

### **Candia Considers Declaring Burial Grounds Abandoned**

The Candia Board of Selectmen has scheduled a public hearing on Monday, March 25, 2019 beginning at 7:00 P.M. at the Candia Town Hall, pursuant to the provisions of RSA 289:19 through RSA 289:21 for the purposes of considering a request from the Trustee of the Cemetery to declare the East Candia Cemetery, Old Village Cemetery, New Village Cemetery, The Hill Cemetery, and Bean Island Cemetery.

This public notice announces the intent of the Town, after determining that these Cemeteries have been abandoned for 20 years or more and to declare them as abandoned burial grounds. This will enable the Town, through its Cemetery Trustees, to provide basic maintenance to the property.

The names and dates on the gravestones in the burial grounds in include:

Bean Island Cemetery: Infant Son Bean d. September 13, 1824 son of David and Sally.

East Candia Cemetery: Miss Mary Clifford d. Winter 1818 dau. of Jacob and Abigail.

Village Cemetery: Sarah J. Beane d. 24 February 1801 wife of Joseph and mother of John.

Baptist Church Cemetery: Daniel G. Richardson d. 4 July 1827 son of Capt. and Rebecca.

The Town of Candia is requesting any direct descendent of those listed above to contact the Selectmen's Office by mail (74 High Street, Candia, NH 03034), by telephone (603-483-8101) or by e-mail ([ahansen@townofcandia.org](mailto:ahansen@townofcandia.org)) concerning the status of these burial grounds as soon as possible or by March 24<sup>th</sup>, 2019.

March 27, 2019



Town of Candia – Intraoffice Memorandum

Page 1 of 1

**Date:** November 27, 2018  
**To:** Selectmen, Andria Hansen  
**From:** Cemetery Trustees  
**Subject:** Name of first persons buried in Cemeteries.

Good Morning,

I'm thrilled to hear we are all on board to making the cemeteries the legal possession of the Town of Candia. In order to get the three cemeteries considered abandoned, the Town must advertise in the paper the oldest burials in the cemeteries. I am writing to give you this information to the best of my knowledge. I have used "History of Candia", "Ancestry.com", "Find A Grave.com" and records we hold as reference.

**BEAN ISLAND CEMETERY:** Oldest burial – "Infant Son Bean" d. 9/13/1824. This infant was the son of David Bean (d. 28 May 1866 at 70 y) and his wife Sally (d. 17 Dec 1864 at 65 y).

**EAST CANDIA CEMETERY:** Oldest Burial – "Miss Mary Clifford" (d. Winter 1818) daughter of Jacob Clifford (b. 28 Aug 1749 – d. 14 April 1822) and Abigail (Tandy) Clifford (b. 29 December 1750 – d. 1833)

**VILLAGE CEMETERY:** Oldest Burial – "Sarah J. Beane" d. 24 February 1801 (at 74 y 4 m). It is believed, though not confirmed, that she is the wife of Joseph Beane and mother of John Warren Beane. It is also believed that she was one of the bodies that was moved from behind the Baptist Church to the Village Cemetery in 1851.

**\*\*\*BAPTIST CHURCH CEMETERY:** I am including this cemetery just in case it is shown in the tax records that this cemetery is not on private property. There are only 4 bodies still in this cemetery. All others were removed to the Village Cemetery. The oldest burial still there is Daniel G. Richardson (d. 4 July 1827) son of Capt. & Rebecca Currier Richardson.

Holly Haas - Chair



**Town of Candia**  
**Cemetery Trustees**  
74 High Street  
Candia, New Hampshire  
03034

Selectmen  
Town of Candia  
74 High Street  
Candia NH 03034

November 13, 2018

RE: Abandonment Procedures for Undocumented Cemeteries

Dear Selectmen,

The Town of Candia has been maintaining 5 of the 6 non-private Cemeteries for many decades now:

