

~~Unapproved~~–Approved  
**Candia’s Selectmen’s Public Meeting Minutes**  
**August 22, 2016**

**Attendance:** Chairman Boyd Chivers, Vice-Chair Susan Young, Selectman Scott Komisarek, Selectman Russ Dann, Selectman Mark Laliberte, and Administrative Assistant Andria Hansen.

**7:00 p.m.** Chairman Chivers called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

Chairman Chivers explained they changed the carpet out in the town office this weekend. He wanted to recognize everyone that contributed to that effort. The town employees helped and Jerry Becker. They started at noon time on Friday and finished moving the furniture by 2:30 pm. They moved everything out of the Selectmen’s Office, Town Clerk’s Office, and the Tax Collector’s Office. He really wanted to recognize Dave Murray, he had everything labeled and mapped out. The following day they had Dean’s Carpet show up and they brought additional helpers because they thought they were going to have to move the furniture. They were done by noon on Saturday. This morning the town employees and Jerry Becker had set it all back up by 9:30 am. It was Candia at its best with everyone working together. Next year he would like to re-carpet the meeting room.

**New Business**

**The Board to consider nominating Dick Snow as a representative to the SNHPC.** Chairman Chivers said the Planning Board sent a letter of recommendation to appoint Dick Snow as a Representative to the SNHPC. Selectman Young motioned to nominate Dick Snow as a Representative to the SNHPC. Seconded by Selectman Laliberte. All were in favor. Motion carried.

**The Board to approve a request for funds from the Fire Suppression Capital Reserve Fund to reimburse the town for (2) Firematic Supply Co. Inc. invoices in the amount of \$3,471.68.** Selectman Dann explained the items that were purchased are a holding tank and replacement of hoses. Selectman Dann moved to authorize the amount of \$3,471.68 out of the Capital Reserve Fund. Seconded by Selectman Laliberte. All were in favor. Motion carried. Selectman Laliberte asked how much they had left in the fund after this. Chairman Chivers said there is thousands in that fund.

**Other Business**

**Address question the Budget Committee has regarding selling town-owned properties.** Selectman Young said at the last Budget Committee meeting the Budget Committee Chair Lynn Chivers asked if the Selectmen were considering selling any properties that the town owns. They are listed on pages 97-98 of the 2015 town report. She told Chair Chivers there were none that she knew of but she would ask the Board. Chairman Chivers said there is nothing pending before this Board right now. Normally the Tax Collector offers us the tax deeds for properties they are authorized to sell, but they haven’t been offered any tax deeds from the Tax Collector

yet. He thought it would be pointless to have a sale of one or two parcels. Selectman Young asked if they have public hearings before they sell them. Chairman Chivers clarified not tax deeded properties. Selectman Young asked if the Board would like to look at the info in the 2015 town report so they could discuss it at the next meeting. She noted that Budget Committee Chair Chivers mentioned tax owned properties and she specifically referred to those two pages. She didn't say tax deeded property, it was any land owned by the town. Some of the properties they can't sell because there are town buildings on them. Selectman Dann said the only property they have talked about is Exit 3 to see what can be done to move that forward as a salable piece of property. Selectman Young asked if that would be the Planning Board or the Master Plan Committee. Chairman Chivers said that would require a separate warrant article. Selectman Young thought Budget Committee Chair Chivers was referring to other pieces. Some of these pieces have already been taken through tax deed. Selectman Dann said one of the pieces was .3 acres and is this something they should look at. Chairman Chivers thought it would behoove this Board to have a subcommittee to look at these properties and come up with a list of properties that would make sense to sell and put back in private ownership where we can start collecting tax revenue. Some of these properties might be of interest to the Conservation Commission in which case they would just keep them and some of those pieces the abutter might be interested in the property. Selectman Young will report back to the Budget Committee and tell them the Board would look into this.

