial to the town's people. Chief McGillen mentioned that Road Agent Lewis put up some speed limit signs on Brown Road. One of the residents said they appreciated it.

Parks and Recreation: Chairman Chivers noted there wasn't a report for Parks and Recreation this meeting.

Building: Building Inspector Murray read from the attached report. He noted that Co-Part's has been busy on Raymond Road. They haven't opened yet, they're remodeling the inside of the building. The town should be happy with them; they'll keep it clean there and the resident's shouldn't see anything from the road. Selectman Young asked when they will be holding their auctions. Building Inspector Murray explained it is all done on line; there won't be any public auctions.

Solid Waste: Selectman Dann read from the attached report. He noted the biggest issue right now is the volume of electronics. Especially televisions and they are big televisions. They are getting inundated with these huge old televisions. He felt that some of them are coming from other towns. He thought it was because we don't charge to dispose of them and other towns do. He showed the Board a picture of the container with all of the electronics in it. Chuck is very efficient and he tries to fill every cubic inch of the container. He has hurt his back moving some of these televisions. When these televisions come in they can't be stored outside, because it is considered hazardous material. It's hard to get a front end loader in there to stack the televisions. You can pile monitors on top and try to get as much in as possible. East Coast Electronics charges the town a flat fee for \$985 every time this container is full. The most recent one was on April 28th which weighted 5,680 lbs. It averages out to 17¢ per pound and that was a full container. They are usually averaging around 6,000 when it is fully stocked. They used to swap the container every five weeks. That is a lot of electronics. He has talked about the loading and they can't fill every square inch. Chuck is on light duty now because he hurt his back. It is estimated that they are going to be doing this every three weeks. This is going to be on average \$1,000 a load. He asked the Board what they wanted to do. If they establish a fee they need to give the public ample time. They could also say they are going to take electronics on a certain day of the month. They could see if they could get some part time help on that day. They are going to be paying \$5,000 or \$6,000. Other towns are charging \$25 to \$35 per television or anything electronic. His feeling is anything with a screen should have a disposal fee. This is something they have to think about. Selectmen Laliberte asked if they could charge by the pound. Selectman Dann said now they are talking about weighing each television and that is manual labor. They are busy on Saturday and Sunday. A lot of people just drop their television

off outside the container and Chuck doesn't know what is coming in because he is helping the residents. He felt it would be easier to charge for anything with a screen. If they charge a high dollar point Road Agent Lewis might be seeing them on the side of the road. Road Agent Lewis said as soon as they start charging he'll start seeing them by the side of the road. Selectman Young recommended doing a combination of both – charging plus having a day. This way they could get the help. She thought all of the other surrounding towns were charging for televisions. They could charge a fee, but set a certain day. This way they can accommodate with some help. She suggested enacted this before they get into the summer and a thirty day notice should be more than enough time. Selectman Dann said they could post it down at the recycling center, but in this town communication is a problem. He didn't know if thirty days would be adequate. Chairman Chivers asked if it would be effective in 30 days. Selectman Young thought most of the residents go once a week, so thirty days should be adequate. They can post it and put it on the website, but you can only do so much with communication then it becomes the resident's responsibility to keep up with stuff. Selectman Dann thought maybe they could limit the residents. For example, they are only allowed to dispose of three televisions per year. Selectman Young thought that could be disastrous. Selectman Dann agreed it would be more work, but if they were going to have one day they would need a volunteer to help. It would have to be on a weekend day and that is a busy time at the recycling center. Selectman Young said if they have help they could limit it to the first Saturday of the month. They would have an extra person and they would help with the lifting and stacking. Then they would charge the fee, because all of the other towns are. When we make some of our decisions, we look to see what the other towns are doing to be fair and equal. If they charge the residents \$20 how many televisions are they going to get rid of in a year? Selectman Laliberte said he was good with this. He asked if there is a difference between a tube television and an LCD screen and there is a difference in the weight and the space. He thought they may want to consider a price difference between those two televisions. Selectman Dann said there are going to be varying sizes of televisions. He thought they should set one figure and it's not negotiable. They don't want to put the workers in that situation. Chairman Chivers noted one of those containers can hold 45-50 television sets and it costs us \$985. He felt \$20 per television was perfect and it wasn't unreasonable. Selectman Young would limit it to one day per month. Building Inspector Murray didn't think they should limit it to one day per month. Someone is going to show up with a big television in the back of their truck, the recycling center won't be able to take it and then it will end up on the side of the road somewhere. Selectman Dann said the same person might not have brought a check with them either, so Chuck wouldn't be able to take it. Selectman Dann said it's all about communication. Selectman Laliberte pointed out they take tires and refrigerators every day. Building Inspector Murray noted if they limit it to one day the recycling center will get a pile of televisions in that one day. Selectman Dann said if they have a person working on that they can be putting the televisions in the container. If they give people thirty days they are going to have an influx of people bringing in televisions. Chairman Chivers asked if they wanted to put a notice up with the effective date and they'll accept televisions one day per month for a fee of \$20. Selectman Laliberte said he was opposed to limiting it to one day per month. He supports the fee, but he is with Dave on this. They take everything else they charge for every day. They can always revisit this. There was discussion about hiring any extra person to help out with this. Selectman Dann said if they do this every time the recycling center is open, it is putting an extra load on the workers. Selectman Laliberte said it is not like this is set in stone. They can revisit this in a couple months. They may have fewer televisions coming

