

**Approved**  
**Candia Selectmen's Public Meeting Minutes**  
**Monday, August 28, 2006**

**Attendance:** Chairman Clark Thyng, Vice-Chair Fred Kelley, Selectman James Brennan, Selectman Tom Giffen and Secretary Dawn Chabot. Absent Selectman Ric Lazott.

**7:00 p.m.** Chairman Thyng called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

**Candia's Southern NH Planning Commission's (SNHPC) Rep Bill Stergios and Tim White from SNHPC will present information to the Board on the Rt. 27/Old Rt. 101 and Rt. 43/Old 101 intersections and see how they wish to proceed on the matter:** Timothy H. White, AICP, Senior Transportation Planner, SNHPC, and Bill Stergios, Candia's SNHPC Representative, met with the Board to discuss their progress report concerning research on two intersections, Rt. 27/Old Route 101 and Rt. 43/Old Route 101. Tim White introduced himself and handed out copies of the attached memorandum dated July 28, 2006, labeled Progress Report-NH 43/NH27 Candia-Intersection Analyses. The Board members reviewed the document. Tim White informed that traffic counts and speed studies were done in the area. Tim White thought the best way to proceed would be to summarize the issues with the intersections in a letter to the Department of Transportation from the Town. Tim White suggested drafting the letter and sending it to the Board for their review and signatures. Chairman Thyng noted the Accident Data Collection (2001 – 2003) did not seem to reveal significant amounts of accidents and asked Mr. White if he thought the State would feel there was not enough justification. Mr. White stated the accident numbers did not seem alarming however, there seems to be a lot of near accidents and speed related incidents at those intersections. Chairman Thyng mentioned the accidents at those intersections seem to be severe due to the speeds of the traveling motorists. Chairman Thyng asked if the State still had five-year and ten-year plans. Tim White stated it was his understanding that the Governor signed a ten-year plan as part of the Transportation Improvement Program but he did not think Candia was on it and thought the Town would have to seek alternate funding for the project. Chairman Thyng mentioned the Town had worked with Former SNHPC Director Monie Sharma which resulted in a yellow flashing light installation. Chief McGillen stated that Senator Gatsas was instrumental in getting funding for the light installed at the Rt. 43/Old 101 intersection. Chief McGillen felt the light installation helped slow traffic down but agreed that something more needed to be done. Selectman Kelley stated he would love to see improvements at those intersections noting he sees near miss accidents everyday at the Rt. 27/Old 101 intersection across from his business. Tim White mentioned the project may require the need for municipal funding with a possible 20-25% State match. Selectman Giffen asked Tim White to explain specifically the problems with the intersections. Tim White stated the minor legs of the two roadways (Rt. 27 & Rt. 43) would need to meet at a 90 degree angle at both intersections. Chairman Thyng asked if there was sufficient land to accomplish the proposals. Bill Stergios handed out highlighted construction plans for both intersections which indicated there would be enough land for the proposed reconstruction. Fire Chief Cartier asked Tim White if they should consider eliminating the dog legs and bring the traffic back to the four corners intersection and also wondered how this plan fit with Envision Candia. Bill Stergios thought the redesigned intersections would slow traffic down from one

corner to the other and mentioned when he did the site walk he witnessed how scary the intersections actually are. Bill Stergios also mentioned that the redesigned intersections would help traffic coming out from the CYAA facility. Chairman Thyng asked Tim White is there was an estimated cost for the proposals. Tim White stated not at this time and that it would depend upon the extent of the proposed improvements. The Board determined they were in favor of having Mr. White draft a letter for their signatures which would be sent to the State of New Hampshire, Department of Transportation. The Board thanked Tim White and Bill Stergios for their time.

**The Board to discuss State Primary Election Coverage for 9/12/06 Election:** Town Clerk Dupere stated the polls would be open from 6:00 a.m. to 7:00 p.m. Town Clerk Dupere informed there would be a need for Selectmen coverage from 5:30 a.m. to close and that Board majority would need to be present at the close of the polls. The following schedule was determined: 5:30 am – 6:30 am Selectman Giffen; 6:30 – 3:00 pm Selectman Kelley and Selectman Lazott; 3:00 pm – close Chairman Thyng and Selectman Brennan; 4:30 p.m. – close Selectman Giffen; and Selectman Kelley and Selectman Lazott to return (at their discretion) prior to the close of the polls. The Board discussed appointing a designee as done in the past. Chairman Thyng motioned to appoint Cheryl Bond as the Board's designee in the event of their absence. Seconded by Selectman Kelley. All in favor. Motion carried. Secretary Chabot asked Chairman Thyng if he wanted her to reschedule the Safety Meeting which was inadvertently scheduled for the same day. Chairman Thyng stated it could be held that day at the polls or rescheduled.

