

Approved
Candia Budget Committee Meeting Minutes
October 8, 2008

Attendees: Chairman Carla Penfield, Ann Tierno, Kristine Pouliot, Kim Byrd, Allyn Chivers, Stephen Higgins, Judith Szot, School Rep Karen Smith and Selectmen' Rep Tom Giffen. Jane Sanders, Tax Collector, and Ingrid Byrd were also present.

Absent: No Absentees

7:00 pm Chairman Carla Penfield called the meeting to order.

Tax Collector

- Discussion with Tax Collector, Jane Sanders, regarding tax fees, how they are calculated and collected. Tax revenues are at 95% for 2008. 2007 was 93% and 2006 was at 94%.

Town Expense & Revenue Sheets

- Discussion regarding understanding the report format. How is a period being defined? What the BC would like to see in the report. What columns are necessary and which are not necessary and if possible, can Beth change the format at some point.
- Was the building maintenance amount of \$4,500.00 budgeted for anything specific? There was a warrant article for \$10,000.00 for a termite issue, phone, wiring, etc. Is there a plan to do more?
- The town has applied for reimbursement for Direct Assistance. How the process works. BC member Allyn Chivers gave Mary Hall specific instructions as to how to apply for the reimbursements.
- The selectmen asked all department heads to look within their budget to see what can be eliminated for this year or deferred until next year due to the deficit within the highway department.

- Tom G. will research if the Bond is fixed or a variable rate.
- Ingrid Byrd asked Tom Giffin if the Forestry Dept and the Fire Dept are combined or separate and why there is a \$72,000.00 expenditure out of \$122,000.00. Is this money going to be spent and why is there a delay in purchasing of budgeted items? Tom's response was that Rudy's philosophy is to wait until the end of the year to be assured there is money there and was not used towards an unforeseen catastrophe.

School Expense sheets

- Was the fund transfer moving money from one particular fund or multiple funds to result in \$152,500.00? Also, it is projected. What is going to be spent, from what fund to result in the \$152,500.00. Was it tuition? Karen will look into this.
- Transportation over extended due to a middle school student that was not anticipated in the budget. The Special Ed Trust Fund will be expended if the money cannot come from elsewhere.

Review of 9/10/08 minutes

- Page 1, 2nd paragraph, change to what other communities are doing
- Page 2, first paragraph, change were to where.

Other Business

- The discussion was focused on whether to address items line-by-line, department-by-department. Possibly non-productive to go line-by-line due to the fact that the money will be moved around as needed. However, it is the responsibility of the Budget Committee as elected officials to review the budget in a line-by-line manner. The final consensus by the board was that the budget committee would need better communication and information from the selectmen in order to properly do their job.

Motion to adjourn at 9:05 pm. All in favor.

Recorded by Mary Phillips