in which might offset hiring an extra person. They should treat this like a pilot at least for the first month or two and then see what is going on. Building Inspector Murray said the first step is initiating the fee and if they are worried about people bring them from other towns maybe they'll see that go away. Selectman Young asked if they can start this June 1st. It's not thirty days but it would be the first day of the month. Chairman Chivers said they will post notice at the recycling center this week, make it effective June 1st, and it will cost \$20 to dispose of televisions and monitors. Selectman Dann moved that the town charge a fee of \$20 per screened electronic device brought into the Candia Recycling Center effective June 1st, 2016. Seconded by Selectman Young. All were in favor. Motion carried.

New Business:

The Board to consider proposed contract with AMR for approval. Chairman Chivers explained this will be deferred until the next meeting.

The Board to acknowledge contribution from New England Duplicator. Chairman Chivers said that Brian Joas printed 50 brochures and maps for the Heritage Commission. Mr. Joas told the Heritage Commission he was not going to send an invoice. Chairman Chivers said he drafted a thank you letter and with the permission of this Board he would like to sign it and they'll send it out to him. Selectman Dann said its people like Mr. Joas that help us along the way. He also noted the Heritage Commission is an exciting group. They want to get things done and they go ahead and do it. Road Agent Lewis noted that Mr. Joas also prints the Conservation Commission's calendars for half the price. Garden Club member Donna DelRosso added he is printing the Garden Club brochures as they speak. Selectman Young said she would like the opportunity to sign some of these thank you letters. She thought it would be nice if all of the Board members sign the thank you letters.

The Board to discuss integrating information from records in Land Use Office with tax cards. Chairman Chivers explained there are no connections between the cards in the Land Use Office and the tax cards when a special exception or variance has been granted. If someone is interested in a piece of property, they come in and they look at the tax cards there is no indication on there that a variance or special exception has been granted. The ZBA thought it would be a good idea to try and integrate the two databases. He talked with the Town Assessor Tammy Jameson and she agreed. He asked with this Board's permission they would like to undertake a project like this. Selectman Laliberte asked how much time it would take to do a project like this. Chairman Chivers said he had no idea. Administrative Assistant Hansen wouldn't suggest the Town Assessor does it, because her contract rate is \$35.00 per hour. This would be a project she and Land Use/Building Department Assistant Sharon Robichaud would have to undertake. Becky Sarra suggested that they ask Vision for an Excel spread to download. Selectman Laliberte moved that they move forward with integrating tax cards with land use records. Seconded by Chairman Chivers. All were in favor. Motion carried.