**The Board to review and consider approving the Reach the Beach Annual event request to be held on September 16, 2006:** The Board reviewed the attached information on the proposed event to include the outlined map. Chief McGillen stated they would hire two detail Officers for the event, one for the four corners intersection and one for the Rt. 43/Old 101 intersection. Chief McGillen did not foresee a problem with the event. Fire Chief Cartier stated the Fire Association would be holding a breakfast for the event in which the Reach the Beach Organization would make a donation to the Association. Fire Chief Cartier believed they would be using the bathrooms at the School. After some discussion the Board members were all in favor of the event scheduled for Saturday, September 16, 2006.

**Selectman Brennan to discuss Cemetery information:** The Board reviewed the attached cemetery research information labeled "Candia Cemetery Policy" compiled by Selectman Brennan. Selectman Brennan thought the Board should considering increasing the price on Cemetery Lots because the research indicates Candia has the lowest price around. Selectman Brennan also thought the Board should consider creating a written cemetery policy. After some discussion Chairman Thyng asked Selectman Brennan to work with Cemetery Superintendent Anderson to write up a draft policy for the Board's (sign folder) review. In regards to the possible increase in lot prices, Selectman Brennan stated he spoke with Assistant Emerson who related that the RSA does not require a Public Hearing but that they both thought it would be a good idea. Chairman Thyng agreed a Public Hearing would be a good idea. Fire Chief Cartier stated as a former Trustee of the Trust Funds he thought the increase would be a good idea because he was aware the Town has had to augment those funds in the past. Chairman Thyng reiterated to Selectman Brennan to write up his recommendations on a policy and the possible

price increase for their review and once reviewed the Board could schedule a Public Hearing. The Board briefly discussed whether they should have rates for Non-Residents. Chairman Thyng stated he was not in favor of that. Selectman Brennan agreed. Kristine Pouliot of Chester Road asked for clarification on whether the Board was in favor or not in favor of selling cemetery lots to non-residents. Chairman Thyng stated it was still up for consideration although he was personally not in favor of it. The Board and Cemetery Superintendent Anderson were all in favor of an appeal process to the Board of Selectmen in cases when discretion on the waiving of the residency requirement may be necessary.

**The Need for a Survey at the Holbrook Cemetery:** Cemetery Superintendent Anderson informed the Board that he thought the Town should get a survey done to define the lot lines at the Holbrook Cemetery. Road Agent Lewis agreed stating the Town needs to properly identify the rear lot lines. Chairman Thyng directed Selectman Brennan to obtain pricing for the survey which would be included in the upcoming cemetery department budget.

**Discussion on Right-to-Inter Suggestion:** Selectman Brennan informed that Assistant Emerson had spoken with him on the fact that some Towns are using a Right-to-Inter procedure for cemetery lot sales instead of actual deeds. Selectman Brennan stated it was a procedure that would allow the Town a right to take the lot back in the event the original lot purchaser and their descendents are no longer. Chairman Thyng stated he would be interested in seeing more information on it perhaps a policy from another Town. Chairman Thyng asked where the information was obtained. Secretary Chabot related Attorney Paul Sanderson from the Local Government Center had made Assistant Emerson aware of it.

### **Budget Discussion**

**The Board to revisit items from the budgeting procedures discussion held on 8/14/06:** Chairman Thyng stated the Board would try to address the items listed on Assistant Emerson's Items to be Addressed sheet dated 8/25/06. Chairman Thyng informed Assistant Emerson would be at the next meeting should they need to revisit any of the budget items.

**Discuss amount to budget for 2007 wage line calculations:** The Board reviewed the attached Northeast Consumer Price Index information obtained by Assistant Emerson relative to COLA. After some discussion the Board determined they would utilize a 6% wage pool which would include a 4% COLA, all percentages for budgetary purposes only. Secretary Chabot asked the Board how they would like to address the Police Department wages which has a working matrix for the Officers. The Board determined they would revisit the Police Department wages at the next meeting to be held on September 11, 2006 when Selectman Lazott can be present.

**Discuss/Approve mailings to inform voters on the deliberative session:** The Board reviewed the attached mailing pricing information obtained from Grand Graphics, Granite State Copy and the United States Post Office. Tax Collector Sanders stated she has connections a person who is an inexpensive printer and related that this person would do the printing for \$400.00. Tax Collector Sanders stated the Town would need to purchase software in order for him to do it but she still felt it could be done cheaper than the figures mentioned. Tax Collector Sanders stated her contact at Seacoast Printing advised there would be a one-day turn around. Town Clerk

Dupere thought the mailing was important because it would be critical to get the voters to the Deliberative Session for the setting up of the ballot. Town Clerk Dupere stated she had called LHS to get an estimate for the ballot printing and further stated it would cost the Town \$28.00 per article just to program the memory cards. Town Clerk Dupere stated there were over 3,000 voters and it would cost approx. \$2,000.00 to get the ballots printed. Fire Chief Cartier asked the Board if they considered two mailings one before the Deliberative Session and one after to indicate the changes. Chairman Thyng thought one mailing would be sufficient because the delivered Town Report would serve as the second notification. The Board agreed with Chairman Thyng. The Board determined they would have a single mailing notification approx. two weeks prior to the Deliberative Session. Chairman Thyng asked Tax Collector Sanders to get pricing information to Assistant Emerson on her suggested Printer.

**Discuss Default Budget Approval Process and set meeting to finalize approval of the Default Budget:** Selectman Giffen commented that there was not a legal consensus on how the default budget works. The Board determined they would revisit the item at the September 11<sup>th</sup> meeting in order for Selectman Lazott and Assistant Emerson to be present. Chairman Thyng read the Future Items to be addressed off from the attached sheet dated 8/25/06.

**Items for Next Budget Discussion to be held on 9/11/06:** Discussion on Default Budget Process and set meeting to finalize approval of default budget; Review printing quote to be obtained by Tax Collector Sanders; Discuss and decide on printing quotes; and Discuss with Selectman Lazott Police Department wages for budgeting purposes.

**Approval of Previous Minutes:** Chairman Thyng motioned to approve the Public and Non-Public Minutes of 7/24/06, the Non-Public Minutes of 8/10/06, the Public Minutes of 08/14/06, and the Non-Public Meeting Minutes 2, 3 & 4 as presented. Seconded by Selectman Kelley. All in favor. Motion carried. Selectman Kelley motioned to accept the Non-Public Meeting Minutes of 08/14/06 as presented. Seconded by Selectman Giffen. Selectman Kelley, Selectman Brennan and Selectman Giffen all in favor. Chairman Thyng abstained because he was not present for the meeting. Motion carried.

### **Any Other Business**

**De-stripping of recently retired cruiser:** Chief McGillen stated he was in the process of having the retired cruiser (future building department vehicle) de-stripped by an individual who is required to do Community Service.

**Tanker Update:** Fire Chief Cartier stated the Tanker Contract had been signed last Thursday and the Tanker is currently in Vermont being outfitted. Fire Chief Cartier stated the Tanker will be available within 80 working days.

**Solid Waste Update:** Selectman Kelley stated the employees made a recent trip to Harding Metals with the cage trailer and the Town had made \$2,072.00 from the recycled material.

**Selectman Kelley's question about the Library:** Selectman Kelley asked the Board members if they were aware of any reasons why the Smyth Public Library does not display a United States

flag outside of their building. Selectman Kelley explained that on several occasions he had been approached by Candia Veterans on the matter. The Board did not have answers to the question. Chairman Thyng departed the meeting and returned with Librarian Jon Godfrey who was doing a research project in the small meeting room. Selectman Kelley asked Librarian Godfrey if he knew why the Library did not have a United States Flag outside of their Building. Librarian Godfrey stated he did not have a good answer to the question. Road Agent Lewis noted they did not have a flag pole at the old library. Selectman Giffen commented flag pole installations were not cheap. Librarian Godfrey mentioned at one time there was a proposal to display a flag on the building at the entrance and was not sure why the proposal did not move forward. Librarian Godfrey stated he was not opposed to the request. Librarian Godfrey suggested the Board contact the Library Trustees on the matter noting their next meeting would be on September 11<sup>th</sup>. Selectman Kelley stated he would be unable to attend but would address the matter with the Trustees in a letter for their next meeting.

**Website Update:** Selectman Giffen noted that the original thrust behind the website was economic development and perhaps more specifically to aid in the marketing of the Town-owned Exit 3 property. Selectman Giffen mentioned the Board would need to consider listing the Exit 3 property on the website in order to finalize the grant from NH Resource and Economic Development. Selectman Giffen stated the Board may want to consider holding a Public Hearing. Chairman Thyng stated the Board should consider a Non-Public Discussion on the potential future sale of public property. Selectman Giffen expressed his desire to settle up with Fourae Graphics in order to move forward on the Website with the Town help.

**Next Meeting Date:** The next regularly scheduled meeting will be held on the 2<sup>nd</sup> Monday of the month, Monday, September 11, 2006 at 7:00 p.m.

**In accordance with RSA 91-A:3 II (a), the Board will consider entering into a Non-Public Meeting:** The Board did not hold a Non-Public Meeting at the end of the meeting.