

Approved
Candia Selectmen's Public Meeting Minutes
Monday, February 6, 2006

Attendance: Chairman Gary York, Selectman Clark Thyng, Selectman Fred Kelley, Assistant Carolyn Emerson and Secretary Dawn Chabot.

7:00 a.m. Chairman York opened the Public Meeting and immediately followed with the Pledge of Allegiance.

The Board will review recently received warrant articles (some revised/some new): Assistant Emerson informed the Board there were four warrant articles to be addressed by the Board they are as follows: 1) Review and research of documents pertinent to Article 17/\$50,000 to address the town's solid waste disposal needs should it be deemed necessary to shut down the incinerator for any reason.; 2) Review recently revised Article 18 submitted by Solid Wasted Committee Chairman Paul McHugh on 2/3/06.; 3) Review new Warrant Article received from the Conservation Commission on 2/20/06 intended to replace Article 29.; and 4) Review recently drafted warrant article regarding a request to raise and appropriate \$8,600.00 for the spraying Candia Public assembly areas in attempt to control for EEE and West Nile Virus. During the discussion the Board referred to the attached 2006 Warrant Article Draft dated 2/3/06 for the article numbers.

Article 17: The Board did not think Warrant Article 17 was necessary and determined they wanted the article removed from the warrant.

Article 18: Selectman Kelley stated that the Solid Waste Committee is requesting that the \$380,000.00 figure be changed to reflect \$320,000.00 based upon the fact the Owner has reduced the price because he is now requesting to remove 3-acres from the 13-acre parcel. The Board was in favor reducing the existing the figure on Article 18 to \$320,000.00.

Article 29/change article request: Chairman York asked if there were any Conservation Commission members in attendance to speak to the request to change the existing Article 29. Conservation Commission member Dennis Lewis stated the reason for the request is the Commission needs to have the management of the property in order to be able to negotiate easements. After some discussion the Board agreed to remove the existing Article 29 and replace it with the newly proposed Conservation warrant article.

Article 31: Selectman Thyng stated Mary Hall, Health & Welfare requested that the funding for the spraying be funded within the health budget but the Budget Committee said no to the request. Selectman Thyng stated the mosquito spraying request is now being submitted in the form of a warrant article in which he drafted. The Board was in favor of placing Article 31 on the warrant. The Board wanted the article to state "By the request of the Board of Selectmen and the Health & Welfare Director".

Contingency Discussion: Selectman Thyng as Alternate Budget Committee Representative stated the Budget Committee did not feel it was appropriate to have a contingency line and suggested that the contingency funding request be presented in the form of a non-lapsing warrant article. Selectman Thyng stated DRA was contacted and

they indicated that the contingency request could not be placed in the form of a warrant article because it was non-specific and would need to have a specific purpose. Selectman Thyng noted this year 80% of the contingency line was returned to the Town, however, one year funds were utilized when the town office's furnace broke down. Chairman York thought having a contingency line was important for emergency expenditures and also thought shifting money within the budget for unforeseen emergencies such as a furnace replacement would skew the overall budget. Selectman Thyng agreed. Chairman York asked if DRA indicated if there was a way to word a warrant article for contingency. Assistant Emerson stated only if the Board can think of a specific purpose. Chairman York indicated that he was a little disturbed over the fact that the Board may have a difficult time working with a budget that keeps getting reduced. Selectman Thyng stated he tried to make a contingency warrant article work but DRA said no. Chairman York stated he could not understand why the Budget Committee reduced the Emergency Management budget in half and further stated he was questioning responsibility here.

Removal of Article 13: Assistant Emerson stated did not receive the request from Rockingham Community Action as previously discussed in a prior meeting. The Board directed Assistant Emerson to remove the article from the warrant.

Question to Budget Committee (BC) Member James Brennan: Chairman York asked BC member James Brennan if the Committee had reviewed the School's budget in depth as they had reviewed the Municipal Budget. BC member Brennan stated probably not but felt they had done a pretty good job on the School's budget.

Court Ordered Blevens's Clean Up Funding Discussion: Assistant Emerson questioned what line she would pay the bills from in regards to the legal expenses being incurred from the court ordered Blevens clean up. Assistant Emerson wanted direction from the Board if costs would be part of the budget or presented in the form of a warrant article. Selectman Thyng stated he handed the Budget Committee Town Counsel's letter dated 1/27/06 strongly supporting the auditor's suggestion that the amount for the court ordered cleanup be incorporated in the budget. BC member James Brennan stated the Committee did not think it should be in the operating budget. Chairman York noted after two days of clean up the contractor found two large piles of asbestos and obtained a quote of \$2,900.00 for its removal and disposal. Chairman York and Selectman Thyng pointed out that the Town's Auditor, DRA and Town Counsel all think it should be included within the operating budget. Based on the recommendations the Board determined they were in favor of keeping the clean up costs within the operating budget.

