

**Approved
Candia Selectmen's Public Meeting
Monday, August 14, 2006**

Attendance: Chairman Clark Thyng, Vice-Chair Fred Kelley, Selectman James Brennan, Selectman Tom Giffen, Selectman Rick Lazott, Assistant Carolyn Emerson and Secretary Dawn Chabot.

7:00 p.m. Chairman Thyng called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

The Board will meet with Cindy Harrington, NH Division of Economic Development for a presentation and a discussion on how the State can aid in Candia's economic development: Chairman Thyng yielded the floor to Selectman Giffen to introduce the attendees. Selectman Giffen introduce Cynthia J. Harrington and Michael B. Bergeron from the State of New Hampshire Division of Economic Development. Selectman Giffen stated the representatives would educate on how the State of New Hampshire can aid in Candia's economic development by having a 20-minute power point presentation with a 10-minute question and answer period at the end. The presentation outlined the State Agencies within the Department of Resources and Economic Development, identified ways at the Town level to attract and retain businesses within the Town, and reviewed ways that the Town Website could attract business opportunities. Mr. Bergeron pointed out that the national market trend was that people are moving to the country. Mr. Bergeron stated that areas around Interstate 93 & 95 were now tight and thought people would now want to move homes and businesses in other areas close to Manchester which would make Candia attractive. Mr. Bergeron explained how the friendliness of the Town and its employees would ultimately effect companies considering locating to Candia. Ms. Harrington explained there could be some assistance by their Office at the State level, such as: low interest rate loans, industrial revenue bonds, Community Development Block Grants, and Crop Zone Tax Credits (for development of vacant land or buildings). Selectman Giffen noted the Town had changed some zoning recently by adding mixed use zoning. Selectman Giffen stated there was some interest in developing the Town's property off from Exit 3 and thought that the citizens were looking for something that would not change the rural character of the Town but would add to the tax revenue. Mr. Bergeron thought the Town would attract small businesses such as: family-owned, distribution, software development and some retail. Selectman Kelley stated he hears quite often from citizens their desire to have a small supermarket at the Exit 3 property. After a few questions, Selectman Giffen thanked the attendees for coming.

7:45 p.m. – 8:50 p.m. Chairman Thyng called for a 5-minute recess.

Discussion with Ed Fowler/Historical Society regarding a Candia Horse Drawn Hearse up for auction on Wed. 08/16/06: Ed Fowler/Historical Society briefed on a recent situation involving Bob and Hope Pearson and their regrettable decision to sign a deal with Auctioneer George Foster out of Epsom on their Candia Horse Drawn Hearse which was stored in their barn for approximately fifty years. Ed Fowler state the Historical Society had met with the Pearsons in March of 2006 regarding the Hearse and as a result they had established a Committee within the Historical Society to look into an appraisal. Ed Fowler stated since that time Auctioneer Mr. Foster had met with Mr. Pearson in his barn about furniture and at that point a decision was

made regarding the Hearse. Ed Fowler stated since then the Pearsons have indicated that they had made an error in judgment about placing the Hearse in the upcoming auction. The history of the ownership of the Hearse was discussed and questioned. Rudy Cartier of North Road stated at one point his father in law had it and there was question as to whether Mr. Seavey had sold it to his father in law. It was noted that Auctioneer George Foster had made contact with Chris Dupere/Fitts Museum and Ed Fowler/Historical Society because he felt the Hearse should return to Candia. It was also noted that donations in the amount of \$6,850.00 had been received (noting half of the donated amount came from citizens in Auburn), to include a donation from the Auctioneer Mr. Foster as well as a donation from Bob and Hope Pearson. Ed Fowler stated that Auctioneer Mr. Foster was responsible for contacting the press on recent articles about the Hearse. The Board was uncomfortable with the fact that the Auctioneer was generating interest (by placing the ads) in something he would profit from which would essentially drive up the auction amount. Ed Fowler noted the Historically Society has a temporary place to house the Hearse should it come back and then they would look into a permanent solution where it could be placed on display. Ed Fowler stated he wanted to see if there were any available funds from the Board to assist in getting the Hearse back to Candia. The Board members felt it was important to return the Hearse to Candia, however, expressed concerns over spending unbudgeted tax dollars for the cause. Ed Fowler thought they would need approximately \$10,000.00 to bring to the auction because the Pearsons did receive a \$7,000.00 offer from someone in Vermont a few years back. The Board discussed the possibility of having the Hearse pulled from the auction. Ed Fowler did not think that the Pearsons were willing to pull the item this late. Charlie Bowman of High Street thought the contractual agreement would not allow for the item to be pulled. Ed Fowler stated he was trying to obtain as much funds as possible and in addition to that he has an individual in Town interested in helping out. Chairman Thyng conducted a poll of the Board members which indicated they unanimously wanted to help out. However after some discussion the Board members unanimously agreed they were not in favor of spending unbudgeted tax dollars. Selectman Lazott noted budgets were tight. After some further discussion it was determined that Chairman Thyng would contact Town Counsel to obtain his input on the possibility of the Pearsons getting out of the contract and Ed Fowler would contact the Pearsons in the morning to see if they would consider pulling the Hearse from the auction if possible.

