

~~Unapproved~~Approved
Candia Selectmen's Public Meeting Minutes
Monday August 8, 2011

Attendance: Chairman Fred Kelley, Vice-Chair Carleton Robie, Selectman Joe Duarte, Selectman Amanda Soares, Selectman Richard Snow, and Administrative Assistant Andria Hansen.

7:00 p.m. Chairman Kelley called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

The Board to discuss possible hire of a part-time police officer. Chief McGillen introduced John Minichiello to the Board. Chief McGillen explained that John comes to the Town with experience. He works in several small towns as an officer. Selectman Robie asked Mr. Minichiello if he was retired. Mr. Minichiello replied that he has retired from the airlines after 26 years and he is a retired part time police officer after 30 years. Chief McGillen noted there has been a background check done. He is currently working one day per week in Hancock. He will start at \$15.75 and work a minimum of 8 hours per week. Selectman Robie motioned to hire John Minichiello as a part time officer at a starting rate of \$15.75 per hour effective immediately. Seconded by Selectman Soares. All were in favor. Motion carried.

The Selectmen will hold a public hearing at their regular scheduled meeting to accept grants in accordance with RSA 31:95-b, III (a). Selectman Soares read from the grants received. They are as follows: State of New Hampshire – Quarterly Block Grant \$23,085.15 and the National Trust for Historic Preservation - \$2,500.00. Selectman Soares motioned to accept the second quarter grants for 2011. Seconded by Chairman Kelley. All were in favor. Motion carried.

Departmental Reports: Highway, Police, Fire, Building, Solid Waste & any other depts.

Highway: Road Agent Lewis read from the attached report. There was patching done and an oak tree fell over on North Road that needed to be removed. They finished paving Patten Hill on Friday night. Selectman Robie asked how we did on the budget for Patten Hill. Road Agent Lewis said they came in pretty close. They were over just a little bit and he would take it out of the gravel line. They paved 6/10^{ths} of a mile and last year they only did 4/10^{ths}. The job went well and there weren't any surprises. They took about 3,000 yards to the old dump and the rest of it to Hemlock Drive.

Fire: Selectman Robie read from the attached report. Selectman Snow asked if he had an update on the ambulance issue. Selectman Robie replied that FF/EMT Bill Cormier is working on that with the Chief. Selectman Robie mentioned that AMR may pick up the contract at no cost. He mentioned the contract with Rockingham Ambulance was just renewed in July.

Building: Selectman Soares read from the attached report.

Solid Waste: Selectman Soares read from the June report (see attached). Selectman Soares mentioned that she would be putting up signs around Town for Household Hazardous Waste day and pamphlets will be available this week. Selectman Robie said it looks like they're doing less of everything except for SMW for the month of June. The C&D and the CRC are down for the month of June. He asked if there was any way they could see where they are for the year instead of the month. Selectman Soares will ask Facility Operator Whitcher to give yearly totals. Selectman Robie thought that each month it seems like it's going down.

Welfare: Selectman Soares read from the attached report. She noted they have no new applicants and they have closed four cases.

Police: Chief McGillen thanked the Board for hiring John Minichiello. The incidents compared to last year are roughly the same. They have been using some over time, because there are officers that have been taking vacation time. They've also been using it on a few of the court cases. Some residents have been reporting fraud cases over the internet. They had a resident selling exercise equipment over the internet. The resident received \$1,900 in money orders and reported it to the Police Department. Chief McGillen suspected the money orders were counterfeit. He explained these guys are overseas and they hire someone in the states to send the money order. They are printed in Nigeria and sent off to the states. They are emailing overseas so it's hard to trace these guys. They are going to put something on the website. Chief McGillen noted there is an issue at the golf course regarding signage at the crosswalk. He felt this was a safety issue because motorists can't see it and the crosswalk width is too narrow. Chief McGillen didn't know whose responsibility it was. Road Agent Lewis explained it's the golf courses responsibility to maintain the crosswalk, but he would talk with them. Chief McGillen noted there was an accident there with a golf cart and there were minor injuries. He'll work with Road Agent Lewis and see what they can do to improve it. Chief McGillen said another issue the Board may be hearing about is a chicken farm on Tower Hill Road. The neighbor came to the Police Department and was very upset. He told the resident that he would look into it to see if it's a police matter. He referred her to the Code Enforcement Officer. Selectman Soares mentioned that New Hampshire is a pro agricultural state. She mentioned that this case has been an ongoing issue. It has been a battle between the two neighbors. They are literally harassing each other and they need to work it out. Chief McGillen said this might be a health hazard there are several hundred chickens. Selectman Robie thought when it becomes a health hazard something needs to be done. Selectman Soares thought this is something the Code Enforcement Officer can look into. Resident Rudy Cartier mentioned that agricultural use is approved across town, but DES would handle proper waste removal. Chief McGillen mentioned there are residents that are concerned about some trails at the end of Hemlock. They are concerned there may be additional problems in the neighborhood because of this. Selectman Snow explained the Conservation Commission sent out letters to residents on Hemlock Drive. He and Road Agent Lewis spoke with the residents that had concerns to tell them what was going on. They assured them this is a timber harvest selective cut and the intent is to make it a

