

Approved
Candia Budget Committee Meeting Minutes
June 10, 2009

Attendees: Chairman Ann Tierno, Carla Penfield, Kim Byrd, Allyn Chivers, Judith Szot, Selectmen's Rep. Carleton Robie, School Rep. Melissa Madden

Absent: Erin Asselin

Chairman Ann Tierno called the meeting to order at 7:00 pm.

- The Budget Committee welcomed School Rep. Melissa Madden and provided to her literature related to the by laws, rules of procedure etc. for the Budget Committee.

School Expense Sheets

- Ann discussed previously with School Rep. Melissa Madden how the BC procedure works in regards to any questions. If she does not have an answer she will bring it to the School Board and respond with an answer at the next meeting.
- Discussion regarding the Revenue sheets. Melissa will ask the School Board if the BC can receive them quarterly.
- The School Board expects to have a surplus this year.
- Melissa believes there are no plans to replace the retiring 4th grade teacher. However, she will confirm that.

- Melissa was asked why the school lunch program made a profit this year when in the past there was a loss. Her explanation was due to an increase to the student for the cost of the lunch, the food director bought a lot of the food on the commodities market, which is better quality and greater variety. This has led to an increase in students eating hot lunches.
- USDA Commodities shows on the report as a revenue and an expense. Melissa believes it is money we receive from the Government and then we expense it for the food. So it is essentially a wash. She will confirm.

Town Expense Sheets

- Landfill disposal line on the Recycling Center appears to be heavy. Propane from the old transfer station applied to that line. It appears that more people are recycling so less goes to landfill. Less in the dumpsters. We have not received the bill from Pinard to haul away yet but Carleton feels there may be money remaining to apply to the Highway Department.
- The Town is operating currently on the default budget. Last year the BC made significant recommendations to reduce the Fire and Forestry Budget but those changes are not reflected in the default budget. Carla asked Carleton if the Selectmen at all considered any of those recommendations. His response was no. The selectmen still have not agreed on a line item budget as of yet. They are using what they received from the DRA.
- Selectmen Robie's goal is by October/November there is an agreement amongst the Selectmen and the Budget Committee on one budget to present to the people.
- The town received a check from FEMA for \$21,000.00 for the Highway department.
- All Budget Committee Members agreed that they would like the Selectmen to notify all departments that they are on formal notice that their budgets may need to be reduced to balance out the bottom line.

- \$75,000.00 received from FEMA went into the fund balance.
- Carla asked Carleton about the Recycling Center. Have they recently sold any materials? The Recycling Center has sold cardboard, glass & tin. All but metal due to the fact that they are hoping the metal will bring in higher revenue in the future. Carleton will ask Joe or Chuck what their expectations are for the income of the metal.
- The Budget Committee is so pleased and appreciative with the format of the reports. They asked Carleton if it would be possible to receive a quarterly financial position report as well.
- The Auditors are planning to hold an “exit conference” at the Selectmen’s meeting tentatively July 27th. Carleton will provide any information he obtains regarding this to the Budget Committee.

Other Business

- Discussion regarding the schedule for the upcoming Town and School Budgets.
- Review and accept the May 13th, 2009 BC Meeting Minutes.
- Selectmen Dick Snow spoke to the BC asking them if they would consider putting in a warrant article this year, which would move the Deliberative Session to either April or May. He feels this would give residents more time to access the information prior to the Deliberative Session. Also, we are looking at our budgets in October and November rather than waiting to see what is going on. Chairman Ann Tierno stated the BC Members will look at the statute and will come back next month to make an informed decision.
- Ann informed the BC members that it was requested that any communication to the Selectmen, related to the budget committee, come by way of the Chairman to Selectmen Rep

Carleton Robie. They are trying to make a more cohesive communication pattern.

- No applications have been received to date for the position available that was resigned by Clark Thyng.

Motion to adjourn at 8:45 pm. All were in favor.

Recorded by Mary Phillips