

~~Unapproved~~ Approved  
**Candia Selectmen's Public Meeting Minutes**  
**Monday, July 13, 2009**

**Attendance:** Chairman Fred Kelley, Vice-Chairman Rick Lazott, Selectman Joe Duarte, Selectman Carleton Robie, Selectman Richard Snow, and Administrative Assistant Andria Hansen.

**7:10 p.m.** Chairman Kelley called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

**Planning Board Chair Mary Girard to request the Selectmen's support for the CTAP Grant application.** Planning Board Chair Mary Girard was present. She explained there was \$10,000 available in grant money and the Planning Board would like to put in an application. They would use the money to update the ordinances and regulations. PB Chair Girard asked for the Selectmen's approval before sending in the application. Chairman Kelley asked if the money was available, because some grants have been taken away. PB Chair Girard stated that it was. Selectman Lazott thought it was a great idea and motioned to approve Chair Girard's request to apply for the CTAP Grant. Seconded by Chairman Kelley. All were in favor. Motion carried.

**The Board to discuss forming an Economic & Energy Committee.** PB Chair Girard stated that SNHPC (Southern New Hampshire Planning Commission) is forming a regional economic and energy committee. They need two people plus an alternate to be appointed to this committee. The Selectmen will need to appoint them. Chairman Kelley asked PB Chair Girard if she would like the Selectmen to put out a notice. PB Chair Girard stated they are having their first meeting in August and should get a notice out soon. PB Chair Girard stated that resident John Cole has expressed interested in being a member. Selectman Duarte noted they should post something on the website to solicit any interest.

**Departmental Reports: Highway, Police, Fire, Building, Solid Waste & any other depts.**

**Highway:** Road Agent Lewis read from the attached report. He noted they had to make repairs to New Boston Road due to all of the rain. This fall they will put in a concrete culvert. The Crowley Road project is almost complete. Selectman Duarte requested that Road Agent Lewis add his costs to the report for next months departmental reports. Road Agent Lewis stated he would do that for next months reports. PB Chair Girard stated she recently received a letter with a copy of a deed (Crowley Road) and asked Road Agent Lewis if he knew what it was about. Road Agent Lewis replied he knew nothing about it and it hasn't been brought up at any Planning Board meetings. Selectman Snow stated it appears they were clearly defining by title the limit of the road along their properties. He suggested that the deed be sent to the engineers to see if it agrees to what is on the plot plan. Selectman Duarte stated the Planning Board hasn't even seen this yet. Road Agent Lewis thought that maybe it had to do with the stone walls on that road. The stone walls were not put on the edge of that right of way. Everyone's corner bound is set back and maybe that's what they are trying to delineate. Selectman Lazott thought the deed was

just to clarify and there should be some kind of guidelines of non intrusion to the edge of the pavement. He further stated there could be an incident of homeowner wanting to put a fence at the edge of the pavement. This will create a safety problem for plowing and winter maintenance. Chairman Kelley stated they should have Road Agent Lewis review the letter and then they can address it.

**Police:** Chief McGillen read from the attached report. He noted the OHRV grant from last year is over and they haven't got approval for the new grant. When they do get the new grant it's limited to 30 hours and he probably won't do anything until the fall. They have had a trustee from the Rockingham County Jail working around the department. He took the carpet out the locker room and other house keeping. These are free services; they just have to provide him lunch. Chief McGillen mentioned there was a wash out on Route 43(near the General Store) and they have reported it to the DOT. He noted there may be complaints about horses at large on Critchett Road. There are some residents that are upset and want the Town to do something about it. Chief McGillen noted they are taking the horse owners to court. Selectman Lazott stated he has received some calls from upset Critchett Road residents. Chief McGillen explained there is a trespassing stock law. If an animal trespasses on to someone's property, doesn't have permission to be there, and causes damages than it's a violation. There are currently two charges pending and the Police Department is taking action. Selectman Lazott commended the Police Department on the arrest for the illegal dumping on Depot Road. **Police Detail Increase:** Selectman Lazott explained the Town was charging companies who requested police detail \$45.00 per hour. Chief McGillen is proposing a \$5.00 increase so it would be \$50.00 per hour (see attached). Selectman Robie stated this is not a profit for the Town because the cruisers are wearing out. There is wear and tear on the cruisers from hours of detail. Chief McGillen replied there is wear and tear on the cruisers, because the officers are responding to calls. Chief McGillen explained that he factored in a cushion so the Town gets their monies worth from these vendors. Selectman Lazott stated the Town of Raymond has a cruiser account and set aside some money for the maintenance of the cruisers. There was further discussion about the increase on details. Chief McGillen stated regardless if they have the ordinance, the vendors are still going to request police detail and the department is going to provide the service. Selectman Duarte stated it's up to the department heads to make the decisions and the Board shouldn't micromanage them. Selectman Robie stated the Board micromanaged when they created the ordinance. Selectman Duarte stated he was in favor of the increase. Selectman Lazott thought the Board would be remiss if they didn't go along with this. Selectman Snow questioned if the \$.62 was an adequate amount for the maintenance of the cruisers. He mentioned the proposed special detail warrant article and maybe the Board should be thinking about putting it in. Selectman Robie stated that is a different subject, the bottom line is the Town is going to have a net revenue of \$4.83. The money will be used to replace the cruisers when they wear out. Selectman Robie motioned to increase the detail rate to \$50.00 per hour. Seconded by Selectman Lazott. All were in favor. Motion carried.