multi use recreation area. There will be a gate to get in there. This will also be a place for Dennis to turn around when he plows in the winter. He understands the residents are concerned, but they were working under a quick time frame. They have attempted to make sure the residents were fully informed and apologized to those who didn't get the information ahead of time. Road Agent Lewis mentioned they brought in a lot of fill and it caused some concern to the residents. Once they are done the neighborhood will be improved and the town will have 50 acres of land that is accessible. Selectman Robie asked Chief McGillen why the residents were concerned. Chief McGillen replied they were concerned there would be criminal activity i.e. burglaries. Selectman Robie noted anyone can go down there and use that property. Road Agent Lewis explained they weren't going to advertise it as a recreational area. Chief McGillen replied that he is just reporting the information back to the Board. Chief McGillen mentioned he has a person that owes the town money and would like to negotiate a payment. Selectman Robie thought the town could put up a pedestrian crossing sign at the golf course crosswalk. Road Agent Lewis suggested reducing the speed through there for the summer. Chief McGillen mentioned the ACO hours have been cut back because he has full time employment. He mentioned the officers have been assisting with day time calls. He told the ACO that they could try this for awhile and see what kind of call volume they get. Chief McGillen said he would put his feelers out to find someone with daytime availability. He wanted to see how this would work out for a little bit. He would like Stephen to handle the follow up work in the evening. He told Mike if the department felt burdened he would step back. Selectman Robie thought when he came on he was supposed to be available around town during the day. We agreed to give him a minimum of eight hours per week and he was going to be available most of the time. He felt they need to find someone during the day. Chief McGillen mentioned the officers have been handling the calls during the day. Resident Joanne Beckwith motioned she recently called the ACO regarding a flying squirrel in her house and he told her he was at work during the day. He told Mrs. Beckwith if her husband couldn't handle it he would come back in the evening. Mrs. Beckwith noted that her husband did end up taking care of it. Selectman Robie thought they should try to find someone with daytime availability. They should have the van available at the station. Selectman Robie asked if the ACO was busy during the evening. Chief McGillen replied that it varies.

Parks/Recs: Selectman Snow mentioned an Old Home Day Committee was in place. He asked the Board if they wanted to waive the insurance. Selectman Robie thought when the town has an activity we are insured. This is a town function. Selectman Snow replied then they are expected to put the insurance rider in. Selectman Soares replied no because it is a town function. Selectman Robie said we will waive the insurance and we'll put it under our town policy. This was the consensus of the Board.

The Board to decide on Budget Meeting update. The Board decided that September 17th at 9:00 a.m. would be the date for the budget hearing.

