



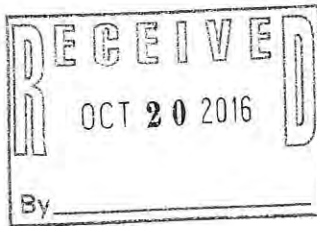
Candia Volunteer Fire Department

11 Deerfield Road
Candia, New Hampshire 03034
(603) 483-2202 (603) 483-2311 (fax)
www.CandiaVFD.org

LOOK
PLEASE READ

October 13, 2016

Mr. Boyd Chivers, Chairman
Board of Selectmen
Town of Candia
74 High Street
Candia, NH 03034



Re: Recommendation for Appointments to the Candia Volunteer Fire Department

Dear Chairman Chivers;

It is my pleasure as Chief of the Town of Candia Volunteer Fire Department to provide you with the name of an individual who I recommend for appointment to the Department. This individual has demonstrated a strong commitment to providing professional level emergency services to the Town of Candia and I offer this recommendation without reservation.

The person recommended has submitted background information attesting to their individual skill level and have agreed to attain and maintain at least a minimum level of professional certification consistent with the needs of the Department. This applicant has also provided information as to their character and background and will have undergone a criminal background investigation conducted by the Candia Police Department and the State Police.

I would request these appointments be made effective October 24, 2016.

Kevin Drew
47 Pine Ridge Drive
Candia NH 03034
FF-Paramedic

Again, I am pleased to recommend this individual for appointment. If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely

Dean M Young
Dean Young, Chief

Cc: Craig A. Cartier; file



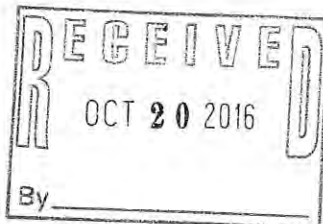
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I would request these appointments be made effective October 24, 2016.

Thomas Dillon
30 Haynes Road
Deerfield, NH 03037
FF

Again, I am pleased to recommend this individual for appointment. If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely

Dean M Young
Dean Young, Chief

Cc: Craig A. Cartier; file

October 14, 2016

Town of Candia
74 High Street
Candia, NH 03034

LOOK
PLEASE READ
RD
34
[Signature]



Dear Town of Candia:

Please accept this letter as my resignation as a Candia Cemetery Trustee.

Regards,

Michael Pouliot

Michael Pouliot

Questions for Selectmen – 2017 proposed budget

BUILDING INSPECTION

1. What is the rationale for going to a full-time administrative assistant? What additional duties will she have? How many additional hours will she work?

CEMETERY

2. Please explain the sexton stipend. What will that person do and how many hours is he/she expected to work? How did you arrive at the \$5,000 amount?
3. Can we increase the price of the plots to cover some of the additional expenses?
4. Equipment maintenance was budgeted at \$500 and we have not spent any of it. Why are we still budgeting the same amount?

DIRECT ASSISTANCE

5. Our direct assistance spending has been reduced substantially since 2014. Why can't we reduce that line to a more realistic amount?

FIRE / FORESTRY

6. Are there any plans to spend additional funds on protective clothing before the end of the year?
7. Fire communication and truck maintenance have not been fully spent. Are there any plans to spend these funds before the end of the year?

HIGHWAY

8. The lines for gravel, tree removal, brush cutting, mowing, shoulder work, asphalt maintenance, culverts and ditching have not been spent. Are there any plans to do all this work before the end of the year? If not, why did we budget the same amounts or more for next year?

PARKS AND RECREATION

9. Park maintenance increased from \$3000 to \$6000. What is the plan for the additional funds? What repairs are planned for Moore Park?

10. Why such an increase in the electricity for Moore and Pond Parks?

PLANNING BOARD

11. We will complete our master plan with the money that has already been budgeted. Why is there an additional \$10,000 for master plan? What, specifically, do you plan to do with it?

