

~~Unapproved~~ Approved
Candia Selectmen's Public Meeting Minutes
Monday, March 22, 2010

Attendance: Chairman Fred Kelley, Vice-Chair Carleton Robie, Selectman Joe Duarte, Selectman Amanda Soares, Selectman Richard Snow, and Administrative Assistant Andria Hansen

7:00 p.m. Chairman Kelley called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

The Board will hold a Public Hearing in accordance with RSA 41:11, the purpose of this hearing will be to set a policy for the seasonal posting of weight limits on all town maintained roads during the mud season. Chairman Kelley opened the public hearing after conducting a roll call vote. Road Agent Lewis noted he may not have to post the roads, but would like the option if he needs too. Road Agent Lewis further noted that there isn't much construction or logging going on, so there probably won't be a need to post. The frost is almost out of the roads. Chairman Kelley conducted roll call vote to close the public hearing.

Discuss assignments of departments. Chairmanship: Selectman Duarte motioned to re-nominate Chairman Kelley as Chair. Seconded by Selectman Snow. All were in favor. Motion carried. **Vice-Chair:** Selectman Duarte motioned to nominate Selectman Robie as Vice-Chairman. Selectman Snow motioned to nominate Selectman Duarte as Vice-Chairman. Selectman Snow felt that Selectman Duarte has the experience to do the job and would be an excellent candidate for the job. Selectman Duarte felt that Selectman Robie has done excellent job, especially working with the Budget Committee and that's his reason for picking Selectman Robie. Chairman Kelley asked if Selectman Duarte would be willing to take the Vice-Chairman position. Selectman Duarte replied no. Chairman Kelley called for a vote. Selectman Snow and Selectman Soares were in favor of nominating Selectman Duarte as Vice-Chairman. Chairman Kelley, Selectman Duarte, and Selectman Robie were in favor of nominating Selectman Robie as Vice-Chairman. Selectman Robie was nominated as Vice-Chairman on a vote of 3 to 2. **Budget Committee Selectmen's Rep:** Chairman Kelley motioned to nominate Selectman Robie as the Budget Committee's Selectmen's Representative. Seconded by Selectman Soares. All were in favor. Motion carried. **Budget Committee's Alternate Rep:** Chairman Kelley motioned to nominate Selectman Soares. Seconded by Selectman Snow. All were in favor. Motion carried. **Building Department and Health & Welfare:** Selectman Duarte motioned to nominate Selectman Soares as the Building Department representative. Seconded by Selectman Snow. All were in favor. Motion carried. **Health & Welfare Secondary Person:** Selectman Duarte motioned to nominate Selectman Snow as a secondary representative. Seconded by Selectman

