

~~Unapproved~~Approved  
**Candia Selectmen's Public Meeting Minutes**  
**Monday October 24, 2011**

**Attendance:** Chairman Fred Kelley, Vice-Chair Carleton Robie, Selectman Joe Duarte, Selectman Amanda Soares, Selectman Richard Snow, and Administrative Assistant Andria Hansen.

**7:00 p.m.** Chairman Kelley called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

**The Board to consider the appointment of Jim Terrero as a Firefighter/EMT and Jacob Paulsen as a Firefighter based on Fire Chief Young's recommendation.** Jacob Paulson and Jim Terrero are both currently firefighters in other towns. Fire Chief Young said they have shown an interest in coming on the department and they both have been highly recommended. He noted that he lost one person due to a resignation and he removed a couple of people for inactivity, so they currently have openings. Selectman Robie motioned to appoint Jacob Paulson as a Firefighter and Jim Terrero as a Firefighter/EMT to the Candia Volunteer Fire Department. Seconded by Selectman Duarte. All were in favor. Motion carried.

**David Gibson and Steven Piecuch of Bay Ring Communications to discuss telephone service.** David Gibson and Steven Piecuch were present. Mr. Gibson explained they are based out of Portsmouth and are a telecommunications company. They provide local, long distance, and high speed services to organizations throughout New Hampshire, Massachusetts, and Maine. One of their key focused areas is the institution market place which is hospitals, schools, municipalities, and government. This is what brought us to the town. They worked up proposal and looked at local and long distance services. There are two proposals. One is taking over what the Town currently has which is a savings of \$100 per month. The second option was one of their newer products the traditional voice service which is done over the internet. The savings is a little greater at \$105 per month. Chairman Kelley asked the Board if they had any questions. Selectman Snow asked if it was for just land lines or cell phones. Mr. Piecuch replied just the land lines. Selectman Duarte asked how long have you been in business. Mr. Gibson replied they started in 1996, so what they do was deregulated in 1996. They are the first deregulated telecommunications provider in New Hampshire and Maine. Selectman Soares said she liked their proposal. Chairman Kelley explained they were trying to save some money, get good service, and make the employees happy with the service you provide. The Office Manager is very interested in this. Selectman Soares said she was happy with what they proposed she just wanted hear about the company. She asked if they are doing the Town Office building or all the Town buildings. Chairman Kelley said they are including all of the Town buildings. Mr. Gibson noted the school would be separate, because they have to go through the SAU. Mr. Gibson

explained the line rate that they have proposed is a flat rate. If they move forward with the process and they identify additional lines the savings would still be proportionally the same. Mr. Gibson explained that everything goes on one bill cycle. People like this and find it a lot easier to keep track of. Selectman Soares asked if they do three year contracts. Mr. Gibson explained they 1, 2, and 3 year contracts. The Town would want to do a 3 year contract, because that's where they would save the most money and the end of 3 years the pricing will hold the same. So at the end of years you don't feel like dealing with us, you don't have to renew or go through process again. He explained at the end of the contract you go on 12 month terms. Chairman Kelley asked if there were any more questions. Selectman Robie said he would look at the proposal and would talk with Selectmen's Assistant Eastman about it and go from there.

**The Board to discuss and possibly adopt proposed investment policy.** Selectman Robie motioned to accept the investment policy, investment records policy, and system monitoring policies as written. Seconded by Selectman Soares. All were in favor. Motion carried.

**The Board to announce bid award for the Old Smyth Library feasibility study.** Selectman Robie announced that the Heritage Committee awarded the bid to Richard M. Monahon Architects out of Peterborough. They have secured all of the funding, which has been talked about at prior Selectmen's meetings. The Heritage Commission met with Mr. Monahon on October 13<sup>th</sup> and he was willing to accept the job for the proposed price. Selectman Snow asked how many bids we got. Selectman Robie replied 3 bids and Mr. Monahon's was the lowest. Selectman Robie motioned that the Selectmen approve the bid for the feasibility study to Richard M. Monahon Architects. Seconded by Selectman Duarte. All were in favor. Motion carried.

