

~~Unapproved~~ **APPROVED**  
**Candia's Selectmen's Public Meeting Minutes**  
**January 27<sup>th</sup>, 2020**

**Attendance:** Chair Susan Young, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Brien Brock and Administrative Assistant Linda Chandonnet

**Absent:** Vice-Chair Carleton Robie

**7:05 p.m.** Chair Young called the public meeting to order following the Pledge of Allegiance.

Roll call was conducted.

**Approval of Minutes: Public meeting minutes January 13<sup>th</sup>, 2020.** Selectman Chivers moved to accept the January 13<sup>th</sup>, 2020 Selectmen's Meeting minutes as presented. Seconded by Selectman Dann. All were in favor. Motion carried by a vote of 4-0-0.

**Approval of Minutes: Non-Public meeting minutes January 13<sup>th</sup>, 2020.** Selectman Chivers moved to accept the January 13<sup>th</sup>, 2020 Selectmen's Meeting minutes as presented. Seconded by Selectman Dann. All were in favor. Motion carried by a vote of 4-0-0.

**Approval of Minutes: Public meeting minutes January 16<sup>th</sup>, 2020.** Selectman Chivers moved to accept the January 16<sup>th</sup>, 2020 Selectmen's Meeting minutes as presented. Seconded by Selectman Brock. All were in favor. Motion carried by a vote of 3-0-0. Selectmen Dann Abstaining.

**Public Comment:** None

**Old Business:** Selectmen Brock stated they had the applicant from Hebert Subdivision on Currier Road come in at the last Planning Board Meeting with the requested numbers from engineering for the improvements on Podunk to the Candia line. They are proposing a five-lot development in which they are consolidating the two lots and creating five lots. The Planning Board is presently pushing back a little because they know there are issues on that road. This is why it was requested for them to do some researching. The Applicant had gone to the last meeting with a fairly extensive outline on each specific issue in the 2,000 feet and the costs to repair it. It included the applicants' percentage portion which was a little over \$100,000 and they are willing to do 20% which adds up to \$20,000. It was the Planning Boards first time they had a chance to review it as well as for Road Agent Lewis. At some point the Board of Selectmen will need to decide whether this is something they feel is a responsibility to repairing that piece because of its present situation and the people. It is not necessarily because of any proposed development but does the Board have a responsibility to the narrow section. The Planning Board is not going to agree on something like this without the Board of Selectmen supporting it. This portion is not currently on our CIP schedule, but if it is something the Board of Selectmen wants the Planning Board to do then it certainly could be done. Stantec has not looked at the plans yet. Road Agent Lewis added that he, Selectmen Brock and the Town Engineer will go over the plans together by the beginning of next week and come up with their opinion of the costs. He added there is a lot of work the developer is requesting the Town of Candia to do. This will require a lot of coordination between the Planning Board and Board of

Selectmen. Selectmen Brock explained how the six-year package works. Road Agent Lewis explained more details of the roads involved.

**Street Signs:** Road Agent Lewis informed that he has put \$3,000 in the Budget this year for Street Signs. He has ordered the class 6 street signs and horseback riding signs from the Prison Sign Shop and they should be in very soon. Selectmen Brock stated that he has talked to the Town Attorney Mike Courtney who has also agreed with the Board on putting up the stop sign up at the end of Baker Road. Road Agent stated the only sign he has not ordered is for Old Deerfield Road as they have never been able to come up with the right verbiage so he will need to discuss this with Attorney Mike Courtney. Selectmen Brock said they would like the three signs put up.

**Final Results for Warrant Articles:**

the Board discussed that they did not have a previous meeting on who was going to move and second the warrant articles at the Deliberative Session. Selectmen Brock said in the past they used to meet with the Town Moderator prior to Town Meeting to discuss who would do what article, so the Moderator was aware. Chair Young stated the Moderator will receive a copy of the Warrant Articles before the meeting and the Selectmen will receive a binder.

**New Business:**

Selectmen Dann confirmed the heating system in the Swap Shop is functioning now. He has received a letter from Lucinda Griswold thanking everyone who participated to get the heat working there. Lucinda Griswold has donated a check for \$300 towards improvements of the Swap Shop. Selectmen Dann mentioned that because they have volunteers to help with repairing things, the check can go into the Swap Shop Contribution Box. At this point the volunteers are waiting for nicer weather to complete the project there. See attached letter.

**Farmers Market:**

Jacqueline Wilkins a member of the Agriculture Commission is working with a group of Community Members to start a Farmers Market in Candia this year. She has reached out to the Board to ask out if they can use the town land at the Moore School or Moore Park and if they are covered by insurance. Chair Young replied that she had received information from the insurance company and that she could not speak for Moore School, but they could have the Farmers Market at Moore Park with the Town not needing additional coverage or costs. The Board stated they think it is a great idea and they are very supportive of having a Farmers Market. See attached letter. Jacqueline Wilkins stated they will be getting back in touch with the Town once they have more details.

