

~~Unapproved~~ Approved
Candia Selectmen's Public Meeting Minutes
Monday, May 24, 2010

Attendance: Chairman Fred Kelley, Vice-Chairman Carleton Robie, Selectman Joe Duarte, Selectman Amanda Soares, Selectman Richard Snow, and Administrative Assistant Andria Hansen.

7:00 p.m. Chairman Kelley called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

The Board will accept various donations on behalf of the Town in accordance with policies and RSA 31:95-b. Chairman Kelley announced all of the grants and donations received (see attached) for a grand total of \$21,629.80. The grant was received by the State of New Hampshire - Quarterly Block Grant in the amount of \$20,019.80. The following donations were received by Ellsworth Williams for the Food Pantry in the amount of \$10.00; a welfare donation from Wal-Mart Foundations in the amount of \$1,000.00; and a welfare donation from the Candia Community Woman's Club in the amount of \$600.00. Selectman Duarte moved to accept the grants and donation on behalf of the Town in the amount of \$21,629.80. Seconded by Selectman Soares. All were in favor. Motion carried. Chairman Kelley thanked everyone for all of the generous donations.

Chief McGillen to discuss recently approved grants for highway safety projects. Selectman Duarte noted the DWI Hunter Patrol grant and the Route 101 East Corridor Enforcement Patrol grant have been approved. The Route 101 grant is effective May 1st through September 15th and there will be 22 4-hour shifts to address speeding vehicles.

The Board to discuss recently formed Agricultural Committee. Selectman Snow explained a Agricultural Steering Committee had been formed and working for a year. Their goal was to form an Agricultural Committee within the town of Candia. They have been using the meeting room and they will be putting stuff on the website. Hopefully, this will be something the Selectmen will at some point in the future accept as a warrant article. Selectman Soares asked if this was an advisory committee or a steering committee. Selectman Snow explained the Agricultural Commissions are in the same classification as the Heritage Commissions. The legislative body sets them up and then the members of the commission are appointed by somebody, which depends on the warrant article that establishes them. They then have responsibilities and authorities based on what the statute says. Selectman Soares asked if the warrant article goes in, it would be asking the people if they want an Agricultural Commission. Selectman Snow replied they would be asking the voters if they would like to establish an Agricultural Commission in accordance with an RSA. This will say how they will be appointed

and how many members do they want on the committee. The statute to reference is RSA 674:44-e and this leads to RSA 673. Selectman Snow noted they're doing a lot of studying and good work. He further noted that Agricultural Commissions are fairly new in the state. It's their goal to see that Candia stays agricultural. Selectman Soares mentioned they had a booth at Old Home Day last year and would assume they will have one this year. It's making people aware of what is grown locally.

Approval of Previous Minutes: Public and non public meeting minutes of 5/10/2010.

Selectman Robie motioned to accept the non public meeting minutes of May 10th, 2010 as presented. Seconded by Selectman Soares. All were in favor. Motion carried. Selectman Soares motioned to accept the public minutes of May 10th, 2010 as presented. Seconded by Selectman Robie. All were in favor. Motion carried.

Other Business

P & S Agreement for Rand property. Selectman Snow explained he has the P & S agreement for the Rand property easement. The parties have almost come to an agreement regarding the easement language, which is consistent with the P & S agreement. After they sign the P & S agreement, they will go to grantees of land trusts to see which one is interested in holding it. They have three who may be interested. The Conservation Commission will then decide which one they want. They will give them a copy of the easement language and the final documents will come together. Once they have come together they will have the easement language that's acceptable to the town, the grantor, and the people holding the easement. The Board now has a copy of what the easement language looks like. Selectman Snow pointed out that there is nothing in the language that would prevent a future mitigation from happening. Selectman Snow presented the Board with the P & S agreement and asked them to sign it. The Rand's will sign the agreement tomorrow. Selectman Robie asked if the Conservation Commission ever hold the easement themselves. Selectman Snow replied the Conservation Commission doesn't want to hold the easement themselves, you could have the town hold the easement. The concern is that the Conservation Commission is not an expert in holding easements. They would rather have a third party monitor the easement. Road Agent Lewis noted that when a third party holds the easement it takes them out of the litigation side of it. Selectman Robie asked if all of our easements are held by a third party. Road Agent Lewis noted the Conservation Commission will usually hold it as a secondary. For example, if the trust failed at holding than the town would hold it. He explained that the trust makes sure that no one violates the easement. Selectman Robie asked if the Conservation Commission manages it if its town land. Road Agent Lewis replied yes unless it's someone's land. The easement holder doesn't get involved with timber cutting, trail work, etc. Chairman Kelley asked who would be responsible for it. Road Agent Lewis replied the Conservation Commission deals with that. Selectman Duarte asked if Atty. Mayer has a copy of the deed. Selectman Snow replied yes he's been doing the deed research

and the title insurance. Selectman Robie asked if the Conservation Committee reimburses the town for all of the legal expenses. Selectman Snow explained the Conservation Commission will submit a bill and it will be paid out of the conservation fund. Selectman Duarte asked if they have an executor interest. Selectman Snow replied that they did. He referred to the deed and noted the town reserves an executor interest. If the grantee were to disappear the town could then enforce it. Selectman Robie motioned to accept the conservation easement on the Rand property as presented by Selectman Snow. Seconded by Selectman Snow. All were in favor. Motion carried.