Soares. All were in favor. Motion carried. **Cemetery:** Selectman Duarte motioned to nominate Selectman Snow as Cemetery representative. Seconded by Selectman Soares. All were in favor. Motion carried. **Conservation Commission:** Selectman Snow. **Elections:** Selectman Snow and; **Secondary person:** Selectman Soares. **Emergency Management & Safety Committee:** Selectman Snow motioned to nominate Chairman Kelley as Emergency Management and Safety Committee representative. Seconded by Selectman Soares. All were in favor. Motion carried. **Fire Department & Forestry:** Selectman Duarte motioned to nominate Selectman Robie as Fire Department representative. Seconded by Chairman Kelley. All were in favor. Motion carried. **Heritage Commission:** Selectman Snow questioned the fact that it included the Pond Park and found it inconsistent from last year. He felt it Pond Park should be under parks and recreation. Selectman Duarte noted Selectman Robie had the Pond Park last year and he should continue with it this year. Chairman Kelley motioned to nominate Selectman Robie as the Heritage Commission representative. Seconded by Selectman Duarte. All were in favor. Motion carried. **Highway:** Selectman Robie motioned to nominate Selectman Snow as the Highway Department representative. Seconded by Selectman Duarte. All were in favor. Motion carried. **Parks & Rec:** Selectman Snow. **Planning Board's Selectmen's Rep and Secondary Rep:** Chairman Kelley motioned to nominate Selectman Duarte as the Planning Boards Selectmen's representative and Selectman Soares as the secondary representative. Seconded by Selectman Robie. All were in favor. Motion carried. **Police Department/ Animal Control:** Selectman Robie motioned to nominate Selectman Duarte to be the Police Department/Animal Control Selectmen's representative. Seconded by Selectman Soares. All were in favor. Motion carried. **Solid Waste:** Selectman Robie nominated Selectman Duarte Solid Waste Selectmen's representative. Selectman Soares suggested since there have been procedures adopted in past meetings could this individual (overseeing the department) make sure that these procedures are written down. So the employees are aware of the policies and nothing is questioned. Selectman Duarte replied that they are in the process of doing that and he'll make sure all of the Selectmen and employee's sign off on it. Selectman Soares asked if the day to day person should be attending the Solid Waste Committee meetings. Chairman Kelley replied that he should be. Selectman Soares noted he only attended two meeting last year. **Solid Waste Committee Selectmen (two):** Chairman Kelley nominated Selectman Soares and Selectman Snow. Selectman Soares clarified there would be three Selectmen attending the Solid Waste Committee meetings then. Selectman Robie stated the day to day Selectman should be one of the SWC representatives. Selectman Soares reiterated there will be three Selectmen attending the SWC meetings. Selectman Snow noted he would be attending the meetings anyway, because he's interested in what's going on. Selectman Soares clarified that she would be bringing recommendations regarding the Recycling Center to the Selectmen, but if there are day to day issues being addressed the Selectman overseeing this department should be attending the meeting as well. It was decided that Selectman Soares and Selectman Duarte would be the Solid Waste Committees Selectmen's representative and Selectman Snow could attend as a private citizen. **Old Recycling Center/Incinerator Closure:** Chairman Kelley motioned to nominate

Selectman Soares. Seconded by Selectman Duarte. All were in favor. Motion carried. **Town Office:** Chairman Kelley nominated himself for Town Office. Seconded by Selectman Duarte. All were in favor. Motion carried. **Town Website:** Selectman Snow. **Exit 3 Property Marketing:** Selectman Duarte noted the Committee is still intact and he would like to keep this going. Selectman Snow thought they should bring the two members of the Energy and Economic Committee in on this project. There are many things that could be done for the economic development of exit 3 that would help business's come into town and understand the processes and procedures. Selectman Snow could see the Exit 3 Committee morphing into an Energy and Economic Development committee. There are two members of a committee that should be an Economic and Development Committee. Selectman Snow stated he would like to take it over and he would morph it into the Economic Development Committee. Selectman Duarte replied its fine the way it is and he would continue to oversee it. **Vacant Old Library Building (two):** Selectman Snow and Selectman Soares. **Metro Center:** Selectman Snow.

Selectman Snow to discuss aerial fly over buy up: Selectman Duarte explained the Planning Board was in favor this, but there isn't any money. The Conservation Commission felt the same way. The cost of the aerial fly over is \$6,000 to \$9,000. Selectman Robie stated they discussed this at a previous meeting and the Selectmen didn't feel it was necessary to appropriate the money. If it was drastically needed they could have found the money, but they were not in favor of this. Selectman Snow replied the Board was not interested in finding the money in this years appropriations. Selectman Snow noted if they were to do this themselves it would be significantly more. When the State went to the USGS to find out the cost, it came back significantly higher DOT voted not to pass the cost down to the Town's. This is the original budgeted number. We got a significant bump when it came out of stimulus funds, which would allow us to do a project that would be significantly cheaper than we could anywhere else. Its valuable to the Conservation Commission for their natural resource inventory. It would valuable to the Planning Board when they are going through their planning process. Selectman Snow would like to find a small amount of money out of the budget and look at the Planning Board fund which is \$36,000. This is money that comes in from fees that developers pay and it accumulates from year to year. It is available for the Planning Board to use. The other part could come from the Conservation Commission fund which has been accumulating money from the interest it has earned. He felt there is money available to be used to accomplish this project without going into the operating budget. Selectman Snow noted they have until the 31st of March. If they want to do this they should bring all of the Boards together for a special meeting to discuss this. This is an opportunity that will not come back in a short period of time. This is a valuable tool that will make the town much more efficient. Selectman Duarte stated the Planning Board doesn't have any money, any unspent money goes into the fund balance. Selectman Snow stated the Planning Board fund is controlled by the Planning Board. The fund went up \$5,000. This money comes in from the fees that developers pay and part of the money by statute the Planning Board has control over. The money has been building up. Selectman Robie thought if

