

~~Unapproved~~ **APPROVED**
Candia's Selectmen's Public Meeting Minutes
August 10, 2015

Attendance: Chairman Carleton Robie, Vice-Chair Boyd Chivers, Selectman Scott Komisarek, Selectman Craig Sandler, Selectman Susan Young, and Administrative Assistant Andria Hansen.

Chairman Robie opened the meeting with the pledge of allegiance.

Approval of Previous Minutes: Public meeting minutes 07/27/15. Selectman Chivers moved to accept the Selectmen's Meeting minutes of July 27th, 2015 as presented. Seconded by Selectman Sandler. All were in favor. Motion carried.

The Board to award the Boston Post Cane to Marietta Binette. Chairman Robie explained that Mr. Binette who they gave the Boston Post Cane a month ago had passed away and his wife Marietta is next in line for the cane. She has accepted it and Sis Richter has the engraved cane for her. Sis Richter explained that Marietta's name will be engraved above his, so both names will be on the cane. It was noted that Mrs. Binette would be presented with the cane on Wednesday morning.

Departmental Reports: Highway, Police, Fire, Building, Solid Waste, & any other depts.

Highway: Road Agent Lewis read from the attached report. They started the road reconstruction project in July on Chester Turnpike. It went well and they paved it last Thursday. There weren't any surprises. They got a half of a mile instead of the normal 4/10th because the worst spot was at the end of the 4/10th of a mile. He didn't want to leave that for another year. The ledge was close so the digging wasn't bad and they didn't need to buy as much gravel and haul less fill from the pit. The project went well and the residents seem happy with having a smooth road. He mentioned the guardrails on Old Deerfield Road and he has talked with Selectman Young about that. He has spent 50 to 60 hours a week up on Chester Turnpike which gave him no extra time to do anything else. He'll probably get to it next week. This week he is going to grade the roads, because he has the roller rental for a month. He is going to roll the dirt roads as well as grade them. He has received some request to grade Donovan Road, Thresher Road and a few others. He is going to get the grading done this week since he has the roller and next week he'll take care of the guardrail. He will also be taking care of some potholes around town that need to be patched. He also has to haul off an accumulation of beaver wood on South Road. Selectman Chivers asked how the sand was holding out in the pit on Brown Road. Road Agent Lewis said it wasn't bad. The Chester Turnpike project was their last major big dig project in Candia. There's probably another 60 thousand yards left in there. It's going to last them a while. Selectman Chivers asked if there was still pretty clean stuff coming out of there. Road Agent Lewis said its beautiful sand for what they need. It is too fine for winter sand, but it's great for road reconstruction. It would cost them \$1,000's if they had to purchase it. This saves the town a tremendous amount of money.

Police: Chief McGillen said the number of offenses and events are down compared to last year. They did have some significant criminal activity. They've has some business break-ins. On the

23rd of July they had Candia Trailers report a theft of truck cap guards which hook onto the dump body and go over the cab. This was on the lot on the end where High Street meets Raymond Road. They asked the boat place to check their security cameras, but the camera's didn't go out far enough to pick up any activity. The neighbors didn't hear anything. These things weight a few hundred pounds and they were up in the dump bodies, so someone had to climb up 6 or 8 feet. They did see some foot prints in the dust. Officer Mahoney did take some pictures of some prints but they don't have any suspects identified. A couple of days later Officer Mahoney took a call from Janis Landscaping. They recorded someone taking some materials, some mulch and stone over several weeks. They also recorded that someone had taken some items from the interior of the business. On the 29th of July they had an attempted burglary at a house right near the Auburn line on Chester Turnpike. An elderly woman came home and a Hispanic woman came around the corner. The woman walked up to the resident's car and said she was looking for a dog. A white male also came walking around the house and got into a tan or gold colored midsized automobile like a Honda Accord. They did put the word out to area police departments and they received a call from Mt. Vernon Police Department. They had a similar incident with two people matching the same description and used the same excuse of looking for a dog. No one got a plate number there either. He felt they were either from the Milford area or coming up from Massachusetts. They did make some arrests in the mail box vandalism. Officer Rick Langlois worked with the Deerfield Police and arrested two young men from Raymond. **Part-time budget line:** Chief McGillen noted they are down to \$4,600 on that budget line. He didn't know if it was going to make it until the end of the year, so he has been watching that line. He felt a lot of this was attributed to when they had a full time officer out on sick leave. They used the part time staff a lot which saved the town money, because they weren't paying time and a half and retirement. He has some concerns with that line and there is more vacation time or there could be an unforeseen incident. Chairman Robie said there is money in the overtime line. Chief McGillen said there was \$10,000 left in that line. Chief McGillen said he was watching the line, but when the officers go to court it comes out of the overtime line. Selectman Chivers asked what they would do, move money from the overtime line to the part time line to authorize more part time. Chief McGillen said he is just watching the line right now, but he is letting the Board know that he has a concern with it. If they use all of the money from the part time line and he didn't have money elsewhere and he needed to use the part timers, he would be coming to the Board for authorization or can the Board find money. This would be the worst case scenario. It was just like with the gas line a few years back. It ended up working out and they didn't go over budget. **Fill-in secretary:** Selectman Young asked if they had a replacement for Karen. Chief McGillen said they have a replacement and her name is Annie Flight. Chairman Robie said they hired someone a couple weeks ago.

