

Approved
Candia Selectmen's Public Meeting Minutes
Monday, June 11, 2007

Attendance: Chairman Fred Kelley, Vice-Chair Tom Giffen, Selectman James Brennan, Selectman Richard Lazott, Selectman Joe Duarte and Secretary Dawn Chabot.

7:03 p.m. Chairman Kelley called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

7:03 p.m. Chairman Kelley opened the Public Meeting in accordance with RSA 31:95-e to accept 3 sets of new fire protection clothing and lettering & stenciling for the VTEC Tanker. The Board will also accept other donations and grants on behalf of the Town. It was noted that the Fire Department had received 3 sets of new firefighter protective clothing (total cost \$4,394.53) and lettering & stenciling for the new VTEC Tanker (total cost \$1,600.00) donated from the Candia Volunteer Firefighter's Association, Inc. Secretary Chabot reviewed the attached list on the donations and grants received for the Town, as follows: Police Grants-Candia Regional DWI Saturation Patrols \$669.00 and Candia Enforcement Patrols \$3,967.50; Food Pantry Donations-Douglas and Germaine Foss \$200.00 and Jeffrey Sinotte \$100.00; Raymond Area Rotary Club-\$250.00 to Candia Recreation Programs; and Old Library Donation \$100.00 from the Candia Garden Club. Grant total of all Donations and Grants was \$11, 302.03. There was no public comment. Chairman Kelley closed the Public Hearing at 7:07 p.m.

Selectman Lazott motioned to accept on behalf of the Town all Grants and Donations as read. Seconded by Selectman Giffen. All in favor. Motion carried.

The Board will consider Jeff Manseau's request of 5/14/07 for final bond release on Manseau Lane: Road Agent Lewis advised Stantec had completed the final inspection on Manseau Lane and there are no issues. The Board reviewed the release recommendation letter dated 6/11/07 from Stantec noting there would be one final invoice of \$210.00. Selectman Lazott motioned to release remaining bond and engineer fees to Jeff Manseau in regards to Manseau Lane construction. Seconded by Selectman Giffen. All in favor. Motion carried. It was noted that the bond amount was approx. \$25,862.29 and that the engineer review fees were approx. \$118.96. It was noted the Board would hold a Public Hearing on the Road Acceptance on the 06/25/07 meeting.

Fire Chief Cartier to recommend the appointments of Ryan Marion & Raymond LeClerc as prob. Firefighters and appointments of Kimberly Dome & Robert Martel as Dep. Forest Fire Wardens: Fire Chief Cartier stated both individuals Kimberly Dome and Robert Martel are currently lieutenants in the department and the Officers serve as Deputy Forest Fire Wardens. Selectman Lazott motioned to recommend Kimberly Dome and Robert Martel as Deputy Fire Wardens for the Town of Candia. Seconded by Selectman Giffen. All in favor. Motion carried.

Fire Chief Cartier presented Raymond Leclerc and Ryan Marion to the Board. The Board reviewed the attached recommendation letters from Fire Chief Cartier recommending the appointments of the two individuals as Probationary Firefighters. Fire Chief Cartier noted that all required employment checks had been successfully completed. Selectman Giffen motioned to accept the Fire Chief's recommendation and appointment Raymond Leclerc and Ryan Marion as probationary firefighters for the Candia Fire-Rescue Department. Seconded by Selectman Duarte. All in favor. Motion carried.

Secretary Chabot/Justice of the Peace administered the oaths of office to Probationary Firefighters Raymond Leclerc and Ryan Marion.

Departmental Reports

Highway: Road Agent Lewis reviewed the attached report. Road Agent Lewis noted most of the month was spent on repairs as a result of the April flooding. Road Agent Lewis informed he had met with FEMA to start the reimbursement process. Road Agent Lewis stated the Department had spent approx. \$168,000.00 of unanticipated funds as a result of the April storm. Selectman Giffen mentioned that the potential reimbursement money from the state in regards to the Flooding could take some time despite the efforts of the State Representative and Senator Ted Gatsas noting the Town of Alstead had not received reimbursements from flooding in 2006.

