

Approved
Candia Selectmen's Public Meeting Minutes
Monday, March 27, 2006

Attendance: Selectman Clark Thyng, Selectman Fred Kelley, Selectman Jim Brennan, Selectman Tom Giffen, Selectman Rick Lazott, and Secretary Dawn Chabot.

7:03 p.m. Selectman Thyng opened the Public Meeting announcing it was the first meeting of the newly elected five member Board. Selectman Thyng conducted the Pledge of Allegiance with Board members and attendees.

The Board will determine Chairmanship: Selectman Kelley motioned to nominate Clark Thyng as Chairman. Seconded by Selectman Giffen. All in favor. Selectman Thyng abstained. Motion carried. Chairman Thyng felt now that the Board is a 5-member Board they should consider electing a Vice-Chair. Selectman Giffen agreed noting it was appropriate due to the fact that it is now a 5-member Board. Selectman Lazott stated he agreed and motioned to nominate Selectman Kelley as Vice Chair. Seconded by Selectman Giffen. All in favor. Selectman Kelley abstained. Motion carried. There were no other nominations for either position.

Department Assignments: The Board reviewed the attached department list. Chairman Thyng stated the Board was blessed with department heads that do a very good job. The following was determined: Budget Comm. Selectmen's Rep: Jim Brennan and Budget Comm. Selectmen's Alt. Rep: Clark Thyng; Building Department: Rick Lazott; Cemetery: Jim Brennan; Conservation Commission: Tom Giffen; Elections: Fred Kelley, with Rick Lazott as a secondary; Emergency Management: Rick Lazott; Fire Department and Forestry: Clark Thyng; Health & Welfare: Tom Giffen, with Rick Lazott as a secondary; Heritage Commission Selectmen's Rep: Clark Thyng; Highway: Jim Brennan; Parks & Rec: Jim Brennan; Planning Board's Selectmen's Rep: Fred Kelley and Planning Board's Alt. Rep: Rick Lazott; Police Department/Animal Control: Rick Lazott; Solid Waste: Fred Kelley for Recycling Center day to day operations and for employee evaluations; Solid Waste Committee Selectmen: Fred Kelley and Tom Giffen responsible for overseeing new Transfer Station, Deer Run Road land purchase and Recycling Center/Incinerator closure; and Town Office/Safety Committee Selectman: Clark Thyng.

Overseers of Pending Projects: The Board determined the following: Exit 3 Property Marketing: Full Board as of 3/27, with Selectman Giffen interested in being the point of contact; Moore School Renovations Committee Rep.: No Rep. as of 3/27, Committee needs to be recharged; Vacant Old Library Building: Fred Kelley and Rick Lazott; Town Website: Tom Giffen; and Work on Cable Contract with Ron Thomas to include community television or webcam on website (contract expires in 2007): Tom Giffen.

During the assignments of departments and pending projects to oversee discussion Chairman Thyng provided information and input to the Board members. While determining who would oversee the Building Department, Chairman Thyng suggested

that Selectman Lazott consider overseeing it because he knew he had concerns about the department and thought he would like to learn about what the department does. Selectman Lazott expressed that he wasn't sure that was a good idea because he had different ideas on how things should be done. Selectman Giffen mentioned it would be a good fit because the Building Department runs with the Planning Board and Selectman Lazott is an alternate on the Planning Board. Selectman Lazott reiterated he was unsure because of his different ideas. Chairman Thyng stated it would be a good time to learn more about the department and maybe his new ideas would be good for the department. Selectman Lazott agreed to oversee the Building Department. While considering who would oversee Health & Welfare, Chairman Thyng stressed the high level of confidentiality associated with the departments and also stated during the Budget Committee process there was mention that the two budgets may need to be melted together. Selectman Kelley informed during the discussion on the old vacant library building that he had contacted two contractors about providing a quote to restore the chimney and that he would need to get the contractors inside the building at some point. During the Cable Contract discussion, Selectman Lazott stated that Ron Thomas told him he would be resigning from the Committee. Chairman Thyng stated he was unaware of that. Selectman Lazott mentioned that Kevin Woods from Raymond has worked with other Towns to assist them with the procedures. During the website discussion, Chairman Thyng advised that Scott Tierno asked if he could be on the website committee. Chairman Thyng encouraged all Selectmen to meet with their Department Heads.

