

~~Unapproved~~ **Approved**  
**Candia Selectmen's Public Meeting Minutes**  
**Monday, January 26, 2009**

**Attendance:** Chairman Fred Kelley, Vice-Chair Rick Lazott, Selectman Tom Giffen, Selectman Joe Duarte, Selectman Carleton Robie, Finance Director Beth St. Pierre, and Secretary Andria Hansen.

**7:00 p.m.** Chairman Kelley called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

**Emergency Management Director Bob Panit and SNHPC Jillian Harris to discuss State Homeland Security Grant for a regional community protection and evacuation plan.** Emergency Management Director Bob Panit was present. He explained SNHPC will be applying for a grant and looking for the Town's assistance. It will be at no cost to the Town, except for EM Director Panit's time. The grant will be used to create an evacuation plan. They are looking for 1 representative and 1 alternate from every community. EM Director Panit explained he had a "Memorandum of Understanding" for Chairman Kelley to sign. Selectman Giffen asked if the time commitment seemed reasonable. EM Director Panit felt it was reasonable. There was further discussion about an evacuation plan. Chairman Kelley asked EM Director Panit what was the budget amount being turned into FEMA. EM Director Panit explained the first thing that happens is each community is required to submit a preliminary damage report of assessment. The figure ends up at the Governors Office, along with the others, and then he decides to declare a disaster. The figures are sent to FEMA and the ball starts rolling. The first contact the Town has is with FEMA reps and the State of NH at a kick off meeting. EM Director Panit stated he has already attended a kick off meeting and is waiting to hear back from a FEMA rep. They will set up a time to meet with him to look at all of the documentation. FEMA determines through all of the information provided what is an eligible project and what is not. He went on to explain that 75% comes from projects the FEMA reps deem credible. Selectman Kelley stated some of the Townspeople thought the Selectmen have overspent the budget by \$130,000. He thought if they could figure out some of the monies going into this project, they might have only gone over by \$30,000. EM Director Panit stated it was a reasonable question, but he could not provide an answer. It has nothing to do with the figures; they have not been determined yet. EM Director Panit further explained they could not estimate what the 75% is. Selectman Duarte thanked EM Director Panit for doing a wonderful job. EM Director thanked the Board for their support.

**The Board to discuss with Road Agent Lewis the Planning Board's recommendation for a bond reduction for Halls Mill Road.** Road Agent Lewis explained the Planning Board recommended reducing the bond for Halls Mill Road to \$51,214.04. Selectman Duarte stated the Planning Board didn't have a problem with this. Road Agent Lewis noted they would get a deed before accepting the road. It was the consensus of the Board to accept the Planning Boards recommendation.

**2009 Budget Items: The Board to consider recommendations on Article 17 and Finance Director St. Pierre to discuss DRA's recommendation to round off the budget number.** Finance Director St. Pierre explained the Board would need to sign the default budget and a copy will be submitted to the DRA. A signed copy will be posted tomorrow. Finance Director St. Pierre asked the Board if they were in favor of rounding off the number for the Town Report and the ballots. The Board was in favor of rounding off the number. The Board voted on recommending article #17. Selectman Robie motioned to recommend article #17. Seconded by Selectman Lazott. All were in favor. Motion carried.

**The Board to discuss with Department Heads short comings on the Budget Committee's recommended 2009 budget and come up with a plan for deliberative session.**

**Animal Control:** Chief McGillen stated he could live with the recommended amount. **Building Department:** Selectman Lazott stated he was okay with it. Chairman Kelley asked he had concerns with the postage and office supplies line being cut by half. Selectman Giffen noted it is a relatively small line. **Cemetery:** Selectman Robie stated he would like to see some money left in the budget for brush hauling. After some discussion it was the consensus of the Board to add \$1,000 to the tree and brush hauling line. **Conservation Commission:** Selectman Giffen suggested no changes and to leave it as it is. Selectman Robie thought some money should be moved to Heritage Commission from the Conservation Commission budget. Selectman Giffen noted the amount unexpended last year was approximately \$7,000. Selectman Lazott stated he didn't have a problem shifting some money. Selectman Giffen noted the Conservation Commission is the only Town department to submit a budget less than last years. Chairman Kelley asked why the Budget Committee gave them money. Selectman Giffen noted they were able to justify it. He thought that moving \$500 would be excessive and was not in favor of it. **Election/Registration:** Town Clerk Dupere stated they only have one election this year and should be fine. **Emergency Management:** EM Director Panit stated having some funds for these disasters (i.e. December ice storm) is a good idea. If they had 2 disasters in 2008 they would have been in trouble. There was discussion about the cost of the generator rental. Selectman Giffen stated the Budget Committee doesn't believe in supporting any kind of contingencies. Selectman Lazott suggested bumping up the amount to \$2,000. It was the consensus of the Board increase Emergency Management line to \$2,000. **Fire Department:** Fire Chief Cartier noted they are paying \$1.03 per gallon for propane and when their contract runs out the fuel cost would possibly double. He noted the water supply line has serious budget problems. Selectman Giffen suggested adding up what's essential and what needs to be replaced. He noted an area of concern in the past with the Fire Department budget was the building maintenance line. Selectman Giffen suggested level funding the building maintenance line. Selectman Duarte stated if there is too much of a drop in the budget; it could look less favorable when getting grants. Fire Chief Cartier agreed they should not decrease the budget to much. Selectman Giffen stated the Budget Committee was not aware of this, but wish it came up. After some decision it was decided to increase the Fire Department's budget by \$11,000 (\$5,000 increase for Building Maintenance and \$6,000