**The Board to announce the hiring of Dave Murray as the part time Building Inspector/Code Enforcement Officer.** *Chairman Kelley motioned to hire Dave Murray as the Building Inspector/Code Enforcement Officer/Health Officer at \$23.50. Selectman Robie seconded for discussion.* He thought they should mention the \$.50 increase after a successful 90 day review. *Chairman Kelley motioned to hire Dave Murray as the Building Inspector/Code Enforcement Officer/Health Officer at \$23.50 with a \$.50 increase after a successful 90 day review.* Selectman Snow was concerned about a conflict of interest. The Board should have Selectman Soares come up with a method if the Building Inspector is doing work in Town they should have someone else do the inspection. He didn't believe they should have the Building Inspector inspecting his own work. The Board agreed with Selectman Snow. Chairman Kelley's motion was seconded by Selectman Robie. Chairman Kelley, Selectman Robie, Selectman Soares, Selectman Duarte were in favor and Selectman Snow was opposed.

**The Board to consider the Conservation Commissions recommendation to hire Greg Jones as their clerk.** Selectman Snow informed the Board that Greg was unable to attend, because he was doing the Conservation Commission minutes in Barrington. *Selectman Snow moved to authorize the hiring of Greg Jones at \$12.00 per hour effective immediately.* Selectman Robie

would like to meet Greg. Conservation Commission Chair Betsy Kruse explained that Greg attended the last Conservation Commission meeting. Conservation Commission Member Dennis Lewis thought he would be perfect for the job. CCC Chair Kruse added one of the advantages of hiring Greg is that he seems familiar with doing this type of work. CCC Member Dennis Lewis explained that he does Barrington's Conservation Commission's minutes and another towns Planning Board minutes. Selectman Robie asked where he was from. CCC Member Dennis Lewis thought he was from Candia. *Selectman Robie seconded Selectman Snow's motion based on the Conservation Commission's recommendation.* CCC Chair Kruse asked if the Board would still like to meet him. Selectman Robie said he would attend the next CCC meeting to meet him. *All were in favor. Motion carried.*

**The Board to review tax liens unredeemed/deed waivers.** Selectman Snow thought they should look at a group of them. He doesn't want to kick anyone out of their home, but he's concerned people aren't paying their taxes and don't seemed to be interested in paying them. He thought the first group they should look at is the mobile homes. At some point Atty. Mayer didn't think they should get involved with mobile homes, because of concerns about all kinds of things. They have within a small area of the Town 4 groups of people who are not paying their taxes and they are not responding to the Town. He thought they should review with Atty. Mayer why he said we shouldn't do that and look at each one individually. One of them is an estate that an executor is working on. He doesn't know why the other three aren't coming in. It could be a welfare issue or it may be they just don't want to pay their taxes. He thought they should attempt to determine whether this is a case of poverty in which case they should still be coming to the Board to say they have a problem and how can they resolve it. He explained taking the tax payers deed is a tool that the law makes available to you to encourage people to pay their taxes. They should look at each one of these carefully to decide if we want to use that tool or not. He mentioned consulting Atty. Mayer, because we've only be using him 3 hours out of the 10 over the past three months. We are in the same position this month, so he suggested Atty. Mayer come down and talk with the Board about all of the liens and give us some advice. Selectman Robie said Atty. Mayer has already given us advice on the mobile home issue in Town and these properties sit on rented mobile home lots. All these people are being taxed for is their mobile home. If we hold the deed and these people disappear we are responsible to clean it up. The building isn't worth that much to us. Selectman Snow agreed, but if someone moves out of the trailer and they leave it there we could pull it out and send it to scrap or have someone else come in who will pay their taxes. Selectman Robie replied it will cost us more to get rid of it than what it's worth. Selectman Snow replied but you'll have someone move back in there that is paying their taxes. This has nothing to do with the property owner. Selectman Robie said if we put a lien on the person that owns a mobile home that doesn't mean they are going to leave Town. Selectman Snow agreed we have tax liens on them, but we have not put a tax deed on the property. Selectman Robie clarified the only thing they have for property is the old run down trailer. Chairman Kelley said the trailers aren't worth taking. The expense to haul the trailer out