Police: Chief McGillen reviewed the attached report noting the department continues to be busy with ongoing investigations. Chief McGillen advised they were currently in the hiring process working on advertising the position through police standards and training as well as on the Police Chief's website. Chief McGillen reported that many surrounding Towns (Raymond, Hooksett and Deerfield) were presently looking for qualified candidates and were encountering difficulties. Chief McGillen advised that the Fish and Game Grant funds were now available for the OHRV program.

Fire: Fire Chief Cartier reported Emergency Medical calls were up by 100% compared to last year. Fire Chief Cartier stated the Department continues to be busy. Fire Chief Cartier informed that Engine 2 had approx. \$3,000.00 worth of unexpected brake repairs which would mean the budget line would run short and the department would have the shift from other lines as a result of it.

Fire Chief Cartier to present resignations: Fire Chief Cartier presented the Board with the attached letter dated 06/11/07 noting the resignations of department members Paramedic Kevin Drew, Paramedic Eleanor Pittinger, Firefighters TJ Principe and Ryan Gill. Fire Chief Cartier noted two had moved out of the area and two had accepted jobs with full-time Fire Departments. Fire Chief Cartier asked the Board if they would send thank you for serving letters to the individuals. The Board was okay with the request. Selectman Giffen motioned to accept the resignations of Kevin Drew, Eleanor Pittinger, TJ Principe, and Ryan Gill with regrets. Seconded by Chairman Kelley. All in favor. Motion carried.

Fire Chief Cartier reported he planned on sending out letters to a few department members for inactivity. Fire Chief Cartier noted the start-up costs for a Firefighter is approx. \$1,500.00. Fire Chief Cartier informed that the letter would request the member to contact him to explain the reason for the inactivity and stated if there was no good reason or no response he would request that the Board terminate the appointment.

Fire Chief Cartier reported that the well pump at the Fire Station broke down last Friday and there was currently no water at the Fire Station. Fire Chief Cartier informed that Smith Pump to fix the problem. Fire Chief Cartier advised the vendor who worked on the Tanker requested that the Department bring the truck to an upcoming Exposition in Springfield, Massachusetts. Fire Chief Cartier advised there was more work to be done on the Tanker by the vendor and thought the vendor would take care of the Town. After some discussion, the Board directed Fire Chief Cartier to contact the vendor to see what type of compensation would be given for bringing the tanker to the exposition. Fire Chief Cartier was asked to email the response to the Board and after that the Board would give him their answer on whether or not they approve taking the Tanker to the Exposition.

Building: Selectman Lazott reviewed the attached report. Selectman Lazott noted building slowed down from last year which is reflective of a slower economy. Fire Chief Cartier stated that he and Building Inspector Hallock had scheduled an upcoming pre-building meeting with the owner of Griffenbrook.

Solid Waste: Selectman Giffen reviewed the attached April report. Selectman Giffen stated the department was doing reasonably well thanks to the Staff staying on top of the Recycling. Selectman Lazott informed he spoke with Facility Operator Whitcher about a new program that the Town may start up for the recycling of one gallon milk containers (to be rinsed and not collapsed). Selectman Lazott stated the potential vendor would be willing to pay the Town 1 ½ times more than the market. The Board was in favor of the future program.

Chief McGillen to recommend re-appt of Raymond Rodier & report of a favorable review: Chief McGillen requested the re-appointment of Animal Control Officer Raymond Rodier noting he continues to do a good job. Chief McGillen stated there would be no increase at this time. Selectman Lazott motioned to re-appoint Raymond Rodier as Animal Control Officer effective on today's date with a term to expire on 04/20/08. Seconded by Chairman Kelley. All in favor. Motion carried.

The Board to recommend Re-appt of Mary Hall as the Health Officer: The Board reviewed the attached letter from Department of Health and Human Services on the need to recommend for the position of Health Officer. The Board strongly recommended the re-appointment of Mary Hall. Selectman Giffen advised that Mary Hall was doing a great job for the Town and that there were no complaints. Chairman Kelley thanked Mary Hall for a job well done. Selectman Lazott thanked Mary for recently overseeing the re-organization of the food pantry in which two volunteers had worked on. Selectman Giffen motioned to recommend to the State of New Hampshire Department of Health and Human Services the appointment of Mary Hall as Health Officer for the Town of Candia. Seconded by Chairman Kelley. All in favor. Motion carried.