you were charging a developer a fee you're spending what you have charged them. Selectman Snow agreed the money is supposed to go to the expenses of the Planning Board. Selectman Soares clarified if something is received and not spent it does go back. Chair Girard is adamant that it goes back. Chairman Kelley asked where the money is. Selectman Snow explained the money from the developer's goes into an escrow account which shows up in the fund. Selectman Robie replied then the developer gets what's not spent back. Selectman Duarte stated the reason the Board and the Planning Board made this decision is because it is too expensive and these hard times. Selectman Robie added we didn't budget for this. He noted that he's already looking at the 2011 budget. He would like to hold on to all of the monies if possible until the end of the year and come out as good as they did last year. Selectman Snow reiterated this is an opportunity and felt the money was there and it wouldn't affect the operating budget. Citizen Carla Penfield explained the Planning Board doesn't really have that money; none of the Boards in town have their own money. They have budgeted money that they can spend. Any money that isn't spent goes into the fund balance. The \$36,000 isn't there it's in the fund balance; it's any money that didn't get spent or returned during the year. Selectman Snow corrected Citizen Carla Penfield and explained if you look in the town report you will see the balance is \$35,900 (under Planning Board). The money is under control of the Planning Board per statute and it does not go back to the general fund. There was further discussion about the money in the fund and what it is used for. Fire Fighter Rudy Cartier explained that he had something set up a couple of years ago so that the Fire Department review fees would go directly to the Planning Board and they have the authority to release those funds for inspections. They have been collecting Fire Department inspection fees for over 10 years in Candia in which he did for free for 5 or 6 years. Selectman Duarte felt they have gotten off of the subject and they should talk with Planning Board Chair Girard about it. Selectman Snow asked if this was something they would like to do, because he needs to let DOT know before March 31st. Citizen Rick Lazott noted this is a want not a need. Welfare Director DelRosso stated if it benefits those two committees would it be relevant for them to both pitch in and do this together. Selectman Snow replied this will be a benefit to the town and the opportunity wouldn't be there for another 5 to 20 years. Selectman Robie thought this was the same thing as Google Maps. Selectman Snow replied that it wasn't the same thing, it's not the resolution you need to accurately do an evaluation of the natural resources. Chairman Kelley felt they didn't have the \$9,000 in the budget to spend on this. Selectman Snow motioned to see if they could get the Conservation Commission and the Planning Board to agree to spend money out of their funds for this project. This means they will need to have a meeting between now and March 31st. Road Agent Lewis noted this was mentioned at the recent Conservation Commission meeting and although it's a good idea, but they don't have the funds for it. The money in the conservation fund can only be used to purchase easements or outright land purchases. Chairman Kelley motioned they don't proceed with the aerial fly over buy up. Seconded by Selectman Robie. Chairman Kelly, Selectman Robie, Selectman Duarte, and Selectman Soares were in favor. Selectman Snow was opposed. Motion carried on a vote of 4 to 1.

The Board to address Heritage Commission's request for a marker petition. Selectman Robie read from the citizen's petition for the East Candia marker (see attached). He explained they have to petition this to the Commission and need the recommendation of the Board. Selectman Robie motioned that the Board recommends the Heritage Commission's request. Seconded by Chairman Kelley. All were in favor. Motion carried.

