

~~Unapproved~~ **APPROVED**
Candia's Selectmen's Public Meeting Minutes
March 9th, 2020

Attendance: Chair Susan Young, Vice-Chair Carleton Robie, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Brien Brock and Administrative Assistant Linda Chandonnet.

7:00 p.m. Chair Young called the public meeting to order following the Pledge of Allegiance.

Roll call was conducted.

Approval of Minutes:

Non-Public meeting minutes November 25th, 2019. No changes.

Selectman Brock moved to accept the November 25th, 2019 Minutes. Seconded by Selectman Chivers. Selectman Robie was absent at this meeting (4-0-0) All were in favor. Motion carried.

Selectmen Chivers moved to seal the minutes. Seconded by Selectman Dann. All in favor. Motion carried.

Public meeting minutes February 24th, 2020.

Correction on page 2, first paragraph where it references "There are two pieces of land in Raymond as well as in Candia" correct to "There are two pieces of land, one in Raymond and one in Candia".

On page 6, to adjourn at 8:55pm, should read 7:55pm.

Selectman Brock moved to accept the February 24th, 2020 Minutes. Seconded by Selectman Dann. Chair Young and Selectman Robie were absent at this meeting (3-0-0) All were in favor. Motion carried.

Public Comment: Bill Stergios (Resident) who lives on Currier Road stated that he had recently spoken to Road Agent Lewis in reference to the Warrant Article for Currier Road and had a few suggestions if it passes. One would be to talk to Ron Severino and get his consultation because he builds roads for the highways. Second would be to consult with the Southern New Hampshire Planning Commission because they have a lot of contacts with the Department of Transportation and they could probably hook up Road Agent Lewis to get some experts. He likes what Road Agent Lewis has talked about and it makes a lot of sense and with Ron Severino and DOT as they probably would be able to get the road to look good.

Department Reports: Highway; Police; Fire; Building; Planning; Solid Waste; Budget; Other

Highway: Road Agent Lewis stated that if the Warrant Articles passes at the Town Election for Healey Road and they have a lot of fills for the Holbrook Cemetery, that they would like to get a Wetlands Permit there now, so they can have a place to dump it. Selectmen Robie stated they had started this last fall and he is not sure if the wetlands person was able to get out there to flag it or not before it got cold out or snowed, but he was scheduled to do it and Jason was then going to draw up the plans to have it approved. Selectman Robie will get in touch with Jason for more information. Selectman Dann stated if the Warrant Article passes in regards to the gravel at the Town Election, he would like asked the Board if Road Agent Lewis can contact the Recycle Center

when he has fill available so they can correspond with each other and work it out and they would not need to go before the Board for an approval each time. Road Agent Lewis stated he has talked to Chuck at the Recycle Center and they are able to do this on Mondays and Tuesdays, so he doesn't have to haul it all the way to the pit. They would do the Holbrook Cemetery on Wednesdays, Thursdays and Fridays. The Board agreed with this. Road Agent Lewis stated he has put up all the new road signs including the stop sign. See attached report.

Police: Chief McGillen read his report. The new police cruise they ordered is in and all the equipment is currently being switched from the older vehicle and installed into the new one and they are hoping to get it back next week. Next step will be to have the two-way radio installed.

There is a Safety Meeting scheduled for Thursday, March 12th at 9:00am and they will be talking about the Alert System for the town. They currently use Nixle and when we first started using them all the services were free, but now they are charging fees and have limits to what can be sent out for messages. The State offers CodeRED and their information looks like it might be a free service, so he will be presenting them at the meeting along with our Webmaster for discussion and input.

Officer McGillen stated he and some of the members recently went to look at new Police Stations in the towns of Barnstead and Epsom and liked the features of them both. He was able to get copies of Epsom's Police Station Plans and Jim Franklin has offered our Town their services at no charge if Candia moves forward with this and if the Town chooses to work with him. Barnstead will be giving their Police Station plans sometime this week as the town Building Officer designed their Police Station. The Building Officer was the General Contractor and with local contractors and businesses they were able to save their town over \$364,000.

Fire: Selectman Dann read from the attached report.

Building: Building Inspector Dave Murray read the attached report. The attached revenues page on the right side should read 2020 and not 2019.

Planning: Selectman Brock stated he is continuing to work with the Planning Department for the CIP's and has 3 or 4 outstanding issues that are still needed. They are waiting for the Police Department's information. Fire Department we will need clarification on the building addition for the year that they are trying to get an amount. They are also waiting for some information from Chuck Whitcher from the Recycle Center to give to them. The Planning Board is planning to schedule the Public Hearing so they can have it completed by the first week in April. Selectmen Brock stated they did discuss the reclamation plan to the Planning Department and the Board did tell the applicant to go to the Land Use Department and apply for a variance. It was determined by the Planning Board that the owners will need to come before the Planning Board after they secure the Variance. Lisa Garlick of the Building Department was advised to let the applicant know that when they came in for their application for the ZBA they need to go to the Planning Board also.