Fire: Selectman Chivers read from the attached report. The department had a mass casualty drill over on Old Deerfield Road a couple of weekends ago. They had about 15 junk cars over there that they rolled over and made look like real accidents. They had three or four fire departments that attended. Chief McGillen said the police came in just to call it out. It was supposed to simulate a crash on Route 101. Selectman Chivers said they had victims and everything, it was pretty realistic. They spent 261 hours on training this month and the same time last year they spent 104 hours on training, so they have been spending a great deal of time trying to bring these volunteers up to date. He added the budget looks good; it is right where it should be for this time of the year.

Building: Chairman Robie read from the attached report.

Solid Waste: Selectman Sandler informed the Board that the baler will be delivered August 25th and it should be operational the same day. He did get some revenue figures for this month - \$2,600. He suspected that annual wise they would be down for revenue because of the price of the products they are selling. They are continuing to do clean up over there. Selectman Chivers said they were working on the baler last weekend and is it still working. Selectman Sandler said yes and Chuck has been baling a lot in anticipation of getting the new baler, so he can get ahead. Chairman Robie asked if Road Agent Lewis was going to load the old baler on his low bed on August 25th. Road Agent Lewis said that Chuck had contacted him and they aren't going to load it. They are trying to figure out the best plan to get it there. He is going to take it out of the building. Chairman Robie thought it was in the contract that the baler company was going to remove the old baler. Road Agent Lewis said that Chuck didn't seem to think that was the case. He wants him to take it out of the building and whether they decide to put it on his trailer and haul or if it is cheaper to have Waste Management take it. He is trying to figure out the cheapest way to go. Chairman Robie clarified they were going to sell the iron as one unit and sell the motors as another to the same scrape yard.

Police revisited: Selectman Young said she heard that Annie Flight has accepted a job as a bailiff at the court house and has resigned. Is this accurate? Chief McGillen said no and she was just in today doing some training. She did accept a job at the court house. Selectman Young said so she can fit both of them in. Chief McGillen said that she could.

The Board to recognize the Animal Control Officer for his training initiative. Selectman Chivers said last month they hired Matt Murphy to be the Animal Control Officer. Since then it is his pleasure to announce that he has taken it upon himself to go to the SPCA's website and enroll himself in their training program. In the last month has completed some courses: Officer Safety; Dog bite prevention; Field sheltering and temporary shelters; Animal crimes scenes and evidence collection; Fundamentals of emergency sheltering; Forensics and investigation animal abuse for law enforcement; Investigating and prosecuting blood sports; Combating dog fighting; and Rescuing from cruelty and disaster. In recognition of this Matt hasn't asked for any money for his training and he has spent a lot of time in front of a computer terminal and hasn't asked for any compensation. He was wondering if this Board would consider compensation for payment for whatever he gets for an Animal Control Officer for the 12 hours he spent on the computer educating himself. Chairman Robie thought that was completely appropriate. Selectman Chivers moved to pay Mr. Murphy for the time he spent educating himself. Seconded by Selectman Sandler. All were in favor. Motion carried.

