

Approved
Candia Budget Committee Meeting Minutes
February 11, 2009

Attendees: Chairman Carla Penfield, Ann Tierno, Kristine Pouliot, Kim Byrd, Allyn Chivers, Judith Szot, School Rep. Karen Smith

Absent: Selectmen's Rep. Tom Giffen, Stephen Higgins (Resigned)

Chairman Penfield called the meeting to order at 7:03 pm.

- Reviewed and approved prior meeting minutes (1/6,1/8,1/14 & 1/31/2009).

Review of Town Revenue Reports:

- Chairman Penfield spoke regarding the article in the newspaper in relation to Recycling Center being unable to sell anything now and they are currently placing items in the storage units. Should they pay to dispose of it now rather than storing it?
- There was discussion in relation to the \$55,000.00 Warrant Article for the extra police detail. Does the town make a profit from this? The answer is no. From the \$45.00 per hour, \$35.00 goes towards the police officer, and \$10.00 goes towards the Town.

Review School Expense Sheets:

- Chairman Penfield questioned the balance in the Trust Fund and what the transfer means and where did the money come from? Kim Byrd explained that it comes from the general fund. The initial balance was \$100,000.00 dollars and \$150,000.00 was appropriated in 2008. Totaling \$250,000.00 plus interest.
- Ann Tierno asked about several line items that had a small percentage of their budget left and what are the expectations of those budgets? School Rep Karen Smith's response was to keep in mind that the school uses the

encumbrance column and the town reports do not. The school looks ahead and anytime they know what the expense will be they can use a projection rather than for example a repair line which is unknown until the expense occurs. Also, Ann asked Karen about the student transportation line that was over expended by \$44,000.00. Karen thought it would be related to the Special Ed Student but would confirm that. Ann would like to know what the plan would be to cover that expense. Karen also commented that the School Board is constantly monitoring the expenses and adjustments/fund transfers are made, if necessary, each month.

- Judith Szot asked about the expense of \$37,000.00 for the Maintenance Director Services. Karen explained that we share him with Auburn.
- Judith also asked what the difference between Guidance Services and Psychological Services? One is the Guidance Counselor and the other is the School Psychologist.
- The Budget Committee was surprised to learn the Psychologist does more than testing when they were told prior to the Deliberative Session that He specifically does testing only. It could possibly have affected their decision in relation to that position.
- There was more discussion relating to the Psychologist position, and whether the Budget Committee should have more information submitted to them in regards to job descriptions and also, School Revenue Reports, primarily for Medicare and Medicaid funds reimbursements. Chairman Penfield said we would table all of this until after the March Meeting due to the fact it may not be relevant if the BC is voted out.

New Business

- If the Budget Committee meets in March there will be new appointments. However, there are not enough people running for the vacancies. If there are not any write-ins, then the BC will appoint a replacement. We will also elect new officers in April.
- Discussion and comments in relation to the Deliberative Session. The lack of knowledge in relation to the 10% rule. How important it is for residents to understand how the Deliberative Session process works.

Motion to adjourn at 8:25 pm. All were in favor.

Recorded by Mary Phillips