**Recycling Issues at the Recycling Center.** Selectman Dann wanted to know what the Boards feelings were about people that are not adhering to the use of the recycling facility. There are residents that are not recycling. If there is a situation should they reprimand the resident which is a harsh word but there are varying degrees of it. If they are a business in town and using our facilities he felt they should be recycling like everyone else. He felt if it's not materials from a resident in town they should not be able to use the facility. They also have private citizens that are not willing to recycle. Can they be refused? There is a letter that goes out that warns the resident and gives them options i.e. they can have trash pick-up at the residents expense. He wanted to know if the Board was in support of enforcing the rules they have right now. Chairman Chivers didn't think it was a matter of being in favor of enforcing the rules; they're going to enforce the rules. Selectman Laliberte asked if they have a mechanism in place to enforce the mandatory recycling that is in our town. Selectman Dann wanted to make sure because if the recycling people start explaining this to residents they have the Boards backing. Selectman Young thought so, why have rules if they aren't going to follow them. Selectman Dann said there have been a couple of situations that have come up and they need to be addressed, but until he knew he had the Boards support he didn't want to act. There is a letter that can go out or they can tell the resident they can't use the facility any longer. He's not talking about the person that has one bottle in their trash. He has a documented situation. There were 7 aluminum cans and 3 beer bottles in one resident's trash bag. In the other bag there were 22 plastic bottles. He didn't want to bring up names because he didn't think it was proper. Selectman Young said they should have one warning and then fines. Maybe the new Recycling/Energy Committee can make their recommendation. Recycling & Energy Committee member Canny Griswold said there is a fine system in place. Selectman Dann said he just wanted the Board's blessing before they did anything. Recycling & Energy Committee member Canny Griswold said one of the issues from long ago was they did try to start doing this and insure that people recycled. They came up with a town brochure which explained in detail what

goes into recycling but they got stuck on the wording and details. This is a bigger issue than yes we have to do it. They need to back it up but they need to get more information to residents. Selectman Young said she is not the person who goes to the dump, but when she does she has to ask the staff where stuff goes. This situation doesn't sound like an accident. Recycling & Energy Committee member Canny Griswold said there are a lot of people that put recyclables in the wrong bin. The thought years ago was until they have a proper brochure given to all of the residents they couldn't ask people to recycle. Chairman Chivers asked if this was something the Recycling & Energy Committee would consider working on. Recycling & Energy Committee member Canny Griswold said they would. Chairman Chivers asked if they would need the Boards help to produce the brochure. Recycling & Energy Committee member Canny Griswold said they might still have the one they worked on years ago. Selectman Young asked if it was something that would go with the town report. Recycling & Energy Committee member Canny Griswold said that would be the plan. Currently what Facility Operator Witcher wants is a flyer and that would be less detailed than a brochure, but things could have changed and maybe they don't need a big brochure saying this is mandatory. This is why it hasn't been enforced. Selectman Dann said these two situations need to be addressed as soon as possible. These business's have to be in compliance, because they could be have a solid waste company drop a container at their work site and they don't have to use our facility. Citizen Richard Snow said there must be an appeal process which says if you're not happy with the way we are enforcing the policy you have a means of appealing it. Selectman Dann said they were told if there is anything they didn't like they can submit it in writing to the Selectmen's Office. It would then be a request for the Selectmen to review, but there is mandatory recycling. It's not the person that has one glass bottle, but there a few residents where it is blatant. Recycling & Energy Committee member Canny Griswold said there are a lot of people who aren't recycling. Selectman Dann said they are going to have to enforce it. Selectman Komisarek thought education was the key. He also thought that training for the employees was important when interacting with the residents. The residents are trying to do the right thing but sometimes it's confusing. When they educate and communicate this to people you'll find that they're much more compliant. Selectman Young asked if they do a simple hand out will that work. Selectman Dann said the Recycling & Energy is working on that now and that can be part of the education started at this point. Selectman Laliberte asked if the plan was that these recommendations go through the Recycling & Energy Committee and they will bring the recommendations to the Board. Recycling & Energy Committee member Canny Griswold said they would bring the information to the Board.

