



Town of Candia
Trustees of Trust Funds
74 High Street- P.O. Box 357
Candia, New Hampshire
03034

Approved Meeting Minutes

July 9th, 2015

The meeting was called to order at 7:00 pm. Al Hall, Tom Giffen, and Dick Snow were present. Also present, Geri Holmes to record the minutes of the meeting.

Proof of posting was presented.

The minutes from the May 29th meeting were presented. Tom Giffen made a motion to accept the minutes as presented and Dick Snow 2nd the motion. All in favor. Minutes were approved. There was a general discussion about sending draft minutes within 5 business days to Chairman and Webmaster.

Old Business

There was a general discussion about the resolution of old certificates that need to be sent to Fidelity. Dick is working on the final certificates and will have the project resolved by the October quarterly meeting. It was agreed that the certificate's will be gathered and sent to Fidelity before the October TTF meeting. Tom Giffen said that the exercise should be expedited to minimize risk on behalf the town. The Chairman suggests that Dick Snow set up a meeting with Fidelity to help to expedite the process. Dick agreed and will begin to work on Wells Fargo first.

New Business

Correspondence was passed around and reviewed.

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The was a discussion about the Charitable Trustees Workshop. PDIP is changing advisors to PFM and more information will be coming. The transfer is expected to take place by August 1st.

Dick Snow stated that he is working on getting Geri view access to the TD Bank account. Al stated that Geri should have view access to Fidelity and all Trustees agreed.

There was some discussion on the donations to the Debra Bell Levesque Scholarship Fund and the board is going to review the fund documents.

The school requested information for their Audit. Geri will prepare and send it to the Trustees prior to sending it to the school.

Dick Snow discussed the need to review the By-Laws at the October quarterly meeting.

Other Business

The next regularly scheduled meeting will be Thursday October 8th at 7:00PM at the Smyth Library meeting room.

T. Giffen made a motion to adjourn D. Snow 2nd. All in Favor.

The meeting was adjourned at 7:42 pm.