The Board to discuss setting (2) Public Hearings for the purpose of selling Town Owned Exit 3 land: Selectman Duarte informed based upon the information obtained by Director Emerson (attached) which outlines the process on the potential sale of the town-owned land, he would be in favor of proceeding for the purposing of giving the people what they want which is a grocery store. Selectman Duarte said he would like to eliminate the travel distance to a grocery store especially during bad weather. Selectman Duarte stated he would like the Board to start looking at their options. Selectman Lazott agreed stating the tax dollars would be nice as well as bringing employment to the Town. Selectman Lazott informed surveys in the past have indicated that the Town wants a grocery store. Selectmen Lazott and Duarte also hoped to see a pharmacy at the location as well. Selectman Brennan noted that updated appraisals had not been done on the land and in fact there was no money to do so because it was not accepted during the budget process. Selectman Duarte advised he had contacted a couple of Realtors that would get back to him on their figures and that could be used with the existing (older) appraisals. Selectman Brennan was concerned because the appraisals did not address all the parcels as a whole. Selectman Giffen informed that Realtors base their figures on comparables which often means the best educated guess. Selectman Giffen did not have a lot of faith on the figures provided by Realtors. Selectman Duarte advised he was not too concerned about the value of the property as he was in giving the people what they want which is a grocery store. Selectman Duarte said he spoke with Counsel on it. Selectman Lazott explained that the Board has a right to sell off the larger piece as per a prior Town Meeting vote however it does not have the right without Public Hearings to sell off the larger piece. Chairman Kelley was interested in selling it at a

reasonable price for the purpose of signing an agreement to have a Supermarket and a Drug Store built. Selectman Lazott felt any money derived from the potential sale should go towards tax relief and not for any other purpose noting the people deserve the money to help offset taxes. Selectman Giffen stated by law it would have to go back into the general fund. Charles Bowman of High Street stated the land was an asset which currently is doing nothing and noted if sold the Town would generate taxes on the Buildings. Mr. Bowman stated it was a good idea to sell it and to get it going. Former Selectman Mark Hardy believe the land was a bargain when they originally purchased it, recalling under \$20,000.00, and wondered if the Board considered keeping a portion for a future Safety Center as prior Boards had discussed. The Board indicated they were unaware of prior discussions regarding a future Safety Center. Rick McGregor of Island Road questioned the total amount of money spent to purchase the properties. The Board did not know the grand total but indicated they would make well above that. Selectman Brennan questioned if the Board wanted to hold a public meeting to gather input prior to the required Public Hearings. Selectman Lazott stated he was not in favor and that input would be received at the Public Hearings. Selectman Brennan stated the Board would have to decide the size they want and would also have to submit a plan to the Planning Board and to the Conservation Commission prior to the hearings. Selectman Giffen agreed that a plan would need to be submitted to the interested parties. Ron Thomas of High Street stated as a taxpayer he hoped that all the details would be known prior to a potential agreement being on paper. Selectman Brennan stated he could obtain samples of requests for proposals utilized by other Communities. Rudy Cartier of North Road expressed concerns over the possibility of selling the land for specific purpose and then the purchaser re-sells and changes the plan. Selectman Brennan hoped the Board would get a commitment from the Developer prior to anything taking place. Planning Board Chair Girard wanted to be sure the project goes before the Planning Board for Site Plan. The Board unanimously agreed that it would. Selectman Giffen requested that Selectman Duarte contact Town Counsel to discuss the possibility of establishing an economic partnership with a performance bond for the process. It was determined that Selectman Brennan would obtain "Requests for Proposal" samples and Selectman Duarte would contact Counsel to see how contractual performances are structured and both Selectmen would report back to the Board on 06/25/07 for further discussion.

The Board to discuss possible contract extension with Comcast & meeting for 6/25/07: The Board reviewed the attached contract extension paperwork provided by Comcast for a potential 90-day extension. Selectman Giffen advised it was a standard boiler plate contract. Selectman Giffen reviewed the contract paperwork out loud. Selectman Giffen motioned to accept and ratify the 90-day contract extension with Comcast. Seconded by Chairman Kelley. All in favor. Motion carried. It was noted that the existing contract was due to expire in June of 2007 and the reason for the extension was to provide more time for negotiations. Secretary Chabot advised that Comcast Representative Bryan Christianson confirmed he would be at the 06/25/07 meeting. Chairman Kelley stated to Negotiator Ron Thomas that Comcast Representative Christian would be at the 06/25/07 meeting to go over the results of the survey and for the continuance of contract discussions. There was some discussion on what could or could not be addressed during the contract negotiations.

