

**Approved
Candia Budget Committee Meeting Minutes
November 10, 2010**

Attendees: Chairman Ann Tierno, Allyn Chivers, Carla Penfield, Kim Byrd, Todd Allen, Erin Asselin, Craig Sandler, Selectmen's Rep. Carleton Robie, School Rep. Melissa Madden

Absent: None

Chairman Tierno called the meeting to order at 7:05 pm.

- Pledge of Allegiance.
- Review and accept meeting minutes from 10/13/10.

Department Heads

- Chief McGillen was in attendance to address the Budget Committee regarding the Police Departments submitted budget. He feels it is necessary to purchase a new cruiser each year for mainly liability reasons. The officers should be safe, low miles mean less repairs. Currently there are 5 vehicles in operation. Chief McGillen will submit the current mileage on each vehicle, what the Detail costs are, when each vehicle was purchased and for how much. There was a suggestion on purchasing extended warranty on the vehicles for over 100,000 miles and Chief McGillen said he could inquire about that. He also requested to increase the Animal Control Seminar & Training line from \$350.00 to \$400.00. There is a week long academy for Animal Control Officers and he feels it is necessary for the safety of our Animal Control Officer. There also is an Animal Control Officer Dues for approximately \$50.00, which he feels the officer should be a member.

School Board Proposed 2011 -12 Budget

- The proposed budget is increased by \$98,000.00. Comments were made by some BC Members how unhappy they were with the increase in the budget. With the decrease in enrollment and the number of teachers the School Board should emulate what the Selectmen have done by at least level funding the budget.
- There is an increase in the Special Ed line due to additional students graduating from 8th grade continuing onto High School.

- Melissa was asked to explain what the strategy of the Library is. Melissa explained the strategy is to get the Library up and running to a higher level than it is currently running at. There is a plan in place to spend so much money in order to bring it up to where it needs to be to provide the services for the children. The plan is designed over a four year plan. The BC requested that the SAU explain in more detail what the plan is.
- In the past the Extended Field Trips were \$4,000.00, however last year there was a decrease due to the number of field trips. The line is now back to \$4,000.00.
- Grounds Repair was increased \$4,000.00 due to \$2,600.00 for wood chips for the playground area due to a requirement under the insurance policy and \$1,400.00 for striping of the parking lot.

Town Reports

- The tax rate has been approved at \$19.90 per thousand and the Fund Balance is increased by \$279,000.00 by unexpended funds. The Selectmen used \$110,000.00 of the fund balance to keep the tax rate the same. This leaves approximately \$840,000.00 still remaining in the Fund Balance.
- Carleton will ask Chief McGillen why the Police Department Gasoline Line has a projected 22% increase.
- There is a significant savings in Landfill Disposal and Carleton explains that we are recycling better but now that the Recycling Center has been in operation for 2 full years we have a better grasp on how much we are hauling away per month and how much it costs.
- Carleton provided the BC with a report confirming the Fire Department ordered 5 sets of gear at approximately \$1,700.00 per set with a total of \$8,500.00 which leaves approx. \$2,132.00. Which will be spent for miscellaneous items per the Fire Chief.
- The Health Insurance for Town Employees will be reduced by 5.6% with the same coverage. The Selectmen changed the details of the policy but kept the same carrier.

School Reports

- Melissa provided the BC with a report explaining in detail of the Trust Funds per previous request of the BC. (see attached)

- The Capital Reserve Funds will be used for repairs of the Moore School bathrooms and a new Boiler.
- There was a comment made that rather debating every year whether there should be a new police cruiser it would make more sense to implement a policy.

Motion to adjourn at 8:27 pm. All were in favor.