for Water Supply). **Forestry:** Fire Chief Cartier stated he was all set with this budget. **Health & Welfare:** Selectman Lazott stated they spent \$63,000 last year and asked for \$70,000 this year. He stated they are heading for hard times and thought they should increase it a flat \$10,000. Selectman Giffen stated the Budget Committee wanted to know if they were being stringent enough. He noted that Health Officer Hall didn't give anything away unless thoroughly needed. Selectman Giffen thought \$70,000 was a conservative number and would be happy to support an increase of \$10,000. Health Officer Hall noted she has already spent \$10,000 in 2009, which was mainly on rent, oil, propane, and medical. She noted medical should go away and they should be getting \$4,400 back. She has 8 to 10 new clients due to disabilities. Health Officer Hall noted she spoke with John Mayland of Viking Oil and he was able to give her a good deal on oil. Selectman Lazott noted the \$4,400 will go back into the general fund. Selectman Giffen asked what was spent in January 2008. Health Officer Hall stated somewhere between \$4,000 and \$5,000. Selectman Lazott noted the number of clients has doubled. Chairman Kelley stated it's the law and the Town has to provide assistance. Health Officer Hall stated she would like to see the insect born disease control line increased to \$600. She didn't have a chance to submit the application this year, but would like the Board to reconsider. Selectman Lazott stated he was an advocate of spraying, but noted a lot of people are against it unless it's natural. Selectman Lazott felt they could sell a \$10,000 increase in the direct assistance line, but the \$600 for spraying might be a hard sell. Chairman Kelley agreed it would be a hard sell, but all it will take is one person is to get EEE. EM Director Panit stated the application is one matter; the direction the Town takes is another. Selectman Giffen thought the Town might not want to fund chemicals, but they may want to fund something and it is the prudent thing to do. Selectman Lazott suggested increasing the budget by \$10,600. Health Officer Hall noted the Townspeople have been very generous and a tremendous amount of donations have come through. She also thanked the Police Department for court restitutions that contributed to the food pantry. After some discussion it was the consensus of the Board to increase the Health and Welfare budget by \$10,600. **Heritage Commission:** Selectman Robie stated he made his suggestion. Chairman Kelley asked if he would like to increase the budget to \$1,000. Selectman Robie replied he wanted to move some money around. **Highway Department:** After some discussion there was no change to the Highway Department budget. **Parks & Recreation:** Selectman Robie stated he would make the \$8,435 work. **Planning Board:** Selectman Duarte stated things have been slow and they can work with the budgeted amount. **Police Department:** Chairman Kelley mentioned the recent increase on maintenance to the cruisers. Chief McGillen noted 3 cruisers have over 100,000 and one will need an engine replaced. He further stated they are \$5,000 in the red for maintenance and the cruisers are getting tired. Selectman Giffen noted that one of the cruisers needed to be replaced. There was some further discussion on the cruisers. Selectman Robie stated he thought the department was doing 80 hours of detail a week. He questioned if they were getting paid enough money and where does the money go other than paying the officers. Selectman Robie asked if they were making enough to pay the officers' overtime plus replace the cars. Chief McGillen replied PSNH could say they don't want to use a car with over 100,000. He further noted they have been calling in other Towns to do detail. Chief McGillen mentioned he spoke with Finance Director St. Pierre and they may need to update the