Approval of Previous Minutes: Public and Non-Public meeting minutes 03/08/10. Selectman Snow noted he had a number of issues in the minutes that he would like to handle under other business. There were issues that were raised in the minutes that were not relevant to the accuracy of the minutes and they should be addressed under other business. Selectman Robie motioned to approve the public meeting minutes of 3/8/2010 as presented. Seconded by Selectman Duarte. Chairman Kelley, Selectman Robie, Selectman Duarte, and Selectman Snow were in favor and Selectman Soares abstained. Motion carried. Selectman Snow motioned to approve the non public meeting minutes of 3/8/2010 as presented. Seconded by Selectman Duarte. Chairman Kelley, Selectman Robie, Selectman Duarte, and Selectman Snow were in favor and Selectman Soares abstained. Motion carried.

AFG Grant: Fire Fighter Rudy Cartier mentioned the Department applied for a AFG grant for the SCBA Fill Station for the amount of \$42,000. The grant was approved at a reduced amount of \$38,000. He noted that he spoke with Fire Chief Young and it might cost a little over \$40,000 to replace the SCBA Fill station. Fire Fighter Rudy Cartier requested from the Board that they officially accept the grant from FEMA in the sum of \$38,000, so they can move forward with this project. Selectman Snow asked if it needed to be approved by the Board this evening or can they wait until they get the paperwork. Fire Fighter Rudy Cartier noted the grant has already been approved, so the Board has to accept it or not accept it. Selectman Snow motioned to accept the Aid to Fire Fighters grant from FEMA. Seconded by Selectman Soares. All were in favor. Motion carried.

Other Business:

SNHPC – Tolling at the MA/NH boarder correspondence: Selectman Snow referred to a letter he presented the Board (see attached). He noted SNHPC Representative Bill Stergios wrote a letter to SNHPC in regards to their support of the toll booths on I93. Selectman Snow noted the issue that was raised by Bill Stergios was that some towns were opposed to this. Chairman Kelley clarified that toll booth issue got shot down by the state. Selectman Snow noted we have been put on different sides of the issue and we should be notified of what's going on.

Wage & Salary study/Human Resources personnel policies & procedures: Selectman Snow presented the Board with handouts (see attached). Selectman Snow wasn't sure if the Board has

addressed the concerns of all of the people in town as to wages and salaries. He raised this issue at a September budget session; they have a concern by the staff. There have been concerns by the Police Department as well. We need to do something on a wage and salary study. He thought they didn't have to pay for it. Selectman Snow felt the employees should be properly compensated for the job they're doing. Selectman Robie noted they have already talked with the town employees and there isn't going to be any wage increase for the upcoming year. The 2010 budget doesn't have any wage increase in it. Selectman Snow asked if this was a decision he made or is it a decision the Board made. He didn't remember any discussions about this. Selectman Snow noted that last year he was told there wasn't going to be any raises. He didn't remember the Board having any discussions about giving raises to individual people. Selectman Robie explained we did our budget for 2010 with no pay increases across the board except for the two officers who received step increases (due to their Matrix). He noted that Selectman Snow's concern for our employees is a concern for the entire Board. We are going to look at ways to compensate our employees in 2011 as long as the economy doesn't get any worse. They have already looked some steps on how this could be accomplished without increasing the operating budget. Selectman Snow thought that was a commendable goal and thought they should do what's best for the employees. Selectman Robie explained if you have a wage line and an employee is earning so much an hour we ask that no one gets a raise. He further explained there is only so much money in the wage line (per department). Selectman Snow replied you are talking about the individual wage lines, suppose we could save money in one of the other lines within the same department and they use it for wages. Selectman Robie noted he didn't feel comfortable with that and the employees were told there wouldn't be any pay increases. Every department has held to that very well. Selectman Snow reiterated that he didn't remember that discussion taking place. Citizen Rick Lazott believed the Selectmen got people to go along with a level funded budget and it didn't include raises. This is something they voted on as a Board. Selectman Robie explained there was a memo sent out to the police department that we would look at their concerns. If you can address some of their concerns immediately then you are satisfying their needs. Selectman Snow replied if there is other ways of compensation then that's part of the package. The employees should be thanked and rewarded for their efforts. Selectman Robie replied most people feel lucky they have jobs. They haven't had to lay anyone off. Citizen Carla Penfield commented that the State of New Hampshire is looking at furlow days. Selectman Lazott noted there may be some other options i.e. give the employee a day off. There are other options without affecting the budget. Chairman Kelley stated that he hasn't heard any town employee complaining. Eventually things will get better. Selectman Duarte felt all of our employees are understanding and know where we're at.