The Board to consider the Planning Board's request for a contract extension with SNHPC: The Board reviewed the attached memorandum from the Planning Board requesting that the Board sign the contract extension paperwork with Southern NH Planning Commission for the updating of the Candia Zoning and Subdivision Regulations. Selectman Duarte motioned to authorize Chairman Kelley to sign on behalf of the Board the contract extension paperwork as presented. Seconded by Chairman Kelley.

CTAP Grant Application Support: Planning Board Chair Girard asked for the Board's support on the Planning Board's application for a CTAP grant. Chair Girard stated the money would go towards the work that needs to be done to institute impact fees. Chair Girard stated to address each item would cost approx. \$4,000.00 to \$5,000.00. Selectman Giffen questioned the amount of money available noting the Conservation Commission would need funds for wetlands delineation which would benefit other Boards and Committees. Selectman Giffen advised that the Conservation Commission would need to find a way to get the funding for the delineation and noted perhaps they could be considered next year. It was noted that the grant funds available were approx. \$15,000.00. Planning Board member Susi Nord wondered if the Conservation Commission could find the money some place else for the delineation. Selectman Giffen motioned to draft a letter of support to the Planning Board for their CTAP Grant application paperwork. Seconded by Selectman Duarte. All in favor. Motion carried.

Selectman Brennan to propose hire of Robert Pike for Cemetery Maintenance: It was noted that the Board needed to hire an individual to assist Superintendent Anderson with the Cemetery maintenance hopefully on a temporary basis. Selectman Brennan motioned to hire Robert Pike at the rate of \$15.00 per hour for Cemetery maintenance effective 05/21/07. Seconded by Selectman Duarte. All in favor. Motion carried. Rick McGregor of Island Road felt the Cemeteries were not being maintained as well as when Mr. Anderson is doing the work. Selectman Brennan thought part of the reason for that was due to them being behind trying to find coverage.

Selectman Brennan to formalize the hiring of the Summer Recreation Staff: Selectman Brennan motioned hire for the Summer Recreation Program as follows: Maura Murphy as Director at \$490.00 per week, Celine Murphy as Co-Director at \$420.00 per week, Lauren Stevener as returning staff at \$330.00 per week, Nolin Murphy as returning staff at \$270.00 per week, Colin Farley as returning staff at \$270.00 per week, Mariah O'Connell as new staff at \$255.00 per week, Patrick Egan as new staff at \$240.00 per week and Angel Morales-DePasquale as new staff at \$240.00 per week. Seconded by Selectman Giffen. All in favor. Motion carried. Selectman Brennan stated the total wages for the six week program would be \$15,090.00 which was below the budget of approx. \$15,500.00.

Request for Quick Updates on other departments: Chairman Kelley informed that Selectman Brennan would like the opportunity to provide quick updates during departmental reports on the departments or Committees he serves as Rep or overseer of such as: Heritage Committee, Budget Committee and Summer Recreation/Parks & Rec. The Board was okay with the request.

The Board will consider appointing Selectmen Kelley & Duarte as CTAP Reps for Candia: Selectman Lazott motioned to appoint Chairman Kelley as primary CTAP Rep. and Selectman Duarte as Selectmen's Planning Board Rep. as alternate CTAP Rep. Seconded by Selectman Giffen. All in favor. Motion carried.

