

Approved
Candia Selectmen's Public Meeting Minutes
Monday, October 30, 2006

Attendance: Chairman Clark Thyng, Vice-Chair Fred Kelley, Selectman James Brennan, Selectman Tom Giffen, Selectman Richard Lazott, Director Carolyn Emerson and Secretary Dawn Chabot.

7:03 p.m. Chairman Thyng called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

The Board will consider Facility Operator Whitcher's recommendation to accept Roland Girard's offer for volunteer work at the Recycling Center: It was noted that Roland Girard of Brown Road had approached Facility Operator Whitcher about volunteering at the Recycling Center for the purpose of monitoring and working the metal pile to ensure the highest return on commodities for the Town. The Board members noted they were in favor of accepting volunteering offers. The Board reviewed the attached "Volunteer Agreement". Selectman Lazott motioned to accept Roland Girard as a volunteer for the Town of Candia Recycling Center for the purpose of "working" the metal pile to include monitoring the metal pile. Seconded by Chairman Thyng. All in favor. Motion carried. Chairman Thyng signed the "Volunteer Agreement" on behalf of the Board.

The Board will officially announce the 2006 Tax Rate: Chairman Thyng reviewed the attached Department of Revenue 2006 Tax Rate Calculation. Chairman Thyng stated the 2006 rate was \$18.94 which represented a 6.25% overall increase from the 2005 Tax Rate.

Approval of Public Meeting Minutes of 10/10/06, Public Meeting Minutes of 10/16/06, and Public & Non-Public Meeting Minutes of 10/23/06: The Board members reviewed the minutes. When reviewing the 10/10/06 Public Meeting Minutes Selectman Lazott asked if it was the Board's intention to stop collecting fees for propane tanks since they have now located a vendor that does not charge the Town. The Board was in favor of discontinuing the fee for propane tanks. Director Emerson stated the Board would need to hold a Public Hearing in order to change the fee schedule. Selectman Kelley stated he would bring the issue up at the next Solid Waste Committee meeting and report back to the Board. Selectman Kelley motioned to approve the following Meeting Minutes: Public 10/10/06, Public 10/16/06, Public 10/23/06 and Non-Public 10/23/06 as presented. Seconded by Selectman Giffen. All in favor. Motion carried.

The Board will continue the Proposed 2007 Budget Meeting

Breakdown of items from Chief McGillen for the "Police Equipment" and "Equipment Maintenance" lines: Chairman Thyng presented Chief McGillen's Breakdown of items sheet (attached) which lists proposed items and costs in regards to the "Police Equipment" and "Equipment Maintenance" lines. It was noted that the proposals totaled \$5,620.00 under Police Equipment and \$2,825.00 under Equipment Maintenance. Director Emerson noted that the "Police Equipment" line was previously reduced to \$4,500.00. Based upon the fact that the figures for the proposed items under the "Police Equipment" line totaled \$5,620.00 Selectman Brennan stated he was okay with increasing the line especially considering that Chief McGillen was the one who had originally suggested the reduction. Selectman Giffen thought the \$5,620.00 figure was well supported. Chairman Thyng suggested the Board consider budgeting \$6,000.00 for "Police Equipment" and \$3,000.00 for Equipment Maintenance Line because the purchases would be

made throughout 2007 and the prices may go up. The Board members were all in favor of budgeting as suggested by Chairman Thyng and instructed Director Emerson to make the changes.

ACO Budget/"Shots and Equipment" line: Chief McGillen stated he researched the shot situation further and determined that ACO Rodier does not require shots in 2007. After some discussion the Board agreed to reduce the line from \$200.00 to \$100.00. The Board noted the \$100.00 amount was budgeted in the event there is an unforeseen need to replace equipment. The Board instructed Director Emerson to make the change.

Pending Budget Items

Insurance numbers not currently available: Director Emerson noted that the insurance rates (Health, Dental, Worker's Compensation and Unemployment) were unavailable at this time. Director Emerson stated she was hoping the numbers would be available for mid-November.

