

~~Unapproved~~ **APPROVED**
Candia's Selectmen's Public Meeting Minutes
February 10th, 2020

Attendance: Chair Susan Young, Vice-Chair Carleton Robie, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Brien Brock and Administrative Assistant Linda Chandonnet.

7:15 p.m. Chair Young called the public meeting to order following the Pledge of Allegiance.

Roll call was conducted.

Approval of Minutes:

Non-Public meeting minutes January 27th, 2020. No changes.

Selectman Dann moved to accept the January 27th, 2020 Minutes. Seconded by Selectman Chivers. Selectman Robie was absent at this meeting (4-0-0) All were in favor. Motion carried.

Public meeting minutes January 27th, 2020. No changes.

Selectman Dann moved to accept the January 27th, 2020 Minutes. Seconded by Selectman Chivers. Selectman Robie was absent at this meeting (4-0-0) All were in favor. Motion carried.

Public Comment: Sheila McDonough from Auburn NH stated she is here representing her brother William Socha a Candia resident because he could not attend the meeting due to a death in his family. He would like to know the status of his pending Intent to Cut Timber Application on his own land that he previously submitted. He is looking to harvest approximately 30% of the timber at Libbee Road. Ms. McDonough asked the Board if they had seen the Application and the Board responded that they did not, but they will check with the office to see if they have it. Mr. Socha would also like to put some gravel down at the end of Flint Road towards Libbee Road so there is access for the removal of trees which is a Class VI road. Chair Young asked her if Mr. Socha could come back and address this at the next meeting and she replied that he could however Mr. Socha is looking to get the logger there soon to get things started. Chair Young added it does take time to get things processed and to save time it might be best to come back. Road Agent Lewis added that he has spoken to Mr. Socha about a week ago in regards to putting down gravel and doing some upgrades for approximately 1,000 feet on the road and that it was not up to him to approve this and he will need to talk to the Selectmen. The Board agreed it would be okay for Mr. Socha to putting down gravel on the road so the logging trucks can go through. Judith Szot (Resident) described the condition and size of the road.

Selectman Brock moved to make a Motion to put the necessary base gravel on Flint Road for access of the logging trucks and there will be no cutting of the trees, only trimming the canopy is allowed. Seconded by Selectman Chivers. All were in favor. (5-0-0) Motion carried.

Selectman Robie stated Payroll & Accounting Specialist Donna Becker will process the Intent to Cut Application and see that they receive the required signatures to complete the application.

Department Reports: Highway; Police; Fire; Building; Planning; Solid Waste; Budget; Other

Highway: Road Agent Lewis stated there has been a lot of rain and road patching for January.

We had a few windstorms that resulted in a lot of down trees due to the high winds. Chair Young asked if they used the Henry H. Moore Highway Trust Money? Road Agent replied no, they did not, but they will do it this year and will use the trust money with this year's funds. See attached report.

Planning Board: Selectman Brock said he went with Road Agent Lewis to meet with Stantec this afternoon. They gave the Board an update of the Herbert Subdivision on Currier Road with Stantec's formula for their portion of upgrades and the Town's portion. Road Agent Lewis added how they had reviewed Keach-Nordstrom Associates proposal for the narrow part of the road and how they think some of it is not feasible. A very few trees would need to be cut down and explained the different areas that will need work as one culvert that needs replacing and one culvert to be added. The added culvert would require an easement to put across the road as it is on the Hebert property. It should be easy for him to work with the Planning Board and to allow the cross culvert to exit off of his property, otherwise we would have to get an easement from whom ever owned the land to work with the Planning Board. The Culvert it is the only big ticketed item that needs to be replaced and the applicant is going to work up a price before the next Planning Board Meeting on what it would cost. The real issue is how there is a 12 ft. wide road that drops off 12 ft. on both sides. If we could have Stantec pay for a majority of that seeing this is the biggest impact here. There has never been an issue here but when you add 50 more cars a day there will be. The amount that Keach-Nordstrom Associates came up with for the cost on the Town's portion is \$98,000. At this point we will need to see how much this road will cost for the Town to do it. Discussion ensued on explaining the site improvements and costs.

Selectman Brock added that the Planning Board approved another 3-part subdivision on North Road for the Sieminski Irrevocable Trust that went through. Candia's Planning Board and the Town Office received a great compliment from the applicant that the process was very efficient, and they were very pleased with how it moved forward.

Police: Chief McGillen stated they had a rough weekend in town. He expressed his condolences to the families of the residents that the town has lost. The town has also lost a previous Town Employee Paul Rogers who worked at the Recycle Center and wishes the family well.

