

Approved
Candia Selectmen's Public Meeting Minutes
Monday, March 12, 2007

Attendance: Chairman Clark Thyng, Vice-Chair Fred Kelley, Selectman James Brennan, Selectman Tom Giffen, Selectman Richard Lazott, and Secretary Dawn Chabot.

7:03 p.m. Chairman Thyng called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

7:04 p.m. Public Hearing: Chairman Thyng in accordance with RSA 674:40-a opened a Public Hearing on the proposed acceptance of Virginia Drive as a dedicated street. Chairman Thyng asked Road Agent Lewis to speak to the matter. Road Agent Lewis informed that Virginia Drive was one of two streets that were actually built according to the plan. Road Agent Lewis stated the developer had already had a bond release because the road had been inspected by the Town's Engineer and there were no issues. The Board reviewed the attached deed. It was noted that the deed had been reviewed by Town Counsel. **7:11 p.m.** Chairman Thyng closed the Public Hearing.

Selectman Lazott motioned to formally accept Virginia Drive as a dedicated Street and to accept the warranty deed as presented. Seconded by Selectman Kelley. All in favor. Motion carried. The Board members signed the warranty deed.

The Board and Emergency Management (EM) Director Panit to review & discuss generator maintenance information: EM Director Panit advised two quotes had been received in regards to yearly generator maintenance agreements from S.B.E Inc., Rowley, MA for \$396.00 and J & D Power Equipment, Inc., Deerfield, NH for \$450.00 (both attached). EM Director Panit mentioned that the Fire Department did not currently have a maintenance contract for their generator and that they call out for service on an as needed basis. Fire Chief Cartier related that they recently used J&D for a generator issue and felt they were provided with excellent service. Selectman Lazott pointed out that Mike Johnson the President of J&D had went the extra mile by making phone calls on the matter which led to faster service. Selectman Kelley and EM Director expressed dissatisfaction with a large 2006 invoice incurred from S.B.E. when the Company was called out for an after hours repair. Selectman Kelley thought it was ridiculously unfair that the Town was charged mileage from Massachusetts considering the service technician had indicated he responded locally. EM Panit mentioned S.B.E. had charged the Town a four hour minimum and J & D Power Equipment, Inc. would only charge for the actual time spent. EM Director Panit mentioned that J&D Power Equipment had a loaner program and they would provide the Town with a loaner at no charge while repairs are being made. There was further discussion on the two quotes and the benefits of only having to pay mileage from Deerfield instead of from Massachusetts. Selectman Giffen stated he would rather conduct business with a local Company. It was noted that J&D's yearly contract was higher but the savings in mileage alone would be worth it in the end. Chairman Thyng asked Fire Chief Cartier if he wanted a yearly contract for the Fire Department's generator and if he had enough money in \$450.00 within his budget to cover it. Fire Chief Cartier stated yes and that he planned on the expense. Selectman Lazott motioned to accept the generator maintenance & service proposal dated March 9, 2007 from J&D Power Equipment totaling \$900.00 which would represent yearly generator contracts in the amounts of \$450.00 for the Town Office and \$450.00 for the Fire Department. Seconded by Selectman Kelley. All in favor. Motion carried. EM Director Panit stated he would contact J&D in order to get the necessary paperwork. Chairman Thyng mentioned the effective date on the yearly contracts would commence upon finalization of the paperwork.

Departmental Reports

Highway: Road Agent Lewis reviewed the attached report.

Police: Chief McGillen presented the attached report noting that the calls for service year to date are approx. the same as last year (2006 at 230 verses 2007 at 237). Chief McGillen stated his department continues to be busy with multi agency investigations involving drugs and thefts. Chief McGillen stated the department investigated an untimely death as a result of a fatal car accident.