The Board will review RSA's relative to meetings and the right to know law. The Board will also review sign folder procedures, discuss the next harassment avoidance training and the upcoming NHMA 2006 Local Officials Workshops: Chairman Thyng noted to the Board members they were now all employers, they would need to act like employers by showing employees respect and that it would not be appropriate to be out in the general public making comments about employees. Chairman Thyng also stressed confidentiality especially important for departments such as the police department, health and welfare. Chairman Thyng stated the members can no longer discuss things involving Town business freely. Chairman Thyng presented the Board with copies of RSA's 91-A:2 and 91-A:3 in regards to Public Records and Meetings (Public verses Non-Public). Chairman Thyng stated it is now okay for two Selectmen to be together because of the 5-member Board status, it no longer constitutes a Public Meeting. Chairman Thyng noted if two are together and a third Selectman joins then they would need to separate because they would not want to give the impression that they are discussing Town business. Chairman Thyng advised that previous Boards had established policy that only the Chairman would be the point of contact with Town Counsel in being mindful of the budget and wondered if the Board was in favor of that policy. All Board members agreed with the policy. Selectman Kelley stated there would be a need to contact Counsel in regards to the upcoming Bond and informed he would refer the legal calls in that matter to Assistant Emerson. Chairman Thyng advised the Town would soon offer (for newly elected Officials and mandatory for employees) Primex's "Workplace Conduct" training covering sexual harassment and hostile work environment. Chairman Thyng strongly encouraged newly elected Officials to go noting

it could save them money and public embarrassment in the long run. Chairman Thyng asked the Board members to be very cautious when expressing their personal opinions out in the public. Chairman Thyng cautioned the members on speaking to the media and suggested they route media calls to the Chairman. Chairman Thyng asked that the Board members to review copied materials relative to COLA and Selectmen's stipends because it would be an agenda item for the next meeting.

The Board will discuss the letters of interest received for the vacant Tax Collector position (deadline to appoint-Sun. 4/16/06): The Board members looked over the six letters of interest received for the position. The members noted the interested parties were impressive with background relative to the position as well as one actually having past experience as the Town's Deputy Tax Collector. It was noted that two interested parties were in attendance of the meeting, Jane Sanders and Candice Stamatelos. The Board decided they would hold a non-public meeting prior to their next meeting on 4/10/06 in order to conduct 15-minute interviews with the interested parties. Chairman Thyng pointed out that one of the interest parties did not want to be considered if Candace Stamatelos was interested and considered for the position. Chairman Thyng asked Secretary Chabot to contact the individual to advise her that Candace Stamatelos is interested and is being considered but that she is still welcome to attend the interview.

The Board will meet with Cemetery Superintendent Anderson to discuss cemetery tractors and also to discuss recent request made to have the Town buy back a cemetery lot: Cemetery Superintendent Anderson advised he currently has a tractor that is in need of major repairs estimated at \$400.00. Mr. Anderson stated instead of repairing it he would prefer to utilize it for spare parts. Chairman Thyng provided history on the recent mower decisions and discussions. Selectman Lazott motioned to allow Cemetery Superintendent Anderson to utilize the mower for spare parts. Chairman Thyng stated he did not think they needed a motion as long as the Board was in favor of the request. All members were in favor of Mr. Anderson's request.

The Board reviewed the attached letter from Cindy Young dated March 15, 2006 requesting the Town to purchase back lots that her parents did not utilize because they opted to be buried in a Veterans Cemetery. The Board reviewed the attached copy of the original deed. Selectman Lazott did not see a problem with buying the lots back for the original purchase price. Selectman Giffen commented that the requestor was not looking to make a profit and that the probably should grant the request as a matter of courtesy. Selectman Giffen motioned in the amount of \$325.00 to purchase back cemetery lots located in the Holbrook Cemetery identified as 2A & 2B, Section E. Seconded by Selectman Kelley. All other members in favor. Motion carried. Chairman Thyng asked Selectman Brennan to determine what budget line the purchase would come out of under the Cemetery's budget. Selectman Lazott asked how the Board could set it up so the funds do not always have to go into the general fund. Chairman Thyng stated the accounting is done in accordance with the law and did not think that was something that could be changed noting the Town is always successful with the auditors.