**Fire Department:** The Board to consider Fire Chief Cartier's recommendation for the appointment of Danielle Gagnon as a probationary fire fighter. Fire Chief

Cartier explained that Danielle is a resident of the Town and has expressed interest in being a fire fighter. She would like to get into the fire fighter program right away, so she will be attending in the fall. Selectman Duarte motioned to appoint Danielle Gagnon as a probationary fire fighter based on Fire Chief Cartier's recommendation. Seconded by Chairman Kelley. All were in favor. Motion carried. **Monthly report:** Fire Chief Cartier noted that some appointments have gone through and they have 11 people who can issue fire permits now. They have a heavy training schedule and they are formalizing a 6 month probationary period for new members. It will keep track of when members are showing up, certifications, and training. Fire Chief Cartier mentioned that on July 25<sup>th</sup> the Fire Department will be holding an open house and he would like the Selectmen to attend. He noted that he decided not to submit a Fire Station grant application due to the overwhelming requirements of the application. He would like to establish a committee to start the process of getting a stand alone fire station which could be modified into a safety complex. This is something he would like to discuss sometime in the near future. Fire Chief Cartier stated the new building code is coming in and the state would be requiring fire sprinklers in new residential structures. He thought that Candia had a good system and it doesn't require sprinklers. His personal feeling is that sprinkler systems are great, but they do need to have some flexibility. Fire Chief Cartier informed the Board there will be a public hearing coming up regarding this. Selectman Snow questioned whether that this would be mandatory of the state building code or fire code. Fire Chief Cartier replied both. He explained that New Hampshire has not adopted the newest version of the NFPA 101, so fire services are still using the last version of it. If they adopt the newest version of the IBC (International Building Code) and the NFPA 101 they will both require sprinkler systems in new residential and commercial buildings. Selectman Robie clarified the Town has the right to set their own code. Fire Chief Cartier replied with the new code it will be a requirement. The Town will have to require it. Selectman Robie stated than the Selectmen should go to Concord and fight this. Fire Chief Cartier stated he wasn't making any recommendations to the Board. Selectman Lazott suggested calling State Representatives Maureen Mann and Susi Nord. Fire Chief Cartier noted that the NH Fire Chief's Association is pushing for this, but he is not comfortable with it. Selectman Duarte stated he liked the flexibility in Candia and until the state requires the Town to do it they should continue to do things the way they have. Fire Chief Cartier mentioned the state can adopt the regulation with exceptions. Selectman Lazott asked Fire Chief Cartier to keep the Board informed of when the hearings are. Fire Chief Cartier stated he just found out about it, but would keep the Board informed. Selectman Snow mentioned they used to have local building codes that differed from the state building code and asked if they could still do that. Fire Chief Cartier replied they could, but it has to be at least as stringent as the state building code if not more.

**Building Department:** Selectman Lazott read from the attached report.

**Solid Waste:** Selectman Duarte read from the attached report. He mentioned there have been some problems with the baler at the Recycling Center. He thought the manufacturer should fix it, because it's fairly new. Selectman Duarte noted they were looking to hire a couple of people on an on-call basis, preferably people who live in Town. He noted they would have to be certified to work at the Recycling Center which will cost \$50.00 per