POLICE

12. Please furnish the spreadsheets showing each cruiser and the mileage, repairs, age etc.

13. Ammunition line was budgeted at \$3000 but nothing has been spent. Why are we budgeting the same amount for next year?

PROPERTY APPRAISAL

14. Last year this line was increased so that the appraiser could review exemption such as current use. Has that project been completed? If not, any plans to work on that project?

SOLID WASTE

15. Why is there such a big increase in the cost of testing?

16. In the Facilities O & M & Electricity line we are still budgeting \$25,000. After the repairs are completed this year, are there additional repairs that are planned? Why the big increase from 2015?

TAX COLLECTOR

17. What is the reason for the increase in the deputy tax collector line? Will she be working additional hours?

TOWN BUILDING EXPENSES

18. The alarm monitoring line was increased in 2016 for security cameras but the amount has stayed the same for 2017. We spent \$480 in 2015. Why has that line remained increased this year?

19. What is the plan for the \$8,000 in the building maintenance line? How much will it cost to paint the lines in the parking lot?

20. What will be done with the funds budgeted in the Smyth Building Maintenance line? We would like a detailed report of how the money in that line has been spent this year.
21. Will there be a warrant article to put additional money in the Smyth Memorial Building Fund?
22. Why is this in the operating budget and not a warrant article like the Fitts Museum?

TOWN CLERK

23. What is the reason for the increased wages for the deputy town clerk? -
24. Why are there not two windows open for the clerk and deputy when they are busy and many people are waiting for service?

TOWN OFFICERS EXPENSE

25. Why are there wage increases for the deputy tax collector and deputy town clerk and the rest of the employees are getting a 1% cost of living raise?
26. What, exactly, are you going to ask the HR consultant to do?
27. What is the plan for the employee merit pool? Are you planning on end of the year bonuses, beginning of the year comparability increases, wage increases after evaluations are completed? How do you plan to distribute the funds and how did you decide upon \$10,000?

GENERAL

28. What are your thoughts about a capital reserve fund to replace some of our town owned equipment such as the loader at the recycling center?
29. Have you considered leasing equipment instead of buying it? Do you think this idea has any merit?

Lynn's
Budget Comparisons

Total spent in 2015	\$2,276,281
Cost of the baler	- 79,064
Routine expenditures in 2015	\$2,197,217
Proposed budget for 2017	\$2,572,381
Increase from 2015	375,164 (about 17%), ^{In 2} <u>years</u>

Where did it come from???

Department	2015	2017	difference	% inc
Building Insp.	84,692	91,432	6,740	8
Cemetery	24,554	37,600	13,046	53
Fire	131,912	146,560	14,648	11
Highway	353,233	440,494	87,261	25
Insurance	147,241	192,173 (2016)	44,932	30
Planning Board	1,038	13,626	12,588	1213
Police	608,093	677,309	69,216	11
Town Officers Exp.	168,403	196,218	27,815	16
Totals	\$1,519,166	\$1,795,412	\$276,246	18

Sch.d Waste
Town Clerk

\$332,579
P 74,354
(up 7.36%
in 1 year)

\$6,000
Warrent
Article
ass'd

E-mail to B. Chivers
RE: Warrant Article, Exit 3

Boyd:

Sorry for the delay.

I am not exactly sure what your intentions are so it makes it difficult for me to craft an appropriate warrant article. For example, the Board need not follow RSA 41:14-a where it has received authorization from the Town meeting to sell the property. Furthermore, RSA 41:14-a could present you with a lot of difficulty, given the fact that it allows just a few dissenting votes to demand that the Board of Selectmen's sale of the property to a particular individual be presented to a special town meeting. On the other hand, you may conclude that this is politically wise.

I propose the following:

See if the town will vote to authorize the Board of Selectmen to sell town owned property, identified as Map 410, Lots 161 and 161-1, subject to the condition that the sale shall result in a use or uses compatible with the Town of Candia Zoning Ordinance, and shall not require an expenditure of public funds. This article shall replace all previous articles on the subject.

It is as simple as that. If you wish, you can add a sentence that the Board of Selectmen shall follow the procedures enumerated in RSA 41:14-a.