Selectman Thyng informed Assistant Emerson that he would need a day to get her his final numbers.

Article 29/Conservation Commission Funding Request: Conservation Commission members Tom Giffen and Dennis Lewis informed that Conservation Chairman Ed Fowler would be prepared to speak to the article at Town Meeting.

Article 32/CYAA Funding Request: Selectman Thyng asked Fire Chief Cartier if he was aware of specifics pertaining to the request and if permits had been pulled. Fire Chief Cartier stated he was unaware. Chairman York thought the Board should support the

warrant article for discussion. Selectman Thyng felt he needed more information on the request. Chairman York stated he was familiar with the fact that CYAA was a good organization but felt it was unfortunate that they have to make a recommendation or not on for an article in which there was no presentation. Selectman Thyng stated he would inform Larry Stacy that the Board recommended the warrant article for discussion but would want to see a presentation at Town Meeting. Fire Chief Cartier informed CYAA representative James Brennan that he would like them to get drawings to him as soon as possible for his review to ensure if meets code requirements. Moderator Ron Thomas reminded the Board that they can have petitioners move their requested articles. Chairman York motioned to recommend the warrant article for discussion at Town Meeting. Selectman Thyng seconded for discussion at Town Meeting. Motion carried.

Order of Warrant Articles: Assistant Emerson asked the Board about the order of the warrant articles and reminded them that the Budget Committee had recommendations. Chairman York stated he remembered and that he was all set with the present order. Selectman Thyng agreed. Chairman York, Selectman Thyng and Selectman Kelley all stated they were in favor of keeping the order of the warrant as presented on the 2/3/06 draft. Moderator Thomas informed he would be reluctant to change the order once posted unless the meeting wants to.

Bond Article Discussion: The Board discussed if the Budget Committee did not recommend Article 3 they may want to hold a meeting to consider adding the statement to the article in regards to the override of the 10% limitation per RSA 32:18-a.

Discussions Regarding Various Budget Items: Selectman Thyng stated to BC member James Brennan that the Board is learning that the Committee is about a month behind where they should be at this point in the process. Selectman Thyng stated the Selectmen had not received anything official on budgets or warrant articles from the Committee as of yet. BC member Brennan thought the Committee's intentions were to get the information out to the public first.

Chairman York asked BC member Brennan if he thought the Committee was in favor of the Bond Article. BC member Brennan stated no official vote had been taken but he thought it would be recommended by the Committee.

Assistant Emerson question if the Board wanted to meet on Feb. 27, 2006 to hold the required Public Hearing on the proposed SB2 Petition Warrant Article. The Board determined they would meet on 2/27/06 to hold the Hearing.

All of the Board members determined they would be in attendance of the Public Hearing on the Municipal Budget being held on Thursday, February 9, 2006. It was noted it would be posted as a Selectmen's Meeting with other business to be addressed following the Public Hearing.

Community Technical Assistance Program (CTAP) Discussion: CTAP members Chairman York and Ron Thomas spoke with Selectmen's Planning Board Rep Kelley about a survey they would need for the 10th.

Assistant Emerson Seeking Direction from the Board as to what they wanted printed in the Town Report: Assistant Emerson looked for direction from the Board to see if they wanted her to print in the Town Report the traditional detailed spreadsheet and also if they wanted to print the State Form/MS-7 once completed by the Budget Committee. Selectman Thyng discussed thought instead of having a Selectmen's Revision column, it would be more appropriate to label the column Selectmen's 1st Draft. Selectman Thyng noted the Selectmen's 1st Draft contained Department Head Requests and that the reductions the Board would have typically made were simply not done because there was not enough time allotted in the new process. The Board thought maybe the line should be labeled Selectmen's October Draft. BC member Brennan stated he thought that would be helpful because he was under the impression that their budget was reviewed a couple of times. Chairman York stated the Board did not have the opportunity to review the budget as they would have in the past. BC member suggested next year perhaps the process could start earlier. Selectman Thyng stated part of the problem with that is the Board would not have all of the large numbers such as: health insurance, workers compensation rates, etc. Selectman Thyng stated the Board was very frustrated with the process and thought the Budget Committee was frustrated as well. BC member Brennan agreed.