The Board to review job description for Cemetery Sexton. Cemetery Trustee Chair Mike Pouliot explained before they hire a Cemetery Sexton they wanted to make sure the job duties were clearly articulated. This was just a starting point and they could always be modified. They also made a recommendation for pay which would \$16 to \$20 per hour. They are looking for the

Selectmen to review the job description and classification so they can go ahead and solicit a Sexton. It was noted that they currently don't have a Sexton. Cemetery Trustee Chair Pouliot explained there was a warrant article to eliminate the Superintendent of Cemeteries and turn it into a hired position. Selectman Young asked if the Trustees would come back to the Board with their recommendations or would the Trustees make the choice on the position. Cemetery Trustee Chair Pouliot said there is an RSA that allows the Cemetery Trustees the authority to hire a Cemetery Sexton. They could come back to the Board with a recommendation for a new hire. Selectman Dann asked if there was money allocated for this. Cemetery Trustee Chair Pouliot replied that there was. They estimated around \$5,000. Chairman Chivers asked if this was a part time employee of the town. Cemetery Trustee Chair Pouliot said this person would be an employee of the town. There was some discussion about the warrant articles. Chairman Chivers asked who is performing the Superintendent tasks now. It was noted that Carleton Robie is handling the tasks. Cemetery Trustee Chair Pouliot explained the Sexton would be reporting to the Cemetery Trustees. Chairman Chivers asked what the recommendation was on the rate of pay. Cemetery Trustee Chair Pouliot said the Trustees recommend \$16 to \$20 per hour. Chairman Chivers asked what they used as a model for their job description. Cemetery Trustee Chair Pouliot said they looked at job descriptions in other towns and they discussed it amongst themselves and looked at their needs. Chairman Chivers noted this Board is customarily responsible for hiring people. He would like to see the candidates presented to this Board. He felt the job description was very well thought out and it covers everything. Selectman Dann thought if they are an employee of the town it has to come through the Board. He agreed with Chairman Chivers on that. Cemetery Trustee Chair Pouliot said they just want to do this the right way. Selectman Dann said if they find one applicant and they think they are a good applicant, he is fine with that. Selectman Laliberte asked if they had a timeframe on how long they are going to post this for. Cemetery Trustee Chair Pouliot said if the Board approves the job description they can post it. Hopefully they will have a letter of interest by the next Trustees meeting. The next Cemetery Trustees meeting is May 19th. Chairman Chivers asked if they are going to grant approval to this job description. There was some discussion about the pay per hour. Selectman Laliberte asked Cemetery Trustee Chair Pouliot if he thought the Sexton pay is consistent with what other Sexton's are making in the area. Cemetery Trustee Chair Pouliot said they discussed it as a group and they thought it was appropriate. Sometimes this person may need to meet with a resident on a Saturday and meet for just an one hour. It is not a full time job and it is as needed, almost an on-call. Selectman Young said she was a little concerned with the budget. Chairman Chivers asked the Board if they would like to approve the job description. It was the consensus of the Board to approve the Sexton job description presented by the Cemetery Trustees. Chairman Chivers said once the Cemetery Trustees make a recommendation they can establish a rate of pay at that time. Cemetery Trustee Chair Pouliot replied if they are going to advertise the job he would like to put a range. Selectman Young suggested that he put the range of \$16 to \$20. She noted a lot of jobs in the paper don't put anything for money, unless the person comes in as an independent contractor. The Sexton does have a lot of duties.

The Board to authorize accounts payable and payroll from (4/21/16; 4/28/16; 5/5//16; 5/12/16). Selectman Laliberte announced the grand total for accounts payable and payroll checks for April 21st, April 28th, May 5th, and May 12th was \$576,978.34. Selectman Young motioned to accept the manifest for April 21st, April 28th, May 5th, and May 12th for in the amount of \$576,978.34. Seconded by Selectman Dann. All were in favor. Motion carried.