figures. After some further discussion it was decided to add a cruiser to the Police Department budget. Chief McGillen also noted he would like to hire another part time officer. Selectman Giffen suggested increasing the Police Departments budget by \$33,200. The Board and Chief McGillen agreed with that amount. **Solid Waste:** Chairman Kelley stated Facility Operator Whither could live with \$1,000 in the clothing allowance. Selectmen Giffen asked if the certification line was enough. Chairman Kelley replied yes. **Tax Collector:** The Tax Collector's line was left as is. **Town Building Maintenance:** Chairman Kelley suggested level funding this budget. Selectman Giffen thought it should be increased by \$1,000. Chairman Kelley noted the generator doesn't light up all of the offices in the building during a power outage. Selectman Robie stated he had someone look at how much the building is pulling in. The whole building can't run on that generator, it needs to be tested. Chairman Kelley noted they had to pay the school to use it as a shelter. The Town Hall can be used for that, the only thing we don't have is enough electric. Health Officer Hall stated she understood the Town Hall was the Emergency Management Center. The Moore School is designated as a shelter. She further stated the whole thing needed to be addressed. There was some further discussion on emergency shelters in Town. Fire Chief Cartier stated the generator is meant to run the whole office. He further stated he had the old specs on this and would look them up. Selectman Giffen asked if they should budget for a generator. Chairman Kelley thought approximately \$1,575. Selectman Lazott suggested increasing this line from \$32,310 to \$35,000. Chairman Kelley mentioned the suggested \$3,000 for the old library and didn't know if it would be enough. Selectman Lazott noted \$4,338 was spent last year. Chairman Kelley stated the furnace needed to be replaced. After some discussion Chairman Kelley stated he would work with the \$3,000. It was consensus of the Board to increase the Town Building Expenses to \$35,000 (an increase of \$2,690). **Town Clerk:** Town Clerk Dupere mentioned budget decreases in vital records and restoring of documents, which can't be maintained for a \$1.00. She would like to give her deputy an increase. Selectman Giffen noted they discussed an increase in Deputy Bond's rate at a previous Selectmen's meeting. Town Clerk Dupere stated it was mentioned two years ago. Selectman Giffen thought they should increase the bottom line by \$1,800. It was the consensus of the Board to increase the bottom line by \$1,800. **Town Officers' Expenses:** Chairman Kelley noted that staff wages have been cut. Selectman Giffen replied the Budget Committee felt there was no money for an increase. There was some discussion regarding COLA. Chairman Kelley noted the postage and base rental line was cut \$300.00. Finance Director St. Pierre mentioned the service and rental alone is \$1,000. Selectman Giffen noted it was probably an error on the Budget Committees part and suggested increasing it to \$3,000. Selectman Lazott stated there was going to be an increase in the postage rate in the spring. Selectman Giffen mentioned the decrease in the potential ADA requirement line and they may run into a situation. He suggested increasing the line to \$300. There was some discussion on COLA. Selectman Lazott felt they couldn't sell it this year. **Trustees of Trust funds:** Trustee of the Trust David Labbe was present. He noted that all their expenses have been buried in the Selectmen's budget. Mr. Labbe noted that he has tried to get more accurate information on the expenses they do have. He mentioned the bookkeeper's stipend is \$400, there was an increase in postage of \$125.00, and the P.O. Box is \$42.00. After

further discussion on Trustee of the Trust Funds expenses it was decided to increase the line \$599.

The total recommended increase by the Selectmen for the budget is \$67,636.

**Any Other Business**

**Recycling Center Campaigning:** Chairman Kelley stated he sought legal advice on this matter. He noted it was alright for people to campaign in the cul-de-sac (grassy area near Recycling Center). Chairman Kelly motioned to allow campaigning in the cul-de-sac, but not at the Recycling Center. Seconded by Selectman Lazott. All were in favor. Motion carried. David Garthwaite of Critchett Road asked what the purpose of this discussion was. Chairman Kelley explained at the new recycling center campaigning could cause a traffic jam and to resolve the problem they are allowing people to campaign in the cul-de-sac.

**Approval of Previous Minutes: Public meeting minutes of 1/5/09, 1/12/09 and non-public meeting minutes of 1/12/09.** Selectman Giffen motioned to approve the public meeting minutes of January 5<sup>th</sup> and January 12<sup>th</sup>, and the sealed non-public minutes of January 12<sup>th</sup> as submitted. Seconded by Chairman Kelley. All were in favor. Motion carried.

**Announce Next Regularly Scheduled Meeting Date:** The next regularly scheduled Selectmen's meeting will be February 9<sup>th</sup> at 7:00 p.m.

Respectfully submitted,  
Andria Hansen, Recording Secretary