The Board will discuss with Cemetery Superintendent Anderson concerns regarding fees for graves and residency of the purchasers: Superintendent Anderson stated his biggest concern was "Candia Only" in regards to cemetery purchases. Mr. Anderson reviewed information from prior Board Meetings and he felt the discussions were up in the air. Mr. Anderson stated he generally liked the Candia only unwritten policy but felt it should be with some exceptions approved by the Board of Selectmen. Mr. Anderson gave an example of a woman who is not currently a resident but was raised in Candia and wants to be buried with her twins that are currently in the Holbrook Cemetery. Selectman Lazott expressed concerns over the fact that the lot prices appeared to be low. After some discussion the Board asked Mr. Anderson to work with his supervisor Selectman Brennan to research the concerns and to come up with a draft policy for their review. The Board also unanimously approved the request from the non-resident who is considering purchasing lots in order to be laid to rest with her children.

Chairman Thyng to announce as of 07/27/06 the Town of Candia is officially enrolled in the National Flood Insurance Program with an official letter from FEMA to follow: Chairman Thyng announced that as of July 27, 2006 the Town of Candia was officially enrolled in the National Flood Insurance Program and is expecting an official letter from FEMA soon. Chairman Thyng stated reduced insurance is now available to residents and thanked the residents for voting NFIP in.

Departmental Reports

Highway: Road Agent Lewis read the attached report. Road Agent Lewis briefed on recent thunderstorm damage and also provided an update on the South Road reconstruction.

Police: Chief McGillen presented the attached report and briefed on recent police activity. Chief McGillen stated Officer Cashman was now working on his own. Chief McGillen extended a job well done to Officers Kevin Bowen and Kevin Cashman for recently conducting a business check at the Golf Course in which they discovered an open door and an attempted arson. Fire Chief Rudy Cartier stated it was an excellent catch on the Officers part because the building contained pesticides and chemicals.

The Board to discuss former Officer Beaulé's pay rate: Selectman Lazott stated there were recent discussions regarding when the matrix was last revised and the fact there was an oversight concerning former Officer Beaulé's pay rate. Selectman Lazott stated Officer Beaulé was shorted 53-cents per hour as a result. Selectman Lazott stated he asked Assistant Emerson to work up the financial impact which was \$928.38. The Board reviewed the attached calculations provided by Assistant Emerson. Selectman Lazott motioned to provide the retroactive figure of \$928.38 to former Officer Beaulé by deducting the owed figure off from his amount due against his training contract. Seconded by Chairman Thyng. All in favor. Motion carried.

Fire: Fire Chief Rudy Cartier presented the attached report noting the call volumes were down but the man hours were up. Fire Chief Cartier reported that they had made progress with the Tanker issue noting that the outfitting contract would be signed on Tuesday and hopefully would be ready in 80 working days. Fire Chief Cartier informed that FEMA had granted an extension on the grant. Fire Chief Cartier advised the department was spending a large amount of time on reviewing plans for upcoming proposals. Fire Chief Cartier stated the department would be completely transitioned to digital radios by the end of the month.