Unfinished Business:

Update on Exit Three history: Chairman Chivers said at the last meeting they concluded that the Board could not consider that offer on Exit 3 because they hadn't done their due diligence. He has updated their due diligence history and he noted in a meeting in September/October of 2003 there was RSA 41:14-a conducted by this Board. The minutes of which have been put in the Board members folder. He asked that the Board review those minutes and he urged them to review them before they consider another offer. Selectman Dann asked if there is a "For Sale" sign on the property. They have a piece of property they want to sell and people are driving by it every day. Chairman Chivers said then they would have to go to a broker and we would need to tell them what the terms are. He's going to offer it for sale under certain conditions. The conditions have yet to be determined by the town. This is why they haven't hired a broker. Selectman Dann said they've had this property for a long time and people don't know it is for sale. Chairman Chivers said the prudent thing to do is define what is desirable and feasible. He felt they should go through the Master Plan process first and then amend 41:14-a. Selectman Dann asked if there was a timeframe to do this. Selectman Laliberte said the report from the Community Profile came out today. This is a piece of the puzzle. He didn't know where the Planning Board stood. Selectman Young noted the Attorney said they don't have to go back and have a hearing. He recommended they do it when they get to the point where they want to sell it. The Selectmen have been given permission to sell it by the town's people. She looked at the minutes and it says the Planning Board and the Conservation Commission didn't respond. Those are two things that needed to happen before they sold the property. She didn't think this had anything to do with the Master Plan. Legally they don't have to wait for the Master Plan. She agreed with Selectman Dann and people don't know it is for sale. The current Planning Board might decide they don't need a grocery store there. She didn't know how to go about doing this. She felt they were a long way from selling. Selectman Laliberte thought the Master Plan would give them some guidance. In 2007 the market was much more robust and it was before Exit 7 exploded. It would behoove them to consider this. Selectman Young didn't feel the needed to sell it tomorrow maybe some people do. Selectman Laliberte said they have the opportunity to do this the right way and in the end they'll cover some of the bases that weren't in the past. There was further discussion about Exit 3. It was noted this property is a gateway to the town and this is something the Board needs to look at. Chairman Chivers noted the town meeting in 2003 established the sale of this property and that is what they are bound by right now. This is where they got authorization to sell it. Selectman Dann stated he would like to see something happen with this property and not wait another 5 or 6 years. Selectman Laliberte said if the process takes us to revisiting it at the 2017 town meeting, because it is the gateway this may be the way to go. Resident Becky Sarra didn't think this should be tabled. It could be another 20 years before it comes back to the table again. She would like to see some time and action on this. Candia needs to get itself back into the game. This is the one way to do it. Selectman Young disagreed. What has happened is people feel Candia is not the place to be. It doesn't matter if we are going to Pinkerton or not. They don't have affordable housing for young families. This is why people are not moving to Candia. To get a store to come is probably little to no chance and this was coming from a builder. Mrs. Sarra said they had someone that made an offer on that property, the first offer in how many years. So they are putting that on the back burner because they don't know what to do. They need to put a timeline on this thing. This could put money back on their tax rolls. Selectman Young said if it doesn't get developed zero

comes back to us. There was some discussion about the taxes. Mrs. Sarra said they have limited themselves by the 2003 vote. Selectman Laliberte said there may be things they need to do to "unstuck" themselves from that and then they can move forward. He is going to be in charge of Economic Development and he wants to see how the town wants to move forward. There is going to be a lot of back and forth on this. There is going to be a lot to consider. He'll be working on it this summer and he doesn't want to let this sit.

Selectman Dann said the people in town got involved with the clean-up of Candia. He is upset with the State regarding the ditch on Route 43. They didn't bother picking up any litter. He asked when the dumpster is going to be removed. Chairman Chivers said he hasn't called them yet. He got a letter of thank you from Randy Ladd for cleaning up Langford Road. Selectman Laliberte said Randy Ladd had a really nice thing on Face book about Russ and all of the work he's been doing. He also thanked Russ for picking up Langford Road. Selectman Dann said he and Al Couch picked it up.

Chairman Chivers asked Becky Sarra why all of the pennants were down in the school gym. Becky Sarra said they are moving away from individual by year, they are going to have one by sport that will list the year.

Chairman Chivers moved to go into a non-public session at 8:30 p.m. Seconded by Selectman Dann. All were in favor. Motion carried.

Selectman Dann moved to adjourn at 9:30 p.m.