



**Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire
03034**

Monthly Meeting Agenda – March 15, 2018 - 6:30 PM

Call to Order - Proof of Posting

Regular Business

- | | |
|-----------------------------------|---|
| 1. Pledge of Allegiance | |
| 2. Previous Minutes | Review and Approval; |
| 3. Mo. Operational Status Report: | Maintenance; New Burials; New Deeds, Memorial requests; |
| 4. Correspondence: | Via telephone, in person, or by e-mail; |
| 5. Monthly Budget | Review and Discuss January, February and March expenses |

Old Business

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|-----------------------------|---|
| 1. Pontem Cemetery Software | CAD Mapping of 5 Cemeteries; updates |
| 2. Binders – Deeds, Records | Location and mapping; Still working on. |
| 3. Laptop Inquiry | Purchased and Pontem Software installed. Closed |
| 4. Collin Osborne | Eagle Scout Badge chose another project. Closed |

New Business

1. Budget – Final Budget for 2017
2. Trustee Election March 2018
3. Nominations and voting on Trustee Positions.

Other Business

1. Future meeting schedules, agendas & action items – April 19th at 6:30 PM.
2. Adjournment