**Forestry town owned property.** Selectman Laliberte said the Conservation Commission met last week and the subject of town forestry came up again. Mr. Abood who came to the Selectmen's meeting also came to the Conservation Commission meeting to talk about what he wanted to do. His sense was the Boards thought on this was that any property that's not managed by the Conservation Commission but owned by the town they should be looking at something similar to what the Conservation Commission does in terms of best practices. This would be going through the county forester. Conservation Commission member Dennis Lewis said this way the same things apply to all contactors and it's not unique to the Conservation Commission, because that would get very confusing over time. He thought the thing to do is have the county forester come and advise the Selectmen on how to do it. The Conservation Commission uses a private forester and they hire him to do a forest management plan for each

piece of property. This gets the ball rolling and then he markets the timber, the forest management plan would say what's next on that piece of property for the next thirty or forty years. If someone did come in and cut a piece of town land you would realize it is being cut for whatever is marketable now. Ten years from now a different market may have opened up and the forest management plan explains all of that. It makes it very easy for a forester to come back when he sees that market open up and he knows the town has some valuable timber they could get revenue out of. There is value in that, but there is a cost too. Selectman Young said if you don't cut certain trees down the other ones won't grow. Conservation Commission member Dennis Lewis said every piece of land is different. Selectman Young thought they should be managing the land. Chairman Chivers said the question is do they hire a forester to give us a management plan for all of these various parcels without any idea they are going to forest them. Conservation Commission member Dennis Lewis didn't think they could afford to with the revenue that is generated, they use a portion of that for the forest management plan and the rest goes into their forest management account. The Selectmen would be doing it a little different because the revenue would go into the general fund. Conservation Commission member Dick Snow said if there are parcels they feel would be beneficial to be in the town forest, then they will go to town meeting and make them a part of the town forest. The Conservation Commission have a couple going on a warrant article this year to tie into the existing one. He'll bring them to the Board and then the public. The Board would have to make a decision on which portions have not been selected by the Conservation Commission to be part of the town forest. There may be some trees on the parcels and you'll want someone to come in and clear cut it to get some money out of it. This wouldn't require a management plan per say, it would just be clearing the lot. They would put it out to bid and find the guy who would pay the most money for it. It doesn't really require a plan. If there is something out there that should be part of the forest management plan then let's just make it part of the town forest. This would take care of the need to sell it. Selectman Young thought there were some parcels which went on the warrant that didn't get passed to be part of the town forest. Conservation Commission member Dick Snow said he has been going for a number of years to the town meeting and saying we want these properties to be put under the management and control of the Conservation Commission and a part of the forest management plan. Selectman Young thought they didn't always go through. Conservation Commission member Dick Snow said he hasn't had one yet that didn't go through. There have been a number of tax properties that have been taken that the Conservation Commission didn't take, but they went back to the owners or the town sold them. Chairman Chivers said what Mr. Snow was recommending was the exact opposite of what Conservation Commission member Dennis Lewis was recommending. They should have all of the properties they are going to cut off managed by a forester, it's not just a property you want to clear cut. Conservation Commission member Dick Snow said he had a discussion with Mr. Abood and told him he came to the Board with the wrong approach. He broadly said we should be cutting. He told him let's take one property and he and Mr. Abood would sit down and find one they would take to the Board and say this property really needs to be cut. Mr. Abood would then meet with county forestry then the Board could make a decision. Chairman Chivers said why don't they sell it as is and let whoever buys it from us decide how to manage it as a forest. Conservation Commission member Dick Snow said the message he is trying to get across is don't bother to try hire somebody get the county forester to look at them. The Conservation Commission could look at the list and let them know which properties should be part of the town forest. Selectman Young said the Conservation Commission must look at this list. Is this something they could ask

the Conservation Commission to turn their attention to? Conservation Commission member Dennis Lewis said his recommendation to be impartial would be for the Board of Selectmen to contact the county forester, have the list of parcels and see what he can and can't do. He thought he was allowed to do two free days of consulting work. Then they wouldn't have the Conservation Commissions influence on this and they would have his recommendation on what the best plan for the town would be. What he said earlier was whatever they do it should be universal for all town properties. How they get there is up to the Board. He thought if it was standard across the Board then they won't have people trying bid because the Conservation Commission doesn't have their forester doing it. He would say contact the county forester and go from there. The county forester came and talked with the Conservation Commission earlier in the year, he was sure he would be more than happy to work with the Board. Chairman Chivers asked who wanted to handle this. Selectman Young said she would find out how much it would cost and how much time. She clarified that they were not just clear cutting they were managing it. Chairman Chivers said they were managing it for the long term. Selectman Young asked if the Conservation Commission had a map of what they forest. Conservation Commission member Dick Snow noted that Selectman Laliberte was working on a list of unknown parcels. Selectman Laliberte said he was working on it. Conservation Commission member Dick Snow mentioned the place that is right out by the Hooksett line, it's a thirty acre piece. It is under the management and control of the Conservation Commission. He doesn't have a survey done on it. How does he know where that really is? It's in the forest management plan, but he doesn't know where it is. There are a lot of them. The first step is that he needs to get a survey done. Selectman Young asked if the Fire Department gave them a deed. Conservation Commission member Dick Snow said all they did was change the zoning that allowed them to use it. It ties in with a piece the town bought. Chairman Chivers asked Selectman Young to report back to the Board once she has the information.