Holbrook Cemetery Survey: Director Emerson stated it was the Board's intention to revisit the survey proposal later in the year in order to decide if they will continue to budget for the survey under the 2007 cemetery maintenance line or if they will encumber the funds in 2006 (dependent upon the status of the 2006 budget).

Proposed 2007 Budget Comments: Chairman Thyng hoped that the Budget Committee members would understand that the proposed 2007 operating budget was still considered a fluid document and stated if something unforeseen were to happen they would have to go back into the budget to readdress it. Chairman Thyng noted that the insurance rates were not available at this time and that the figures would be plugged in once available. Chairman Thyng gave the following example of an unforeseen situation: The police department is currently in the hiring process and what if they have an excellent candidate with twenty years of experience but did not budget enough funds to hire that person.

Selectmen's Budget Committee Representative Items to finalize: Selectman Brennan asked for clarification as to why the "Protective Clothing" line was reduced from \$500.00 to \$300.00. Selectman Giffen stated it was due to the pricing being re-evaluated.

Selectman Brennan asked if notes could be added to the Tax Collector's Stipend line to address how they reached the \$8,500.00 figure. The Board noted that the proposed Tax Collector's Stipend of \$11,808.00 was because the Collector was approaching the position as a salary and she felt the need to offer more hours. The Board noted they did not feel the need for more hours at this time however they felt the current stipend of \$7,875.00 was low. Selectman Brennan stated the increased stipend was proposed in order to get the Collector in line with Communities comparable in size. The Board agreed.

Possible Office Restructuring: Chairman Thyng noted there may be a need for possible Selectmen's Office restructuring if the proposed part-time assessing clerk position is approved. Chairman Thyng stated he asked Building Inspector Hallock to come up with suggestion on possible changes within the office to allow space for a part-time employee. Chairman Thyng stated they may need to add a small number within the building line. Director Emerson stated she had looked at Building Inspector Hallock's first draft and made a few suggestions. Director Emerson stated Selectman Brennan has a design software program and is going to

work with Building Inspector Hallock on it. Chairman Thyng asked if he would be able to assign a dollar value to the design. Selectman Brennan thought he would be able to.

Union Leader Reporter Questions: Tobey Henry of the Union Leader asked if the Board was able to save \$4,000.00 under the temporary help line as a result of the newly accepted Recycling Center volunteer. The Board indicated the volunteer would save the Town money but noted the temporary help line was proposed by Facility Operator Whitcher who was proposing temporary part-time help at the Center in order to have coverage for vacations, sick time, etc.

Tobey Henry asked why the fire department budget was currently only 60% expended. Chairman Thyng stated it was a backend budget noting most of the expenditures were spend at year end.

Electric Company Increase: Selectman Lazott mentioned recently receiving a NH Electric Co-op bill at his residence and noticed a good size increase in the bill with less wattage used.

Health Insurance: Chairman Thyng mentioned that at his other job his company saw a 31% increase on their health insurance rates with their current provider and then as a result of shopping around they switched which resulted in a 19% increase.

Any Other Business

Question from Town Clerk Dupere: Town Clerk Dupere asked the Board if they had plans to address the heating situation in her office. Selectman Kelley stated they were fixing the heating system in the Police Department's secretary's office and then her office would be next. Chairman Thyng noted the Police Department's secretary's office was priority because he had been in that office in the past when it was 50 degrees in there.

Ascertainment Hearing Announcement: Chairman Thyng noted that a Public Hearing "Ascertainment Hearing" would be held at Comcast's request on Thursday, November 02, 2006, at 7:00 p.m. It was noted that the hearing was being held as part of the cable franchise renewal process and that they would accept public input on the current cable contract. Selectman Lazott mentioned it would be nice if the Town offered an information bulletin board where citizens could find out information on various events or organizations.

Next Meeting Date: The next regularly scheduled meeting will be held on Monday, November 13, 2006 at 7:00 p.m.

7:36 p.m. Chairman Thyng motioned to adjourn the Public Meeting. Seconded by Selectman Kelley. Motion carried.