

~~Unapproved~~ **APPROVED**  
**Candia's Virtual Selectmen's Public Meeting Minutes**  
**June 8<sup>th</sup>, 2020**

**Attendance:** Chair Susan Young, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Brien Brock, Selectman Patrick Moran and Administrative Assistant Linda Chandonnet

**7:02 pm.** Chair Young called the Public Meeting to order

Pledge of Allegiance

Roll call was conducted

**\*\*\*Because of technical issues at the May 27th, 2020 BOS Public Meeting, the Chair reviewed the prior meeting, so everyone was updated on the discussion that took place before moving on to the current agenda items.**

**William Socha:** Discussion with Mr. Socha on the logging operation. There were a few decisions that were made and going forward Road Agent Lewis will continue to monitor the roads.

**Dog Licenses:** The Town Clerk has asked the Board to have all Dog License fines suspended for one month.

Selectman Chivers moved to make a Motion and suspend the deadline for one month on all dog license fines. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0

**Postal Machine:** Chair Young stated the office postal machine was not working well and the contract was up with Pitney Bowes. The Board accepted the request to renew the leasing contract with Pitney Bowes for a new digital postal machine.

Selectman Moran moved to accept the renewal contract for leasing a new digital postal machine. Seconded by Selectman Dann. All were in favor. Motion carried by a vote of 5-0-0.

**Pelmac:** Chair Young stated that she would like to change one camera to digital for the Selectman's Office so they can see who is coming to the door, currently their vision ends in the hallway. The other thing is to put one in the Land Use Office so they can talk to the person outside. Chief McGillen stated these have been ordered and are in the works to be installed.

**\*\*\*The Chair continued the meeting with the regular agenda items for June 8th:**

Chair Young suspended the Public Meeting and moved to open the Non-Public Meeting RSA 91-A:3 II (L)

**Non-Public:**

The Board of Selectmen opened the Non-Public Meeting

Selectman Brock moved to open the Non-Public Meeting. Seconded by Selectmen Dann. All were in favor. Motion carried by a vote of 5-0-0.

Selectman Brock moved to close the Non-Public Meeting. Seconded by Selectman Dann. All were in favor. Motion carried by a vote of 5-0-0.

Selectman Brock moved to Seal the Non-Public Meeting. Seconded by Chair Young. All were in favor. Motion carried by a vote of 5-0-0.

**Public:**

The Board of Selectmen resumed back into Public Meeting

**Discussions:**

- To replace GoToMeeting and start using Zoom and to have it set up for future virtual meetings.
- Legal advice for Class IV Roads and a public hearing.

**Public:**

The Board of Selectmen adjourned the Public Meeting at 8:45pm

Selectman Brock moved to close the Public Meeting at 8:45 pm. Seconded by Selectman Chivers. All were in favor. Motion carried by a vote of 5-0-0.

**Approval of Minutes: Non-Public & Public Meeting Minutes May 27<sup>th</sup>, 2020.**

Selectman Dann moved to make a motion and accept the May 27<sup>th</sup>, 2020 Selectmen's Non-public Meeting minutes as presented. Seconded by Selectman Chivers. All were in favor. Motion carried by a vote of 5-0-0.

Chair Young stated there is a correction on page 6, at 8:30 pm. Non-Public Meeting closed, change to open.

Selectman Brock moved to make a motion and accept the May 27<sup>th</sup>, 2020 Selectmen's Public Meeting minutes as presented. Seconded by Selectman Chivers. All were in favor. Motion carried by a vote of 5-0-0.

**Department Reports: Highway; Police; Fire; Building; Planning; Solid Waste; Budget; Other**

**Highway:** Road Agent Lewis read the attached report. Last week he received an Application from the Developer for the culvert replacement on Currier Road, as the Planning Board had asked him to upgrade the road. It would require the Selectmen's signature, however Road Agent Lewis stated he is not in favor of replacing the stone culvert there. It needs to be widened to accommodate traffic and has a one lane culvert crossing right now and is a stone culvert with an open bottom which has been there for over 150 years and has worked fine. The Developer sent his request to DES (Division of Environmental Services) but it is not the Towns proposal and it is a town road. It should be a matter of what the Town wants there and not what the Developer proposed. Road Agent Lewis recommends an open bottom box culvert and it needs to go back to the Developer and to tell his Engineer this is not what we proposed. Selectman Brock stated this is not what the Board had asked the Developer to do. They had asked the him to get some feedback from DES and if they would accept an open bottom or a culvert. The Developer is doing all the calculations by the flow, but is that what DES wants? Road Agent Lewis will contact the Developers Engineer.