Solid Waste: Selectman Dann read the attached report. Candia Household Hazzard Waste Day will be on September 19th, 2020.

Chair Young read a compliment letter to the Recycle Center from a thankful Candia resident. See attached.

Budget Committee:

Chair Young reminded everyone that there will not be a Budget Committee Meeting for March. The next meeting will be in April.

Old Business:

Selectman Brock stated that last week's Board of Selectmen's meeting a resident asked the Board if a convex mirror could be put on a pole at Chester Road & Main Streets. The Board agreed and discussed that they would send a letter to DOT for approval. Selectman Brock stated he has contacted DOT to find out where the letter can be sent to and his next step is to write a letter. He added that DOT would probably not do anything but would at least give an approval.

New Business:

Rick Perrin representing the 2020 Census came in to talk to the Board and explained how important the census is, how it works and that it helps towns with their funding. All residents will be receiving information in the mail shortly. There are several jobs position available.

Reach the Beach Relay:

John Dionne the Course Coordinator is representing Reach the Beach Relay announced the event is scheduled for Saturday, September 19th, 2020. This year they will be adding a Sprint version race in conjunction with the normal race which will be starting in Raymond High School and will make their way down into Candia. Candia's Fire Department will be holding a breakfast at the Henry Moore School gymnasium that day. Discussion ensued.

Chair Young announced an employee 90-day evaluation request for Administrative Assistant Linda Chandonnet from Grade 5 step 2 to step 3. The Board stated that in the past it was determined that when there is an evaluation for a town employee it would be within the Selectmen in the office. Selectman Brock moved to approve the evaluation request increase. Seconded by Selectman Brock. (5-0-0) All in favor. Motion carried.

Abatements: Will be address at the next meeting

Board to consider review of Town Regulations: Selectman Chivers said it has come to question Candia's Town Regulations that we do not have or are aware of, and would like to ask if the Board will support the Planning Department to sort through the files and put them all together in an order for future review of Candia's code of regulations. The Board would then be able to decide if they want to keep, amend or rescind them. The Board agreed and that this would be a good idea. Selectman Chivers stated the Planning Board will work on creating this during the summer.

Class VI Road: Selectman Chivers began by updating the information from a previous request the town received for the George's on the Class VI Road and North Road. It was determined by the Rockingham Registry of Deeds that on the original property deed that there is only one lot and not two. The owners would need to apply for Variance with the Zoning Board to build on a Class VI Road and this could be very complicated as there are different steps that need to be taken. There

are six tenants that are on the deed and want to build 2 houses on 2 lots. The agreement the Town of Candia had released to the owners is that they have authorization to build only one house and need to abide by Candia's Zoning Ordinances. At this point the Board will contact the Town's attorney for more clarification of what the Deed legally interprets.

Board to authorize the payments of payroll and payables: Selectman Chivers announced the total for payroll for week ending March 6th, 2020 was \$27,272.05. March 12th was \$14,404.03. Payables for March 5th was for \$532,580.14 of which the school received \$500,000. Payables for March 12th was \$19,764.34 with a total of Payables & Payroll \$594,020.56. Selectman Chivers moved to make a Motion. Seconded by Selectman Brock. All were in favor. (5-0-0) Motion carried.

Calendar:

- Town of Candia Election Day is Tuesday, March 10th, 2020 at 6:00 am - 7:00 pm at the (CYAA) Candia Youth Athletic Association.

Chair Young asked the Board for the schedule on Election Day and the members replied that they were told they need to be there and plan on it.

Chair Young asked if there was anything the Board wanted to discuss on the protection of Conora virus at Election Day such as writing materials. Selectman Brock stated if people have any concerns they may bring their own pens or bring wipes to wipe them down.

- The next Board of Selectmen Meeting is scheduled for Monday, March 23rd at 7:00 pm

New Town Phones: Chair Young stated the new phone system is currently being worked on and hopefully will be settled in the next few days.

Right to Know Law: Selectman Brock stated there is an upcoming Right to Know Law Seminar by Steve Buckley on March 31st 6-8 pm if anyone is interested in attending.

The Board thanked Selectman Robie for his 12 years of service as Selectman and for his amount of effort and passion he has put into the Town of Candia as this is his last meeting. Selectman Robie replied that it was an honor to serve as Selectman for his community, and there has been a lot of good times, and a lot more good than the bad and that he really appreciates it.

Selectman Dann moved to adjourn at 8:35 pm. Seconded by Selectman Chivers. (5-0-0) All were in favor. Motion carried.

Non-Public Meeting:

Chair Young announced there will be a non-public session under RSA 91-A:3 II (e).

Respectfully submitted,
Linda Chandonnet, Recording Secretary