

Candia Community Profile Steering Committee Meeting

Monday, February 1, 2016
7:00 pm – 8:30 pm
Candia Town Offices
74 High Street
Candia, NH

Meeting Minutes

In Attendance:

- Susan, Betty, Susan W, Casey, Donna, Mark, Emily, Carol, Dick

Committee Structure & Leadership

- Mark will be stepping down as chair, as he is running for Selectman in Candia.
- UNH-CE feels it is important to have a chair that is neutral; in large part due to the perception of the community
- Mark will still be part of the committee
- Carol Jordan has agreed to step in as chair - thank you Carol!

Subcommittee Reports

- Early Engagement:
 - Betty reports that the 4th grade art project is moving forward and she will be checking in soon to follow-up on status.
 - Betty has also received discs of oral history from the historical society that they will make use of.
 - Susan will be working with high school students in a videography class to help film story circles at the library with senior citizens in Candia. The story circles will take place February 15 and 17 around 1:00PM.
 - Posters were delivered by Casey; Mark is still looking for people to help staffing the table at the two upcoming election days (February 9 and March 8) where posters will be up.

10 Components of a Vibrant Community

Economic Vitality
Education & Lifelong Learning
Healthy Living & Wellness
History & Culture
Housing, Neighborhoods & Community Spaces
Leadership & Community Engagement
Natural Resources, Climate & Energy
Recreation
Sense of Community
Utilities, Facilities, Transportation & Broadband Internet

- Food
 - Carol is going to look into having the Boy Scouts donate a spaghetti dinner for Friday night
 - Mark reports that there is about \$250 left in the budget from 2015
 - Donna is working to get a Stonyfield donation for yogurt, plus soliciting a few local businesses for gift cards that can be used to purchase assorted items for breakfast and lunch on Saturday. The women's club may also provide dessert for Friday evening.
- Marketing
 - Mark has set up a Facebook page for the event: <https://www.facebook.com/candia2026>
 - Website: <http://www.candianh.org/candia2026/>
 - Will also be working on distributing flyers to local businesses, public places, etc.
 - Mark is reaching out to the school, town office, and CYA about having the event posted in their marquee
 - Carol suggested that local restaurants that offer to go meals hand out a flyer with food orders.

Facilitator Training (Thursday, March 17)

- This training is led by the UNH-CE. Casey recommends that we have 10 facilitators and 10 scribes for Friday (20 volunteers total), and will likely need fewer people for Saturday as the conversations become more focused.
- The committee agreed that volunteers should not all be Candia residents; a great ratio is about half and half.
- Susan will work on asking both high school students and parents of students that she can; Emily also put a call out to other MPA students in her program.
- Casey recommended that each committee member think of a handful of people to ask to volunteer.

Other Needs for Community Profile

- Transportation: There is a spot on the registration form where attendees can note if they need transportation; if there are requests the committee will decide how to accommodate. Otherwise, we won't ask anyone specifically to volunteer to do transportation beyond committee members.
- Childcare: Donna has secured commitment of the Girl Scouts to do babysitting; we may also invite them to sell cookies at the event as well.
- Photographer: Donna has volunteered to be the photographer at the event.

Other Business

- Event Location:
 - Donna has made all of the arrangements regarding utilizing the school for the profile event. They've asked that we be there early on Friday to set-up so that we can see where things need to be returned on Saturday after the event is complete.

- Casey passed around a handout with the UNH-CE's recommendations on needs and suggestions for the location and offered to do a walkthrough at the school to brainstorm how best to utilize the space.
- Mark will follow-up with the school about use of classrooms, and whether or not we can move furniture to help facilitate breakout sessions.
- Registration Page:
 - All committee members are encouraged to RSVP for the event, which can be done online:
http://unh.az1.qualtrics.com/jfe/form/SV_cwKpG64V3eNyta5 (Please share the link!)

Next Meeting: **March 7, 7:00pm**

Other Important Dates:

- March 17, 6pm-8pm: Facilitator Training
- March 21: Steering Committee Meeting
- April 4: Steering Committee Meeting
- April 15,16: Profile Event
- May 16, 31: Action Group Meetings