

**Town of Candia Municipal Budget Committee  
Supplemental Public Hearing on Town & School Budgets  
Approved Meeting Minutes**

**Meeting Date:** January 21, 2020  
**Location:** Town Office Building  
**Attendees:** Lynn Chivers  
Sue Young  
Todd Keating  
Dick Snow  
Jodi Hedstrom  
Susan Gill  
Katrina Niles  
Stephanie Helmig  
Kaycee Vitale  
**Absent:** Bob Stout

Chairman Chivers opened the meeting at 7:00 PM

Pledge of Allegiance

**Approval of Minutes from 11/18, 12/4, 12/11, and 12/12**

- 11/18 Meeting Minutes
  - No Changes
    - Selectman Young motioned to approve
    - Katrina Niles seconds
    - Jodi Hedstrom abstains
    - All in favor
    - Motion Passed 7-0-1
- 12/4 Meeting Minutes
  - No Changes
    - Selectman Young motioned to approve
    - Stephanie Helmig Seconds
    - Katrina Niles and Susan Gill abstain
    - All in favor
    - Motion Passed 6-0-2
- 12/11 Meeting Minutes
  - No Changes
    - Selectman Young motioned to approve
    - Todd Keating seconds
    - Katrina Niles and Stephanie Helmig abstain
    - All in favor
    - Motion Passed 6-0-2
- 12/12 Meeting Minutes
  - No Changes
    - Susan Gill motioned to approve
    - Selectman Young Seconds
    - Katrina Niles abstains
    - All in favor
    - Motion Passed 7-0-1

**Budget Committee Vote on Updated Town Warrant Articles**

- **Article 2**

- To see if the Town will vote to raise and appropriate as an **Operating Budget**, this operating budget warrant article does not include appropriations contained in ANY other warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling **\$2,965,795**. Should this article be defeated, the default budget shall be **\$2,793,064**, which is the same as last year with certain adjustments required by previous action of the Town of Candia or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.
  - Dick Snow discussed excess winter road maintenance warrant article and how the money is accounted for in the budget. He would like the warrant article wording to be changed to say "...to raise an appropriate the sum of \$100,000 and \$36,000 to come from the 12/31/2019 unreserved fund balance." Discussion ensued with the Budget Committee. Dennis noted that we only raise what we spend and the balance of the \$100,000 is not raised if it is not needed. He would like to revote on article 9 and vote against it as worded. For full details refer to audio.
- Vote
  - Jodi Hedstrom motions to recommend Article 2
  - Katrina Niles seconds
  - All in Favor (Chairman Chivers, Sue Young, Todd Keating, Dick Snow, Jodi Hedstrom, Susan Gill, Katrina Niles, Stephanie Helmig)
  - Motion Passes 8-0
- **Article 9**
  - To see if the town will vote to raise and appropriate the sum of One Hundred Thousand Dollars **(\$100,000)** for excess **Winter Road Maintenance**, these funds will not be used unless the operating winter maintenance funds are exhausted. This will be non-transferable appropriation. Said funds to be expended under the direction of the Board of Selectmen.
  - Vote
    - Selectman Young motions to recommend Article 9
    - Katrina Niles seconds
    - 7 in Favor (Chairman Chivers, Sue Young, Todd Keating, Jodi Hedstrom, Susan Gill, Katrina Niles, Stephanie Helmig)
    - 1 Opposed (Dick Snow)
    - Motion Passes 7-1
- **Article 13**
  - To see if the town will establish a Capital Reserve Fund on future Capital Improvements needs for the town of Candia and to fund the establishment of the Capital Reserve Fund Account of the **\$375,000** sale of property at Exit 3.
    - Chairman Chivers noted that we are re-voting on this warrant article because the original warrant article was just for the Police Station and it has been reworded establish a Capital Reserve Fund.
    - Selectman Young said that there may be some minor wording changes to this particular warrant article, but the monetary amount and intent will be the same. Legal and DRA will be going over the wording but she wanted everyone to know that a selectman would like the wording to read "dedicate the funds".
    - Stephanie Helmig asked who has the right to disperse the funds in a Capital Reserve Fund?
      - Selectman Young reviewed the budget book and in summary the money stays with the trustee of the fund until town meeting votes to expend the money from that for which the fund was established. Alternatively, town meeting can vote to name agents for the expenditure of those funds. Although towns may wait to name agents in the year the money is to be spent, many times towns name agents the same time the fund is created

and, in this case, no further town meeting would be necessary for spending the funds.