- **East Candia Cemetery** - Benjamin Edgerly in 1818 laid out some of his land for this cemetery and the Deed was never transferred. First used in 1818 when they buried Mary F. Clifford on 19 Jul 1819.
- **OLD Village Cemetery** - Bodies moved from the Baptist (Old Village) also known as The Baptist Cemetery - Abandoned since moving MOST of the bodies and continues to be abandoned with no maintenance or care. Still a few more bodies buried there. It is in much dis-repair and many pine trees have fallen on the cemetery rock walls. Utilized for about 45+ years (1815-1850).
- **NEW Village Cemetery** - Stockholders invested in this cemetery in 1850 and in 1851 MOST of the bodies were moved from the OLD Village to the NEW Village Cemetery. It has been maintained by the Town for many decades.
- **The Hill Cemetery** - Earliest Cemetery on Record. Originally laid out in 1754 during the Town Divisions, the Town owns and used this cemetery.
- **Bean Island Cemetery** - Bean family burial ground. Holbrook Cemetery - Only Cemetery where the land was deeded to the Town by Sarah Holbrook. Town Cemetery Maintainers take care of this cemetery. Earliest burial was Mary Robinson who died on 1 March 1816.

LOOK PLEASE READ  
SY RD C.R.  
\* a copy is in each of the Selectmen's traps.



- **Holbrook Cemetery** – Only Cemetery where the land was deeded to the Town by Sarah Holbrook in the late 1800s.

**The East Candia Cemetery** is a historic post-Georgian cemetery surrounded by granite walls. Approximately 275 bodies are laid to rest in this cemetery. Slate and marble tombstones decorate the hallowed land and show at least three Revolutionary patriots, 3 War of 1812 patriots and 3 Civil War patriots are buried there. The last burial took place in 1974 and it is not known how many "open" graves there are left within these hallowed walls at this time. There is a deed but the deed does not specify it was given to the Town, only that it was given to a few men in the early 1800s to be used as a place for human burials only. The Town has been lovingly maintaining this cemetery for decades and should be considered abandoned for the purposes of this law.

**The Village Cemetery and the Baptist (Old Village) Cemetery:** These two are almost considered one in the same. The Baptist cemetery was a post-Georgian cemetery and still has a few remaining bodies and is clearly abandoned on the top of a hill behind the Baptist Church and is in bad repair. Most of the bodies were removed across the street from the Baptist Church to the New Village Cemetery, I have counted at least 4 people still buried there. I consider the New Village Cemetery a Victorian-Era cemetery with beautiful monuments of that time period. This cemetery was incorporated by a handful of men back in 1850 and the deed has never been transferred to the town. It has been abandoned for many decades and has been maintained by the town for over half a century or more. There are still open lots and gravesites, and can be expanded on when needed in the future. For the purpose of the Abandonment law, these two cemeteries should be listed separately.

**The Bean Island Cemetery:** Another Post-Georgian cemetery that was laid out and walled in on top of Bean Island Hill. While the Town of Candia has taken under its wing to maintain this early Bean Family Cemetery for many decades, it has never really been turned over to the Town in an official manner. The last deed recording this cemetery with any land is in 1873 when it was owned by Jesse Higgins. After this, the cemetery was taken out of the deeds and just "disappeared" in the documents. This Cemetery has much needed repairs at the gate area in order to make it safe to walk into and around and although we have eagerly gotten estimates to repair or replace said gate, at any point, the Bean family has the right to take over the cemetery, even after the expense of the gate are paid for by the town. Therefore, the Town of Candia needs to make the Bean Island Cemetery an official Town Cemetery by using the "Abandoned Burial Ground" law.

In General, RSA 289:19 states that whenever a burial ground within the boundaries of the town has been neglected for a period of 20 years or more, the municipality may declare it abandoned for the purposes of preservation, maintenance or restoration. It is clear that these four cemeteries meet this requirement and have been abandoned for a long time. I have enclosed with this, the Abandonment Law, the procedures that the Municipality must take to get these cemeteries declared abandoned and to get them to be official Town cemeteries. The Cemetery Trustees are asking that you follow the procedures in Section 289:20 to declare the burial grounds abandoned so that the Town of Candia has official records of owning these cemeteries as soon as possible. I believe the advertisement in the

paper, as required can list all the cemeteries at once saving the town money and time to place this ad. The Cemetery Trustees would like this all in place before the start of the next maintenance year for our groundkeepers.