person. Selectman Duarte asked for the Boards approval to go forward with this. He felt this was a good idea because they can use the new hires for covering sick time, vacations, and it will eliminate the need for overtime. Selectman Lazott thought it was a good idea and it was worth the \$50.00 to certify people to be additional backup at the Recycling Center. Chairman Kelley stated an extra person on the weekends would be nice. Chairman Kelley stated he had Selectmen's Assistant Eastman look into Ethel's Tree of Life which provides free labor to businesses and non profits. If the Town was to use these individuals at the Recycling Center they would still have to pay to have them certified. In addition, Ethel's Tree of Life didn't have any potential workers in the area available to work. Selectman Lazott mentioned these people can do plenty of other jobs around Town, other than working at the Recycling Center, i.e. road side clean up, cemetery clean up, and mowing. Selectman Snow asked how much would the on call position pay and would it be comparable to Roy Tomlin's pay. Chairman Kelley replied they haven't discussed pay yet. Selectman Robie thought the three employees they have now could handle the Recycling Center just fine. Selectman Duarte stated they can use Roy Tomlin to do any overtime work. The on call hires would be used as backups, but Roy Tomlin will be the first one on call. Selectman Robie questioned in the last 8 months how many times had they needed to call in someone. Selectman Duarte replied none. Selectman Lazott questioned how many times could they have called someone in and avoided paying overtime. Selectman Robie thought the work could get done without the overtime. Selectman Lazott stated he didn't agree with that. *Selectman Lazott motioned to allow Selectman Duarte and Selectmen's Assistant Eastman to pursue hiring 3 on call part time Recycling Center employees.* Selectman Snow thought they should advertise the job openings. Selectman Duarte stated they should at least put it on the website. Selectman Lazott stated they should advertise in the paper. Selectman Robie asked Selectman Duarte if he thought 3 people could handle the work at the Recycling Center without any overtime. Selectman Duarte replied if the employees said they need to work overtime, than he believes they do. He noted it would be nice to have some backup incase someone is sick or goes on vacation. *Selectman Lazott's previous motion was seconded by Selectman Duarte. Chairman Kelley, Selectman Lazott, Selectman Duarte, and Selectman Snow were in favor. Selectman Robie abstained. Motion carried on a vote of 4 to 1.*

Chief McGillen noted there have been some people dumping stuff illegally down at the Recycling Center. He mentioned there was talk about putting a fence up last year. Chairman Kelley stated he spoke with Ron Severino and he would be putting up jersey barriers on both sides of the gate. Selectman Lazott suggested a security camera. Selectman Snow stated they need to keep an eye on the problem, because they don't want people running around in there. It's a liability to the Town and they don't want people stealing the good metals. Chairman Kelley thought the jersey barriers would do for now.

Fire Chief Cartier mentioned that the Fire Department would be holding DART helicopter training on July 29<sup>th</sup>. The training will be held out by the school. Fire Chief Cartier noted they will be using a helicopter more for transports. He invited the Selectmen to attend the training.

**The Board to consider the reappointments of Solid Waste Committee member's Al Couch and Amanda Soares and the appointment of David Ickes as an alternate to the Conservation Commission.** Selectman Snow motioned to appoint David Ickes as an alternate to the Conservation Committee. Seconded by Selectman Lazott. All were in favor. Motion carried. Chairman Kelley wanted to hold off on appointing Al Couch and Amanda Soares. Selectman Lazott questioned if the Solid Waste Committee was disbanding. Chairman Kelley stated he would be going to the next Solid Waste Committee meeting and he would report back to the Board.

**Selectman Robie to give Budget Committee update:** Selectman Robie stated he met with Finance Director St. Pierre on Friday. They didn't have enough time to get all of the information to the Board. Selectman Robie stated last year the budget was overspent by \$100,000. He stated the Budget Committee is recommending that the Town come in with a budget that is 1% less than our operating budget this year. He felt 1% wasn't that much and the Town's budget has doubled in 10 years from 1 million dollars to 2.2 million. Selectman Robie further stated if they don't start reducing a little at a time it will take them 50 years to get caught back up to where they should be. He felt this was a good recommendation and the taxes could stay close to what they were last year (with a 1% decrease). Selectman Robie informed the Board in two weeks he will have more information about what the Budget Committee needs from the Town. Selectman Snow asked about the dates. Selectman Robie stated he gave the dates to Selectmen's Assistant Eastman. Selectman Snow noted he had a concern with the budgeting process. The Budget Committee gave the Town a date of October 7<sup>th</sup> to submit a budget. He noted that's three months away and they should be working right now to get ready. Selectman Robie stated he has been working on this since April. He goes to the Budget Committee meetings, then he meets with Finance Director St. Pierre, she produces the information for him, and he reports back to the Selectmen. Selectman Snow noted he wasn't criticizing him. Selectman Lazott noted they have asked their department heads to not spend any money if they don't have to. He has a problem with taking money from one department and giving it to another. Selectman Robie stated that's where they will have different opinions. He noted the numbers are only on paper. Selectman Lazott replied it gives them a basis to work from. Selectman Robie stated it's not working. Selectman Lazott stated it worked well until Mother Nature slammed them last winter. It was the Highway department that was overspent and it was because of the weather. Selectman Lazott stated they were pretty frugal last year and setting aside money this early in the year is not good planning. Selectman Snow noted one of the Budget Committee members doesn't believe in 24/7 police coverage. The Chief budgets for a 24/7 police department and he should explain to the Town why he has a 24/7 police department. Selectman Snow stated he was trying to establish a process; they only have three months to try to establish a budget. Selectman Robie stated he spoke with Chief McGillen on how he came up with a 24/7 budget and he explained it to him. Selectman Snow replied he wasn't criticizing him. Selectman Duarte stated collectively as a group they will come up with a decision that's right for everybody. Chairman Kelley stated Selectman Robie has been working hard with the Budget Committee and has spent a lot of time on this. He would rather have Selectman Robie continue to work on this, but noted not everyone has to agree all of the time. They need to move on and get this done right.

