

Unapproved Approved
Candia Selectmen's Meeting Minutes
November 25th, 2019

Attendance: Chair Susan Young, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Brien Brock, and Administrative Assistant Andria Hansen. **Absent:** Vice-Chair Carleton Robie.

7:00 p.m. Chair Young called the public meeting to order following the Pledge of Allegiance.

Roll call was conducted.

Approval of Minutes: Public meeting minutes of November 6th, 8th, 15th, & 12th. Selectman Chivers moved to approve the November 8th, 2019 Selectmen's meeting minutes as presented. Seconded by Selectman Brock. All were in favor. Motion carried. Selectman Chivers moved to approve the November 15th, 2019 Selectmen's meeting minutes as presented. Seconded by Selectman Brock. All were in favor. Motion carried. Selectman Chivers moved to approve the November 6th, 2019 Selectmen's meeting minutes as presented. Seconded by Selectman Brock. All were in favor. Motion carried. Selectman Chivers moved to approve the November 12th, 2019 Selectmen's meeting minutes as presented. Seconded by Selectman Dann. All were in favor. Motion carried.

Public Comment: No public comment.

Old Business

Review Non-Petition Warrant Articles received (Road Warrant Article (s) and Fire Chief Warrant, any other warrant articles submitted). Road Agent Lewis went over Stantec's estimate for Currier Road (both phases) and Healey Road (see attached). Chair Young asked Road Agent Lewis if he was comfortable with the numbers he submitted. Road Agent Lewis answered those are his figures and our reconstruction projects usually go pretty smoothly. This year it's Healy Road and if the Currier Road warrant article passes, he'll be doing that project as well. He noted that Blevens Drive is in his operating budget.

Chair Young said if the Board was comfortable with this we can accept and vote on each one of these warrant articles individually.

Warrant Article --: To see if the town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the southeast portion of Currier Road, this will be the first phase of a two-year project. Said funds to expended under the direction of the Board of Selectmen. Selectman Brock moved to accept the Currier Road reconstruction warrant article as written. Seconded by Selectman Chivers. All were in favor. Motion carried.

Warrant Article --: To see if the town will raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the first phase of Healey Road reconstruction, this will be the first phase of a two-year project. Said funds to be expended under the direction of the Board of Selectmen. Selectman Brock moved to accept the Healy Road reconstruction warrant article as written. Seconded by Selectman Chivers. All were in favor. Motion carried.

Warrant Article --: To see if the town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for excess winter road maintenance, these funds will not be used unless the operating winter maintenance funds are exhausted. This will be non-transferable appropriation. Said funds to be expended under the direction of the Board of Selectmen. Selectman Brock moved to accept the winter road maintenance article as written. Seconded by Selectman Chivers. All were in favor. Motion carried.

Warrant Article --: To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) for the operation and maintenance of the Fitts Museum. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum). Selectman Chivers moved to approve the 2020 Fitts Museum warrant article for \$4,000 for the operation and maintenance for the Fitts Museum. Seconded by Selectman Dann. All were in favor. Motion carried.

Warrant Article --: To see if the town will vote to raise and appropriate \$1,000 (One Thousand Dollars) to support the Agricultural Commission, to be placed in the Agricultural Commission Escrow Account. Chair Young questioned how is this expended, under the Selectmen. Selectman Chivers didn't think the Board could amend this. Selectman Brock said we can approve it or not. Chair Young said she know Dick Snow was going to put a dollar in an account, but she didn't know if they established an escrow account. Selectman Dann asked if this could be put into the regular budget for the Agricultural Commission.

Chair Young said the Agricultural Commission wanted this specifically put in a warrant article, so if the community votes down the budget and approves the warrant article they will still get \$1,000.

Selectman Brock explained they wanted to get the Agricultural Commission established first and deal with a budget at a later date. Chair Young asked if they had an escrow account. Selectman Brock didn't think they did. Chair Young thought the Commission needed to put who expends it.

Chair Young suggested they table this warrant article tonight and invite a member from the Agricultural Commission to the next meeting. Selectman Chivers moved to table the warrant article request by the Agricultural Commission. Seconded by Selectman Dann. All were in favor. Motion carried.

