

Town of Candia Municipal Budget Committee

Approved Meeting Minutes

Meeting Date: August 8, 2018
Location: Town Office Building
Attendees: Stephanie Helmig
Todd Keating
Kaycee Vitale
Lynn Chivers
Bob Stout
Dick Snow
Sue Young
Susan Gill
Katrina Niles
Absent: Jodi Hedstrom

Chairman Chivers opened the meeting at 7:00 PM

Pledge of Allegiance

Approval of the Minutes from May 9, 2018

- No corrections or changes made
- Bob Stout motioned to approve minutes
- Dick Snow seconds the motion
- Katrina Niles abstains
- Motion passed

Unfinished Business / Unresolved Questions from Last Meeting

How is the emergency fund for Special Education worded so there can be clarity on how the funds can be used?

- Stephanie clarified that the funds can be used when there is an unexpected expense and at the end of the year if any money is used from the fund it is to be reimbursed by the town at the end of the year.
- Questions were raised around if we used the money and did not budget for it, how would we pay it back?
- Chairman Chivers clarified that the money would be replenished through a warrant article.

Why do we have a bottom line budget and who makes that decision?

- Chairman Chivers clarified that it is state law for all towns to have a bottom line budget.

Budget Committee Budget Proposal for 2019

- Chairman Chivers asked if there were any changes proposed for the 2019 budget
- Chairman Chivers asked for a motion to budget \$2286 for the 2019 Budget Committee Budget
- Katrina Niles moves to approve the budget amount to be submitted
- Susan Young seconds the motion
- Motion passed unanimously

Town Budget Reports

- There was discussion on how and when the highway department will use the warrant article to cover the deficit from the winter budget.
 - Selectman Young proposed that they could take from the warrant article now to balance out the winter budget if necessary or take it from the overall budget, even though the road agent usually waits until the end of the year.
 - In either case Selectman Young will ensure that she is legally compliant
- Chairman Chivers asked a question around the Fire Department water supply line item of \$4163
 - Selectman Young said she would clarify where the money came from and what they were going to do with the funds.
- Chairman Chivers asked for clarity on The Comparative Revenue Report around the line item marked "Overlay"
 - Selectman Young will do the research and clarify at next meeting

School Reports

- Chairman Chivers reiterated that she would like year end reports not just one month. She clarified that the reports do not have to be finalized they are just so the budget committee can get an idea on what is to be expected.

Proposed Budget Adjustments

- Dick Snow asked if the budget adjustments presented would be the ones that were being voted on in September or where they against last year's budget?
 - Stephanie Helmig clarified that these were the adjustments that were being voted on next Thursday for the 18-19 school year.
- Selectman Young asked about the 2-month Coverage for Retiree
 - Stephanie Helmig said she would ask for clarity.

Revenue Report

- Chairman Chivers noted that only one month was provided

Expenditure Report

- Chairman Chivers noted that only one month was provided

Additional Business Discussions Introduced by Selectman Young and Dick Snow

- Selectman Young asked to include the town meeting in September
 - Chairman Chivers included that there is a Selectboard Meeting on Saturday September 22, at 8 AM at the Town Hall where they will formulate their budget.
- Dick Snow passed out information and an audio CD from a recent Southern New Hampshire Planning Commission
 - Area of interest was around the presentation marked Talkin' Trash (Waste Recycling)
 - On the Audio CD the presentation starts at 1 hour, 5 minutes and 30 seconds
 - Dick Snow explained the following highlights from the presentation
 - China is not accepting plastics anymore
 - We have to be mindful of our budgets because the cost of hauling plastics will be increasing over the next few years. Currently Candia is paying around \$56 a ton and it is expected to rise to \$140 a ton in the next year or so.
 - Paper, Aluminum, Cardboard, and #2 plastics can still drive revenue in a community
- Discussion ensued about how other towns are handling the challenge
- Stephanie Helmig asked about Candia revenue from recycling and Chairman Chivers and Bob Stout clarified where the line items were and the amounts in each.

There being no further business, Katrina Niles made a motion to adjourn, was seconded by Selectman Young and the motion carried.

Meeting was adjourned at 7:34 pm

Submitted by: Kaycee Vitale, Administrative Assistant