**Police:** Chief McGillen read the attached reports. He advised the Board on how the Town needs to be prepared in the event there would be a protest in Candia. He has contact information if there is one, and they could reach out to the state police, county attorney to get legal guidance and manpower. Whatever they may need, it would be available for them.

**Fire:** Selectman Dann read the attached report. Selectman Dann would like to thank the Firemen Crew for hanging up all the flags on the poles in Town. Chair Young added that the Fire Department has done a wonderful job with taking the firetruck on all the drive-by parades and events going on in Town.

**Building:** Selectman Chivers read the attached reports.

**Planning:** Selectman Brock said the recent Planning Board Meeting discussed the CIP and culvert on Currier Road briefly, but no decisions were made because they were waiting for information from different departments. They are hoping for a Public Hearing at the end of June or the first of July.

**Solid Waste:** Selectman Dann read the attached report. The Swap Shop is almost finished being painted. They are looking into the process for re-opening, how they can do it and what the State allows. The Candia Residents have been very helpful in keeping the Recycle Center open. There are some towns that have closed and have some very upset residents. Selectman Dann would like to thank the Citizens for their understanding and for adhering to the guidelines to make it work out well. Chair Young said thanks the Employees for all their hard efforts.

Selectman Dann stated they received an application for the part-time position at the Solid Waste Department and would like the Boards approval for a background check. If the background check comes back positive, then he would like their permission to hire the applicant.

Chair Young moved to make a motion and give permission to the Solid Waste Department for a background check on an applicant for a part time position. If the background check is positive and upon the Solid Waste Managers recommendation the Board gives them permission to hire the applicant. Seconded by Selectman Moran. All were in favor. Motion carried by a vote of 5-0-0.

**Budget Committee:** Chair Young announced there will not be a Budget Committee Meeting this month.

**Hooksett Request:** Welfare Officer Mrs. DelRosso stated she received a phone call from Donna Fitzpatrick who works at the Hooksett Town Office. They have an employee who works in the Welfare Office who is pregnant and is due at the end of July. They have asked Mrs. DelRosso to assist with being on call as needed while she out until approximately September. The Town of Hooksett will be sending a MOU (Memorandum of Understanding) to complete. Mrs. DelRosso stated she wants to keep the Board informed.

### **New Business**

**Assessor:** Selectman Chivers gave an update and that they have completed interviewing with different Assessing companies for the replacement of Tammy Jameson. After careful consideration and with a final decision Whitney Consulting was chosen, and they will begin on July 1<sup>st</sup>, 2020. See attached.

Selectman Chivers moved to make a Motion and approve Whitney Consulting for Assessment Services in the Town of Candia for the remainder of this calendar year in the amount of \$10,125. Seconded by Selectmen Brock. All in Favor. Motion carried by a vote of 5-0-0.

**First Quarter Donations:** Chair Young read the attached document.

Selectman Dann moved to make a Motion and accept all donations to the Town of Candia for the first quarter totaling \$11,096.47. Seconded by Selectmen Brock. All in Favor. Motion carried by a vote of 5-0-0.

### **Other Business**

**Meetings:** Chair Young asked the Board Members if they would agree to having the Board of Selectmen meetings once a month instead of twice, for the months of June, July and August. She added that if there is something important that needs to be addressed a meeting may be added. The Board all agreed and decided the next meetings would be scheduled for July 13<sup>th</sup> and August 10<sup>th</sup>.

**Budget Hearing:** The Board discussed having the Budget Hearing on Saturday, September 12, 2020 starting at 8:00 am.

The deadline for budget information from all departments will need to be submitted to the office by August 31<sup>st</sup>, 2020.

**Board to authorize the payments of payroll and payables.** Selectman Boyd announced the grand total for payroll for the 6-week period beginning May 7<sup>th</sup> and ending June 11<sup>th</sup> was \$108,080.01. Payables for the same period were \$985,499.27 of which the school received approximately \$800,000 For a combined total of \$1,093,579.28.

Selectman Chivers moved to approve the accounts payable and payroll checks for the 6-week period in the amount of \$1,093,579.28. Seconded by Selectman Brock. All were in favor. Motion carried.

**Public Comment:** There were no public comments.

Selectman Moran gave an update that the Plumber will be coming into the Town Office to repair the toilets in the bathrooms and the water fountain.

Selectman Chivers stated the Town of Candia would like to sell the building inspectors old car and to have it posted on craigslist for a \$500 minimum with a sealed bid.

**8:24 pm.** Selectman Brock moved to close the Public Meeting. Seconded by Selectman Dann. All were in favor. Motion carried by a vote of 5-0-0.

Respectfully submitted,  
Linda Chandonnet, Recording Secretary