of there is not worth what they owe on taxes. Selectman Snow asked how many residents at the park have to stop paying their taxes before we do something. Selectman Robie said hopefully the economy will come back a little bit and these people will start paying their taxes. One of them owes \$792 and maybe they'll get caught up if they get a job. Selectman Snow suggested they come in and talk to us and tell us why. If the economy is bad for them then we'll say okay and we understand. Selectman Robie asked if we've sent them a notice to come in and talk to us. He added maybe these people are embarrassed to come in. Selectman Snow felt they need to know why they aren't paying their taxes. Selectman Duarte thought some of these people are aware of the problem and the spot we're in. He went through the list and there are a few that owe a substantial amount of money. There are a few over \$20,000 and he would like send those people a letter to see what their intentions are on paying it off. Some of these are \$800 and aren't worth it. Selectman Snow asked if we are telling the Tax Collector to not take a Tax Collector's deed on any of these properties. There are significant numbers on the list where he would say let's take the tax deed. Selectman Robie didn't agree with that. Selectman Snow asked why we wouldn't take a tax deed. It puts these people on notice that they owe us money and we own the property. It would prevent them from going out and borrowing money on the property. Selectman Soares said there are people who got the tax deed in 2009 and 2010 and they still don't get the point. They owe over \$20,000. Selectman Snow said some of them have come in and done what they are supposed to do which is cut a deal with the Selectmen. You have Candia Sand and Gravel on the list with two of them. Selectman Robie said Candia Sand and Gravel have been in and tried to pay \$11,000 a year ago. They are trying to make it right. Selectman Snow replied they don't have a plan. There are other ones that are just pieces of back land. It doesn't appear that anyone is interested in, so why don't we take the deed on them. Selectman Robie disagreed. Some of these people have been in, we negotiated with them and they haven't done a thing about it. Selectman Snow replied have them come back in. Chairman Kelley asked how many times are we going to bring them in. Selectman Snow thought they should come in on an annual basis if they are paying. Chairman Kelley asked what do you do if they can't pay, do you take their property. Selectman Snow said it would depend on if the individual had the means to pay. Selectman Snow explained he went through the list and came up with various decisions based on each of the properties. Some of them he's saying let's take the tax deed. He mentioned #25 on the list which is on the Town's tax rolls now. He thought the people who live next door would love to have that piece of property. Do we want to sell it to them or auction it off? Chairman Kelley noted the previous owner of that piece of land turned it back to the Town. Selectman Snow understood that he attempted to give it to the abutter but they didn't want the liability. Chairman Kelley noted it's not a very big piece of land. Selectman Snow thought they could convey it somebody who could use it and then it becomes taxable again. You can do it through a sale or an auction. He heard if you go through an auction any previous liens disappear. Selectman Duarte thought the dilemma is these people know where we stand and do we have any other options. Selectman Snow couldn't understand why some of these people aren't paying. He mentioned #14 it's a land locked and all attempts to

contact the owner has not produced payment. Why don't we just take the deed and it will become Town property. Chairman Kelley said if there is no house on it he didn't have a problem with that. Selectman Robie replied no one will pay the taxes if the town takes it. Selectman Snow said according to what the Tax Collector told us she has been trying to get in touch with them and hasn't received any information. The Board should send letters telling them we're prepared to take a tax deed on your property. If we don't get a response take the tax deed. There are a couple of these that are 60 to 70 acres that haven't been paying. Selectman Duarte thought they should send a letter to people who owe some of the larger amounts. Selectman Robie said they could send out letters saying the Selectmen are considering taking the deed to their property. He wouldn't send letters to the mobile park resident's, because this isn't the direction the Board wants to go. In the big picture that is small to what's owed to the Town. If you look at the past three years the Town is owed \$450,000 in back taxes. This is almost 2/3<sup>rd</sup>s of the unreserved fund balance. Selectman Snow replied it's what goes beyond the year that's important stuff. The only difference between putting deed on them is that it gets them off our list. He's not sure if putting the deed on them stops the interest, so theoretically if we take the property it ours and we don't pay the taxes on it. This would be a reason why not to put a deed on them. Selectman Robie agreed but if the person comes forward and wants to pay the back taxes, they submit the check and they get their deed back. We've been through that process and it has seemed to work. Selectman Snow said the action of putting a Tax Collectors deed on it stops paying taxes which means if we wait another couple of years we lose the what would have been there if we leave the lien. Selectman Robie reiterated if they want it back they have to pay for those couple of years. Selectman Snow replied if you take the Tax Collectors deed this stops her running interest and penalties. Selectman Robie said if the landowner wants it back they have to go back and pay what's current. Selectman Snow would like to talk to Atty. Mayer about this. Selectman Duarte said how about sending out a letter, invite these people to come in and work something out with the Board. Selectman Snow questioned if the Tax Collector had a deadline on this, because he doesn't want to hold her up. Citizen Joanne Beckwith thought the letters should be sent registered. Chairman Kelley said he would talk with the Tax Collector and explain they would like to send a letter to these people and to have them come in and talk with the Board. Selectman Robie pointed out there are couple of people on the list that have met with the Board and have a plan. We shouldn't be sending them letters. He read that #22 had requested a plan from the Board, but has yet to be granted one. Selectman Robie said he didn't feel comfortable doing this in a public meeting even though its public information. Selectman Snow stated his only concern is this list is getting longer and longer and thought they should be doing something. They could do this in a public or a non-public it didn't matter to him. Selectman Robie thought they should meet with these people and come to some resolve or we will take their deed.