The Board to decide on Deliberative Session date (January 30th or February 6th). Chairman Robie informed the Board they needed to decide on a Deliberative Session date. Administrative Assistant Hansen said the Selectmen's office and the Town Clerk would like the earlier date because it would give them more time to prepare the town report. Chairman Robie said they will go with January 30th, 2016. Selectman Young asked about a snow date. Chairman Robie said the snow date will be on Monday, February 1st, 2016.

The Board to decide on a date for departmental budget meeting. Chairman Robie said they usually do it the weekend before the Deerfield Fair which is September 26th. He has been informed that is Household Hazardous Waste Day. He didn't know if that made a whole lot of difference to this Board. Selectman Chivers asked about the 19th of September, because he can't make the 26th. Chairman Robie said September 19th, 2015 at 8:30 am will be the Budget Meeting day and they will meet with the department heads.

The Board to accept Firefighter James Perier's resignation. Chairman Robie motioned to terminate the appointment of James Perier for lack of participation based on Fire Chief Young's recommendation. Seconded by Selectman Chivers. All were in favor. Motion carried.

The Board to authorize payment of payroll checks and accounts payable checks. The Board to authorize payment of payroll checks and accounts payable checks. Chairman Robie announced the grand total of payroll and accounts payable checks for August 6th and August 13th was \$775,570.21. Selectman Chivers motioned to accept accounts payable and payroll checks for August 6th and August 13th in the amount of \$775,570.21. Seconded by Selectman Young. All were in favor. Motion carried.

Other Business

Deed waivers: Selectman Chivers said they had a stack of deed waivers from the Tax Collector in the sign folder. He asked if they should discuss those as a Board in a non public session as we did last year. Chairman Robie said he saw those today and there are a couple they should discuss. They can do this in a non public on the 24th of August at 6:30 p.m.

308 Raymond Road: Selectman Chivers said that Bruce Nelson is cleaning the place up at 308 Raymond Road. He has gotten rid of some of the trailers and the boxes over there. He is current with his payments and he is doing what he said he would do.

Steering Committee: Selectman Komisarek mentioned at the last Planning Board meeting they discussed the steering committee and the question was asked if anyone on the Select Board be interested in being on the steering committee for the Visioning and Community Profile event. This is going to happen at the end of March or the beginning of April. Chairman Robie asked him if he was going to participate as far as a Planning Board member. Selectman Komisarek said he was not going to be on the steering committee and that was recommended by Molly Donovan who is helping them set this up. Selectman Chivers asked what the steering committee was going to do. Selectman Komisarek explained the steering committee is going to be responsible for setting up the whole event. One of the key things is that they want the steering committee to be well connected to a lot of other people, so they can help bring out a large number of participants. There are going to be organizational tasks that they are going to have to perform. They will meet once a month initially in September and as they get closer to the event they are going to have to meet more frequently. He didn't think it was going to be an incredible amount of work. It is really organizing the event. Selectman Chivers asked who else was going to be on the committee. Selectman Komisarek said they will have someone from the School Board, but they are trying to get a diverse representation. He contacted Jim Argeriou because he is connected to a lot of

people and he is interested in being on the committee. They would like to have a Junior or Senior in high school and a business person in the committee. Planning Board Chairman Sean James is going to work on it a little bit and come up with some people. It will be between 8 to 14 people. Chairman Robie asked if he had picked a date for the event. Selectman Komisarek thought it would happen after town elections, so it looks like early April. Chairman Robie asked Selectman Young if she would be interested in doing this for the Select Board. Selectman Young said she wasn't sure how well connected she was. She will volunteer if they want someone and no one else wants to do it. She asked if Selectman Chivers would be her back up if she couldn't attend some of the meetings. Selectman Chivers said he could do that. Selectman Komisarek said it was also mentioned at the meeting that the Planning Board gets a bill from SNHPC each year for \$2,500 for their services, but it comes under the Select Board. Planning Board Chairman Sean James asked if it could come under the Planning Board budget instead of the Selectmen's budget. Chairman Robie said they will discuss it at the budget meeting in September and also discuss the Master Plan money.

