

Town of Candia
Budget Committee

Unapproved Meeting Minutes
April 8, 2026
Town Hall Meeting Room

Meeting called to order at 6:32 pm by Chair Lynn Chivers, followed by the Pledge of Allegiance.

Board Members Present: Lynn Chivers, Katrina Niles, Ryan Young, Stephanie Helmig, Susan Gill, Susan Young, Steve Tremblay, Josh Reap, Dan Coffin

Introductions: Lynn asked for a brief introduction from each board member for new member. Dan Coffin.

Election of officers: For Secretary, Dan Coffin was nominated and elected. For Vice-Chair, Susan Gill was nominated and elected. For Chairman, Lynn Chivers was nominated and elected.

Old Business: Approval of minutes from previous meeting- A correction was made on line 64 that should read the ' budget Committee.' The minutes were approved as amended with a motion by Susan Y. and seconded by Katrina. All in favor. Motion passed

Review of encumbrances and Ambulance Revolving Fund: For the encumbrances, Lynn noted a math error the total which should be \$86,089.44. These encumbrances were for the police department. For the Ambulance Revolving Fund, the warrant article to eliminate the revolving fund was not passed. It was amended to require monthly reports to the Selectmen. The reports needed would be the income, expenses, and balance. They do not need a detailed transaction log. Steve asked about the creation of a capital reserve fund, which was established but not funded. In the future, money will be moved to the Capital Reserve and the revolving fund eliminated.

New Business: Town's expenditure report for 2025- it was noted that there was \$212,000 left over, minus encumbrances, which was considered a significant amount. Lynn noted the Insurance budget is consistently over budgeted. This is explained to be necessary because of potential changes in employee insurance needs. Fire and Forestry Department budget has \$22,000 encumbered for apparel

coming out of the available funds. In the Police Department's budget, the chief's wages were negative due to overspending, which Lynn explained as a raise and because not all officers were on staff for the entire year. The police department is now fully staffed. Any remaining funds from the year-end report are moved back to the general account. Stephanie noted that at the end of the year the funds can be used towards the tax rate, or not.

Revenue Report: This is only for the first three months of this year, Jan. to March '26. No questions.

School Enrollment and Expenditure reports: The enrollment numbers shown are for how many are currently enrolled. The high school is down 11 students, while the Moore School is up on enrollment numbers. There are only 26 high school students while there are 41 students in kindergarten.

School Expenditure report, Lynn has a question on page 5. School Board services-health insurance assessment-\$84,000 not budgeted? Stephanie explained this was part of a larger \$127,000 health care cost, with the remaining to be paid by the end of June to avoid penalties. Transportation costs were discussed, with an additional \$100,000. spent on special education transportation. There is a law that requires towns to split the cost for homeless students that move into town. The issue with the lead pipes in the building was discussed. Preliminary costs and quotes for replacement are being discussed. The company that oversaw the 2013 renovations did not catch the lead issue at that time. Tests of the well water showed no lead. The issue is with the pipes themselves.

Lynn reminded the committee members to beware of spam emails going out that are asking for gift cards. They spelled out her name which is not how she would be addressed in emails from her. In addition, no discussions are done by emails, only informational emails are to be used.

The next meeting of the Budget Committee will be on the second Wednesday, May 13th. Steve made a motion to adjourn. Susan G. seconded. Motion passed. Meeting adjourned @ 7:27pm.

Respectfully submitted,

Janet Lewis
Admin. Assist.