Recommendation for appointments to the Candia Fire-Rescue Department: The Board reviewed the attached recommendations request dated August 14, 2006 provided by Fire Chief Cartier in regards to the appointment of Eleanor M. Pittenger as a EMS Provider/Paramedic and Angela Baker-Nicoli as a Probationary EMS Provider. Fire Chief Cartier stated both were Candia residents and both successfully completed required employment checks. Chairman Thyng motioned to appoint Eleanor M. Pittenger as an EMS Provider/Paramedic and Angela Baker-Nicoli as a Probationary EMS Provider effective 08/14/06 for the Candia Fire, Rescue Department. Seconded by Selectman Kelley. All in favor. Motion carried.

Building: Selectman Lazott reviewed the attached report. Selectman Lazott noted that Building Inspector Hallock has been actively involved in reviewing upcoming Land Use proposals. Selectman Kelley noted that Building Inspector Hallock has done a great job on the Blevens issue. It was noted that the Board thought all of the trailers had been removed. Selectman Lazott noted by granting Mr. Blevens the extension they were able to save tax dollars because he removed them himself. Fire Chief Cartier asked if there was anything in the court ordered agreement to prevent him from bring more junk. Chairman Thyng answered no.

Solid Waste: SWC Chairman McHugh reported that the Committee was looking into the possibility of spending approx. \$1,400.00 to purchase a container for the electronics recycling which would equal approx. 10 months of rental fees. SWC Chair McHugh stated the Committee was in the process of reviewing the ordinances and would bring them to the Board for their review once available. SWC Chair McHugh stated the Committee was looking into options for the new facility in regards to contracting vendors, scales and equipment. Selectman Kelley reported that Facility Operator Witcher had made the front page of the Banner.

The Board will review the Stantec contracts for the design and construction of the Candia Transfer Station: The Board reviewed the attached documents from Stantec in regards to the contract for design and construction of the Candia Transfer Station dated August 14, 2006 and also reviewed the assignment of contract dated August 14, 2006. Chairman Thyng stated this was the 3rd revision of the contract that the Board had received. SWC Chair McHugh stated this was the contract that Town Counsel had negotiated directly with Stantec. A poll of the Board was conducted by Chairman Thyng which revealed they unanimously agreed on having Chairman Thyng sign the contract as presented on behalf of the Board. SWC Chairman McHugh stated that DES was working on their wetlands application and that the Subdivision was recently approved by the State. SWC Chairman McHugh stated the driveway was discussed and it was determined that the Town would have its own separate drive. The Board unanimously agreed on having Chairman Thyng sign the assignment of contract on their behalf. It was explained that the reason for the assignment of contract was due to the fact that Dufresne-Henry now operates under the name Stantec.

Road Agent Lewis to discuss Jeffrey Manseau's bond release request in regards to Manseau Lane: The Board reviewed Mr. Manseau's request dated June 17, 2006 and also reviewed Stantec's review of the request dated August 14, 2006 which recommends a zero reduction based on the current balance, the one-year latent defects requirement and the outstanding issue. After some discussion the Board unanimously agreed not to release any funds at this time. Chairman Thyng stated he would send a letter to Mr. Manseau to inform him that they were denying his request.

The Board to discuss upcoming budgeting procedures: The Board reviewed the attached package of information. Selectman Brennan explained as Budget Committee Rep. he thought the Budget Committee was interested in obtaining budget information in a format that looks the same. Selectman Brennan stated they did not like receiving information from Department Heads that was handwritten. Chairman Thyng asked if the proposed forms would satisfy the Budget Committee. Selectman Brennan thought it would come across better in a more standardized format. The Board was okay with the forms as presented. **Schedule Meeting to review**

Department Request: After some discussion the Board determined they would request the department information by Oct 1st. Assistant Emerson wanted the Board and Budget Committee to be aware that some numbers would not be available at that time and would have to be plugged in once available, such as: health insurance rates and worker's comp rates. After some discussion the Board determined they would hold their 1st Budget Meeting on Monday, October 2nd between 7:00 and 10:00 p.m. It was noted that the easier departments would appear 1st on the schedule as done in the past. Assistant Emerson asked if the department requests deadline could be September 27th in order to give her enough time to place the information in spreadsheet format. The Board unanimously agreed with the request. The Board also stated the 2nd Budget Meeting would be held on Tuesday, October 10, 2006 due to the Columbus Day holiday. Town Clerk Dupere reminded the Board that her office would be open on that evening. The Board thought her department could be addressed at the 1st meeting.