Letter of Credit: Selectman Chivers mentioned the letter of credit the town is holding that is going to expire on August 12th. Is there anything they have to do to protect, preserve it, or extend it? This is for the 55 plus subdivision on High Street. Does the Board have to do anything in the meantime? Chairman Robie said he mentioned it to Mr. Komisarek and he said he would take care of it. Selectman Chivers said it expires on the 12th and what happens if it expires. Chairman Robie said they can give him a grace period, but he thought he would take care of it. Selectman Komisarek asked what the risk was if it expires. Selectman Chivers said the town's security expires with it. There is a bond posted for a reason. He assumed the reason is still valid and without a current enforceable bond they no longer have security. He is not suggesting that there is anything wrong, the Planning Board required a surety bond and there must to be a need for that. Selectman Komisarek said that was debatable. The site is extremely stable and it gets more stable every year. Selectman Chivers said the debate should occur with the Planning Board and they should make a recommendation to this Board on what to do with that bond. He didn't think that this Board wanted to watch that bond expire because they hadn't taken the appropriate action. He thought something should be done between now and the termination date on that bond. Either extend it or determine that it is no longer necessary for the town, but something ought to be done. They just can't sit there and watch it expire. Selectman Komisarek asked what the risk was to the town. Selectman Chivers said the risk to the town is that they no longer have that security the bond provides us, whether they need it or not is up to the Planning Board. If the Planning Board determines that we need the \$50,000 security then that recommendation stands. Selectman Young asked if the Planning Board had shown concern that it is about to expire. Selectman Chivers said there is an expiration date right on the letter. Chairman Robie said he was aware of it and he brought it to Scott's attention, he tried to bring it to his attention privately but he unfortunately didn't. He felt that Mr. Komisarek was going to renew the bond he's had for the last five years. He thought he would take care of the site as well if for some unforeseen reason something went ajar. His recommendation at this point would be to let Mr. Komisarek take care of it. The Planning Board didn't send anything to the Selectmen's Office. It was one of those things that slipped through the cracks and what the Planning Board does is out of our control. Selectman Chivers agreed with Chairman Robie. Selectman Komisarek said this was a big deal last year and he had to bring his attorney in and at the end of the day it is about public welfare and safety and there was really no issue with that. If

you look at the site it has gotten more and more stable. Every year he and John Cole spend money on that bond. The initial fear is that they will leave the country and the town is stuck with it and they'll have to restore. If you think about it from a logical prospective and as far as what the risk might be to the town. Selectman Chivers said if that is the case why doesn't he go to the Planning Board and ask them to release the bond. This is how it should be handled now, if there is no risk to the town they shouldn't be holding up his money. Selectman Komisarek though it should be reduced. Selectman Chivers said reduced or eliminated. If there is no public risk, there is no need for security. What happens if it expires. Without an enforceable bond there is no surety. He didn't think the Board wanted to watch the bond evaporate. This is something he needed to be discussed with the Planning Board and they can make a recommendation.

Power outage August 13th: Chairman Robie said there will be a power outage on August 13th on Douglas Drive from 8:30 am to 1:00 pm and the rain date will be on Friday August 14th. Selectman Chivers said he asked Administrative Assistant Hansen to put it on the website.