Warrant Article --: To see if the town will vote to raise and appropriate the sum of \$0 to be deposited in the Fire Apparatus Capital Reserve Fund established under RSA 35:1 at the March 1991 Town Meeting for the future purchase of fire apparatus and equipment with the Board of Selectman appointed as agents. Fire Chief Young noted that Jimmy Wilson and George May put this bid together. We don't want to ask for any money from the Capital Reserve this year for equipment, because they are asking a lot of money for equipment. It doesn't make any sense to put \$50,000 in there. We are asking a lot of money for a truck.

George May explained there is \$326,000 in there plus a little interest in the reserve. The town report for 2018 said there was \$276,000 then in March of 2019 the people voted for another \$50,000. So that is \$326,000 plus interest. What we are proposing is leaving \$10,000 in the reserve and then subtract the amount of money from the cost of the truck. We would ask for the remaining balance on the 2020 warrant. Fire Chief Young passed in a copy of the bid which was \$660,825. There is a discount if the town chooses to pay it up front. The other item to the decision is it put on the town warrant for one lump sum whether the Board decides to go with a lease purchase or anything.

Chair Young asked if we lease it would be still getting the \$18,000 discount. George May said if you borrow the money for a lease purchase you can still pay for it up front. Chair Young said then we would be paying interest. George May said he wasn't sure what the dollar amount is, but it would cost to you to borrow the money. He noted that Fire Chief Young wanted to ask for it in one lump sum.

Fire Chief Young said he had mixed feelings about asking for it in one lump sum. If we want it to pass and we do a lease purchase, because it is a bond issue it has to pass by a 2/3 vote. It is up to the Select Board and how you want to do it. We don't care, we just want the truck paid for somehow.

Jimmy Wilson explained if we do the lease purchase, we can still get it for the \$642,000. Chair Young asked what their preference was. George May said we would like it to pass. The Select Board has to look at what is best for the town.

Selectman Chivers thought we should pay for it all in one year. They aren't putting in for the \$50,000 Capital Reserve Fund warrant article.

Chair Young pointed out the Fire Department budget hasn't gone up at all in the past 10 years. Fire Chief Young said the taxpayers in Candia give the Fire Department a lot of money, everything we need for our operating budget, stipend, etc.

Selectman Dann said when would this money have to be given for the producer of this vehicle. George May said it would be within 15 days of a signed contract. Jimmy Wilson said we can sign the contract whenever and they will honor the price.

Selectman Dann asked if we have some time to look at interest rates for 5 years on the \$326,000. Selectman Chivers said we have to decide this tonight.

Selectman Chivers to see if the town will vote to raise and appropriate the sum of \$326,000 for the purchase of fire apparatus designated as a replacement for existing equipment said funds to supplement those presently held in a capital reserve fund dedicated for the same purpose and to be expended under the direction of the Board of Selectmen. Seconded by Selectman Dann. All were in favor. Motion carried. Fire Chief Young appreciated the support of the Selectmen.

Warrant Article --: To see if the town will vote to raise and appropriate the sum of \$2,500 to be placed in the existing Town Office Building Maintenance Fund. Said funds to be expended under the direction of the Board of Selectmen. Selectman Chivers moved to see if the town will vote to raise and appropriate the sum of \$2,500 to be placed in the Town Office Building Maintenance Fund to be expended under the Board of Selectmen. Seconded by Selectman Dann. All were in favor. Motion carried.

Warrant Article --: To see if the town will vote to raise and appropriate the sum of \$20,000 to be placed in the Revaluation Capital Reserve fund for the future revaluation of the municipality. Said funds to be expended under the direction of the Board of Selectmen. Selectman Chivers moved to see if the town will vote to raise and appropriate the sum of \$20,000 to be placed in the Revaluation Capital Reserve fund for the future revaluation of the municipality. Said funds to be expended under the direction of the Board of Selectmen. Seconded by Selectman Brock. All were in favor. Motion carried.

Warrant Article --: To see if the town will vote to raise and appropriate the sum of \$0 to be deposited in the Fire Apparatus Capital Reserve Fund established under RSA 35:1 at the March 1991 Town Meeting for the future purchase of fire apparatus and equipment with the Board of Selectmen appointed as agents. Chair Young asked if the Board wanted to put it to zero, so the people understood, or do we just want to get rid of the warrant article. Or do they want to keep it at \$1.00. Fire Chief Young said we still aren't going to have money in that now. He asked if they could leave it at \$1.00 and he can talk to it at the Deliberative Session. Selectman Chivers moved to see if the town will vote to raise and appropriate the sum of \$1.00 to be deposited in the Fire Apparatus Capital Reserve Fund established under RSA 35:1 at the March 1991 Town Meeting for the future purchase of fire apparatus and equipment with the Board of Selectmen appointed as agents. Seconded by Selectman Dann. All were in favor. Motion carried.