If you wish for me to discuss this with you at one of your regular meetings, please let me know and I'll be happy to attend the meeting at your convenience.

Regards,



Holly Haas – Chair  
Candia Cemetery Trustees  
Candia, NH



## **Section 289:18 Abandoned Burial Grounds**

### **Section 289:19**

**289:19 Neglected Burial Ground.** – Whenever a burial ground within the boundaries of the town has been neglected for a period of 20 years or more, the municipality may declare it abandoned for purposes of preservation, maintenance or restoration.

**Source.** 1994, 318:2, eff. Aug. 7, 1994.

### **Section 289:20**

**289:20 Procedure.** – To declare a burial ground abandoned:

I. The municipality shall place an advertisement in at least one newspaper having general distribution in the municipality and surrounding area. The advertisement shall state the intent of the municipality, identifying the burial ground by name, if known, and by names and dates of the oldest stones in the burial ground, with a request for any direct descendent to contact the town selectmen's office, the town manager, or mayor, as applicable. If the burial ground contains no stones with legible inscriptions, the site may be identified by a detailed description of its location.

II. Not less than 60 days nor more than 90 days after the notice of the intent has been published, the notice shall be read at a regularly scheduled selectmen's meeting or in the case of a city, a city council meeting.

III. If any descendants were located and grant permission, or if no descendants were located, then, after a public hearing, the municipality may declare the burial ground abandoned by a majority vote of the selectmen or city councilmen present and voting.

**Source.** 1994, 318:2, eff. Aug. 7, 1994.

### **Section 289:21**

**289:21 Rights and Responsibilities.** – Any burial ground declared abandoned under these provisions shall become a municipal cemetery for management purposes and shall be managed by the cemetery trustees, who shall assume all the authorization and rights of natural lineal descendants.

**Source.** 1994, 318:2, eff. Aug. 7, 1994.

TOWN OF CANDIA

Policy Number: 2011-009  
Subject: Town Counsel Contact  
Sub-Policy of: N/A  
Adoption Date:  
Revision Date:  
Effective Date:  
Supersedes: Contact with Town Counsel policy adopted 1/3/1994

SECTION 1. PURPOSE

The Town of Candia expends substantial sums of money each year carrying out the many functions and services that it provides. Taxpayers have a right to expect that the municipality's operations be carried out efficiently and expeditiously with adequate financial control and accountability.

The objective of this policy is to attempt to control potential legal costs to the Town and streamline the lines of communication between Town Counsel and Town Officials. To achieve this, all contact should be brief and any questions to be asked are to be prepared before the contact.

This policy shall be known as the "Town of Candia Town Counsel Contact Policy" and may be cited as such.

SECTION 2. DEFINITIONS

Contact Any form of communication between Town Counsel and a Town Official, including, but not limited to, via phone, in person, letter, e-mail, text message, fax, etc.

Town Official Any person involved in any way in the operation of business of the Town of Candia, including, but not limited to, an elected official, appointed official, appointed hired employee, volunteer, etc.

SECTION 3. POLICY

The following positions are the only Town Officials authorized to contact Town Counsel:

- ~~Chairman or Vice-Chairman of the Board of Selectmen~~
- ~~Chairman of the Planning Board~~
- ~~Chairman of the Zoning Board of Adjustment~~
- Chief of Police
- Designees of any of the above (under the specific direction of the individual Chair or the Police Chief, and on a case-by-case basis only)

after notifying their liaison

case by case basis only

keep →


**SECTION 4. PROCEDURE**

Any board member who wishes to contact Town Counsel must go through their Board Chairman. If for some reason it is not possible for the board member to go through their Board Chair, they must go through the Chairman of the Board of Selectmen.

**SECTION 5. NON-COMPLIANCE** *and for liaison or Vice-Chair*

Violation of any portion of these policies may lead to disciplinary action, up to and including termination of employment.