Chairman Kelley to discussion retired cruiser disposal: Chairman Kelley advised on the process utilized by the Board on the last cruiser disposal which was advertising it on Selectman Kelley's Raymond Road lot. It was noted that the Town received \$1,500.00 as a result compared to the bid that were received for \$300.00. Selectman Kelley thought the car would bring \$2,500.00 to \$3,500.00 based upon his internet research. Fire Chief Cartier expressed interest in the vehicle for the Fire Department to replace an existing Suburban which is on its way out mechanically. Fire Chief Cartier stressed the need for such as vehicle to be utilized by the duty officer when responding to inspections or to issue burn permits. Fire Chief Cartier advised that the department members do not get reimbursed for mileage and that the expenses would come out of pocket. Selectman Lazott informed

his first thought was to replace the existing building department vehicle noting the building department would put on more mileage. Fire Chief Cartier was not sure that was the case. Deputy Fire Chief Davis noted the changeover cost might not make that worth wild. After some discussion, Selectman Duarte motioned to turn over the retired 2004 police cruiser to the Candia Fire-Rescue Department. Seconded by Chairman Kelley. Selectman Giffen noted the reason the transfer was due to the current department Suburban being at the end of its life mechanically. All in favor. Motion carried. The Board directed Chief McGillen and Chief Cartier to work together on the transfer.

Chief McGillen to provide information Towing information to the Board: Chief McGillen presented the attached "Candia Police Department Towing Regulations" draft noting he was not sure where to go with it but felt it was a starting point. Chief McGillen stated he was not in favor of having more than two Companies on the list due to the size of the Community noting there was not enough activity to justify more than two. Chairman Kelley thought the Board should take time to review and discuss at a future meeting. Selectman Lazott informed he had problems with #3 (Towing companies desiring to participate on the wrecker call list must have an approved business location within the Town of Candia.) and #4 (Any towed vehicle must be stored within the Town of Candia unless otherwise specified by the owner of said vehicle). Selectman Lazott felt those two sections circumvented the whole fairness issue. Selectman Brennan stated he was okay with supporting and bringing business to the Town. Selectman Lazott advised the original requestor Jody Grant's business is in Raymond. Selectman Lazott pointed out that Avalanche Towing, the Candia Towing Company currently used by Candia Police Department, is on the tow list for surrounding Towns and the State of New Hampshire. Selectman Lazott did not think the Company should be required to maintain a lot in Town. Lynda Kelley of Depot Road agreed stating it was unfair to have that requirement. Len Wilson of High Street stated to be on a list in the Town of Raymond the Company must maintain a lot in that Town. Mary Girard of Deerfield Road stated she was not familiar with the issue but thought people in Candia should support the business in Candia. Mark Hardy of Chester Turnpike stated he too was not familiar but wondered if it was a fairness issue or something else. Selectman Lazott stated he felt it was an issue of fairness. Mark Hardy informed if the Board sets parameters that are uniformly applied then it would be fair. Selectman Lazott advised Jim Ellis towed for the Town for years and the vehicles were stored in Raymond.

After much discussion Selectman Giffen suggested that Fire Chief Cartier work with Police Chief McGillen to incorporate his suggestions in to the draft policy and then Chief McGillen will bring back the re-worked draft to the meeting on July 9th for discussion.

The Board to consider signing Primex's workers' comp multi-year agreement: The Board reviewed the attached paperwork from Primex. Selectman Lazott motioned to authorize Chairman Kelley to sign the agreement on behalf of the Board. Seconded by Selectman Duarte. All in favor. Motion carried.

The Board to hire Maine Drilling & Blasting for boring test pits on the Deer Run Rd. site: Selectman Brennan thanked Mark Hardy owner of Blastec for contacting him and providing the idea of checking the Deer Run Road site for ledge. Mark Hardy noted he was unable to help out more because his business remained very busy. Selectman Brennan stated Maine Drilling and Blasting was at the site on Friday and would have results from the boring available to the Board at the lasted Friday of this week. Selectman Brennan noted the Board was polled earlier on the hiring of Maine Drilling and Blasting and they unanimously agreed to proceed based upon the attached quote dated May 22, 2007. To make the hiring of Maine Drilling and Blasting formal, Selectman Brennan motioned to hire Maine Drilling & Blasting as per their quote dated 05/22/07 for the amount of \$1,900.00. Seconded by

Selectman Giffen. All in favor. Motion carried. Chairman Kelley noted that he and Selectman Duarte went to the site while they were drilling the test pits and found it to be very interesting. Selectman Duarte complimented Selectmen Brennan and Giffen for moving forward on the project quickly by arranging the drilling. It was noted due to the timing factor the Board was unable to have Maine Drilling & Blasting conduct tests on the adjacent parcel.