**Approval of Previous Minutes: Public meeting minutes of 10/10/11.** Selectman Soares motioned to approve the public meeting minutes of October 10<sup>th</sup>, 2011 as written. Seconded by Selectman Duarte. All were in favor. Motion carried.

**The Board of Selectmen will hold a public hearing at their regular scheduled meeting on Monday, October 24, 2011 at 7:00 p.m. to accept grants in accordance with RSA 31:95-b, III (a).** Selectman Snow motioned to accept the State of New Hampshire – Highway Block Grant in the amount of \$35,363.64. Seconded by Selectman Soares. All were in favor. Motion carried.

**Trustee of the Trust Fund clerical help:** Chairman Kelley explained according to the LGC Attorney anyone paid from the town wages is called a town employee not a contractor. The Board has to make the motion to hire the employee. He noted they don't have contracted employees. Chairman Kelley said he had no problem hiring this person, but it needed to be brought to the Board. Selectman Robie said this had to do with the Trustees of the Trust Fund clerical help and there was some discussion that the Trustees hired this person. We found out the Selectmen do have to approve the hiring of this person. Selectman Snow said this is a discussion the Board should be having with the Trustees. He disagreed with the Board that is why he brought it up. The Trustees of the Trust Funds are not under the direction of the Board of Selectmen. Selectman Robie replied maybe not but their secretary is. Selectman Snow disagreed. Selectman Soares stated yes it is because they are being paid by the Town. Selectman Robie said whether we are right or wrong why don't we appoint this person as the clerical help for the Trustees of the Trust Funds. Chairman Kelley noted as long as they understand she is not a contracted hire, she will be paid like the rest of the Town employees. Selectman Snow informed the Board she gets paid by the Trustees of Trust Funds and is under contract. Selectman Robie replied the Trustees of Trust Fund don't have a check book. Selectman Snow replied no they come to the Town and ask for the money that is in the appropriation. The Library does this they come to the Town and ask for the appropriated money. Selectman Robie clarified we do but Mr. Godfrey pays the bills. Selectman Snow replied the Trustees of the Trust Funds do that also. Selectman Robie asked if the Trustees of the Trust Funds have a check book. Selectman Snow said yes and the Trustees of the Trust Fund are at the same level as the Board of Selectmen. The Board of Selectmen is required by statute to pay the expenses of the Trustees of the Trust Fund. They submit a request to the Selectmen to submit the money that is in the appropriation. Chairman Kelley asked who was paying workmen's compensation and the other stuff. Selectman Snow replied she is a contracted employee so there is no workmen's compensation. Chairman Kelley reiterated we don't have contracted employees. Selectman Snow replied if you don't that's fine, but the Trustees of the Trust Fund do. If there is a question in relation to her employment contract it's for them not us. Selectman Soares motioned to approve the Trustees of the Trust Fund's recommendation to hire Kathleen Allen as their clerical help and we will administer the funds as requested. Seconded by Selectman Robie. Selectman Robie, Selectman Duarte, Selectman Soares were in favor. Chairman Kelley and Selectman Snow abstain. 3 were in favor and 2 abstained. Motion carried on a vote of 3 to 2.