Chairman York stated he would be curious as to what the public would have to say about closing the Recycling Center down one day during the week. BC member Brennan stated not all members were in agreement on that. Chairman York stated the majority must have been because they reduced the wages by 25%. Chairman York stated he found the decision so irresponsible noting he would not feel comfortable going into the School telling the Janitors to go home for the day and let the garbage pile up.

There was further discussion on the Selectmen's recommended budget and how to present it in the Town Report. Selectman Thyng asked Assistant Emerson if the Board has to recommend a budget. Assistant Emerson answered yes. The Board indicated that they may discuss the matter further under other business after the scheduled Public Hearing on 2/9/06.

The Board addressed who would motion, second and speak to the warrant articles listed on the 2006 Town Warrant Draft dated 2/3/06 (attached).

Departmental Reports

Fire Chief Cartier will recommend the appointments of Kyle Ball as a Firefighter, Matthew Osburn as an EMS Provider and Robie Kelley as a probationary firefighter for the Town of Candia Fire, Rescue Department: The Board reviewed Fire Chief Cartier's recommendation letter dated January 31, 2006. Fire Chief Cartier stated he had an additional person to recommend named Jeff Gagnon and resubmitted a recommendation letter to the Secretary. Fire Chief Cartier reinforced his recommendations for the four individuals stating all had successfully completed background investigations. Selectman Thyng motioned to appoint the following members to the Candia Fire-Rescue Department: Kyle Ball as a Firefighter, Matthew Osburn as an EMS Provider, Robie Kelley as a probationary firefighter, and Jeff Gagnon as a probationary firefighter effective 02/06/06. Seconded by Selectman Kelley. Motion carried. Chairman York asked Kyle Ball where he was from. Kyle Ball stated Nashua but noted he works and stays in Manchester often.

Fire Chief Cartier stated they now had 37 people in the department. Chairman York noted that was a good roster.

Highway: Road Agent Lewis reviewed the attached report. Road Agent Lewis noted it was an expensive month due to the fact that the warm weather created many road problems especially mud problems on dirt road.

Police: Sgt. Scot Gallagher presented the attached report noting the activity within the first five weeks of the year has been very busy. Sgt. Gallagher stated arrests were up DWIs, bad checks and conducts after. Sgt. Gallagher noted due to icy road conditions accidents were up as well. Sgt. Gallagher stated the department remains busy with pending investigations. Chairman York asked on the average approx. how many cases does the department handle. Sgt. Gallagher informed on the average each officer has approx. 8-10 cases to address. Sgt. Gallagher stated the Officers then prioritize their workload. Chairman York stated that was a lot for the Officers to juggle and thought it was important for the Town to know. Sgt. Gallagher stated Felony cases were up from 2004 and further stated that a Felony case takes approx. 10 times more time and effort than the average case due to the seriousness associated with Felonies. Chairman York asked if the department would be receiving Federal money for DWI patrols. Sgt. Gallagher stated the grant patrols would be coming soon. Chairman York stated the department has been good about acquiring grant funding. Sgt. Gallagher stated the department has to produce numbers and statistics in order to get approved for grants.

Fire: Fire Chief Cartier presented the attached report. Fire Chief Cartier stated the department was in the process in receiving a grant to obtain 12-33 radios worth between \$22,500.00 and \$62,000.00. Fire Chief Cartier stated the paperwork was somewhat confusing and not completely clear at this time. Chairman York asked Emergency Management Director Bob Panit if he was covered under the grant. Bob Panit said he was not. Fire Chief Cartier stated he would make sure Bob Panit/Emergency Management was covered in it. The Board discussed radios for the School with Emergency Management Director Panit. Emergency Management Director Panit stated he thought the School has been doing a very good job over the past few years moving forward on their emergency plan. Fire Chief Cartier discussed House Bill 1464 relative to the State providing support for Community spraying for prevention of EEE and West Nile Virus. Fire Chief Cartier stated the Bill is being proposed because they realize there is a problem. Chairman York noted that request for funding for spraying submitted by Mary Hall, Health & Welfare Director and Selectman Thyng appears to be appropriate. Selectman Thyng noted \$600.00 of the request is just for permits and licensing.