2007 Wage Line Calculations/Selectman Lazott requesting a wage study by LGC: Selectman Lazott stated the study would cost approx. \$5,000.00 to give the complete work up on 20 employees. It was noted that Selectman Lazott was requesting to place the funds necessary for the study within the 2007 budget. Selectman Lazott thought the study would give the Board something solid to go by in regards to wages. Chairman Thyng wondered which line the request would go under. Assistant Emerson thought it should go by itself because it is financial much like the Town audit. Chairman Thyng requested that Selectman Lazott obtain written information from LGC on what the study would include and the costs.

2007 Wages: Assistant Emerson asked how the department heads should prepare their wages. Assistant Emerson noted that the police department was different because they had an active Matrix and also have received COLA in the past. The Board discussed how the employees clearly liked COLA as discussed in a meeting in the beginning of the year. The Board determined that Assistant Emerson would try to obtain COLA information for the next meeting in order for the Board to establish a working COLA for the purpose of budgeting wages. The Board discussed the possibility of offering COLA and then establishing a wage pool as had been done in 2006. Chairman Thyng stated they would revisit the matter at the next meeting.

Possible mailing to inform voters of the Deliberative Session: Assistant Emerson stated the Town Report delivery would not be available before the Deliberative Session and wondered if the Board was in favor of a mailing in order to get the information out. After some discussion the Board determined they would revisit the matter at their next meeting.

Warrant Article Deadline: Assistant Emerson stated the Board would need to set their warrant article deadline once they find out the Budget Committee's deadline. Selectman Brennan stated he would look into the matter. The Board determined that they would revisit the matter at the next meeting.

Discuss Default Budget Process: Assistant Emerson asked the Board to go over the attached listed dated August 10, 2006 in regards to possible default budget considerations. Assistant Emerson asked the Board to let her know if they feel something needs to be added or taken off.

The Board to formalize Kristina Ickes's contracted hire for Land Use Meeting coverage for the months of August and September with an effective date of 8/1/06: It was noted that the Board had taken a unanimous vote to contract Kristina Icke's for Land Use Meeting coverage at a rate of \$12.00 per hour effective 08/01/06 for the months of August and September. All members were in favor of the contract. The Board was grateful to Ms. Icke's for helping the Town out.

Approval of Previous Minutes: Due to the late hour Chairman Thyng tabled the approval of the following minutes: Public and Non-Public Minutes of 7/24/06 and Non-Public Minutes of 8/10/06.

Any Other Business

Primex Rates: Fire Chief Cartier asked if there were any indications from Primex on the rates. Chairman Thyng advised that the rates would not be available in time and suggested he pick a percentage (such as 10%) if he needs something to work with. Selectman Brennan stated he would let the Budget Committee know that the figures may change because the rates were not available at the time of the original budget request.

Request from Alternate Selectmen's Representative to the Planning Board dated August 3, 2006: Chairman Thyng read the attached memorandum from Selectman Lazott requesting that he recuse his alternate status on two Planning Board cases (Danais Exit 3 Proposal and Liquid Planet Water Park). The Board agreed that Selectman Giffen would step in on those cases in the event there is a need for an alternate. Selectman Lazott stated he has been verbally pushing it (the proposals) and he did not think it was right to sit on those cases.

Next Meeting Date: The next regularly scheduled meeting will be held on Monday, August 28, 2006 at 7:00 p.m.

9:36 p.m. Chairman Thyng motioned to close the Public Meeting and in accordance with RSA 91-A:3 II (c), to enter a Non-Public Meeting. Seconded by Selectman Kelley. Roll call vote conducted: Chairman Thyng, Vice-Chair Kelley, Selectman Brennan, Selectman Giffen and Selectman Lazott all in favor.