FEMA money: Road Agent Lewis said he spoke with EM Director Bob Panit and he said they were getting a check back from FEMA for \$22,000. The Board needs to decide what they are going to do with the \$22,000. It's the Board's decision on where that money goes. Selectman Chivers asked if they have the authority to put it back in the winter maintenance line. Road Agent Lewis believed they do through a warrant article that passed back in the 90's. Selectman Chivers thought that would be the right thing to do with it. Selectman Young said she would like it in their hands first before they do anything. Chairman Robie said they will watch the budget like they have been doing and Road Agent Lewis is going to cut back on the asphalt maintenance program. At the end of the year if they don't do any asphalt maintenance they can put the \$22,000 in their operating budget and they can encumber it for next year and get some funds in that asphalt maintenance line. If it snows like crazy in November and December they'll spend it on sand and salt. Road Agent Lewis said he did do some paving on Depot Road for \$13,000 - \$14,000 but the balance of it we're saving for November and December in case they get a hard winter. They are basically doing no more paving this year other than warrant article paving and a couple of little areas. They are saving all of the asphalt maintenance money to plow snow. If it doesn't snow in November and December they'll have that \$80,000. As it stands right now he has \$26,000 to work on the roads from now until December 30th. Chairman Robie said they still have the winter warrant article they haven't put in the budget. Road Agent Lewis said yes but they are over that amount, it is a wash. Selectman Chivers asked why they don't transfer the \$75,000 out of the warrant article account back into the general account so their budget looks a little bit better. Chairman Robie said our budget looks fine, it just looks overspent. Then you know how much you've overspent. If you have a budget line for \$200,000 for plowing snow and you spend \$300,000 and you transferring money to make that \$200,000 a \$300,000 it doesn't show how much you overspent. Selectman Chivers said in the meantime it looks like you are overspent. If anyone in town looks at the financial reports we get, they look at it and say this thing is under water. Chairman Robie said it never has been. Road Agent Lewis said in years past they used to show that at the bottom of the budget. They would show the winter warrant article and they would show the winter maintenance so the people would see what was put in and what it was. Now they do it at the very end of the year so in the meantime it looks like we are in real bad shape until December 31st. Selectman Young asked if it was helpful to put an asterisk at the bottom of the page. Road Agent Lewis said it is for anyone figuring it out, if that was added

in you would be able to see that. Chairman Robie felt that the system worked. Selectman Sandler said if someone has a concern they can come in and ask. Chairman Robie said they've had this discussion for the past seven years. This is the easiest way to do it.

Hearse House: Citizen Sis Richter said the Selectmen should go over and see the new hearse house. They had a barn raising and it was fantastic. They started putting some of the boards on the sides and the roof. Selectman Young asked if someone is photographing all of this. Citizen Sis Richter said the material used is when Public Service cut the trees on High Street so there is a little nostalgia there. Chairman Robie noted it was looking great.

Al Couch Resignation: Al Couch said he would like to read his resignation letter which he submitted to the Board a couple of weeks ago. It is regarding his resignation from the Recycling and Energy Committee and wanted to make it a matter of public record (see attached). He thanked the Board for giving him the time to read the letter. His core thought is that this town runs on volunteers. He asked the Board to carefully consider their action in whatever they do, not just Mr. Cartier but in whatever they do to encourage volunteers. There are at least 20 groups in town that make a lot happen and a lot that could happen in town if you encourage volunteers and express some appreciation for them. Citizen Becky Sarra felt that Mr. Couch has said a lot of what she has thought about. Perception of the community members sitting out in the audience is very concerning. She has watched as no communication happened, she watched as members of the Board sat there and looked at the table instead of looking out at what was going on. Volunteerism is what drives this town. This was a man that was very experienced and what he was willing to do, so again community perception. Whatever the Board's reasons were they don't know and she walked away with a perception. The Board needs to think about this. Selectman Young said everything is not what it always appears; she has only recently learned that in her position. Some things are done because some people are privy to certain things and others aren't. She agreed with the volunteerism. They voted to form that committee and they've had people offer to volunteer. They asked to have five. She doesn't think that people aren't volunteering because this Board didn't accept one of the applications. She personally takes offense to some of the things that are offered because she doesn't think they are accurate. Some things are better left not said in a public forum. Citizen Becky Sarra said she was making a statement; she wasn't looking for a rebuttal. Selectman Young said she wasn't debating she was just giving her feelings. Selectman Sandler said there were three approved unanimously and he was looking at the people that signed the petition warrant article and only three or four actually volunteered. He has had the discussion on how they can get volunteers. He was sorry to see Mr. Couch resign and thanked him for his services. Chairman Robie moved to accept Al Couch's resignation with regrets. Seconded by Selectman Young. All were in favor. Motion carried.

Citizen Becky Sarra mentioned New Boston Road and it is looking green and was wondering what the plan for keeping it cut back is. Chairman Robie replied that DES said they should start mowing when the bushes and grass start growing. It isn't stable enough and probably won't get mowed this year. Next year he plans on taking care of it and having it mowed. He would like to keep it looking decent.

Selectman Sandler motioned to adjourn at 8:00 p.m. Seconded by Selectman Chivers. All were in favor. Motion carried.