Fire Chief Cartier to discuss a Proposed Addendum to the Existing Ambulance Contract with Rockingham Regional Ambulance, Inc.: Fire Chief Cartier stated the existing contract expires on 4/1/06 and that he was suggesting extending the contract for two years. Fire Chief Cartier stated he was looking into the future possibility of running an ambulance through the Candia Fire-Rescue Department. The Board reviewed the attached addendum to the ambulance contract. Fire Chief Cartier stated they were looking to keep the terms and the pricing the same. Chairman York suggested granting the extension for three years instead of two. Selectman Thyng agreed. After some discussion, Selectman Thyng motioned to enter into a contact with Rockingham Ambulance based on the

attached addendum as written with the exception that the extension period be 3 years instead of 2 years. Seconded by Selectman Kelley. Motion carried.

Solid Waste: Selectman Kelley read year end figures provided by Facility Operator Whitcher indicating significant year end savings. Selectman Kelley stated the employees at the Center are doing a great job.

Selectman Thyng as a member of the School's Facility Committee asked SWC Chairman McHugh if they could use \$250,000.00 as an average home comparison instead of \$300,000.00 in order to stay in line with the Facility Committee. SWC Chairman McHugh stated he could.

Electronics Discussion: Chairman York asked Selectman Kelley if he had a plan for electronics disposal at the Center due to unforeseen changes with the prior vendor. Selectman Kelley stated the Town may end up having to charge for electronics in the future.

Building: Chairman York presented the attached report noting 27 inspections were conducted with the department being part-time. Chairman York noted the new Building Inspector William Hallock started last Friday. Chairman York motioned to amend the motion made at their 1/23/06 meeting to reflect a 90-day review to be conducted. Selectman Thyng seconded and amended his second made on 1/23/06. Motion carried.

Bleven's Court Ordered Clean Up: Chairman York stated the clean up had commenced and that JDL Contracting had hauled out five 40-yard dumpsters. Selectman Thyng stated he had received a positive comment. Chairman York stated JDL obtained a proposal from Accolade Environmental Contracting Corporation out of Plaistow for the removal and disposal of asbestos roofing panels for \$2,900.00. The Board asked Fire Chief Cartier to check with DES to see if Accolade Environmental is on the State's approved list. Chairman York motioned to award the contract to Accolade Environmental for \$2,900.00 subject to verification that the company is on DES's approved contractors list.

Chairman York advised he authorized the purchase for new clothing and boots for the Building Inspector.

Selectman Thyng to discuss recent response from Ron Severino on the pond project: Selectman Thyng read Ron Severino's response in regards to the weather related delay (attached). Office personnel informed Selectman Thyng that the Contractor was working at the pond earlier that day.

Selectman Thyng to discuss the recent request regarding agenda postings on the school community board: Selectman Thyng stated he received a request from the Facility Committee to put information regarding their proposal on the easel located at the Town Office. The Board determined they were in favor of allowing the Committee to post their proposal at the Town Office in effort to inform citizens of their request.

Approval of Previous Minutes: Selectman Thyng motioned to approve the Public & Non-Public Minutes 1/23/06 (Public Minutes of 1/23/06 previous motioned to be

amended), Public Hearing Meeting Minutes of 1/30/06 and Non Public Meeting Minutes of 1/30/06 as presented. Seconded by Selectman Kelley. Motion carried.

SWC: Chairman York asked if there was anything the Committee needed for Town Meeting. SWC Chairman McHugh stated they would discuss mailings at their meeting tomorrow night. SWC member Giffen noted the cheapest way to distribute information was through the Boy Scouts distribution.

Status of Town Website: Tom Giffen asked the present status of the Town's website. Chairman York stated grant application had been made to the State and were presently waiting to hear back regarding interviews. Chairman York stated unfortunately the State Office involved had some recent department restructuring. Chairman York stated unfortunately the website upkeep and website maintenance was taken out of the budget by the Budget Committee. Selectman Thyng stated the volunteers on the website committee did their best but unfortunately have been pulled in other directions. Selectman Thyng asked if the web designer had received the requested changes. Chairman York stated he had the disc and was awaiting a meeting with the web designer. Chairman York felt there needed to be some funding for the website.

Contract for Charles Moreno: The Board the attached contract submitted by Charles Moreno on 2/6/06 regarding timber by William A. Day Jr. & Sons. Chairman York motioned to approve the contract as presented. Seconded by Selectman Thyng. Motion carried. The Board signed the contract.

Set future meeting date: At this time the next regularly scheduled meeting will be held on Monday, February 27, 2006 at 7:00 p.m. (The Board may consider holding a meeting on February 13, 2006 as well.)

9:05 p.m. Selectman Thyng motioned to close the meeting. Seconded by Selectman Kelley. Motion carried.