Approval of Previous Minutes: Selectman Lazott motioned to approved the following minutes as presented: Public Minutes 5/14/07; Non-Public Minutes of 05/14/07 (1/Sealed) and (2); and Public and Non Public Minutes of 05/21/07. Seconded by Selectman Duarte. All in favor. Motion carried.

Any Other Business

Update on the Town Website: Selectman Giffen informed the Website Committee had recently completed the newly re-done Town Website noting it was easier to write a new site then re-do the old one. Selectman Giffen asked for the Board and Citizens to review the site, www.candianh.org, and to channel feedback to someone on the Committee.

Discussion on relocating the Tax Collector's Office: Chairman Kelley informed he had a problem with the lack of privacy at the current Tax Collector's Office noting he felt the need for a more private office location. Chairman Kelley stated Citizens faced with financial hardships often have to speak to the Collector in front of people registering their vehicles. Chairman Kelley further stated the Board was aware that many people were having financial troubles in 2007. Chairman Kelley said he was looking into the possible relocation over the last few weeks and felt the private office could be the small meeting room. Chairman Kelley stated the Board would utilize a half door currently in the basement and did not think the switch over would not cost a lot of money. Selectman Brennan noted he had done some designs in the past to utilize some space in the hallway but because of the default budget there was no funding to proceed. Selectman Lazott stated by utilizing the existing office it would be the least expensive way to provide a private office and noted the Board would need to purchase a small printer and a fire proof safe for micro film records. Tax Collector Sanders thanked the Board noting it was an unexpected, pleasant surprise and that she agreed on the need for privacy in speaking with taxpayers. Chairman Kelley mentioned it was just his opinion on the matter. Selectman Lazott advised he agreed noting he has heard complaints from people at the Clerks Office overhearing private conversations. Mark Hardy agreed on the need for privacy but wondered what the Board planned on doing with the Supervisors of the Checklist who currently use the space for storage and meet with the public as well as use the existing phone jack. Chairman Kelley informed there was a vacant office upstairs which Committees could use for storage and meeting spaces. It was noted that phones could be utilized in the large meeting room. Selectman Giffen noted it was a fairly good plan but wanted to see tabulation on the costs associated with the relocation and wondered who would install the half door. Chairman Kelley informed he spoke with Building Inspector Hallock and he said he would install the door. Selectman Lazott thought the relocation would costs approx. \$300.00. Selectman Giffen thought the costs would be 300.00 to \$500.00. Selectman Giffen cautioned that the Board would have to comply with ADA requirements for the Supervisors of the Checklist and the Technical Review Committees. Selectman Lazott suggested throwing up dividers in the large meeting room if there was a need to divide up the room. Chairman Kelley thought the biggest expense would be the installation of an alarm for the office. Selectman Brennan thought the Board should receive input from other Committees that currently use the small meeting room and also suggested working up a more definite plan for the future office. The Board determined they would work up costs associated with the relocation for review and discussion at the next meeting. Mark Hardy thanked the Board

members for their efforts knowing as a former Selectman the time involved with being an elected Official.

State Representative Susi Nord on the Relocation of the Auburn District Courthouse: Susi Nord informed the Board on recent correspondence she received reference the relocating of the Auburn Court and wondered how the Board felt. The Board unanimously agreed that they would like to see the Court in Candia. Chairman Kelley stated he contacted Candia Developer Ron Severino and he is still interested in providing a site. Selectman Lazott noted Candia would be a more centralized location than Raymond. Susi Nord stated Senator Barnes wants to see the Court in Raymond. Chairman Kelley informed that Senator Gatsas would back up Candia. Chief McGillen stated past discussions resulted in a political battle between Auburn and Raymond. It was noted that it appeared that Judge Broderick was interested in having the Courthouse in Candia. Chief McGillen and the Board pointed out that it would be beneficial to Candia businesses if the Courthouse were in Candia. Chairman Kelley advised that he, Selectman Duarte, Ron Severino and Chief McGillen planned on attending the upcoming meeting on the matter.

Announce Next Regularly Scheduled Meeting Date: The next regularly scheduled meeting will be held on Monday, June 25, 2007 at 7:00 p.m.

9:25 p.m. Selectman Giffen motioned to adjourn. Seconded by Chairman Kelley. All in favor. Motion carried.