Selectman Soares to give update on closure plan. Selectman Soares said she gave the plan to Doug Kemp and he made a small correction. She needs to put all of the receipts (ash, site plan) and

she needs to put in a report for the testing of the incinerator. He told her this was sufficient and once she hands in the attachments they can make the final preparations for the closure. She informed the Board this is the plan as is. Selectman Snow said his only concern is that the plan says we are getting rid of the two buildings. He is adamantly opposed to getting rid of the swap shop building. He questioned when they are doing the first hearing and will Doug Kemp be available for it. He thought that Doug Kemp should be at the hearing. They should have a representative from DES if Doug Kemp can't attend. Selectman Robie would like to see the closure finished as soon as possible. SWC Chair Al Couch said he had concerns with the final draft of the closure plan. He asked what the cost would be to remove the buildings and he doesn't see anything in the plans. He is concerned that one of the buildings would be moved over to the town hall and left in a heap in the cemetery. He mentioned most of his concerns were around the cost of doing all of this. Selectman Soares replied it wasn't in the closure plan, because it is going out to bid. SWC Chair Couch asked when it would be going out to bid and would it be in the closure plan. Selectman Soares replied the plan is done and they will allocate enough funds to remove the building. Selectman Robie said Selectman Soares has done enough research so we're not going to pay much to get the building disassembled. SWC Chair Couch said he wasn't satisfied with that answer and he wants to see the bids. Selectman Robie replied we have \$42,000 allocated for the closure. We might not need any bid if we come within the budget. The money has been appropriated to get the recycling center closed. It's like appropriating money for any other project in town and you might not agree with it, but at some point you have to concede that someone is doing the best job they can. SWC Chair Couch mentioned that site work could cost \$15,000. He doesn't care how long this takes he wants it done right. Selectman Robie felt she has done it right. SWC Chair Couch stated this has not been a clear process. Selectman Soares said according to Doug Kemp it's a clear process, because he said the plan was fine. SWC Chair Couch stated Doug doesn't care if the buildings stay or go. Selectman Soares noted we don't have the money in the budget to clear up the main building. It's beyond repair and as far as the old swap shop the cemetery needs a building. The shed has fallen down. They need a place to store their tractors, because Selectman Snow doesn't want them in the crypt. Superintendent of Cemeteries Jerry Becker said he would use the old building, so she is recycling the building. SWC Chair Couch wants to know how much it would cost to remove the buildings and what is the cost to reassemble building. He reiterated this is not a transparent process. Selectman Robie said we have agreed that Amanda is going to finish the plan and we are going to have two public meetings. SWC Chair Couch stated if the plan is finished this is not taking input from the residents. Selectman Robie replied we have been working on the plan for 3 years. SWC Chair Couch replied he didn't care because there wasn't a time table to close this sight. Selectman Soares replied there may not be a deadline but it has to be done the state isn't going to be lenient after so many years. You can't take forever to do it. SWC Chair Couch said he has voiced his concerns and he will be back to remind the Board when this turns out to be a disaster. Citizen Rudy Cartier said Selectman Soares has some good things in the closure plan. Some of the things in there are no cost or zero dollars. He felt from a fiscally prudent standpoint the Board needs to have some good costs to tell the taxpayers exactly what is going on. It's going to cost money to remove the main building, because there is concrete in there. This project could cost over \$47,000. They

should consider having Stantec give them an estimate on the cost. We don't want to get caught short like we did on the new transfer station. He would hate to see the Board get into a situation like this again and look like fools. Chairman Kelley said what happens if they get volunteers to take down the old swap shop. This doesn't cost anything. Citizen Rudy Cartier replied it could cost the town because they are responsible for the workmen's comp and what if a volunteer gets hurt. The Board really needs have professionals go in there. Selectman Robie stated at some point Selectman Soares will have to get a price to remove the buildings. Citizen Rudy Cartier replied this should be done before the public hearing. This will be the first thing people will ask about. He mentioned some inconsistencies in the closure plan. In the first paragraph it mentions "Up until September 2008, the 119 New Boston Road was the main area for recycling and trash..." and in the next sentence says "The facility and collections ceased October 2008 ...". He questioned what happened in the month in between. In the notification section of page 3, 2nd paragraph it reads "A set date of August 31, 2008...". He noted there are three different dates of when the facility was closed. There needs to be consistency. Another item was in the closure schedule Fall 2010 it says "The hygienist will perform several tests of ash and dust..." and on page 4 it says "Proper testing is conducted by a licensed Industrial Hygienist...". He questioned if it has been done or not. The timeframes need to be consistent. He questioned if the cleanup had been done in the spring. He pointed out in the closure requirements sections it says there is a steel water tank to be removed. It was noted that it had been removed in another section of the closure. Citizen Rudy Cartier mentioned it was estimated that the cost to remove the old swap shop and reassemble it at the new recycling center would be \$17,000. They have a good basis for knowing what it will cost to move it to the cemetery. He pointed out some more typographical errors. He asked about the berms and will they be flattened out. If they are going to change the typographical nature of the site they need to understand how the water is going to run off. The plan didn't mention if the locked gate is going to be permanent or will it be used for a nature preserve. Selectman Soares replied that's not part of the plan. Citizen Rudy Cartier felt the plan was on the right track, but it wasn't where it should be. It's about 65- 70% there. *Selectman Soares motioned to approve the closure plan as amended.* She will put the binder together and leave it in the Selectmen's Office and forward the corrected version to Doug Kemp. Chairman Kelley noted here will be two public hearings when Doug Kemp signs off on the closure plan. Selectman Snow mentioned the building removal is subject to public hearings and the opinion of the town. It will be a vote of the Board. *Seconded by Chairman Kelley. All were in favor. Motion carried.*