Warrant Article --: To see if the town will vote to raise and appropriate the sum of \$50,000 to be deposited in the Fire Station Infrastructure and Grounds Capital Reserve Fund established under the provisions of RSA 35:1 at the March, 2017 Town Meeting for the purpose of funding major capital investments in the fire station building and its infrastructure and grounds to keep the building and property sound, functional, and safe with the Board of Selectmen appointed as agents. Selectman Chivers moved to see if the town will vote to raise and appropriate the sum of \$50,000 to be deposited in the Fire Station Infrastructure and Grounds Capital Reserve Fund established under the provisions of RSA 35:1 at the March, 2017 Town Meeting for the purpose of funding major capital investments in the fire station building and its infrastructure and grounds

to keep the building and property sound, functional, and safe with the Board of Selectmen appointed as agents. Seconded by Selectman Brock. All were in favor. Motion carried.

Blevens Drive: Building Inspector Murray explained there is a lot going on for a small amount of area. He has containers with his belongings from the house because it is under construction. The situation is getting better now. The sand has gone out back. There was some discussion about the garage Mr. Bernard is building out back, in addition to the construction on the house. It was noted that Mr. Bernard has five containers on his property. Mr. Bernard explained two of those containers will go when the garage is up. Once the house is complete all five of the containers will go.

Chair Young appreciated that Mr. Bernard came in. Mr. Bernard said he is trying to do things that won't impact his neighbors. There was sand in his front yard, so that meant the construction workers had to park in the street. He had two Ford 350's parked side by side in the street and people could still get by. Selectman Brock said it was more of a safety issue.

Mrs. Cappello of 29 Blevens Drive wanted to know when this was going to be cleared up. The snow is going to be coming and there will be plowing. Mr. Bernard said there is nothing on the road. Mr. Cappello said it is close enough to the road that a plow is going to dig him in or the stuff is going end up on his land. He does not have it parked a good distance from the road.

Chair Young asked if this was going to be a problem. Road Agent Lewis said he was sure it was going to be a problem. We like to have 6 or 8 feet off of the road so we can push the snow off of the edge. There was further discussion about plowing and vehicles in the road.

Mr. Cappello said he's not worried about the parking; he's worried about the boats parked to the edge. If he put the cars on your land like he does, we wouldn't have a problem. There was discussion about where the boats are located on the property.

Chair Young asked if this is something that could be worked out. Mr. Bernard said his neighbors could have called him. Chair Young said she could understand why certain people don't want to do that type of thing.

Building Inspector Murray said he doesn't have a happy spot for everybody, this is why we are here tonight to find a medium ground here. It will all come together in the end, but the neighbor's patience is worn out.

Selectman Chivers asked Mr. Bernard if he couldn't sell his boats would he be willing to take them to the dump. Mr. Bernard asked if he could bring it to the town dump. Selectman Brock said there is a construction dumpster.

Selectman Chivers said you obviously have an interest in getting along with your neighbors. This would be pretty good evidence of that intention. If you could get rid of the one boat, you can't sell. He felt his neighbors would appreciate that.

Mr. Cappello said the stuff comes out to the road and he thought it should be pushed back. He felt there should be 25-foot buffer. Chair Young asked Mr. Bernard if everything can go back a little bit. Mr. Bernard said he parked his truck there which is 18 feet long and it goes right to the road. Chair Young thought that was part of the problem.

Selectman Dann asked if it could be parked in the backyard. Mr. Bernard said he can't access his backyard anymore there is an issue with mud.

Selectman Brock said we aren't going to solve all of this tonight, but he thought Mr. Bernard understood where the concerns are. He thought the neighbors would be happy to see that Mr. Bernard is actively working on their concerns.

Building Inspector Murray said he was fine with that, but he didn't think the neighbors would be. They want to see a little more action. He felt the boats were the big problem.

Mr. Cappello asked if the boats go how much room does he have. Mrs. Cappello noted right now there are numerous cars in the front yard. He can't move too much off of the road.