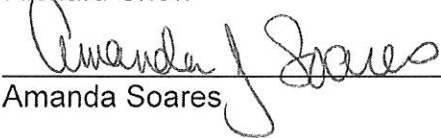
Adopted by vote of the Board of Selectmen on this date the 9th of May, 2011.

  
Fred Kelley, Chairman

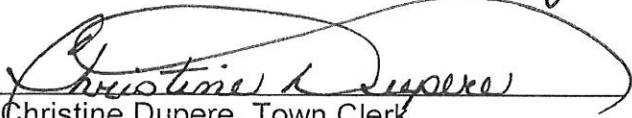
  
Carleton Robie, Vice – Chairman

Joe Duarte

  
Richard Snow

  
Amanda Soares

Received and Recorded: May 18, 2011

  
Christine Dupere, Town Clerk



## TOWN OF CANDIA

Policy Number: 2019-  
Subject: Office Supplies  
Adoption Date:  
Revision Date:  
Effective Date:  
Supersedes: Office Supplies policy adopted 10/13/1992

In order to gain better control of office supply purchases and needs for all Town Office departments, the following procedure is to be followed:

- No supply orders are to be placed individually; all supply orders are to be placed by the Selectmen's Office. (The reason for this is that most often items purchased in bulk are cheaper, and the Selectmen's Office may have knowledge of more economical vendors). Departments may request and receive specific supplies; however, the Selectmen's Office will keep a supply of general office supplies which will be available to departments by requisition.
- Any office supplies that are needed should be requested on an Office Supply Requisition (sample attached). All requests should be made on the attached form through the Selectmen's Office. No supplies should be taken from inventory (including pads of paper, pens, toner---anything). Your department will be charged for the supplies it receives.
- Departments will be asked to submit requisitions in January then again in the summer/fall for the bulk of their individual departmental supply needs. (So plan ahead!) Small orders may be placed by the Selectmen's Office for your department at other times throughout the year for "emergency" items.
- A copy of the requisition should be kept for your records until the order is filled; the original should be submitted to the Selectmen's Office.
- When your order is filled, the Selectmen's Office will record the charges to your department on the requisition and return the copy of it to you for your information. The charges will automatically be charged to the "Supply Line" of your budget.

Violation of any portion of these policies may lead to disciplinary action, up to and including termination of employment.

Adopted by vote of the Board of Selectmen on this date

\_\_\_\_\_  
Susan Price Young, Chair

\_\_\_\_\_  
Carleton Robie, Vice Chairman

\_\_\_\_\_  
Boyd Chivers

\_\_\_\_\_  
Russell Dann

\_\_\_\_\_  
Brien Brock

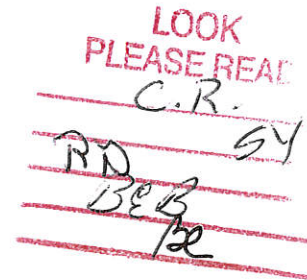
Received and Recorded: \_\_\_\_\_

\_\_\_\_\_  
Christine Dupere, Town Clerk



March 15, 2019  
File: 195113054

Ms. Lisa Galica  
Land Use Office  
Planning and Zoning Board  
74 High Street  
Candia, NH 03034



Dear Ms. Galica,

**Reference: Candia, NH  
608 High St Street Subdivision  
Map 405 Lot 45  
Subdivision Updated Surety Estimate**

At request of the Developer and in coordination with the Town's Road Agent, Dennis Lewis, we have reviewed original Surety Estimate and the work completed to date and have developed an updated Surety Estimate for the remaining work on the subject project. We recommend that the project surety be reduced to the amount of \$212,630.

Please feel free to contact me should you have any questions.

Sincerely,

**STANTEC CONSULTING SERVICES, INC**

A handwritten signature in black ink, appearing to read "Bryan Ruoff".