Procedure for posting information on the website: Selectman Snow noted he has given the Board examples of what's being posted on the website. Selectman Snow noted that anything that is a public document has the ability to be on the website. He noted what's going on in Pembroke should be addressed by the Board as well (see attached). The Board needs to be aware of what is going on the website. Selectman Duarte questioned if everything should be brought to the Board

first. Selectman Snow stated if it is something that is public information it should go up on the website. He could notify the Board after the fact. Selectman Snow mentioned that he pulled an RFP off of the website, because he was concerned that the town had a liability risk. Selectman Snow felt if he is going to be responsible for the website, than he should have a general guideline. He didn't want to have to bring every little thing to the Board. Selectman Duarte thought he should so he can get the Boards approval first. This is the procedure they used in the past. Selectman Snow mentioned the Comcast stuff was pretty big issue and it should be posted. He felt the Census Bureau stuff should be up on the website. Selectman Robie felt that the town website should contain stuff about Candia. Selectman Snow stated he posted results of the voting on the website and he didn't come to the Board about it. Selectman Robie replied that's fine, but not the Census Bureau stuff. They advertise on television. Selectman Robie reiterated it should be information pertaining to Candia. Citizen Tom St. Martin suggested the Selectmen should set a general policy so every decision isn't an ad hoc decision. They should have a policy no matter how general it is. He added the Selectmen should be cognizant, because 2 weeks is forever in the world of the web. For example, anything like police postings should be posted as soon as possible. Selectman Robie motioned that any information that goes on website should pertain to Candia business. Selectman Snow thought that seemed a little broad. He thought they should come with a temporary policy on what they decide to put on the website. Citizen Rick Lazott felt as long as it is a public service announcement and has no political overtones it should go right up on the website. Anything thing with a political overtone should be reviewed by the Board. Selectman Kelley would like to see all the Candia business stuff go up on the website. Selectman Snow noted there is a section on the website that links you to Candia businesses. Town Clerk Chris Dupere mentioned that she posts information quite often and should that go to the Board. Chairman Kelley replied no and that information is a function of the town.

Cost of Community Services – All Board Meeting (SNHPC) – Jack Munn: Selectman Snow explained that Jack Munn is looking for an all Boards meeting so he can present the results of the COCS. We need to have the Selectman invite all the other Boards to the meeting. Chairman Kelley agreed to an all Boards meeting. Selectman Duarte stated this has been explained to the Planning Board. Selectman Soares explained the ZRRC is all set. Road Agent Lewis thought this was a good idea. Road Agent Lewis suggested having the meeting at a regularly scheduled Selectmen's meeting. Selectman Robie felt this information varies from community to community and he might have a different view on SNHPC's numbers. Road Agent Lewis stated this meeting will give everyone a chance to hear this information. Citizen Jerry Becker asked if this is costing the town anything. Chairman Kelley replied no. Selectman Robie thought they should invite Jack Munn to come in for a meeting. Chairman Kelley stated he would call Jack Munn and set up a meeting date. Once a date is set a memo will go out to all of the Boards and Committees.

Abandoned Private Cemetery correspondence: Selectman Snow noted he put a copy of the authorization request letter for the Bolton's in the folder. He also put a copy of the statutes that

have to do with abandoned cemeteries. He has a concern with sending out these letters before they decide as a Board how they are going to handle abandoned cemeteries. The reason he has a problem is when they accept an abandoned cemetery it becomes town property. There may be a cost associated with it. Selectman Robie explained that Mr. Gunnerson has volunteered his time. We didn't make a commitment to take over private cemeteries and we plan not to. The cemeteries are on private properties and its going to remain that way. Selectman Snow noted he needs look at the statute that defines how that gets done. The process is that the citizen comes in and requests it, then the Selectmen go to the property owner with specific things. Some of those things are right of way and he didn't see it in the letter. Selectman Snow felt the letter should be redrafted.