The Board to appoint William Theroux as an alternate representative to the Southern New Hampshire Planning Commission. Chairman Kelley made the motion to appoint William Theroux as an alternate representative to the SNHPC. Seconded by Selectman Soares. Selectman Robie asked if anyone has met Mr. Theroux. Selectman Snow said they received a resume from him and he presumed he was the only applicant. It's been advertised for a month. Selectman Robie stated that he was going to abstain. Selectman Snow wouldn't have objected to meeting Mr. Theroux, but felt he would be an adequate fit. Chairman Kelley asked if they had to appoint someone. Selectman Snow said they received a request from Betsy Kruse, because SNHPC asked

that they have an alternate. It would make sense to him that they have an alternate. Chairman Kelley said they will invite him to the August 22nd meeting.

Approval of Previous Minutes: Public meeting minutes of 7/25/11. Motion carried. Chairman Kelley motioned to approve the public meeting minutes of July 25th, 2011 as amended. Seconded by Selectman Soares. All were in favor. Motion carried.

The Board to authorize payment of payroll checks and accounts payable checks. Selectman Snow motioned to approve payment of payroll manifest number 000638-04, checks to be dated 08/4/2011, with a total gross payroll amount of \$15,187.68. Seconded by Selectman Soares. All were in favor. Motion carried. Selectman Snow motioned to approve payment of accounts payable manifest number 080111 checks to be dated 08/4/2011, with a total amount of \$657,031.78. Seconded by Selectman Soares. All were in favor. Motion carried. Selectman Snow motioned to approve payment of payroll manifest number 000639-03, checks to be dated 08/11/2011, with a total gross payroll amount of \$16,482.40. Seconded by Selectman Soares. All were in favor. Motion carried. Selectman Snow motioned to approve payment of accounts payable manifest number 080211 checks to be dated 08/11/2011, with a total amount of \$39,923.04. Seconded by Selectman Soares. All were in favor. Motion carried.

School Generator: Selectman Robie asked about the fire suppression getting hooked up to the generator. Administrative Assistant Hansen informed the Board she emailed EM Director Panit and he told her he was going to get in touch with Peter Barbuto about it. She still hasn't heard back, but will email him again this week. Selectman Robie explained there is money in the grant to get it done, but he would like to know how much it is going to cost. Road Agent Lewis said the contract should be review real carefully to make sure it wasn't included somewhere. There was a big discrepancy in the three bids. There was further discussion about the grant money. Road Agent Lewis noted the project did go well.

Chairman Kelley motioned to seal the non public minutes of August 8th, 2011. Seconded by Selectman Soares. All were in favor. Motion carried.

Chief McGillen mentioned that EM Director Panit won't be around this month. He will be meeting with people from the State, because they would like to see the shelter (at Moore School). The meeting will be on August 12th.

Chairman Kelley motioned to adjourn at 8:22 p.m. Seconded by Selectman Soares. All were in favor. Motion carried.

Respectfully submitted,
Andria Hansen, Recording Secretary