**Watershed Protection Grant application:** Selectman Snow explained the State determined the Town was eligible for the grant. Chairman Kelley said it was noted that when we received that information the Board would decide if they wanted to move forward or not. Selectman Snow replied the next action of the Board is to decide what they want to do about submitting the final application. *Chairman Kelley motioned to not submit the final application for the grant.* Selectman Duarte asked how the Conservation Commission felt about this. CCC Chair Betsy Kruse discussed the issue at the last CCC meeting and there was quite a bit of discussion. They ended up voting and 3 were in favor, 2 were opposed, and 1 abstained. What they did not know at the time was that there will be another grant round in the spring and they don't have to rush to submit this grant by November 1<sup>st</sup>. She forwarded this information to the Conservation Commission member and some of them thought it was a good idea to wait until spring. This will give us time to reconsider what is in the grant and hopefully gather a committee. She was hoping some of the Board members would be involved with this committee along with members of the Conservation Commission with the intent that periodically the progress of the application be reported to both Boards. In addition both Boards would have input into what is contained in the application. Selectman Robie thought that was a good idea. He thought that Selectman Snow was proposing to use our Town owned property as a match for this grant and that should go to vote in March. The citizens should be asked if they want all of their Town owned property to be used as collateral for a conservation easement grant. This will give us a good feel as to what the people want to do with Town owned property. He felt they should leave it alone and let the future generations decide what to do with it. Selectman Snow asked the Board if they would support the submission of the warrant article asking the Town whether we should move forward with an application in March. He asked the Board if they wanted the people to decide or do you want to decide. Chairman Kelley thought it should be presented to the Town correctly. Road Agent Lewis thought prior to that warrant article the Selectmen and the Conservation Commission should discuss if the seven parcels should be on the grant. The whole thing should be rewritten with communication between everybody. Selectman Snow chose seven parcels to be on the grant and there are maybe three that everyone is in favor of. Everyone should work together on this if it's going to go forward. Selectmen Duarte thought they should get input from the community. Selectman Robie stated we are not in the position to give Selectman Snow permission to use our Town owned property as collateral. In addition he can't apply for the grant saying we'll give them these parcels of land. This is where the conflict is. Road Agent Lewis suggested starting from scratch with this grant. Selectman Snow thought they should be going to the Town and asking them if they would be interested in doing this proposal. Selectman Robie replied how could you say that and tell us you have to submit the application by November 1<sup>st</sup>. Selectman Snow clarified the application to the grant only says let's move forward and see what we can do. We may or may not get the grant awarded and then we have to get the permission of the Town and that is the Town vote. We can do that now or in March. Selectman Robie said you need to find out what the people want before you apply for a grant. Selectman Soares said you went ahead and did your thing without asking us. Selectman Robie

added you have to ask the people first. You tried to ask us and we said no because this isn't the Board's decision. Selectman Snow asked do you want to go to the people and have them make a decision about the grant now or wait until March. Selectman Robie said he wanted to go to the people with decision about their land not about a grant. Chairman Kelley said the way he looks at it is in the future his grandkids might not have any land to buy if they keep putting easements on all of this land. Selectman Snow replied this is a decision the Town has to make. Chairman Kelley said he doesn't have anything against conservation because there are certain pieces of land that need to be conserved. Selectman Snow didn't disagree with that. They aren't talking about putting the whole thing in they're talking about 200 acres out 40,000. Selectman Robie felt they were all on the same page and now they can move forward with this. Selectman Duarte noted the application is due sometime in the spring, so this gives us time to get the information out to the community. Selectman Snow said the time frame now is the deadline for the warrant article and what the wording will be. Selectman Robie told him to work on that and submit it to the Conservation Commission and bring it back to the Board. The wording will be different then the way he wants to word it. He felt warrant articles are tricky to word and Selectman Snow needs to word it so people understand it. Selectman Duarte thought Selectman Snow has done a lot of work on this, but the community should be involved. Selectman Snow clarified we are going to submit a warrant article to the March Town Meeting. Chairman Kelley said make sure you bring the warrant article back to the Board for review before it goes in. Selectman Snow provided the Board with a sample warrant article. The Board members didn't agree with Selectmen Snow's proposed warrant article. CCC Chair Kruse thought until you have a committee formed and looking at the grant application you don't know what you can say in a warrant article. Selectman Robie mentioned this started as a 50% match grant. Selectman Snow said it was a 25% match. We match 75% and they pay 25%. Selectman Robie replied for \$100,000 we would have to come up with \$300,000. He clarified if they get \$100,000 we have to give \$300,000 worth of our Town owned land for conservation. Selectman Snow explained we are giving up the value of the easement. Selectman Robie thought he should write this down so people know. This is a big point. Chairman Kelley didn't want this done at a special meeting; it should be done at the Town Meeting. It was noted that warrant articles need to be submitted in the beginning of January. *Selectman Snow motioned that the Board move forward with a warrant article for the annual Town Meeting with the possibility of purchasing land.* Selectman Robie said he didn't think the Board wants to move forward with this Selectman Snow wants to move forward with this. Selectman Snow replied so I will put in a citizen's petition warrant article. Selectman Robie stated the Board is not going to support this. CCC Chair Kruse thought we were looking for the Board to move forward on the creation of the application. Selectman Robie replied if the citizen's tell us to we will go along with that. Chairman Kelley mentioned that his motion was still on the table to not support the application going in on November 1. Road Agent Lewis suggested not submitting the application on November 1<sup>st</sup> and everyone sit down and look at how the warrant article should read. In the process come up with a consensus of everybody on what parcels may not be part of it, so when



