

~~Unapproved~~ **APPROVED**
Candia's Selectmen's Public Meeting Minutes
December 9th, 2019

Attendance: Chair Susan Young, Vice-Chair Carleton Robie, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Brien Brock and Administrative Assistant Linda Chandonnet.

7:00 p.m. Chair Young called the public meeting to order following the Pledge of Allegiance.

Roll call was conducted.

Approval of Minutes: Public meeting minutes November 25th, 2019. Selectman Brock moved to accept the November 25th, 2019 Selectmen's Meeting minutes as presented. Seconded by Selectman Chivers. All were in favor. Motion carried.

Public Comment: None

Department Reports: Highway; Police; Fire; Building; Planning; Solid Waste; Budget; Other

Highway: Road Agent Lewis read from the attached report for November. There were two sand/salt runs and no plowable storms. Patching was done as needed. They finished paving work on Pine Ridge Drive and Douglas Drive. Grading was done on Flint Road, Hook Road, Tower Hill Road and Currier Road.

Police: Chief McGillen stated Officer Mahoney who has been with us for over 12 years gave his resignation on November 15th. He has done a great job and will be moving to Massachusetts for a truck driver position and we wish him all the best. We will now have a full time opening and are evaluating the new part-time Officer Serena Shutter and we will possibly putting her into that position in a few weeks as she is full time certified. Officer Mike Beverer will be graduating from the Academy on December 20, 2019 at 2:00pm and Chief McGillen is very proud of him. Officer Pellerin will be next for training at the Academy beginning in January 2020 for sixteen weeks. Chief McGillen said the department has been running tight but they are getting the job done.

There was a recognition received for one of our Police Officers from a resident who lives on Old Manchester Road saying that he is thankful for Officer Pellerin who helped out with a family matter and was impressed with his eagerness on calling the Mental Health Department to help deal with the family situation. The resident was very appreciative.

A thank you email was received about Lieutenant Langois who had assisted on a medical emergency with Kinnicum Fish & Game where they all helped someone who was injured. They were able to stay and assist until family members arrived. Chief McGillen said these are great recognitions we like to hear.

Fire: Selectman Robie read from the attached report.

Building: Building Inspector Murray read from the attached report. In addition, he added that they might be able to close out one of the public enforcement cases on a trailer located at the

Country Manor. Chair Young asked how to eliminate the open code enforcement cases that have been here for several years? Building Inspector Murray replied they just keep revolving by coming in and leaving so he keeps them open. He doesn't want to keep opening and closing the files, so they stay on the books. Chair Young asked do we send letters out? Building Inspector Murray stated the one on Main Street doesn't ever go away. Chair Young asked if he needed the Board's support or if there is something they can do for him. Building Inspector Murray replied he has the support on all of them but doesn't want to go to court as the Judges don't want to hear about it so he would rather work with the people.

Selectmen Dann asked Building Inspector Murray how the building inspector's car is running? Building Inspector Murray explained how the car needs work but is safe. Selectmen Robie said we may want to consider getting the building department another car because it sounds like this one is all used up. Building Inspector Murray replied, it is all used up and that lately he has been using his own truck for work. Chair Young mentioned to the Building Inspector Murray that he needs to make sure he is being reimbursed for using his own vehicle. Selectmen Robie stated the Building Department needs a new car now and since it is budget time that it might be a good idea to have him get the used police cruiser that was going to get replaced and have the Police Department have the new cruiser in 2020.

Selectman Robie moved the following Motion "To see if the town will increase the Police Department cruiser line by \$17,500 so the Police Department can have a new cruiser and the Building Department can receive the old police cruiser which is needed". Seconded by Selectman Brock. All in favor. Motion carried on a vote of 5 to 0.

Selectmen Dunn asked Chief McGillen when in 2020 would he possibly get the new cruiser as the Building Department will need the old cruiser soon. Chief McGillen replied that he will call to get more information about it.

Planning Board:

Planning Board Chair Cartier had a joint meeting with the Agricultural Commission, and they went over three of the proposed Warrant Articles in the Zoning Ordinance. It was a very productive meeting and the Agricultural Commission members were very pleased the Planning Board reached out and had them come in. There were three related agricultural proposed ordinances in which most have been agreed upon on both sides and endorsed them.

There was a Public Meeting of the Village District in which they finalized the Warrant Article and it will be ready to go. There will be a Public Hearing on December 18th for all the Zoning Ordinance Amendments they are looking at this year.

Planning Board Chair Cartier mentioned he had a conversation with Bryan Ruoff from Stantec about the Community Improvement Plan in which they will be preparing a rough draft so the Planning Board and Selectmen will be all able to review it.

Planning Board Chair Cartier said the Currier Road project is needing an extension of time as there has been input from Road Agent Lewis that a section of Currier Road is not safe. The Planning Board is very concerned about allowing another development in that area knowing that we have a

safety problem there. The applicant is working with their engineer to come up with a cost of a basic engineer design analysis for fixing the major part of where the problems are. They will be updating what the analysis will be. The issue is that they need more time and have asked the Planning Board for an extension of an additional 90 days from the original 65 days. The RSA 676:4 (I) (2) (f) states the Planning Board has the option of going to the Board of Selectmen to request an extension, and states if the Planning Board and Applicant agree, it does not need to go before the Board of Selectmen. Planning Board Chair Cartier is asking if the Board of Selectmen agrees there is a culvert that needs to be fixed that the Planning Board does have the authorization to ask for improvements for access roads to developments, and that is one of the things they are looking at and what they can do. The Planning Board cannot approve that subdivision the way things are right now in knowing there is a safety issue on a pre-mature development. Road Agent Lewis explained the culvert detailed problems and issues of the road and he is very concerned with the traffic volume increasing there. He is hoping they can make it safer especially when the applicant is willing to help them financially, so this is why we really need to pursue this. Selectmen Brock added that he had talked to the Board previously about this and said that even if the Board of Selectmen agreed to do a portion of that and make a warrant article to support their part of it, there is no guarantee that this is going to pass or that Road Agent Lewis is going to be able to absorb in his budget.

Selectmen Robie Moved to make a Motion to extend the Planning Boards date they have to render an opinion by 90 additional days, from the original 65 days. Seconded by Chivers. All in favor.

Solid Waste: No updates to report.

Budget Committee:

Chair Young stated the Budget Committee had taken a vote on the School Budget after meeting with the School Board and cut out for an amount of \$130,000, and the budget was over 9 million. Wednesday is the final hearing for the warrant articles which is why she is concerned about getting a capital improvement warrant in. On Thursday there will be a final hearing for the school. Both meetings will be held at the town office and it starts at 7pm if anyone is interested. These meetings will be the final vote on all or at least for the non-petition warrant articles.

Old Business:

Chair Young noted that there are some non-petition warrant articles that have not been officially voted on as well as a few more that just came in with a late date and the Board will need to decide how they will handle them. She would also like to add a capital improvement plan and asked the Board about the best way of adding capital improvement plans or capital reserve funds. Selectmen Chivers suggested to amend Article 16 and have it written up so it is not limited to just one item. Chair Young asked the Board if at any point they can reconsider the warrant articles? and if so until when? Selectmen Brock replied yes, until they go to print which would be on Wednesday. Selectmen Robie recommended asking the people in town to decide and have them vote on the ballots. Chair Young replied that some of the Board Members do not want the town people to decide and that it is the Boards responsibility. If the Town people support the five Board Members

that they voted for and believe the Board is watching their money as if it was their own and is careful with the budget, then she thinks the people will approve the town budget. If you give them options on other things such as deciding on the \$375,000 Warrant Article wording to go towards only the Police building. Selectmen Dann added that there are going to be many questions asked on this new Police building such as how much more will be needed or where is it going to go? These are questions the people are going to come up with and depending what we are going to do with the Warrant Article of \$375,000 at that point. He stated that we all agree the Police Department does need an improvement and a new facility, but how we will do it is the question. The Board discussed the Warrant Article for the Fire Department's Fire Truck. They read the Board of Selectmen's meeting minutes from November 25th, 2019 and confirmed they did do a vote and the motion was passed.

Chair Young suggested for whom ever supports Warrant Article 16 for the Police Department of \$375,000 that they may want to come in when the Budget Committee meets on Wednesday and convince them of what you want them to do with the money or for it to go all towards just the Police Building.

The Board discussed the next Warrant Article as they were not sure if this one had been approved or not, so they voted.

ARTICLE 22

To see if the town will vote to raise and appropriate the sum of (\$1) to be deposited in the Fire Apparatus Capital Reserve Fund established under RSA 35:1 at the March 1991 Town Meeting for the future purchase of fire apparatus and equipment with the Board of Selectman appointed as agents. (Recommended by the Board of Selectmen by a vote of 5 to 0)

Selectman Chivers moved to make a Motion. Seconded by Selectmen Brock. All were in favor. Motion carried.

There was a question from a resident asking what if the Warrant Article for the new Police Building is declined what does the Town do with that money? The Board clarified that the people in the Town can vote on it or it would go into the General Fund and then explained how it works.

ARTICLE

There was discussion on the Warrant Article for Keno. Selectmen Chivers stated he doesn't know why this Warrant Article is listed again as it has already failed from the Voters the past 2 years. Selectmen Robie explained there was a request he received from someone that would be eligible to have Keno in their establishment if the Town wanted it. He felt it was his duty to put the Warrant request in and the Board can decide if they want it or to let the Town vote on it. Selectmen Robie recommends the people in the Town should be able to vote on this. Selectmen Dann asked how many signatures would be needed to put this on a Warrant Article if they wanted it in the future? The Board replied 25. The Board made the decision to take this Warrant Article off and if the Town wants to add it they may do so.

Selectman Chivers moved to make a Motion to take Keno off the list. Seconded by Selectmen Brock. Motion carried.

Chair Young introduced a new employee Linda Chandonnet who is replacing Andria Hansen as the new Administrative Assistant for the Town of Candia.

Chair Young read the Warrant Article for the Child Advocacy Center. Chief McGillen explained how they are mandated by the Rockingham County to utilize their services for any child related physical assaults and sexual assault cases.

ARTICLE

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred and Fifty Dollars (**\$1,250**) in continuation of its support of the **Child Advocacy Center**. (Recommended by the Board of Selectmen by a vote of 5 to 0)

Selectman Dann moved to make a Motion. Seconded by Selectmen Chivers. All were in favor. Motion carried.

Chair Young stated the new Warrant Article on the Revolving Fund from DRA that we received is just a correction of the wording.

Chair Young brought up the Warrant Article for the Smyth Public Library Association.

ARTICLE

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Six Thousand Nine Hundred Ninety dollars (**\$136,990**) for the operating expenses of the Smyth Public Library. Funds are to be expended under the direction of the **Smyth Public Library Association**. (Recommended by the Board of Selectmen by a vote of 5 to 0)

Selectman Chivers moved to make a Motion. Seconded by Selectmen Brock. All were in favor. Motion carried.

Matt Cobb of the Agricultural Commission asked the Board if they had looked at the Warrant Article he submitted for \$1,000.

ARTICLE

To see if the Town will vote to raise and appropriate the sum of One Thousand dollars (**\$1,000**) to the Agricultural Fund. Funds are to be expended under the direction of the **Agricultural Fund**. (Recommended by the Board of Selectmen by a vote of 5 to 0)

Selectman Robie moved to make a Motion. Seconded by Selectmen Dann. All were in favor. Motion carried.

Tower Hill:

Mrs. Silvera (Resident) of 121 Tower Hill stated that she is here today for a follow up from the October 4, 2019 meeting regarding Tower Hill Road. She explained that since that date she has had a conversation with a Board Member about Road Agent Lewis and how the degraded road has not been fixed yet. Road Agent Lewis revised what has been done there in the past and what he intends to do next.

A Resident stated that Road Agent Lewis is doing what he can, but it is up to the Board to be proactive for the town roads to be improved. He stated the Board needs to work with the Road Agent

and give him the money he needs from the town to do the work. The conditions of the road are deteriorating, and he is very concerned that someone could get seriously hurt or worse.

Road Agent Lewis stated he will do his best to haul gravel there this week, it will all depend on the weather conditions.

Chair Young informed the residents they have the opportunity by the date of January 14, 2020 to put in a petition warrant article for this and explained the procedure.

New Business:

Selectmen Chivers stated under the Building Inspection Budget, currently this is budgeted for 36 hours a week for the Administrative Assistant. If it could be budgeted for 40 hours a week and increase budget for \$4,140 plus FICA & Retirement. Selectmen Chivers added that the Planning Board Administrative Assistant attends two Planning Board Meetings and one Zoning Board Meeting a month and this should cover it for the extra time needed.

Selectman Dann moved to make a Motion. Seconded by Selectmen Robie. All were in favor. Motion carried.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the grand total for payroll for week ending December 5th was \$35,585.39 which included the Fire Department Stipends. The following week was \$65,056.20 which included the Fire Department Stipends. Payables for December 5th were \$1,145,791.71 of which the school received \$500,000 and Rockingham County Treasurer received \$477,354.00. The following week payables were \$101,488.74 for a combined total of \$1,347,922.04.

Selectman Dann moved to make a Motion. Seconded by Selectmen Chivers. All were in favor. Motion carried.

Chair Young made a quick review of the calendar and noted the Warrant Articles deadline and how they must be submitted to the office by January 14th.

The next Board of Selectmen Meeting is scheduled for December 23rd at 7:00 pm.

There will be a Board of Selectmen Meeting on December 30th at 1:00 pm. This will be to go over the encumbrances.

Comments:

Tony Gagnon (Resident) who has questions about his neighbor's yard that has boats, old trucks, unregistered cars, recreational vehicles and backhoe all left parked in the yard. Some of them are left parked in the front yard. There are also several boxes with tarp on them. The Resident read the Zoning Ordinance on vehicles and wants to know why nothing has been done?

Christina (Resident) stated that she also shares a boundary of that property next door to her and expressed how they have serious issues with the neighbors and need this addressed. The Police are often involved, and she would also like to have some clarity of the property lines, snow boundaries and what is he allowed to do? The Resident stated they have all been living with many issues for

a long time and needs something to be done including some safety issues. Selectmen Chivers stated legal council may need to be involved in this matter as they will know how to start and enforce this. He also said that in the meantime if there is someone you know who can remove the vehicles that will help take care of one of the issues. The Board asked the residents to talk with Building Inspector Murray to all work together on this.

Selectman Dann moved to adjourn at 9:18 pm. Seconded by Selectmen Chivers. All were in favor. Motion carried.

Planning Board Chair Cartier expressed how Lisa Galica has done a tremendous job working on the minutes.

Respectfully submitted,
Linda Chandonnet, Recording Secretary