Building Inspector Hallock's resignation: Selectman Soares read Building Inspector William Hallock's resignation letter (see attached). Chairman Kelley motioned to accept William Hallock's resignation letter with regrets. Seconded by Selectman Soares. All were in favor. Motion carried. Selectman Soares asked if the Board was interested in breaking up this position, which consists of Building Inspector, Code Enforcement, and Health Officer. Do they want the position to be full time or part time or do they want to create two positions. Selectman Duarte noted the primary position is the Building Inspector and then they can decide if the candidates can do the other things. Selectman Snow asked how they will advertise the position. Selectman Duarte thought they should just advertise it as the original position which is the Building Inspector. Selectman Robie felt they should advertise it as a part time Building Inspector. He knew of a person who might be interested in the part time position. Selectman Soares asked what days and hours they would like for the position. Selectman Robie thought they should have him or her do one night a week. Selectman Duarte questioned if they will get a qualified person for part time. Chairman Kelley asked the Board how do they want to advertise the position. Selectman Snow thought they should advertise for a replacement for Building Inspector Hallock. Selectman Soares thought it would be hard to find a Fire Inspector, so they should advertise the Code Enforcement and Building Inspector to start off. She noted things have picked up and she wanted to find a qualified candidate. Selectman Duarte thought they needed a full time person; Building Inspector Hallock has been busy. Selectman Robie felt they needed to look at a part time person especially in this economy. The work load when Building Inspector Hallock was hired was different then what it is now. He thought Fire Chief Young may be interested in the fire inspection class. He noted our town isn't growing and people aren't building. There are some qualified people out there that will do this as a part time job. Chairman Kelley would like to see what is out there. It might not be a full time job. There are a lot of people out there looking for work right now. Selectman Duarte would like to get Building Inspector Hallock's input. Selectman Robie noted if the person works thirty hours he still is part time. Selectman Snow would like to see someone who is highly qualified do the job. It was the consensus of the Board to put an advertisement in the paper that the town is looking for a part time Building Inspector. The posting will not include specific hours.

Dragon Mosquito: Selectman Snow questioned Dragon Mosquitoes plan. He thought they were reviewing places where mosquitoes might exist. They sent out a piece of paper to everyone who didn't want their property tested. When they came in on April 14th they said they would knock on peoples doors and they will take a list. Selectman Snow stated he didn't let them know that he didn't or did want to be tested. He questioned what happens with him. Selectman Soares explained people would have to give them permission to allow Dragon Mosquito to come on their property. They will not come on your property because you didn't sign up. If they get to a point when they need to road side spray, you will have to let them know you don't want you road side sprayed. She noted that she put another notice in the paper to remind the residents. Selectman Snow noted it was his understanding they would come and knock on your door and ask for permission to come on your property. They have a small number of people who have said they don't want their property tested. He asked if there was a way to ensure that we will not have to spray. Selectman Soares noted they presented this in the work session and Dragon Mosquito would have the residents contact them if they wanted their land tested. They have given them all of the Town areas (i.e. the town hall). They took the tax map grid and looked at all the property the town owned. She wanted representation in all areas around town. Selectman Snow thought they needed to make it clearer in regards to the residents wanting to be tested or not. Selectman Snow noted the licenses that came from the pesticide bureau states that Dragon Mosquito lets them know every site that was tested. Selectman Soares noted they get that report every month. Selectman Robie noted the mosquitoes have hatched has Dragon Mosquito gone on anyone's property and sprayed. Selectman Soares explained that certain areas got Vectobac, which are the high breeding areas. They have to notify us before they spray. Selectman Robie clarified we are contracted for road side spraying if necessary. We aren't contracted to spray individual homes. Selectman Soares replied that was correct. Welfare Director DelRosso asked if someone called for testing and they have a positive test do they contact the homeowner or the town. Selectman Soares replied they would contact the town. The state regulates what's tested. Selectman Robie mentioned that the state didn't contact us last year. Selectman Soares explained Dragon Mosquito reports to the state and then contacts us. Selectman Robie asked how they were doing financially on this program. He asked if all of the money will be spent or will they be getting any back. Selectman Soares explained the money will stay there until the end and then they will see. If we don't road spray we'll get \$20,000 back. Selectman Snow noted this is a contract for services, so its variable.