the warrant article is written it will be specific parcels. Once this is done there would be a vote to put it on the warrant and if everyone says no there would be a petition warrant article. He further explained we don't want to do the appraisals until we know everyone is on board. Selectman Robie said he didn't want to use town owned land as collateral. *Selectman Soares seconded Chairman Kelley's motion. Selectman Soares, Selectman Robie, Selectman Duarte, Chairman Kelley were in favor. Selectman Snow abstained.* Selectman Snow said it wasn't clear to him where they were going from here. Chairman Kelley replied they will come up with a list of all town owned properties. CCC Chair Kruse clarified there will be a list of properties that might be included on the application. Selectman Robie explained they are looking at \$2,000 per appraisal and are looking at possibly 7 appraisals. Road Agent Lewis added that is a lot of money that might never come back. Selectman Robie replied even if it's voted yes it might not come back. Road Agent Lewis explained the collateral of the land is what offsets that, so it would come back. Selectman Robie said to get \$100,000 we need \$300,000 worth of appraised value that's going to be difficult to do. Selectman Snow said he would need to know prior to the time of the deadline for a citizen's petition warrant article that we've come to some agreement. Chairman Kelley replied that was the Board's intention and they agreed to let the Town vote on it.

Joanne Beckwith is there any rule about the size of the sign off of Exit 3 (the big red and yellow one). Selectman Soares said there is a sign ordinance and the Building Inspector did send a letter.

Mrs. Caswell of Diamond Hill Road asked if the Board has made a decision about the Steven's case. Chairman Kelley explained that he just got a letter in today from their Town Attorney and the Board hasn't had a chance to review it. Mrs. Caswell asked if the Board had a chance to look at the Cease and Desist order from 1986. Selectman Robie has read the information and this Board in 1986 didn't act on what they said they were going to do. This Board will try to come to some resolve shortly.

Selectman Soares said she has been toying with the idea of closing the swap shop from December until end of February. There are currently four space heaters and she has a concern about the safety of the building. Selectman Robie mentioned he had two requests to keep it open. Selectman Soares noted that some of the volunteers are willing to work and pay for the finances of keeping it open. Selectman Robie thought they should keep it open one day per week for 6 hours preferably on Sunday. Selectman Soares said she was fine with this.

Joanne Beckwith said she dropped off stuff for the food pantry at post office. When she returned a couple of days later the food was missing. Selectman Soares thought the Welfare Director might have picked it up. Selectman Robie thought they needed to get the word out about the food pantry. The food banks are running short on food. Selectman Soares noted the Boy Scouts

would be doing a door to door food drive. She also noted there will be more hours for the food pantry. They are doing food vouchers for Thanksgiving this year.

**The Board to authorize payment of payroll checks and accounts payable checks.** Selectman Snow motioned to approve payment of payroll manifest number 000649-02, checks to be dated 10/20/2011, with a total gross payroll amount of \$17,337.44. Seconded by Selectman Soares. All were in favor. Motion carried. Selectman Snow motioned to approve payment of accounts payable manifest number 100311 checks to be dated 10/20/2011, with a total amount of \$19,588.53. Seconded by Selectman Soares. All were in favor. Motion carried. Selectman Snow motioned to approve payment of payroll manifest number 000650-05, checks to be dated 10/27/2011, with a total gross payroll amount of \$18,546.08. Seconded by Selectman Soares. All were in favor. Motion carried. Selectman Snow motioned to approve payment of accounts payable manifest number 100411 checks to be dated 10/27/2011, with a total amount of \$23,173.94. Seconded by Selectman Soares. All were in favor. Motion carried.

Chairman Kelley motioned to adjourn at 8:30 p.m. Seconded by Selectman Duarte. All were in favor.

Respectfully submitted,  
Andria Hansen  
Recording Secretary