Chair Young asked if there were construction vehicles. Mr. Bernard said there was a construction trailer in the front yard. This sits right behind the mailbox. Selectman Brock said the construction workers can park on the side of the road during daytime and there is nothing that says they can't. Mr. Cappello said no one is complaining about parking on the side of the road. When they block the road is when we get mad. There was further discussion about blocking the road.

A Blevens Drive resident explained she had a visiting nurse coming to her house and she had to wait for the trucks to move. Mr. Bernard said it took about 10 minutes, but you could still get by.

Chair Young suggested he works on that and makes sure there is a wide opening and do whatever he can to get everything pushed back. She knows he is trying to fight the weather. Is this something he can work on? If he has another issue, he can work with Building Inspector Murray.

There was further discussion about the boats. Building Inspector Murray noted that you can only have on unregistered vehicle and boats are included in that.

There was discussion about the construction of the garage. Selectman Brock said Mr. Bernard is about three to four weeks out before he can move that big boat our back.

Chair Young asked if that was something that would work for the neighbors. Can they see progress. Mr. Bernard's neighbors said they could see progress. Selectman Brock said Mr. Bernard is working with the town and he offered to come to the meeting, and we don't usually see that.

Chair Young said there seems like there is progress and they are all ready to cooperate. The Building Inspector is handling it the best he can. Building Inspector Murray said it is going to happen, but he's stuck right now. Chair Young said we will keep working on this and if the neighbors can come back to us if they don't see anything happening.

Mrs. Cappello said they would like some type of time frame. Selectman Brock said Mr. Bernard is a month out for the boats. Mr. Bernard can keep renewing his building permit and the Board can't do anything about that legally. There was some discussion about the construction of the house and the garage.

New Business

Public hearing for 3rd quarter grants and donations. Chair Young opened the public hearing. Selectman Chivers announced the 3rd quarter grants: State of New Hampshire - Highway Block grate in the amount of \$35,262.38 and State of New Hampshire – October 2019 Municipal Aid in the amount of \$39,986.66. Selectman Chivers moved to accept both grants as state. Seconded by Selectman Dann. Selectman Chivers announced the 3rd quarter grants: Ingrid & Kim Byrd \$60,000 and \$70,000 to the Smyth Memorial Building and Ingrid & Kim Byrd - \$50,000 to the Fitts Museum Trust for a total of \$180,000. Selectman Chivers moved to accept the donations from Mr. & Mrs. Byrd and send them a letter acknowledging the gifts and thanking them. Seconded by Selectman Brock.

Selectman Dann asked what happens in the future and something happens to those buildings. What happens with this money? Selectman Chivers explained that it has to be specified in the trust documents. Selectman Dann said the trust document for the Smyth Memorial Building it was going to be the trustees. In 10 or 15 years will they have trustees. The Smyth Memorial building is owned by the residents of Candia. Right now, there are a lot of people in town that have never been in that building. As we get further down the road the people might say let's sell that building.

Selectman Dann said there are a lot of things that could happen, but where does this money go. Selectman Brocks said it goes back to the heirs. Chair Young said she didn't know in that case. She knows when we built this building, we had to go to the heirs who made the trust for Moore Park. She didn't think there were any heirs for Ingrid. Selectman Chivers said that is a legal question we can't answer. Selectman Dann said maybe the Byrd's might want to look at how they want to address this.

Chair Young said we are just accepting donations now, but she understood what he was asking about. It might be something we can get an answer on. Selectman Brock suggested that he ask the question at Deliberative Session, because our attorney will be there.

Chair Young called for a vote for the donations. All were in favor. Motion carried. Chair Young closed the public hearing.

Boy Scout donation container: Dave Trisciani of St. Pauly Textile Inc. was present. He heard the Board was concerned about the cleanliness that is why he offered to come and meet with the Board. His company wanted to work with the Boy Scouts collecting used clothing. He would set up a really nice woodshed with shingles. Cleanliness is very important to us. We come every single week to empty it out. The Boy Scouts would go to the shed once or twice a week to make sure it is clean. The shed is always locked up. The Boy Scouts have their number incase anything needs to be picked up.

Selectman Chivers asked how big the shed it. Mr. Trisciani said it is 12 x 9 (96 square feet). This way there is no chance of it ever overflowing. They've had situations where if they don't have the room, they will do a smaller shed.

