

Candia Community Profile Steering Committee Meeting

Monday, March 7, 2016
7:00 pm – 8:30 pm
Candia Town Hall
74 High Street
Candia, NH

Meeting Notes

In Attendance:

Carol (chair)
Casey
Emily
Betty
Mark
Susan

Budget

- Mark reported that to date, we haven't spent any money and that there is still \$250 left in the town budget to be used for the community profile. Mark reminded all committee members that if they spend any money to let him know so that he can get you reimbursed.
- After the town meeting, we should know whether or not there is an additional \$5,000 available that is earmarked for re-writing the master plan.

Subcommittee Reports

- Early Engagement:
 - Betty reported that the 4th grade art project is now complete, and that it went well. Betty also passed along the video footage from the story circle session to Carol.
 - Posters will be up at the town meeting on Tuesday, and the UNH-CE will be coming to do some filming of the event as well.
- Food
 - The plan as it stands is that Friday night we'll have pizza (Susan is working on getting this donated), salad, and desserts available and on Saturday we'll serve a continental

10 Components of a Vibrant Community

Economic Vitality

Education & Lifelong Learning

Healthy Living & Wellness

History & Culture

Housing, Neighborhoods & Community Spaces

Leadership & Community Engagement

Natural Resources, Climate & Energy

Recreation

Sense of Community

Utilities, Facilities, Transportation & Broadband Internet

breakfast with coffee and tea, as well as a light lunch. Bottled water will also be available.

- Donna has a few gift certificates she'll be using to purchase supplies, and she's also recruited a few teens to help with serving food.
- Donna and Carol will be reaching out to the following businesses to secure donations: Longhorn, Bertucci's, Puritan, and Panera.
- Marketing
 - Mark will have information about the event put up on the town and school signs, and Carol suggested we reach out to the dump about this as well.
 - Flyers are now out to all residents, and Mark & Carol will be hanging some up around town too.
 - It was suggested that we work to get a press release/article out to the local newspaper.
 - Carol would like to reach out to Candia House of Pizza and Pasquale's about putting flyers in their to go orders. The committee also suggested working with the local religious community - perhaps they could put flyers in church bulletins.

Registration

- As of right now there are only a few people registered, the majority of whom are on the committee. We need to really push to remind people to go online to sign up. Donna and Carol said that they'd both work on highlighting this information on the flyers being handed out so that people don't forget.

Facilitator Training March 17

- There is still a need for more people to sign-up to be a facilitator at the event in April. Most committee members are finding it hard to recruit people because they get feedback that people would rather participate in the event.
- Susan had mentioned previously that she'd try to work with parents, etc. at her school to recruit facilitators, so we'll need to follow up with her about that.
- Mark asked what happens if someone is interested in being a facilitator but can't make the March training? Casey said it's possible that they could just be a scribe, but it really depends on the person. If they have facilitation experience, for instance, it won't be a big deal for them to miss the training.
- Casey's suggestions to the group were that word of mouth and personally inviting family, friends, neighbors, and coworkers, etc. are usually the best recruitment tools. She suggested that everyone think about who they know that would be a good facilitator, and ask that person. It's great to target people that are already engaged because you know they'll want to help out.
- Mark is going to contact the people who were previously a part of the committee and then stopped coming, to see if they'd be interested in helping out.
- Donna is going to work on reaching out to people in the religious community in Candia.
- Please send Casey any names of people that you know are planning to attend.

Other Business

- Casey spoke with another staff person at UNH-CE about the Candia 2026 Facebook page, and that person suggested that if we as committee members engage more with the page that will help to promote more of the posts and get other people to engage more with the page. As a reminder, here is the link: <https://www.facebook.com/candia2026>

- Casey and a few others toured the school to get a feel for the space. The school will need a diagram of how we want the space and in particular the cafeteria set up.

Key Dates:

March 8: Town Meeting

March 17: Facilitator Training, 6:00-8:00PM, Candia Town Hall (upstairs conference room)

March 21: Steering Committee Meeting

April 4: Steering Committee Meeting

April 15-16: Community Profile Event

May 16: Steering Committee Meeting

May 31: Steering Committee & Action Groups Meeting

Next Meeting: March 21

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