Hearings on the cost impact to municipal highway projects from new DES rules: Selectman Snow noted there will be hearing tomorrow. This hearing is in regards to us doing work on highways and the cost impact. Selectman Snow asked if Road Agent Lewis should attend the hearing to provide testimony or to see what he can find out about it. This could impact the way we repair our roads, build our roads, etc. Selectman Snow offered to attend the hearing. Chairman Kelley asked Road Agent Lewis if he is able to go. Road Agent Lewis stated he is not attending the hearing. Something like this has a long way to go before it affects us. There isn't a real good explanation for what they're going to do. Chairman Kelley asked if they will come to us eventually with the information. Road Agent Lewis thought DES wanted this, but the DOT and municipalities don't. Selectman Robie stated we don't want anyone up there to testifying. Selectman Snow stated he could attend and not testify. Selectman Robie stated they will send us the information.

DRA 2009 report of their review of assessment practices: Selectman Snow noted the office received a letter about the review of our assessments. There are three areas the DRA felt they weren't following guidelines. He felt this is a significant issue. Selectman Snow thought they should address this as soon as possible. Chairman Kelley noted that Selectmen's Assistant Eastman is handling this issue.

DES Groundwater Management Permit Renewal – Candia Town Landfill: Selectman Snow stated they received the groundwater permit for the old recycling center. They have already said they were going to try to get it closed this year. The new permit was received in February 2010. He felt this was an issue that should go to the SWC. Selectman Soares noted the SWC has already reviewed this. The reason it was late was because they weren't sure if they needed the permit or not. We have to maintain the permit even though the facility is closed. Chairman Kelley explained Stantec comes in every year and they test the running water and well. They make sure the numbers are within an adequate range. The wells of the surrounding neighbors are checked as well. This has to be done periodically as long as it is in existence because it was a landfill for so long. Chairman Kelley noted they we can never stop testing the water. Selectman Soares noted this is a permit that they will always have to maintain. Selectman Robie thought it should be noted that the permit will need to be renewed 2015.

Board communications regarding legal issues and actions: Selectman Snow stated he wasn't going to bring up anything specific, but he recently saw something where he got the implication there was an offer for settlement that was somehow not addressed by the Board. He felt this was something the Board should be looking at and there were actions that appeared to have taken place. These were actions that he wasn't aware the Board talked about. They need to make sure that anything that gets done through legal is brought to the Board to at least make them aware. Chairman Kelley noted these items should be in the sign folder. Selectman Snow was concerned they may have passed up a settlement offer that was not talked about by the Board. He considers this to be a significant problem.

Selectman Snow informed the Board he will be bringing current information items to the Board on a regular basis, so they can address issues. Selectman Duarte stated when we come to the meetings and you have had adequate time to address your business you should address what's important. He felt they spent a lot of time this evening addressing items that were not critical. Selectman Duarte felt he needs to limit his information items to one or two. Chairman Kelley asked if he could get the information items in by Thursday. Selectman Snow noted the reason he's attempting to do this is because of the generator maintenance contract. This issue was brought up before the Board and no one had seen it before. After discussing it for 5 or 10 minutes they came up with a much better solution than they might have if they didn't discuss it. He doesn't have the opportunity to look at those things until he comes to the meetings. Selectman Soares stated as long as Selectman Snow gets his stuff to the office in a reasonable amount of time we should address it. Chairman Kelley replied if all the Selectman had as many items as Selectman Snow we'll be here until the morning. He further noted he didn't know about these information items. Selectman Duarte noted some of these are important, but most of them can go in the sign folder. Selectman Snow stated that Chairman Kelley explained to him that he should go to the department heads. He would like to clearly define what a department head is. If he doesn't get the answer he wants then he suppose to bring it to the Board. Selectman Snow explained he brought this information to the Board because he wants to know what they're thoughts on these issues. Selectman Robie stated someone has to decipher what is going to the meeting. If Chairman Kelley decides it's not relevant to what we need to know, you can discuss it outside the meeting. We come in and out of this office enough and we can't be overwhelmed with 15 things at a meeting. Selectman Robie explained if you come to us with the small things, one on one, a lot of them will resolve themselves. Selectman Robie stated some of these items I'm not interested in. Selectman Snow stated if I have a concern that needs to go to be addressed by the Board and Chairman Kelley short stops it – what he should do then. Selectman Robie replied you need to come to us before you bring it to Chairman Kelley on Thursday. Selectman Snow gave the example of the Brownfield sites. He wanted Jack Munn to come in and discuss the Brownfields sites. He felt this was important to them and the people in the community. Selectman Snow stated he brought this information here tonight, because he felt it was important. Citizen Rick Lazott stated if you see the information in the sign folder first you can weed a lot of it out. There was some discussion about the closure at the old recycling center.