Police Chief McGillen said that he saw the draft for the Capital Improvement Plan and how he had a different vision of what it would look like. He stated it read Police Department's Renovations when his request back in November was for a new Police Department Building with a 4 to 0 Vote of approval from the Selectmen. He is not sure of the plan process and wanted additional clarity. Chair Young stated the Planning Board is in charge of a Capital Improvement Plan doing that and back in March when she said we need to get going and I know it doesn't expire for a year, but it expires in December. The Planning Board decided they would have Stantec do it for them. They asked all the different people who wanted to submit something, and Chair Young thought that the Chief McGillen had submitted something. She thinks his request was in on time and the only question is that there was no price included. Her understanding is that Stantec was going to get in touch with the people who had submitted and try to work on a price. This is the first time that she does not see a committee and that it does not look like his request is in the Capital Improvement Plan. She did not know who has decided to not have it included. Selectman Brock said how he thinks this may be the one prior to when they had talked about renovations so the updated one was

never put in. In the last Planning Board Meeting it was discussed how Stantec was going to give an approximate number based on the square footage of the proposed building. Police Chief McGillen expressed in regard to the entire Police Department that the Board knows how they have major deficiencies that have already been addressed and that they need to move forward for a new building. The Board agreed that a new Police Building is needed. Police Officer Langlois stated if a few of the Selectmen and the Police could meet with Stantec's Architectures to come up with a plan listing of what the needs are to get some numbers. It could eliminate forming a Committee and the process could go a lot quicker. Chair Young apologized that it was not included in the town meeting and agrees that this needs to move forward and added that Stantec are the ones who are being paid to do the plans. The Board stated at this point it should be Stantec who will be calling the Police Department. Selectman Brock said he will reach out to Chair Rudy of the Planning Board to find out why Stantec has not called.

Chief Officer McGillen informed the Board about the open officer job positions in his department and how busy they have been, and it can be very difficult at times. Selectman Robie said there is enough money in the police budget to hire full time officer.

Selectman Robie stated if they could look at the other new Police Department Buildings around the area and possibly contacting one of the Architects from one of those towns to draw us up plans there may be enough money in the police budget to get this done. What would be needed are plans and where to put the building and we would need someone to solicit one of these properties to see if the Town can get one of these to purchase. Selectman Robie added if anyone is interested in building a new Police Department Building with him that he will be happy to donate his time to get this done. See attached.

Fire: Selectman Dann read from the attached report.

Selectman Chivers mentioned Candia's Zoning Ordinance is always updated yearly however there was not a word format or saved document to update. Lisa Galica of the Planning Department has retyped and formatted the entire Zoning Ordinance which involved a lot of time and work. With this completed all the updates will be able to get adjusted easily. Selectman Chivers acknowledged Ms. Galica for all her hard work on this project as she completed this along with all her other job duties.

Building: Building Inspector Dave Murray read the attached report.

Solid Waste: Selectman Dann read the attached information from (NRRA) Northeast Resource Recovery Association. The Town of Candia is a member of NRRA and they had a great webinar last week that was for approximately an hour and it was very informative. They will be having additional Webinars in the future to educate people more on recycling. Discussion ensued.

Budget Committee:

Chair Young reminded everyone that there will not be a Budget Committee Meeting this month or next month. The next meeting will be in April.

Chair Young announced the Employee of the Year, Road Agent Dennis Lewis and congratulated him. His name was added to the plaque.

Primary:

Chair Young announced the Primary Election will be on Tuesday, February 11th from 6:00am to 7:00pm at the CYAA. The RSA states that all the Selectmen should be present and she would like to have at least three of them there throughout the election hours. The Selectmen then scheduled the times they will be attending that day.

Chair Young mentioned if anyone would like to add anything into the Town Report that it needs to be in before Friday, February 21st, 2020.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the total for payroll for week ending February 6th, 2020 was \$15,346.16. February 13th was \$14,245.15. Payables for February 6th was for \$515,335.33 of which the school received \$500,000. Payables for February 13th was \$57,045.51 with a total of Payables & Payroll \$601,972.15. Selectman Chivers moved to make a Motion. Seconded by Selectman Brock. All were in favor. (5-0-0) Motion carried.

Calendar:

- The next Board of Selectmen Meeting is scheduled for Monday, February 24th at 7:00 pm.
- Meet the Candidate's Night is Tuesday, March 3rd, 2020 at 6:30 pm at the Smyth Public Library.
- Town of Candia Election Day is Tuesday, March 10th, 2020 at 6:00 am - 7:00 pm at the (CYAA) Candia Youth Athletic Association.

Public Comment: Sharon Dewitt (resident) mentioned that it seems like there are a lot of questions on the RSA's and Right to Know of what has to be posted and what does not have to be posted. Effective January 1st, 2019 there was a change on the RSA and Ms. Dewitt read from the attached document. She has heard some of the Boards have stated that they do not need to post their minutes and with the interest of keeping town business transparent how she would hope the leaders of the town would stand by that and that it be required for all our minutes to be posted on the website.

Selectman Dann moved to adjourn at 8:45 pm. Seconded by Selectman Chivers. (5-0-0) All were in favor. Motion carried.

Respectfully submitted,
Linda Chandonnet, Recording Secretary