The Board will meet with Solid Waste Committee Chair Paul McHugh to discuss following: initiating bond procedures, Deer Run Road land purchase, and need to obtain interest of reappointments for upcoming SWC appointments (current terms expiring on 4/18/06): SWC Chairman McHugh stated he was aware current SWC members appointments were due to expire next month and he had sent out an e-mail to find out who is seeking re-appointment. SWC Chairman McHugh stated he was interested in a re-appointment and continuing as Chairman. Selectman Kelley and Selectman Giffen stated they were in favor of reappointing Paul McHugh and having him continue as Chairman. SWC Chairman McHugh advised the Solid Waste Committee's first meeting after Town Meeting would be held on Tuesday, April 4, 2006. Chairman McHugh stated Al Couch informed he would be interested in returning to the Committee as a member. SWC Chairman McHugh stated he could have a member from the Bond bank at the next meeting to educate the Board and the SWC members on the bond procedures. The Board was in favor of having that set up. Secretary Chabot presented Chairman Thyng with Bonds Requirements Package from Bond Counsel, Devine, Millimet and advised it was her understanding that the documents needed to be signed in order to commence the Bond process. Selectman Kelley, Selectman Brennan, Selectman Giffen and Selectman Lazott indicated they were in favor of authorizing Chairman Thyng to sign the engagement letters on behalf of the Town. Chairman Thyng signed the documents. Selectman Giffen asked SWC Chairman McHugh if Deer Run Road property owner Mr. O'Neal had contacted him or any of the Board members since Town Meeting. Selectman Kelley stated he had and that Mr. O'Neal is planning on attending the next Solid Waste Committee meeting. SWC Chairman McHugh advised that Mr. O'Neal would be paying for a survey of the property. Selectman Giffen stated he was assuming Mr. O'Neal would be approaching the Planning Board. Selectman Kelley stated the Board would be contacting the Planning Board. Planning Board Chair Mary Girard asked about the survey of the Deer Run Road property. Selectman Kelley informed that Mr. O'Neal was having the property surveyed in order to sell the Town 10-acres and he would retain the remainder. Planning Board Chair Girard stated make sure the matter gets on the Planning Board's agenda because she did not want to see the Town purchase 10-acres from a lot that doesn't exist. It was noted that Selectman Kelley would contact Planning Board Chair Girard to get on the Planning Board's agenda.

Arthur Sanborn of Chester Road stated he understood that the new Transfer Station would be closed on Sunday. The Board members stated they were not aware of this. Arthur Sanborn advised he was told by SWC Chairman McHugh the day of Town Meeting. SWC Chairman McHugh informed Mr. Sanborn that he advised him that he would like to see the Facility closed on Sunday not that it would be. Arthur Sanborn asked the Board to consider keeping it open on Sundays because that is the only time he and other citizens can make it. The Board indicated they were not ready to make any decisions regarding hours of operation and that items such as that would be addressed during the Public Hearing process. Chairman Thyng stated he was aware of a request from the Budget Committee to reduce the hours of operation during the week but the request was not possible when you look at maintaining a proper workload flow. Selectman Lazott noted when traveling back from Maine recently on Sunday he observed many Town with Facilities open on that day.

Based upon the Conservation Commission's recommendation the Board will consider the reappointments of Ed Fowler as full member, Richard Weeks as full member, Richard Snow as an Alt. Member, and Joseph Collette as an Alt. member:

Selectman Giffen recused himself from the discussion as a member of the Conservation Commission. Selectman Kelley motioned to reappoint Ed Fowler as full member, Richard Weeks as full member, Richard Snow as an alternate member and Joseph Collette as an alternate member to the Conservation Commission with terms to expire on March 27, 2009. Seconded by Selectman Brennan. Selectman Giffen abstained. All other Selectmen in favor. Motion carried.

Approval of Previous Minutes: Selectman Kelley motioned to approve the Public and Non-Public Meeting Minutes of 3/13/06 and Public Meeting Minutes of 3/18/06 as written. Seconded by Chairman Thyng. Selectmen Brennan, Giffen and Lazott abstained because the minutes were from the prior Board's meeting. Motion carried.

Any New Business

Local Control of Wetlands: The Board review correspondence received from the Town of Tamworth regarding their request for assistance in Local Control of Wetlands matter. It was the consensus of the Board not to assist in this matter due to the fact that the response is due by March 29th and there is not enough time to research the request.

Announce next meeting date: The next regularly scheduled meeting will be held on Monday, April 10, 2006. Dick Snow of Depot Road asked if the Board would consider holding their meetings on a regular basis such as: 1st and 3rd Mondays of every month because it is very difficult schedule to follow for those that want to attend. Chairman Thyng stated it was a valid point and often times the Monday holiday schedule makes it difficult to work that type of schedule. Chairman Thyng stated he had suggested meeting on Thursdays to get away from the Monday holidays. Chairman Thyng asked the Board members to think about their future meeting schedule for a discussion at their next meeting.

8:20 p.m. Chairman Thyng motioned to close the Public Meeting and in accordance with RSA 91-A:3 II (e) enter into a non-public meeting. Seconded by Selectman Kelley. Roll call vote conducted: Chairman Thyng, Selectman Kelley, Selectman Brennan, Selectman Giffen and Selectman Lazott all in favor. Motion carried.