**Police:** Police Chief McGillen stated they have completed Officer Serena Shuter's 90-day review and is she doing a great job. The Police Department would like the Boards approval to have her move from part-time into the full-time position opening. See attachment.

Selectman Brock moved to make a Motion. Seconded by Selectmen Chivers. All were in favor. Motion carried by a vote of 4-0-0.

**Census Report for Boundaries:** Chair Young stated the Census Report has sent a request to our Town to do a Boundary Report and she would like to know if there are any volunteers interested.

**Fire Chief Position:** Selectmen Dann stated the Fire Department will be having a meeting to nominate a new Fire Chief in April 2020. Currently there is a warrant article to change this position from 3-year term to an indefinite term position. The Town will need to legally advertise and post this job opening in the newspaper before and all applicants must apply to the Selectmen's Office by the end date. The active members of the Fire Department will then review the applications, interview them and vote for a candidate so they can come forward with a recommendation for the Board to accept. Fire Chief Young explained the procedure. Chair Young asked the Board Members if they would accept the posting of the Fire Chief position and all agreed.

Selectmen Dann moved to make a Motion to suspend the Public Meeting and go into Public Hearing for RSA 41:8c Warrant Article #20 Selectmen Board from 5 to 3. Seconded by Selectmen Chivers. All in Favor. Motion carried by a vote of 4-0-0.

Selectmen Brock added he is the one who submitted all three Warrant Articles. He wanted to make it clear how it had nothing to do with past or current Board Members and this was from his own perspective of being a three Select Board years ago and how things go much smoother and less time spent in discussions.

There were many discussions between the public and the Board on their views and opinions of having a Town Administrator as well as having five or three Selectmen.

Selectmen Brock moved to make a Motion to close the Public Hearing RSA 41:8c for Warrant Article #20 discussion on Selectmen Board from 5 to 3. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 4-0-0.

Selectmen Brock moved to make a Motion to close from the Public Hearing and open the Public Meeting for RSA 40:13 Warrant Article #21 SB2 back to Town Meeting. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 4-0-0.

Discussions were between the public and the Board on their views and opinions between SB2 and Town Meeting.

Selectmen Chivers moved to make a Motion to close the Public Hearing RSA 40:13 for Warrant Article #21 Discussion on SB2 to Town Meeting. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 4-0-0.

Selectmen Chivers moved to make a Motion to open from the Public Hearing and go into Public Meeting for RSA 32:14 Warrant Article #22 Rescind the Budget Committee. Seconded by Selectmen Brock. All in Favor. Motion carried by a vote of 4-0-0).

Discussions were between the public and the Board on their views and opinions to rescind the Budget Committee.

Selectmen Chivers moved to make a Motion to close the Public Hearing RSA 32:14 for Warrant Article #22 Discussion on Rescinding the Budget Committee. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 4-0-0.

Dick Snow asked if the Board changes any of the recommendations listed? The Board replied no.

**Board to authorize the payments of payroll and payables:**

Selectman Chivers announced the grand total for payroll for week ending January 23<sup>rd</sup> was \$14,576.62. The following week ending January 30<sup>th</sup> was \$15,371.92. Payables for January 23<sup>rd</sup> were \$76,322.81. Payables for January 30<sup>th</sup> were \$32,427.33 for a combined total of \$139,198.68. Selectman Chivers moved to make a Motion. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 4-0-0.

Chair Young made an announcement that there are open positions within the town and we need some volunteers. Anyone interested must apply at the Town Clerk's Office before Friday, January 31<sup>st</sup>, 2020 at 5:00pm.

**Deliberative Session:**

The Deliberative Session is scheduled for February 1<sup>st</sup>, 2020 - 9:00 am at Moore School.

The Snow Date for the Deliberative Session is February 8<sup>th</sup>, 2020 – 6:00 pm at Moore School.

**Board of Selectmen Meeting:**

The next Board of Selectmen Meeting is scheduled for Monday, February 10<sup>th</sup>, 2020 - 7:00 pm.

**Public Hearing:**

A Public Hearing for Keno is scheduled on February 24<sup>th</sup>, 2020 after the Deliberative Session.

Sharon Dewitt (resident) asked the Board what would be the process for submitting an idea for occupying the Smyth Library? Selectmen Dann stated the Trustees were appointed to take care of the building and they will need to bring requests forward to the Board. She may go to the Trustees and present her idea to them and if they don't bring it forward to the Board then that is when she may come back because it is the Board's decision on what to do. Sharon responded how she has researched this for years and that the Trustees are not taking the lead on it or very responsive. Selectman Chivers suggested for Sharon to go back to the Trustees with a dialogue and see if they are receptive as this would be a good way to get things started. Selectman Brock remarked how this isn't easy and many Boards in the past have struggled with this. There is no clear plan on what to use the building for. It is not useable building because it does not have water or a septic system. Discussion ensued.

Selectman Dann moved to adjourn at 8:55 pm. Seconded by Selectmen Chivers. All were in favor. Motion carried by a vote of 4-0-0.

Respectfully submitted,  
Linda Chandonnet, Recording Secretary