

Town of Candia
Budget Committee
Unapproved Meeting Minutes

June 11, 2025
7:00 PM
Town Hall Meeting Room

Meeting called to order at 7:00pm by Chair Lynn Chivers, followed by the Pledge of Allegiance.

Board members present: Lynn Chivers, Katrina Niles, Susan Young, William Saffie, Joshua Reap, Steve Tremblay, Ryan Young, Stephanie Helmig

Susan made a motion to accept the minutes as amended. Bill seconded. All in favor. Motion passed.

Sue stated she would like clarification for procedures: If the budget committee or a member has a question for the school, how is that addressed? What is the procedure? Lynn stated that the school board representative takes the question to the school board and comes back with the information. An individual should not go on their own and ask. The board must agree first to have the question taken to the school board. The same procedure is to be followed with the town, where the board agrees first on what the question is being asked and then asks the selectmen's liaison to take it to the selectmen for the budget committee.

Discussion about the revised revenue report showing the interest on investments. Steve stated the original question was; where is all the interest? Tamera being a new employee for the finances did not have the information to put in the report at the time. Bill questioned which bank accounts are included in the interest figure? (Line 3502 on the report)

Regarding the investment policy for financial assets for the town: questions from the last meeting asked for a list of town investments that are not trust accounts, the interest earned on each and how decided. Bill referred to the financial policy which states: "When the town treasurer has custody of excess funds which are not immediately needed, the

town treasurer shall follow in the same obligation as the US government.” This is followed by a list of what they can invest in.

Another question about the ambulance fund and the process for moving funds from the revolving fund to pay for ambulance items overspent shown on the report. Stephanie stated she would have that information from Tamera for the next meeting.

There was a question about the abatements not being finished. Sue reported that they have just been finished. Discussion regarding tax bills. People needed to be their own advocate and check their assessment cards.

The question about the Comcast contract. It is a ten-year agreement. It will be done in 2028 and can be changed at that time if the residents decide they want to.

There was a question about the amount of funds in the SPED trust account. Stephanie stated that as of December 2024, \$224,939. Pinkerton Tuition is \$72,000. The Behavior Specialist position was moved from a contracted amount to a salaried position. This saves about \$30,000. In the maintenance account it is shown as over (line 5430) because a service company was hired to clean.

Town Expenditure report (year to year comparison) Bottom line is good.
Report of Trust Funds - No questions
School Revenue report – No questions

School Expenditure report – the Budget Committee always looks at the bottom line., \$279,000. Lynn asked Stephanie if there were any encumbrances? She replied the school board will be meeting and will determine where they are at. The school is using a default budget for the 2025-26 school year.

There are seventeen identified children that are ‘Child Find,’ 3,4, & 5 yr olds. They will be able to handle it with the budget and staff they have now. There are 25 new students in kindergarten this fall.

Steve made a motion to cancel the July meeting. Josh seconded. All in favor. Motion passed. There will be no meeting in July.

Steve made a motion to adjourn the meeting. Bill seconded. All in favor. Motion passed. Meeting ended at 7:53pm

Respectfully submitted,
Janet Lewis