**Old Home Day update:** Hannah Lewis said it went well. The weather held out and they did the fireworks in between the thunder storms. The Board presented Hannah with a Thank you letter and a gift card for her efforts in organizing Old Home Day 2016. Hannah said she would do it next year and she thought she would have more volunteers next year. Selectman Dann thanked her for volunteerism and thanked everyone that helped with Old Home Day. Chairman Chivers thought one of the best exhibits was Billy Bedard on his unicycle. Hannah said Mr. Bedard told her that it was his second time doing that in twelve years.

**The Board to approve minutes from August 8<sup>th</sup>, 2016.** Selectman Laliberte moved to approve the August 8<sup>th</sup>, 2016 Selectmen's meeting minutes as presented. Seconded by Selectman Young. All were in favor. Motion carried.

**The Board to approve payroll and accounts payable manifest.** Selectman Laliberte announced the grand total for accounts payable and payroll checks for Augusts 18<sup>th</sup> and August 25<sup>th</sup> was \$126,434.14. Selectman Young moved to approve the accounts payable and payroll checks for August 18<sup>th</sup> and August 25<sup>th</sup> in the amount of \$126,434.14. Seconded by Selectman Dann. All were in favor. Motion carried.

**Committees/Boards need for a Secretary.** Selectman Young asked if the Selectmen's Office had gotten any responses. Administrative Assistant Hansen said they did get some responses.

The Planning Board Chairman said they were all set and they have someone for the Master Plan Steering Committee. The Smyth Memorial Building Trustees said they were all set. The Budget Committee is still seeking a secretary. Selectman Young said then maybe the need isn't as great as she thought it was. Selectman Laliberte said it was a good subject to bring up. Selectman Young said no one was doing anything wrong they probably weren't aware that the minutes have to be posted.

**Survey from Haverhill NH.** Road Agent Lewis said he received this survey from Haverhill NH and they wanted to know if we have every tried to privatize our highway department. He didn't feel that he was the person to fill it out. He said if the Board wanted to fill it out he would mail it back to them.

**Recycling brochure.** Canny Griswold commented the reason the recycling brochure was never finished was because the Solid Waste Committee had disbanded. Now that they have the Recycling and Energy Committee it should get finished.

**Playground surface.** Dick Snow mentioned that the Board used to put away \$500 per year to do this. He did it twice when he was Selectman. They are going to have to replace it and it will probably cost \$1,500. There is only one place you can buy it and Primex wants it handicapped accessible. It should be replaced and it should be in the Selectmen's budget next year. Road Agent Lewis said it used to be a warrant article and was spread out by volunteers. It should be done every third year because that is how fast it decomposes. Its wood chips from O'Brien and Sons in Massachusetts. He thought the price has gone up a little bit.

**Parking lot restriping.** Chairman Chivers asked Road Agent Lewis how much it would cost to re-stripe the lines in the parking lot. Road Agent Lewis said it wasn't very expensive and he could look up what it cost last time. It was probably done four years ago. Selectman Dann said they can get cans and they can do it themselves. Road Agent Lewis said the problem with that is it doesn't last, it fades pretty quick.

**Recycling Center items.** Selectman Dann mentioned the tires on one of the loaders needed to be replaced and he would like to put that in the budget for next year. He also mentioned the overhang on the original drawing for the recycling center and is this something they want to add. Canny Griswold said it was on the original plans but taken off. Selectman Young mentioned they needed to get the office at the recycling center repaired. Selectman Dann said they are working on that. They are having a hard time trying to get someone to do it. There was further discussion about fixing the wall.

Selectman Komisarek motioned to adjourn at 7:51 pm. Seconded by Selectman Dann. All were in favor.