



**Town of Candia
Agricultural Commission
74 High Street
Candia, New Hampshire 03034**

FINAL MINUTES

March 4, 2021

Thursday 6:30 PM

**Via Zoom and
Candia Town Hall**

Commission Members present: Chair Matthew Cobb, Vice Chair June Petrin, Robin Vergato, Tom DiMaggio Jenny Gardner.

Commission Alternates present: Debra Cobb (arrived at 6:40PM), Pattie Davis(arrived 6:55PM), Joe Lamarche(arrived at 6:42PM). Excused: Ron Howe.

Call to Order

*Chair Matthew Cobb called the meeting to order at 6:33PM.

*Pledge of Allegiance was recited by Commission Members and Alternates.

Public in Attendance

*Darrel Nafranowicz and Ken Madden in attendance as interested observers.

Old Business

***Approval of Minutes from Last Meeting on February 4, 2021**

-Moved by June Petrin, seconded by Tom DiMaggio, roll call vote-passed unanimously.

***Update on Farmer's Market**

-The application, flier, rules and regulations/policies and procedures have been completed. 5 people have requested applications to become vendors so far.

-There is plenty of room behind the Library for 6-foot social distancing and having one-way foot traffic. The application fee is being increased to \$15 and should be paid in advance when the application is submitted. There will be 10 feet between tables and 3 feet separation in front when people approach the tables. Spacing of the tables was discussed.

-Will need at least 2 volunteers for each Farmer's Market. The Boy Scouts flier will be posted around town the end of April/early May.

-A banner will be made to display at the Farmer's Markets approximately 3ft x 5ft that will be two sided. The cost should be around \$50-100. The dates of Farmer's Markets will be on the banner.

-There is a Farmer's Market Committee meeting next Thursday. Applications will be posted on the Town website. There will be a folder at the Town Hall to put completed applications in. There will be room for 30 to 40 vendors. Corners for tables will need to be marked off with spray paint. Wooden plaques with assigned table numbers will be made. There will be t-shirts for volunteers so that they can be easily identified.

-There was a motion made by Tom DiMaggio to accept the Farmer's Market application/rules, seconded by Jenny Gardner, roll call vote-passed unanimously.

***Remote Lecture Update**

-Janice Connor, who is the NH AG Investigator, will be doing a talk in late April about Best Management Practices and Manure Management. Chair Matt Cobb will check with Janice to finalize a date. The lecture will be posted on the Town Website. A link will be posted with the handout.

-Linda Thomas, who is a Master Gardener, will do a talk at one of the Farmer's Markets. Pattie Davis will firm up a date with Linda.

-Hoping to find a Maple Syrup producer for a lecture.

***Update on Seed Library**

-Chair Matt Cobb talked to Linda Thomas to see if any Garden Club members are interested in helping with this.

***Upcoming Terms and Positions**

-The Board of Selectman appointed Ron Howe for a 3-year term as a voting member on the Agricultural Commission. Joe Lamarche and Debra Cobb are interested in continuing new terms as alternates. Joe Lamarche is interested in serving moving from an alternate to a voting member. A motion was made by Tom DiMaggio, seconded by Jenny Gardner to recommend to the Board of Selectman that Joe Lamarche be appointed as a voting member, roll call vote-passed unanimously. Chair Matt Cobb will submit a letter of request to the Board of Selectman and Joe Lamarche will submit a letter of interest.

-There will be 2 alternate positions open, and a treasurer will need to be selected. Ken Madden and Darrel Nafranowicz are interested in the alternate positions. A motion was made by June Petrin to appoint them as alternates, seconded by Tom DiMaggio, roll call vote-passed unanimously. Chair Matt Cobb will contact the Board of Selectman.

-There was a discussion around who will act as Treasurer, and Debra Cobb will step into this role. A motion was made by June Petrin to appoint Debra Cobb as Treasurer, seconded by Pattie Davis, roll call vote-passed unanimously.

New Business

- Chair Matt Cobb will obtain Treasurer information from Jaqueline Wilkins.
- There was a discussion around who the checks for the Farmer's Market should be made out to. Chair Matt Cobb will talk to Donna Becker to get clarification.
- There was a discussion around doing Bio's of the Agricultural Commission members and put on the Town web page. There was mixed interest by members in doing this.
- There is an email list of people with Agricultural interest in the Town. Pattie will look for this list for possible outreach around interest in the Farmer's Market.
- Will need a vegetable producer vendor for the Farmer's Market.

Public Comment

- Darrel Nafranowicz had questions around the Farmer's Market. State Covid-19 guidelines will be followed.

Next Meeting: April 1, 2021 Thursday at 7:00PM.

Adjournment

- *Chair Matthew Cobb adjourned the meeting at 7:36PM, moved by Tom DiMaggio, seconded by June Petrin, all in favor unanimously.

**Respectfully submitted by,
Robin Vergato, Secretary**