**Date for the Deliberative Session:** Chairman Kelley stated the two possible dates are February 6<sup>th</sup> or 13<sup>th</sup>. Selectman Lazott motioned to set the Deliberative Session date for February 6<sup>th</sup>, 2009 and the snow date will be February 13<sup>th</sup>, 2009. Seconded by Selectman Duarte. All were in favor. Motion carried.

Selectman Snow asked if the auditors were coming to the July 27<sup>th</sup> Selectmen's meeting, because that's the date they gave the Budget Committee. Chairman Kelley stated the date changed and the auditors were coming in August. He would check with Finance Director St. Pierre on which Selectmen's meeting they will be coming to.

**Approval of Previous Minutes:** Selectman Lazott motioned to accept the public and non-public meeting minutes of 6/22/09 as presented. Seconded by Chairman Kelley. All were in favor. Motion carried.

#### **Any Other Business:**

**Perambulation boundaries:** Chairman Kelley stated the perambulation boundaries are due with Auburn and Hooksett. He mentioned they were looking for a Selectmen to be involved with this and asked Selectman Snow if would like to do it. Selectman Snow replied that he would do it.

**Sanborn easement:** Chairman Kelley asked the Board if would like Mary Currier (Rockingham County Conservation District) to fight on the Town's behalf in regards to the title insurance fee. The amount is \$1,683.10. Chairman Kelley stated Ms. Currier thought she could get this settled. It was the consensus of the Board to let Ms. Currier fight the fee.

**Proposed Impact Letter regarding the new property values:** Chairman Kelley asked the Board if they were okay with sending out the proposed letter. It was the consensus of the Board to send out the letter.

**The Board to consider a Town email address for Selectman Snow:** Chairman Kelley noted that no Selectmen have Town email addresses. Selectman Snow asked who has emails in the building and asked why he couldn't have an email address on a Town computer. Chairman Kelley stated there isn't a town computer to use. Selectman Lazott told Selectman Snow he couldn't go into the office and interrupt the girls to use their computers. Tax Collector Jane Sanders explained that her deputy got the last email slot available through Devine. If there are any additional email addresses added there would be a significant cost to the Town. Selectman Snow replied that was a logical reason. Chairman Kelley stated he didn't want him to have one, because none of the other Selectmen had one. Selectman Lazott motioned to not allow the Selectmen to have Town email, because it would create more expense for the Town. Seconded by Chairman Kelley. Chairman Kelley, Selectman Lazott, Selectman Duarte, and Selectman Robie were in favor. Selectman Snow was opposed. Motion carried on a vote of 4 to 1.

Selectman Lazott stated he thought there were some Selectmen getting into other Selectmen's departmental business without asking the Selectmen's liaison. Selectman Lazott felt there have been some recent incidents that he was not happy with. He added the girls in the office are too busy. If the Selectmen wants them to research information it should only be for an emergency items only. Chairman Kelley stated they need to go to the department heads first. He added there are too many interruptions in the office. Selectman Snow stated he has never told anyone else what to do. Selectman Lazott mentioned the food pantry and why did he question the way things were done. There was some discussion about the food pantry.

Selectman Duarte asked if the mess in the park would be picked up. Selectman Snow stated he would do it next week.

There was some discussion about Road Agent Lewis breaking down his monthly report. Road Agent Lewis stated he would try it next month to see how it goes.

**Announce Next Regularly Scheduled Meeting Date:** The next regularly scheduled Selectmen's meeting is July 27<sup>th</sup>, 2009 at 7:00 p.m.

Chairman Kelley motioned to adjourn at 9:00 p.m. Seconded by Selectman Lazott. All were in favor. Motion carried.

Respectfully submitted,  
Andria Hansen, Recording Secretary