Chair Young said there is one down the road and there is mattress's outside of it and other stuff. There are people putting garbage in it. She didn't know if we had the space in the park. Mr. Trisciani said the reason it overflows like that is because of where they put them.

Selectman Dann mentioned we have a container at the recycling center. He asked if it was just clothing. Mr. Trisciani answered it is any kind of textiles, clothing, stuffed animals, footwear, towels.

Selectman Brock asked where it ended up going. Mr. Trisciani explained they have different organization all over the world and a lot of place in the United States.

Selectman Dann said if the Boy Scouts would come down to the recycling center and pick things up for St. Pauly Textile Inc. How can you benefit and the recycling center benefit? Selectman Chivers suggested putting the shed down at the recycling center and the Boy Scouts could help clean it out.

Selectman Dann said he has a Recycling and Energy Committee meeting a week from this Thursday. He will talk about it with the committee. Chair Young thanked Mr. Trisciani for coming in.

Smyth Memorial Building Trustee minutes: Selectman Dann said this is the citizens of Candia's building. There are no minutes published since June. Chair Young asked if they have met since then. Selectman Dann said if they haven't met since June, there is a warrant article they have submitted who moved that warrant article to be brought forward to us. The other factor is they asked for money that we gave them for the building. We talked about ad hoc, it should be in the minutes.

Chair Young said she would check with the Chairperson. Selectman Dann said he got request from people asking where the minutes are.

Announce tax rate: Chair Young read the breakdown of the tax rate: Municipal \$3.33, County \$0.94, Local Education \$12.38, State Education \$1.95 for a total of \$18.60. The total tax rate was \$18.60.

Other Business

Request funds from the Fire Suppression Water Supply Capital Reserve Fund. Selectman Chivers moved to approve the request for the funds from the Fire Suppression Water Supply Capital Reserve Fund to pay Dingee Machine Company in the amount of \$3,734.76. Seconded by Selectman Dann. All were in favor. Motion carried.

The Board to formally vote on Lt. Langlois promotion. Chair Young read from the attached letter. She noted the letter is dated October 15th, 2019. Selectman Brock moved to accept Lt. Richard Langlois' promotion at grade 9 step 12. Seconded by Selectman Chivers. All were in favor. Motion carried.

Jane Drive tree. Selectman Brock explained we have a tree on Jane Drive that has been an issue for some time. He asked Road Agent Lewis if the Board had an easement or do we own that road. Road Agent Lewis answered the town never got a deed for it. He is assuming it is a 50-foot right of way.

Selectman Brock noted he spoke with the town attorney and either way we have an obligation. It is clear those branches are out into the road. He sent a letter to the homeowners and we received a letter back stating they aren't going to do anything, and they'll take the town to court if we do. The town has an obligation to maintain our right of way.

The proper way of dealing with this is to notify the property owners. We let them know they have 30 days to do something. He will invite them to come into the next Selectmen's meeting. Chair Young pointed out the first letter was dated November 15th and that should start the 30 days, not December 9th. We will try to appease both sides.

Selectman Chivers wanted to recognize this is Administrative Assistant Andria Hansen's last meeting. She has been good to this town. Selectman Brock said this demonstrates that we depend so heavily on that position and who is in it. Chair Young added we depend heavily on all of our employees.

Swap Shop addition: Selectman Dann informed the Board that the addition to the swap shop is 99% completed. We need to get a light in there. This was done by a group of volunteers.

Nick Broadwater - holiday pay: Selectman Dann moved that Nick Broadwater (promoted to full time) gets the holiday pay for rest of 2019. Seconded by Chair Young. All were in favor. Motion carried.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the grand total for accounts payable and payroll checks for November 21st and November 27th was \$79,961.45. Selectman Dann moved to approve the accounts payable and payroll checks for November 21st and November 27th in the amount of \$79,961.45. Seconded by Selectman Brock. All were in favor. Motion carried.

Calendar:

- Non-Petition Warrant Article deadline – December 4th, 2019
- Petition Warrant Article deadline – January 14th, 2019
- Selectmen's meeting Dates:
 - December 9th, 2019 @ 7:00 p.m. – review warrant articles
 - December 23rd, 2019 @ 7:00 p.m.
 - December 30th, 2019 @ 1:00 p.m. – encumbrances

Selectman Dann moved to adjourn at 8:50. Seconded by Selectman Chivers. All were in favor. Motion carried.