Chief McGillen will advise on favorable evaluations for Sgt. Gallagher and for Officers Daniel Gray, Kevin Bowen and Kevin Cashman. As recommended by Chief McGillen and in accordance with the Police Matrix the Board will consider a possible Step 1 increase for Officer Kevin Cashman: The Board reviewed four memorandums from Chief McGillen in regards to favorable evaluations for Sgt. Gallagher and Officers Gray, Bowen and Cashman. Chief McGillen stated Officer Cashman was due a Step 1 increase in accordance with the Police Matrix. Chief McGillen wondered if the Board thought they should wait to see if the Budget passes on 3/13/07. Some members thought the matrix calculations were included in the default budget calculations. Chief McGillen did not think it was included after speaking with Director Emerson because there was no contract involved. Selectman Giffen felt the Board should fulfill their obligation to the individual. Selectman Lazott agreed noting this Officer's family would be depending upon what was presented at the time of hire which was the adopted Police Matrix. The Board members agreed. Based upon a favorable review, Selectman Lazott motioned to approve a Step 1 increase for Officer Kevin Cashman in accordance with the Police Matrix, hourly increase to be 50-cents, current rate \$16.34, new rate to be \$16.84, effective 03/10/07. Seconded by Selectman Giffen. All in favor. Motion carried. Chairman Thyng stated he was hearing good things about Officer Cashman and was also impressed by his professionalism when he encountered him on duty noting at that time he did not know I was a Selectman. Chief McGillen stated Officer Cashman was doing an outstanding job.

Fire: Fire Chief Cartier reviewed the attached reports (Feb and Year to Date). Fire Chief Cartier advised February was slightly slower than the prior year noting the staff hours were 106 verses 168.00. Fire Chief Cartier informed the department members were spending more time. Fire Chief Cartier thanked the department members for providing 24-hour storm coverage during the last snow storm. Fire Chief Cartier informed he had plenty of work for the Administrative Assistant once she is formally hired. Fire Chief Cartier advised he has two new applicants in the hiring process and unfortunately recently lost a paramedic due to a relocation move. Road Agent Lewis addressed all the Firemen in attendance by advising them to make sure they keep the Fire Trucks in the middle of the road because the shoulders will be soft and also asked them to take care while driving on the dirt roads.

Building: Selectman Lazott presented the attached report noting an increase in the number of permits issued from last year (5 in 2006 compared to 12 in 2007). Selectman Lazott stated Building Inspector Hallock continues to stay on top of things. Selectman Giffen stated he has received favorable comments about Building Inspector Hallock's professionalism.

Solid Waste: Selectman Giffen reviewed Facility Operator Whitcher's attached report. The Board members commented on the money that is being generated on recyclables. Chairman Thyng stated approx. \$3,000.00 of income was generated in one month. Selectman Giffen briefed on new signage at the center which will educate citizens by showing them the income generated as a result of recycling efforts. Selectman Kelley stated the bids for the new Center had gone out and they were waiting for them to come back.

The Board will consider signing a prepared Proclamation in support of the Metro Center: Chairman Thyng stated at their meeting on 02/12/07 the Board heard information on the Metro Center proposal and after review of the information they have decided they are in favor of the Metro Center. Chairman Thyng read the attached Proclamation. Chairman Thyng said the Metro Center would give the Town an opportunity to sit with a Committee partly consisting of members from surrounding Communities. Chairman Thyng said the Town would not lose control by joining and it costs nothing. Selectman Lazott said it would give the Town an opportunity to learn from other Communities that have made mistakes on various issues and prevent Candia from making the same mistakes. The Board members unanimously agreed to sign the Proclamation as presented.

The Board will consider donating \$250.00 to the Boy Scouts for the delivery of the Town Reports: Chairman Thyng advised the \$250.00 donations have been made consistently since he's been on the Board and that the Boy Scouts do a good job far cheaper than it would cost the Town to mail the reports. Selectman Kelley motioned to donate \$250.00 to the Boy Scouts Troop 120 for the 2007 delivery of the Town Report. Seconded by Selectman Lazott. Chairman Thyng noted he was aware that the Boy Scouts were out late and wondered if the Board thought they should donate more. Scout Master Bob Martel advised that one route had actually gone into Sunday. Chairman Thyng informed the donation had been at the \$250.00 amount for at least the past six years. Selectman Kelley amended his motion to read as follows: Selectman Kelley motioned to donate \$300.00 to the Boy Scouts Troop 120 for the 2007 delivery of the Town Report. Selectman Lazott seconded the amended motion. Chairman Thyng abstained. All in favor. Motion carried.