- Chairman Chivers mentioned that she is opposed to this warrant article because we have not seen a Capital Improvement Plan and we do not know how the money will be spent. Additionally, she added up all the warrant articles and that came to \$1,473,000. There are many big expenses that are planned this year instead of spreading it out over the next few years. She added that she is uncomfortable taking the \$375,000 and setting it aside for something in the future in a year that we have so many large expenses. If we took out the warrant articles that get approved every year, and all the extra warrant articles get approved, it adds about \$1.80 to the tax rate.
- Jodi Hedstrom spoke up in favor of setting aside the money in a Capital Reserve Fund. She mentioned that if we do not start saving for the future we may be in trouble. We are unsure of what will happen with the economy in the future and unforeseen expenses.
- Vote
  - Selectman Young motions to recommend Article 13
  - Katrina Niles seconds
  - 0 in Favor
  - 8 Opposed (Chairman Chivers, Sue Young, Todd Keating, Jodi Hedstrom, Susan Gill, Katrina Niles, Stephanie Helmig, Dick Snow)
  - Not recommended by a Vote of 8-0
- **Article 19**
  - To see if the town will vote to raise and appropriate the sum of **\$17,500** to the **Candia Youth Athletic Association** for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets.
  - Vote
    - Todd Keating motions to recommend Article 19
    - Selectman Young seconds
    - 8 in Favor (Chairman Chivers, Sue Young, Todd Keating, Jodi Hedstrom, Susan Gill, Katrina Niles, Stephanie Helmig, Dick Snow)
    - 0 Opposed
    - Motion Passes 8-0
- Discussion on various warrant articles that the Budget Committee does not vote on. Refer to audio for details and discussion. If anything changes at the deliberative session with wording ect., the budget committee will vote again.

#### **Budget Committee Vote on Updated School Warrant Articles**

- **Article 2 Collective Bargaining Agreement**
  - Chairman Chivers referred everyone to the email that was sent clarifying the teachers contract over the three-year period and why the amounts are different.
    - Dick Snow motions to recommend Article 2
    - Jodi Hedstrom seconds
    - 8 in Favor (Chairman Chivers, Sue Young, Todd Keating, Jodi Hedstrom, Susan Gill, Katrina Niles, Stephanie Helmig, Dick Snow)
    - 0 Opposed
    - Motion Passes 8-0
- **Article 3 Operating Budget**
  - Jodi Hedstrom motions to recommend Article 3
  - Susan Gill seconds
  - 8 in Favor (Chairman Chivers, Sue Young, Todd Keating, Jodi Hedstrom, Susan Gill, Katrina Niles, Stephanie Helmig, Dick Snow)

- 0 Opposed
- Motion Passes 8-0

#### **New Business**

- Discussion on Article 22 to vote to rescind the Budget Committee and Article 20 to decrease the Board of Selectman to 3 members. Refer to Audio for details.
- Review of Town End of Year Budget and Encumbrances
  - Chairman Chivers said that the budget shows about \$150,000 with about \$43,000 of funds encumbered.
  - Selectman Young said there are still a few outstanding bills that need to be charged to the 2019 budget. Her belief is that we will end up around \$75,000 remaining after all bills have posted.
- Deliberative Session for the town is on 2/1 at 9 a.m. and the school is on 2/5 at 6 p.m.

Jodi Hedstrom makes a motion to adjourn meeting

Katrina Niles Seconds the Motion

All in favor

Meeting adjourned 8:11 p.m.

Respectfully Submitted by: Kaycee Vitale, Administrative Assistant