Bryan Ruoff, PE  
Project Manager  
Tel: (603) 669-8672  
Fax: (603) 669-7636  
[bryan.ruoff@stantec.com](mailto:bryan.ruoff@stantec.com)

Attachment: Subdivision Improvements Surety Estimate



TOWN OF CANDIA, NEW HAMPSHIRE  
SUBDIVISION IMPROVEMENTS SURETY ESTIMATE

Tax Map 405 / Lot 45

Name of Project: 608 High Street Subdivision - 2020 LF

Update Date: March 15, 2019

ITEM	QUANTITY	MEASURE	UNIT PRICE	TOTAL PRICE
1 Site Work				
a Maintain and Remove Erosion Control	1,700	L.F.	\$1.00	\$1,700.00
2 Paving				
a 2-1/2" Binder Course Pavement	572	TON	\$85.00	\$48,609.35
b 1-1/2" Finish Course Pavement	286	TON	\$85.00	\$24,304.67
c Prep Work	2,020	L.F.	\$1.00	\$2,020.00
d Tack Coat	5,016	S.Y.	\$2.00	\$10,032.89
3 Drainage Work				
a Mortar and Stone Headwall	7	EA.	\$2,000.00	\$14,000.00
4 On-site Improvements				
a Loam & Seed	5,700	S.Y.	\$5.00	\$28,500.00
b W-Beam Guardrail	150	L.F.	\$20.00	\$3,000.00
c TL-2 EAGRT End Section	4	EA.	\$1,800.00	\$7,200.00
d Signs	3	EA.	\$175.00	\$525.00
e Electrical Utilities	1	LS	\$25,000.00	\$25,000.00
5 Miscellaneous				
a Granite Bounds	34	EA.	\$200.00	\$6,800.00
b As-Built Plans	2	Sheet	\$1,500.00	\$3,000.00
c Deeds or Agreements	1	L.S.	\$2,500.00	\$2,500.00
SUBTOTAL:				\$177,191.91
6 Escalation Factor (10% of Subtotal)				\$17,719.19
7 Contingencies (10% of Subtotal)				\$17,719.19
TOTAL:				\$212,630.29

**Andria Hansen**

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**From:** allyoungs@comcast.net  
**Sent:** Thursday, March 21, 2019 1:59 PM  
**To:** Andria Hansen  
**Subject:** Fwd: 3/18 Round Table discussion

Please email (and copy for Carleton) Betsy's suggestions, so the Board is informed ahead of the meeting.

Thanks,  
Sue

Sent from Xfinity Connect Application

-----Original Message-----

From: [poods@comcast.net](mailto:poods@comcast.net)  
To: [judilindsey@comcast.net](mailto:judilindsey@comcast.net)  
Cc: [susanwilderman@gmail.com](mailto:susanwilderman@gmail.com), [rherbertsnow@netscape.net](mailto:rherbertsnow@netscape.net), [Leon.Austin@trimech.com](mailto:Leon.Austin@trimech.com),  
[blazabeema@aol.com](mailto:blazabeema@aol.com), [allyoungs@comcast.net](mailto:allyoungs@comcast.net)  
Sent: 2019-03-17 10:01:57 AM  
Subject: Re: 3/18 Round Table discussion

That's great!! I'm so glad Judi and Dick plan to go.

If it seems appropriate, I would like to suggest the following structure for some meetings;

1. The BOS sets aside 15-30 min of selected meetings for time available to one board/commission/town officer. (I know they already make time available for reports, but this would be an opportunity to inform the BOS of specific issues/plans/requests, or delve more deeply into one with the intent to look for ways to coordinate with other town government entities, as appropriate.)
2. All boards/commissions/town officers are asked to pick a time to meet with the BOS, if they wish to do so.
3. After all boards/commissions/town officers that wish to meet with the BOS have done so, the BOS holds a longer meeting with all boards/commissions/town officers (which is as close to required as possible). The purpose of this meeting would be to bring together the results of the individual meetings with the intent of coordinating efforts with other town government entities as needed.

I'll be interested to hear how Monday's meeting goes.

Betsy

✱ ☹ ☹ ☹ ☹ 2019 (Sent from my iPad)

On Mar 16, 2019, at 11:17 AM, judi lindsey <[judilindsey@comcast.net](mailto:judilindsey@comcast.net)> wrote: