

**Approved**  
**Candia Selectmen's Public Meeting Minutes**  
**Monday, September 11, 2006**

**Attendance:** Chairman Clark Thyng, Vice-Chair Fred Kelley, Selectman James Brennan, Selectman Tom Giffen, Selectman Ric Lazott, Assistant Carolyn Emerson and Secretary Dawn Chabot.

**7:10 p.m.** Chairman Thyng called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

**The Board held a moment of silence in remembrance of the 5<sup>th</sup> year anniversary of the events of September 11, 2001.**

**The Board will meet with DOT representatives Michael Fudala and Kevin Prince for a briefing on an upcoming State repair project on Hwy 101 at Exit 3 ramp:** Chairman Thyng introduced Michael Fudala and Kevin Prince to attendees. Mike Fudala stated they were from Department of Transportation, Bureau of Highway Design and they wanted to brief on upcoming plans for repairs to a damaged slope on the southside of Highway 101, east bound, just before Exit 3. Mike Fudala explained during the May 2006 heavy rains the large embankment failed. Mike Fudala gave specifics on how the damage occurred. Mike Fudala and Kevin Prince displayed and explained three maps showing the affected area which also displayed an area of Brown Road and also displayed the area on Hook Road in which they would access some of the project (by utilizing a snowmobile trail at the end of Hook Road). Mike Fudala explained the slope repair project noting stone would be used to prevent future failures. Mike Fudala also stated that the State was required to file for a wetlands permit for the removal of material from the wetlands as a result of the slope failure. Mike Fudala informed that guardrails would need to be reset as well but stated traffic was expected to be unimpeded on Highway 101. Mike Fudala also informed there may be a need to close down one lane on 101 but they would not attempt the lane closure during the heavy traffic hours (mentioned not between 7 am -7 pm). Mike Fudala stated they were expecting to start the work at the end of October. Mike Fudala noted something would need to be done this fall and hoped they would be successfully in obtaining bidders on the project. Mike Fudala stated if they are unable to undertake the project this fall they would need to have a Plan "B" in place to prevent plow trucks from coming too close to the guardrail this winter. Chairman Thyng thanked the DOT Representatives for letting the Town know. Chairman Thyng also thanked them for approaching the project via the snowmobile trail and by not approaching the project via the front of the residence on Hook Road. Selectman Giffen asked for clarification on the impact of the wetlands within the area. Mike Fudala stated they would remove the material as best as they could without disturbing the wetlands. Conservation Commission (CC) Chairman Fowler stated they would remove vegetation in the process. Mike Fudala reiterated that the State would do their best to remove the material without disturbing the vegetation. CC Chairman Fowler asked if they would restore the fence near the snowmobile trail at completion of the project or midstream if the project is not complete by winter. CC Chairman Fowler felt it would create problems if the fence was not restored by winter. Mike Fudala stated the fence would be restored either way. Tobey Henry, Union Leader Reporter, asked about the volume of the effected material. Mike Fudala stated there was approx. 2,500 cubic yards of material at the base and in the wetlands. Mike Fudala noted that the State would be advertising

the upcoming project. There were no further questions. The Board thanked the State for coming in and briefing on the project.

**The Board will acknowledge the Certificate of Appreciation presented to the Town of Candia from the Seacoast Shipyard Association for support of the Shipyard:** Chairman Thyng stated last year's Board had sent a letter of support to the BRAC Commission in regards to the Portsmouth Naval Shipyard. Chairman Thyng credited former Selectman Gary York with the idea to send the letter because at that time the Board was aware that there were 3 or 4 Candia citizens employed there. Chairman Thyng read the attached Certificate of Appreciation (framed) presented to the Town from the Seacoast Shipyard Association. The Board noted that they appreciated the follow through from the Seacoast Shipyard Association.

### **Departmental Reports**

**Highway:** Road Agent Lewis reviewed the attach report. Road Agent Lewis briefed on recent progress in regards to the South Road reconstruction. Road Agent Lewis mentioned he would no longer give away free fill during those projects because it became an issue during the South Road reconstruction. Road Agent Lewis stated by giving the fill away it saved the Town time and money on the hauling but ended up not being worth it when he encountered problems with his contractor the day he was unable to get free fill. Selectman Lazott asked if there was room for the fill on the town owned property located on Brown Road. Road Agent Lewis thought there was room on Brown Road and mentioned he had future storage options for the fill. It was noted there could be a Town need for the fill at the future Transfer Station.

**Police:** Chief McGillen presented the attached report. Chief McGillen briefed on recent activities involving burglary, theft of a motor vehicle and stolen tools. Chief McGillen stated he would utilize an upcoming Radar Grant to equip the new cruiser. Chairman Thyng asked Chief McGillen to extend a thank you to Officer Dan Gray for conducting a check at his residence when he noticed a light on and an open door in his barn late one evening while he (Chairman Thyng) was working in there.

**Chief McGillen will make recommendation to the Board on the Trick-or-Treat date and hours:** The Board reviewed Chief McGillen's memo dated September 8, 2006 which recommends that Trick-or-Treat be held on Sunday, October 29, 2006 from 4:00 p.m. to 7:00 p.m. Selectman Lazott stated he would rather it be held on the actual Halloween day October 31<sup>st</sup>. Chairman Thyng stated he would agree to hold it on the 31<sup>st</sup> if the Town had sidewalks and streetlights, however since this was not the case for Candia he would agree with Chief McGillen's recommendation. All of the Board members were in favor of Chief McGillen's recommendation. Trick-or-Treat in Candia will be held on Sunday, October 29, 2006 from 4:00 p.m. to 7:00 p.m.

**The Board to review Chief McGillen's memo dated September 11, 2006 regarding Officer Richard Langlois's evaluation:** Chief McGillen stated Officer Langlois has been doing a very good job and has now been with the department for six years. The Board reviewed the memo. Selectman Lazott motioned to move Officer Langlois to Step 3 of the Matrix, with an hourly

increase of \$1.25, effective July 10, 2006, new hourly rate to be \$21.33. Seconded by Selectman Kelley. All in favor. Motion carried.

**Fire:** It was noted that Fire Chief Rudy Cartier was not in attendance due to a vacation and the Board thought his replacement was unable to attend as well due to an excavator accident.

**Building:** Selectman Lazott reviewed the attached report. Selectman Lazott reported continued progress in the Blevens Court Ordered clean up noting due to a granted extension progress was being made with no further expense to the taxpayers.

**Question from an attendee:** Kirt Currie of New Boston Road asked the Board if Building Inspector Hallock had given input in regards to the Building Department Secretary. Chairman Thyng stated he did. Kirt Currie asked if Mr. Hallock was in favor or against. Chairman Thyng stated he could not say because the matter was addressed in a private session (Non-Public Meeting).

**Update on the Building Department Vehicle which is due to go out to bid soon:** Selectman Lazott stated the 1999 Crown Vic was a clean, full framed vehicle and he thought it would bring the Town at least \$1,000.00 if it is put out to bid. After some discussion, Chairman Thyng motioned to empower Selectman Lazott the authority to advertise in the paper for the possible disposal of town property (the 1999 Crown Victoria). Seconded by Selectman Kelley. All in favor. Motion carried. The Board was in favor of following the same advertising process as was done in 2005.

**Solid Waste:** Selectman Kelley reviewed the attached July 2006 report compiled by Facility Operator Chuck Whitcher. Selectman Kelley reported that progress was being made in regards to the Deer Run Road property, he stated the deal should be signed and sealed with a check in Mr. O'Neal's hand by the end of the month according to Attorney Mayer. Solid Waste Committee (SWC) Chair McHugh report an upcoming meeting with a resident who has access to get the Town bailers and compactors at his cost which could result in a 20% savings. SWC Chair McHugh also reported they would meet with a vendor at tomorrow night's meeting regarding scales. Chairman Thyng questioned the status of the wetlands permit for the Deer Run Road property. SWC Chair McHugh thought it had been submitted to the State. Assistant Emerson stated it had not and that it actually has to go to the Candia Town Clerk first and then she would send it to the State. Assistant Emerson stated at Town Counsel's recommendation the Town (Selectman Giffen) will now go before the Planning Board to ask for an amendment to the Conditional Approval of the subdivision in order to get the plans signed to proceed with the sale. Selectman Kelley stated that way Mr. O'Neil can be compensated. Assistant Emerson stated if the Planning Board agrees to the amendment the Town would not be able to commence construction until the wetlands permit is approved. Assistant Emerson stated the request to the Planning Board would have to take place at a noticed hearing. Selectman Giffen stated he would be speaking on behalf of the request and felt it would be fairly straight forward. Chairman Thyng stated he could attend the meeting and asked Selectman Giffen to let him know if he needed support for that evening. Selectman Lazott told Selectman Kelley he could step in as the Alternate to the Planning Board in the event he feels the need to step down. Selectman Kelley did not think he would. Chairman Thyng stated the Town did not have to go before the Planning

Board because they are not subjected to their own rules. However he noted the Board felt it was the proper thing to do and wanted the process to be as open as possible.

**Selectman Kelley to report favorable review for Recycling Attendant Joseph Lamarche and the Board will consider a possible increase:** Selectman Kelley noted he and Facility Attendant Witcher had worked on Joe Lamarche's review which came out very good. Selectman Kelley motioned to provide Joseph Lamarche with a 1.5% hourly increase of 23-cents, new rate to be \$15.61, effective July 21, 2006. Seconded by Selectman Lazott. All in favor. Motion carried. Chairman Thyng noted it was nice to have a crew at the Recycling Center that they did not have to worry about.

**The Board will formally accept the resignation of Deputy Tax Collector Donna Delrosso as of 9/5/06:** Secretary Chabot stated there was no written resignation, only verbal. Selectman Kelley stated he had a conversation with Mrs. Delrosso prior to her making the decision. Selectman Lazott motioned to accept the resignation of Deputy Tax Collector Donna Delrosso with regrets. Seconded by Chairman Thyng with regrets as well. All in favor. Motion carried.

Chairman Thyng asked Tax Collector Sanders if she had thought about a replacement. Tax Collector Jane Sanders stated there was not much money left in the budget for the training of a new individual. Chairman Thyng asked Tax Collector Sanders to think it over and to speak to him later with a plan.

**The Board to discuss CTAP representation:** Assistant Emerson advised Gary York had called and was looking for direction from the Board to see if they would like him and Ron Thomas to continue as Town representatives on the CTAP committee advising the next meeting would be held on September 27, 2006. Chairman Thyng stated Gary York would be the best person in Town for negotiating skills and Ron Thomas has proven to be a reliable volunteer for the Town. The Board was in favor of having both individuals continue on the CTAP Committee and asked Assistant Emerson to thank them for their participation. The Board was in favor of having the Representatives attend an October meeting with an update from the September CTAP meeting.

#### **The Board to discuss budget items and revisit items discussion held on 8/28/06**

**Police Wage Lines:** Chairman Thyng stated the Board did not feel comfortable in moving forward with the Police Department wages at the last meeting without Selectman Lazott. Selectman Lazott mentioned his progress on obtaining information on the LGC wage study. Selectman Lazott stated he looked at a wage study for 15 employees (Recycling Center, Town Office, Animal Control Officer and Police Department Secretary). Selectman Lazott stated he would like to have the study budgeted and done in 2007. After some discussion the Board agreed to budget a 4% cost of living and also to budget matrix increases under the police officers wages for budgetary purposes only. Assistant Emerson suggested to Chief McGillen that he the COLA increases and the Matrix increases separate when budgeting in the event one figure or the other changes. Assistant Emerson offered to help Chief McGillen with the spreadsheet.

**Discussion on mailings prior to the Deliberative Session:** Chairman Thyng advised that the Board had agreed to conduct one mailing prior to the Deliberative Session and also prior to the Town Report delivery. Assistant Emerson mentioned the tight printing schedule for the Town

Report noting the Printer would need a two week turn around to print. Assistant Emerson also noted the Board found out they are receiving a very good price from the current Printing when they put the project out to bid.

**Information from Jane Sanders regarding Printer costs for mailings:** The Board reviewed the attached requested pricing information obtained by Jane Sanders for the possible printing of a mailing prior to the Deliberative Session. Jane stated she wanted to make an amendment to the \$485.00 figure on the printing costs noting it would be \$458.00. It was noted that the option appeared to be significantly lower, 1/3<sup>rd</sup> of the price. Assistant Emerson noted that price was for printing only and did not include the cost of the software. Chairman Thyng noted in Ms. Sander's proposal there was mention of finding a volunteer and was concerned because he did not want the volunteer to be Assistant Emerson. Ms. Sanders stated there was a woman in Pelham that might be willing to set it up. Chairman Thyng stated part of the proposal made him uncomfortable because he did not want to be in the position of hunting people or volunteers down for the project. Ms. Sanders noted that the printing price was firm. It was noted that they would need a version of Adobe PageMaker. Selectman Brennan thought he had access to that. Assistant Emerson asked if it was a license version. Selectman Brennan stated he would look into the matter. Jane Sanders thought the required software would cost approx. \$700.00. After some further discussion the Board decided they would table the discussion until pricing could be obtained on the software.

**Discuss Default Budget Approval Process:** Assistant Emerson explained the process in accordance with the RSA and asked the Board to review the attached list and to advise on any additions or deletions they may want to make. Assistant Emerson stated once the list is approved she would work on calculations. The Board noted they were in favor of the presented list. Re-keying of the building was briefly discussed and it was noted by Selectman Lazott that he would no longer undertake the project because of the conflict but would assist on laying the project out.

**Approval of Previous Minutes:** Selectman Kelley motioned to approve the Public and Non-Public Minutes of 8/28/06 as written. Seconded by Selectman Giffen. Four members in favor with Selectman Lazott abstaining due to his absence from the meetings. Motion carried.

### **Any Other Business**

**Current Use Tax Abatement Request:** The Board reviewed the attached abatement request from Donald Hyers for property located at 232 Chester Road, identified as Map 406, Lot 093-1, and currently owned by Carleton Robie Enterprises, Inc. The Board also reviewed the attached notes dated 9/5/06 from the Town's Assessor Tammy Jameson listing her recommendation to deny the request and her reasons why. It was noted that the examples given by the applicant highlighted assessed values and not necessarily sales prices. Selectman Giffen pointed out that one example given was a known family sales. Based on information discussed Chairman Thyng motioned to deny Mr. Heyers' current use tax abatement request for property identified as Map 406, Lot 093-1. Seconded by Selectman Kelley. All in favor. Motion carried. Chairman Thyng extended his regrets to Mr. Heyers.

**Police Department Hiring Process:** Chief McGillen stated he commenced the hiring process to fill former Officer Beaulé's full time position. Chief McGillen stated he also hoped to find two part-time officers as well.

**Recent Flooding in the Basement:** Chief McGillen stated areas in the basement on the police department side had flooded recently. Chief McGillen thanked ATS for donating a dehumidifier to help get the moisture out. Chief McGillen stated they would need to tear the carpets up due to the damage.

**To Pave or not to Pave:** Road Agent Lewis asked the Board if they wished to proceed with the paving of the Town parking lot. Assistant Emerson stated the funds for the project were encumbered in 2005. Chairman Thyng asked Road Agent Lewis if he felt there was a need. Road Agent Lewis stated it was now showing signs that it could use it and also stated the Contractor would still honor the same price from a few years ago. After some discussion, Chairman Thyng motioned to have Road Agent Lewis pave the Town Parking lot in 2006. Seconded by Selectman Lazott. All in favor. Motion carried.

**Next Meeting Date:** The Board's next regularly scheduled meeting will be held on Monday, September 25<sup>th</sup> at 7:00 p.m.

**8:35 p.m.** Chairman Thyng motioned to close the Public Meeting and in accordance with 91 A:3 II (a) enter into a Non-Public Meeting. Seconded by Selectman Kelley. Roll call vote conducted: all in favor. Motion carried. Attendee Kirt Currie of New Boston Road asked if he could speak with Selectmen Kelley and Lazott privately. Chairman Thyng held a five minute recess.