Is that sufficient for your needs?

Bart

New Hampshire Housing Mini-Grant Program Application

Land Development Opportunities Analysis – Village Center, Town of Candia, NH – Phase One of Village Center Zoning Study

With a 3 acre minimum lot size requirement and limited development and housing opportunities, the Town of Candia recognizes the need to examine its zoning ordinance, with particular focus on the Village Center and the Village Center's existing residential and mixed use zoning district standards. Like many small towns, Candia's Village Center is located at a major crossroads – NH Route 43 and Route 27, which is referred to as the Four Corners. With increasing public interest to improve the Village Center, it has become clear that a better understanding of the physical limitations and opportunities of the land and the town's existing zoning regulations is needed as the first step in working to achieve a new Village Zoning District for the community.

It is envisioned in the long term that a new Village Zoning District is needed to engage the smart growth principles the Planning Board and the community desire – e.g. keeping Candia a small but vibrant community; providing for livable and walkable neighborhoods; reducing vehicle traffic in the Four Corners area; and protecting the existing charm and historic rural character of the community.

A careful land use and build out analysis of the Village Center is needed to examine 1) existing soil conditions and the potential limitations and opportunities for new septic systems, 2) existing wells and potential limitations and opportunities for new wells for drinking water supply, and 3) existing natural conditions – buildings, lot lines, topography and natural hydrology and future build out limitations and opportunities with could have an impact in shaping the town's new zoning standards and lot sizes for a variety of potential land uses, including housing and mixed use opportunities.

This infrastructure and land use analysis will provide the Planning Board and the Town with the physical and land use information needed to consider future revisions to the town's zoning regulations. The Planning Board and Board of Selectmen agree that obtaining a mini-grant from the New Hampshire Housing in the amount of \$5,000 to conduct this analysis will help in Phase One of the Village Center Zoning Study. Phase Two of this Study will focus on zoning concepts, alternatives and architectural controls engaging public participation and involvement.

The specific activities of this grant include:

- (1) Prepare a base map of the Four Corners area utilizing aerials and tax map parcel data to show existing properties, existing buildings and building lines, existing building envelopes and open space.
- (2) Prepare soils conditions map identifying septic tank limitations and areas suitable for new septic systems.
- (3) Prepare a water supply map identifying existing wells and production volumes, including existing well radius, wellhead protection areas and zones, and ground water aquifer transmissivity.
- (4) Prepare an analysis of existing undeveloped land to assess potential building out opportunities and limitations.

- (5) Prepare a land use map and analysis of the town's zoning standards with respect to existing and new land use and development opportunities and limitations.
- (6) Prepare a report of findings and recommendations and present to the Planning Board and Board of Selectmen.

It is envisioned that the existing Zoning Committee of the Planning Board will assist in guiding this project and the study results will be shared with the Board's Master Plan Steering Committee which is currently working to update the Town's Master Plan. The Town of Candia recognizes that it must plan for its future and address the needs of its citizens, particularly as town residents grow older and the town's population, number of births and school enrollment, and tax base continues to decline.

The Candia Planning Board intends to utilize the services of the Southern New Hampshire Planning Commission and Fieldstone Land Consultants in assisting and implementing this grant.

As background information the Town of Candia has a year round population of 3,909 (2010 Census); a Median Household Income of \$93,977 and approximately 1,520 housing units of which 93% or 1,414 are single-family homes. The median age of the community is now 47.1 years old, an increase of 25.3% since 2000 and the number of births and school enrollment has been on the decline since 2004 and is projected to reach new record lows by 2019.

Contact Persons:

Scott Komisarek, Board of Selectmen and Planning Board Representative, (603) 303-0292; sdkomisarek@gmail.com.

Rudy Cartier, Planning Board Alternate - 2racbs@comcast.net

Address: Town of Candia, 74 High Street, Candia, NH 03034

Signature: _____ Planning Board Chair; Date: _____

Signature: _____ Chair, Board of Selectmen; Date: _____