

**Approved
Candia Selectmen's Public Meeting
Monday, February 26, 2007**

Attendance: Chairman Clark Thyng, Vice-Chair Fred Kelley, Selectman James Brennan, Selectman Thomas Giffen, Selectman Richard Lazott and Director Carolyn Emerson.

7:00 p.m. Chairman Thyng called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

The Board will consider a candidate for the vacant Administrative Assistant position for the Fire Department recommended by the Fire Chief: Chairman Thyng discussed the hiring of Natalie Ducharme as the Administrative Assistant to the Fire Department. Chairman Thyng noted that he and Fire Chief Cartier had recently interviewed Ms. Ducharme and at that time they discussed the job description and the hours involved. Chairman Thyng informed after the favorable interview Fire Chief Cartier then discussed a potential pay rate and the hours associated with the position. *Chairman Thyng motioned to extend an offer of employment to Natalie Ducharme as the Fire Department Administrative Assistant at an hourly rate of \$11.25 and upon a successful 90-day review increase rate to \$11.50 reflecting a 25-cent hourly increase, hiring pending successful required employment checks. Seconded by Selectman Kelley. All in favor. Motion carried.*

The Board will consider a withdrawal from the Fire Dept. Capital Reserve Fund in regards to the VTEC Poly Mobile Water Supply Apparatus (tanker): Chairman Thyng briefed on the status of the Tanker. Deputy Chief Roger Davis noted the tentative delivery date is scheduled for Saturday. Deputy Chief Davis explained that the Company was still in the process of installing lights and would need to conduct pump tests on the Tanker. *After Board review of the attached invoice and discussion on the Tanker completion status, Chairman Thyng motioned to approve the release of \$56,234.00 expenditure with withdrawal of funds from the capital reserve in the same amount for the final payment of the Town portion of the VTEC Poly Mobile Water Supply Apparatus (Tanker). Seconded by Selectman Kelley. All in favor. Motion carried.*

The Board will review and consider accepting the 2007 Town Maintained Road List for Seasonal Posting of Weight Limits: The Board reviewed the attached 2007 Seasonal Road List provided by Road Agent Lewis. Road Agent Lewis noted it was the usual list of Town Roads and the purpose of posting the Roads was to protect them during mud season. Road Agent Lewis explained the types of vehicles that would be impacted by the posting and further explained that the Town could issue temporary tickets to allow hauls when the ground is frozen during the posting period. *Chairman Thyng motioned to accept the 2007 Road List for Seasonal Posting of Weight Limits as presented and to post the roads as indicated. Seconded by Selectman Lazott. All in favor. Motion carried.*

The Board will re-address Mr. Peter O'Neil's abatement request for property identified as Map 408, Lot 30.21 and review calculations in regards to the request: Director Emerson explained the assessment of the property noting the assessment was correct. Director Emerson went on to explain that at the time the lot in question was one lot and the Town had purchased a portion with 184 days remaining in the tax year and with a normal sale taxes would have been prorated at the time of the closing. Director Emerson informed since the Town did not have a traditional closing she believed Mr.

O'Neil was looking to get the taxes adjusted now. The Board reviewed the attached calculations provided by Director Emerson and agreed the assessment was correct but a refund would be justified. *Selectman Lazott motioned to refund \$520.00 to Mr. Peter O'Neil based upon the calculations provided. Seconded by Selectman Kelley. All in favor. Motion carried.*

The Board will review the abatement request by Elliot & Harriet Hardy, Map 404, Lot 013: The Board reviewed the abatement request received in regards to the property owned by Elliot and Harriet Hardy, located on Chester Turnpike further identified as Map 404, Lot 013. Chairman Thyng explained that past Boards have done abatements when structure fires have occurred noting assessments are done as of April 1 and this particular fire occurred on January 1, 2007. The Board reviewed the attached calculations provided by Director Emerson. Director Emerson explained the calculations. *Based upon the calculations, Selectman Kelley motioned to grant an abatement in the amount of \$470.00 to Elliot and Harriet Hardy, abatement reflects an adjustment of the residence for the fire that occurred on 01/01/07. Seconded by Selectman Giffen. All in favor. Motion carried.*

The Board will re-address the request made by the Metro Center organization at the 02/12/07 Selectmen's Meeting: Chairman Thyng recapped the Metro Center discussion held at their last meeting. Selectman Lazott felt the Metro Center would offer a chance to discuss issues with other Towns and would give the opportunity to review mistakes they have made as well which would help prevent Candia from making the same mistakes. After further discussion the Board unanimously agreed in signing a resolution similar to the Town of Auburn's. Chairman Thyng asked Director Emerson to obtain a resolution document for signing at the next meeting.

The Board will announce the acceptance of letters of interest for the open Zoning Board of Adjustment Alternate position: Chairman Thyng explained that ZBA Alternate member Boyd Chivers was appointed as full member at the Selectmen's Meeting on 02/12/07 and as a result there is now a vacant Alternate position. It was noted that the policy states the Board would need to solicit letters of interest for the position. The Board agreed to post a notice in the local paper seeking letters of interest for the alternate position.

The Board to discussed and determined the 03/13/07 Election Coverage Schedule would be as follows: Selectman Brennan would cover from 1:00 p.m. to completion; Selectman Kelley would cover from 6:00 am to 10:00 am and from 5:00 pm to completion; Selectman Giffen would cover from 10:00 am to 1:00 pm and from 4:30 pm to completion; and Chairman Thyng would cover from approx. 4:00 pm to completion. It was noted that Selectman Lazott was on the ballot and therefore would not appear in the coverage schedule.

Review of Minutes for Public and Non-Public meetings of 02/12/07: Selectman Brennan motioned to approve the Public and Non-Public Minutes of 02/12/07 as written. Seconded by Selectman Kelley. All in favor. Motion carried.

Any Other Business

Town Report Distribution: Director Emerson stated the Town Report distribution would be conducted on the upcoming Saturday. Chairman Thyng offered to open the building to allow the Boy Scouts access in order to get the reports.

Upcoming Fire Department Training: The Board discussed the upcoming "Clandestine Drug Lab Response Training" for the Fire Department which will be held on Wed. 03/14/07. Chairman Thyng advised he would contact Fire Chief Cartier to see if the Board members could attend as well if interested.

Pond Park Update: Chairman Thyng noted in regards to the project there is an agreement between the Town and the Federal Government, which states that the Park should not be opened until completion of the project. Chairman Thyng informed it was too late in the season to seek special permission to open the pond since freezing temperatures would not be for much longer. Chairman Thyng noted many Towns simply post "Skate at Your Own Risk" signs. The Board agreed the matter would need to be discussed in the future.

Next Meeting Date: The next regularly schedule meeting will be held on Monday, March 12, 2007 at 7:00 p.m.

7:35 p.m. Selectman Kelley motioned to adjourn. Seconded by Selectman Giffen. All in favor. Motion carried.

Minutes respectfully submitted by Secretary Dawn Chabot compiled from the notes taken by Director Emerson.