The Board will formally accept the VTEC Poly Mobile Water Supply Apparatus (Tanker Truck) from the Candia Vol. Fire Association: In recognition of Chairman Thyng's last Selectmen's Meeting after six years Fire Chief Cartier took the opportunity to thank him for all of his support during the transition process and during the two year tanker process. Fire Chief Cartier also thanked members of the Truck Committee, Mitch LeBlanc, Roger Davis, Kevin Deslongchamps, George May and James Wilson for their tremendous amount of work. The Board reviewed page 3 of the Transition Agreement (attached). Candia Volunteer Fire Association President Rick McGregor presented the title for the Tanker Truck to the Board. Rick McGregor thanked Chief Cartier for writing the grant in which the Town was awarded \$225,000.00 for the Tanker Truck. Chairman Thyng motioned to accept the title of the VTEC Poly Mobile Water Supply Apparatus from the Candia Volunteer Fire Association. Seconded by Selectman Kelley. All in favor. Motion carried. Fire Chief Cartier invited the Board to see the Tanker Truck in the parking lot after the meeting. Chairman Thyng commented that Fire Chief Cartier had obtained close to \$400,000.00 in grant money since his term as Fire Chief.

Approval of Previous Minutes: Selectman Lazott motioned to approve the Public Meeting Minutes of 02/26/07 as presented. Seconded by Selectman Giffen. All in favor. Motion carried.

Other Business

Possible Raffle Approval for Moore School Drama Guild: Chairman Thyng reviewed the attached raffle request received on March 7, 2007 from Eileen Suckley of the Moore School Drama Guild. Chairman Thyng motioned to approve as presented. Seconded by Selectman Giffen. All in favor. Motion carried.

Request from Candia Garden Club to utilize the grounds of the Old Library for a plant sale: Chairman Thyng reviewed the attached request from Judy Siemonsma President of the Candia Garden Club dated March 5, 2007. Selectman Kelley motioned to approve the request as presented. Seconded by Selectman Lazott. Selectman Lazott stated the Club is doing a good job in the Town Office garden and other locations in Town as well.

Chairman Thyng stated he assumes the Committee does not have liability insurance and that the Town would accept the liability. The Board members agreed. All in favor. Motion carried.

Deputy Tax Collector Recommendation: The Board reviewed the recommendation from Tax Collector Sanders for the Board to appoint Joan Vigliotti as Deputy Tax Collector. Tax Collector Sanders informed she was running unopposed on the 03/13/07 ballot and wanted the possible recommendation to be considered pending the outcome of the 03/13/07 election results. Chairman Thyng asked Tax Collector Sanders why the name was familiar to him. Tax Collector Sanders was aware that she had applied for a position in the Town in 2006. Tax Collector Sanders advised she looked into the possible appointment because Ms. Vigliotti lives in Raymond. Tax Collector Sanders stated DRA and the Tax Collector's Association recently visited the matter and feel it is okay to have a Deputy Tax Collector that lives in another Town. Tax Collector Sanders stated Hanover and Lebanon currently have Deputy Tax Collectors that are non residents. Tax Collector Sanders advised Ms. Vigliotti could not assume the position as Tax Collector if something was to happen to her and noted she has no desire to be the Tax Collector anyway. Chairman Thyng said he was not going to vote on it because he would not be on the Board that she would be working for, however he felt someone from the Board would normally talk to potential candidates. Chairman Thyng asked if she had experience. Tax Collector Sanders said she has been running her own business for twenty years. After some discussion, Selectman Giffen motioned to accept the recommendation of Tax Collector Sanders and appoint Joan Vigliotti as Deputy Tax Collector pending favorable required employment checks and favorable informal interview with Selectmen Brennan and Giffen, rate of pay to be \$10.00 per hour. Seconded by Selectman Kelley. Chairman Thyng abstained. All in favor. Motion carried.

Heritage Commission Discussion: Chairman Thyng informed after reading the last Heritage Commission Meeting Minutes there was apparently confusion on why the Board appointed Chairman Thyng as liaison to the Pond Park Project. Chairman Thyng stated members of the Heritage Commission felt why would the Board need a liaison to the Project if they are required to have a Selectmen's Rep on the Heritage Commission. The Board members did feel it was important to have Clark Thyng remain as the liaison because he was two years in the Pond Park process. Selectman Giffen thought by having him in place it would help ease the Board Rep into Heritage Commission projects. Selectman Lazott felt Chairman Thyng was knee deep into the Pond Park project and thought it was important for him to continue to assist. Chairman Thyng said he did not mind either way. Selectman Kelley felt he should remain as liaison and could provide updates to the Board's Rep. The Board unanimously agreed that they wanted Clark Thyng to remain as the Pond Park liaison. The Board directed Secretary Chabot to convey the unanimous decision to the Heritage Commission.

Next Meeting Date: The next regularly scheduled meeting will be held on Monday, March 26, 2007 at 7:00 p.m.

8:00 p.m. Chairman Thyng motioned to adjourn. Seconded by Selectman Kelley. All in favor. Motion carried.