Selectman Robie has heard there have been some big improvements on the town's website. There is a lot of helpful information. Selectman Snow noted that Catherine has done a good job.

Selectman Robie commented that the cemetery employees have done a good job on the cemetery at the top of the hill. He thought it looked beautiful and thanked the cemetery employees on doing a great job. There are a couple of trees they should take care of this fall.

Selectman Duarte noted there will be a Candia weekend at Liquid Planet on June 12th and June 13th and it will be free to all Candia residents. The information will be posted on the website.

Selectman Snow noted he received a letter from Sandy Levitt. They would like to put in concrete ramps to replace the wooden ones. He thought they needed something from the insurance company. Selectman Robie stated there was information in the office regarding skate board park.

Selectman Snow noted he had two things for the information folder. The first thing is something on the Road Less Salted seminar. He and Road Agent Lewis were unable to attend, but he has some information on it. There is considerable concern at the state level about excess salt showing up on the roads. He recently attended that Regional Economic Committee meeting. He will leave this information for the Selectmen's folder.

Fee changes for Cemetery: Selectman Snow noted this information is in several different categories. There are things they would like to do that would require warrant articles so they would have a place to put the money. Some of the things would be done as a normal process of operating i.e. where Superintendent of Cemeteries Jerry Becker talked about putting in the corner markers. One thing he would suggest is making perpetual care applicable to an individual lot. This should be done through a public hearing process. He would suggest the Cemetery Trustees do this. It would be a change to the fee schedule. He thought they should change perpetual care to \$50.00 per grave, which makes it equivalent to \$200.00 per lot. This ties it to a per grave number. He felt they should change this as quickly as possible through the hearing process. Selectman Snow noted they talked about changing the amount of money per grave site which is the sale of town property. This should go through the hearing process as well, but through the Selectmen. The money that comes out of that should go into a capital reserve fund, rather than the general fund. This would require that they put in a capital reserve fund and you would have to do this at a town meeting. Selectman Snow noted he will be going to the Cemetery Trustees meeting at the end of June and invited the Selectmen to attend. He noted it would be politically correct to do a hearing at some point. Selectman Duarte felt they should do this as the Board of Selectmen and have Superintendent of Cemeteries Jerry Becker attend. Selectman Robie replied you said you will be attending a Cemetery Trustees meeting and you would discuss it with "them". He questioned are there other trustees other than the Selectmen. Selectman Snow replied no. He explained Selectman Snow was at the April Cemetery Trustees meeting and they all have to agree to this. Selectman Robie agreed with the perpetual care increase, but if they want to increase the price of the lots they have to decide how much they want to increase. They should all agree on this and then they will have a public meeting. Once the Cemetery Trustees have brought this information to the Selectmen, they will have a public hearing. Selectman Snow noted they will have two public hearings, because he would like to have a warrant article in to increase the price per lot. Selectman Robie noted the first thing they will do is have a

public hearing for the fee increase and the next step would be putting in a warrant article. Selectman Snow noted the problem with this is we collect the money and we don't have anywhere to put it. Selectman Robie replied we're putting it in the same place we've always put it. Selectman Snow noted he has not gone through and done the analysis of all the charges to be able to come up with a recommendation. He will get back to the Board and decide when they would like to have a public hearing. The change for perpetual care should happen quickly. Selectman Robie felt they should do them at the same time. Selectman Robie thought Selectman Snow should bring a price structure to the Board and then they will have a public hearing. They will all have to agree on this before the public hearing. Selectman Snow will bring recommendations to next meeting.

Warrant Articles: Selectman Snow would like to discuss warrant articles earlier this year. He would like to bring back all of the warrant articles he presented last year. He would like the Selectmen to look at them from the perspective of the budget. He explained if you take the one for police special details, with this warrant article in place you reduce the operating budget. This means for next year you reduce the default budget. Selectman Robie replied we're not going to have a default budget. We didn't have one this year. Selectman Snow explained you have a default number whether the people voted for it or not. Selectman Robie replied if you put in a warrant article for \$50,000 for special details and the people vote no, then the budget will be \$50,000 short to fund that special details. Selectman Snow replied it could be that you don't fund special details. Selectman Snow noted he would like to get the consensus of the Board on which warrant articles they want to do. Selectman Snow further noted he was going to bring back the warrant article which would change the date of the town meeting. Selectman Robie asked Selectman Snow to not bring back the warrant articles, because no one will want them. Selectman Snow replied it was his intention to bring them back to the Board.

Selectman Soares asked for an update on what happened with Primex. Selectman Robie explained that we signed up for a one year contract and we will research other providers earlier next year.

Chairman Kelley motioned to adjourn 8:05 p.m. Seconded by Selectman Soares. All were in favor. Motion carried.