Selectman Robie stated he doesn't need to know every little move they make. Selectman Snow replied when he has to sign off on that piece of paper he still wants to understand it. Selectman Robie told Selectman Snow to have faith in his fellow Board members.

Budget update: Selectman Robie noted he had a couple of things about the budget. The other night they had a Cemetery of Trustees meeting. It was mentioned they needed some money to have a cemetery surveyed by Jim Franklin. He thought the amount needed was around \$2,000. Selectman Snow replied he's not ready to come to the Board with a plan that has money associated with it. Selectman Robie thought Mr. Franklin was looking at \$800 to \$1,600 dollars. Selectman Snow noted that was the original proposal. He thought the Old Village Cemetery was town property. Selectman Robie noted Mr. Franklin has serviced the town and he hasn't billed us. He explained that he looked over the budget and there is some money that could be moved around. Selectman Robie asked the Board if they could move some money to pay for engineering and to cover 4 or 5% of the Fire Department grant. They have done well for the first quarter. Selectman Snow asked which department the money is going to be transferred from. Selectman Robie explained they have some money in the insurance line and a few other places. We can afford to pay Mr. Franklin and fund the \$2,000 for the airpack for the fire department. Selectman Snow asked Chairman Kelley if he was okay with this. Chairman Kelley didn't have a problem with this. Selectman Robie stated they won't be taking it out of any specific line it will come out of the bottom line. Selectman Snow noted the proper accounting is that you do a transfer. The town needs to know where the money is going to be expended. Chairman Kelley explained Selectman Snow wants to know where the money is going to be transferred from. Selectman Robie replied it will be taken out of the insurance line. Chairman Kelley motioned that the Board will readjust the lines. Selectman Snow asked if they formally established a budget for this year. Selectman Robie explained the budget projection sheet is what we are going to use. Chairman Kelley explained the town voted on a budget and that is what we are going to use. Selectman Robie stated we put the budget in a line item form and were going to use it to the best of our ability. He further stated the town voted for a bottom line budget and this is our guideline. Citizen Rick Lazott thought there was a policy set last year that anything over \$1,000 had to be approved by the Board first and just because it's in your line item it's not your money to spend. Selectman Robie noted that policy was never etched in stone, because with some departments it just won't work. Selectman Snow explained he wanted to replace fence in the park, so he should come to the Board. Selectman Robie replied yes because there is not a line item for that. Selectman Snow explained he would take from another line item. Chairman Kelley thought he had a warrant article he could use. Selectman Snow replied the warrant article can't be used for the fence because it's not included in the purpose of the fund. Selectman Robie stated if you do this, than you will be in that same position as last year, because we asked you not to spend the money on something that's not budgeted. He should wait until the end of the year to see if there is money for it. Selectman Snow agreed and questioned why did Selectman Robie brought it to the Board at the end of the year. Citizen Rick Lazott stated this is no different than bringing the contract for the electrician to the Board. Selectman Snow stated he was going to

bring the \$1,500 to the Board now, because he wants the fence up before the park starts getting used. Selectman Snow stated he will go out and get a few quotes. Selectman Robie noted he was all done with the budget update.

Chairman Kelley motioned to adjourn at 9:05. Seconded by Selectman Snow. All were in favor.

Respectfully submitted,
Andria Hansen
Recording Secretary