

September 14, 2020

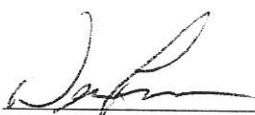
TOWN OF CANDIA

Road Agent's Report

Month of August 2020

Work Summary:

- Healey Road reconstruction
- Shoulder work town-wide -from heavy rain
- Patching was done as needed
- Grading on Tower Hill Road
- Tree removal on Merrill Rd. & North Rd. due to high wind



Dennis Lewis
Road Agent

CANDIA POLICE DEPARTMENT
ACTIVITY 8/8/2020 to 9/2/2020

During this period, the Candia Police Department issued 63 motor vehicle warning and 3 summons'.

Arrests:

On August 8, Richard P. Welch, age 60, of Raymond, NH, was arrested for Aggravated Driving Under the Influence.

On August 23, Robert F. Leblanc, age 29, of Manchester, NH, was arrested for Driving Under the Influence.

On August 25, Dylan T. Eaton, age 23, of Rochester, NH, was arrested by Rochester PD on a Candia warrant charging Theft and Credit Card Fraud.

Offenses (State Law) By Month

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTALS
Sexual Assault - Aggravated Ci	0	0	0	0	0	0	0	1	1
Simple Assault; BI	0	0	0	0	0	0	0	1	1
DV; Simple Assault; Physical C	0	0	1	0	0	0	0	0	1
Criminal Threatening - Conduct	1	0	0	0	0	0	0	0	1
Criminal Threatening - conduct	0	1	0	0	1	0	0	0	2
Burglary	0	0	0	1	0	0	1	0	2
Theft by Unauthd Taking \$0-\$10	1	0	0	0	1	0	1	0	3
Theft by Unauthd Taking \$1501+	0	0	0	1	1	0	0	0	2
Attempt To Commit	1	0	0	0	0	0	0	0	1
Theft by Unauthd Taking \$0-\$10	0	1	0	0	0	0	5	2	8
Theft by Unauthd Taking \$1501+	0	0	0	0	0	1	0	0	1
Theft by Deception \$1001-\$1500	0	0	0	0	1	0	0	0	1
Theft of Services \$0-\$1000	0	0	0	1	0	0	0	0	1
Credit Card Fraud, \$0-\$1000	1	0	0	0	0	0	0	1	2
Identity Fraud; Pose as Anothe	0	0	0	0	0	2	0	0	2
Identity Fraud; Obtain Persona	1	1	0	0	0	1	1	0	4
Identity Fraud; Obtain Info fo	0	0	0	1	1	0	0	0	2
Recv Stolen Prop; \$0-\$1000	0	1	0	0	0	0	0	0	1
Criminal Mischief	2	0	0	0	0	0	0	0	2
Criminal Mischief	0	0	1	0	0	0	1	0	2
Criminal Mischief	2	0	0	1	1	1	4	4	13
Possession, etc.; Residual Amo	1	0	0	0	0	0	0	0	1
Disorderly Conduct	0	2	0	0	0	0	0	0	2
DUI - impairment	2	1	0	0	0	0	0	1	4
DUI Aggrvtd; >.03/.02% Collisn	0	0	0	0	0	0	0	1	1
Involuntary Emergency Admissio	0	0	0	0	0	1	0	0	1
PROTECTIVE CUSTODY OF INTOXICA	0	0	0	0	0	1	0	0	1
Protective Custody - Alcohol	0	1	0	0	1	0	0	0	2
TRANSPORTING ALCOHOLIC BEVERAG	0	0	0	1	0	0	0	0	1
Open Container	0	1	0	0	0	0	0	0	1
BENCH WARRANT-ELECTRONIC	0	0	1	0	0	0	0	0	1
Criminal Trespass	0	0	0	3	0	0	0	1	4
Involuntary Emergency Admissio	0	0	1	0	0	0	0	0	1
Unlawful Activities; Litter Co	0	0	0	1	0	0	0	0	1
Violation of Protective Order	0	0	0	0	1	0	0	0	1
False Report	0	0	0	0	0	1	0	0	1
TRANSPORTING ALCOHOLIC BEVERAG	0	0	0	1	0	0	0	0	1
Proper Care of Horses	0	0	0	0	0	0	0	1	1
Procuring Dog License; Tag	0	0	0	1	0	0	0	0	1
Dog; Menace, Nuisance, Vicious	2	0	1	1	0	0	0	1	5
BENCH WARRANT-ELECTRONIC	0	0	0	0	1	0	0	0	1
Stalking; Domestic Violence; O	0	0	1	0	0	0	0	0	1
False Report to Law Enf; False	0	0	0	0	0	0	1	0	1
Harassment	0	1	0	0	0	1	0	0	2
DOG RUNNING AT LARGE-Candia T.	0	0	0	1	0	0	0	0	1
POLICE INFO	0	0	0	0	0	0	0	1	1
ARREST ON ANOTHER AGENCY'S WAR	0	2	0	0	1	0	0	0	3
LOST OR STOLEN MOTOR VEHICLE P	0	0	0	0	1	0	0	0	1
OHRV OPERATE ON PRIVATE LAND W	0	0	0	1	0	0	0	0	1
Operating OHRV on Land Without	0	0	0	1	0	0	0	0	1
OHRV ENDANGER PERSON / DAMAGE	0	0	0	1	0	0	0	0	1
Misuse of Plates	0	0	0	0	2	0	0	0	2
Suspension of Vehicle Registra	1	0	0	0	0	0	1	0	2
DRIVING AFTER REVOCATION OR SU	0	0	1	0	0	0	0	0	1
Drive after Rev/Sus	0	0	0	1	0	0	0	0	1
Drive after Rev/Suspension	2	1	1	0	2	0	0	0	6

Offense Listing
01/01/2020 - 03/31/2020

09/14/2020

Reckless Operation	0	0	0	0	0	0	2	2	4
ADMINISTRATION REVIEW AND HEAR	1	0	0	0	0	0	0	0	1
APPEAL OF ADMINISTRATIVE LICEN	1	0	0	0	0	0	0	0	1
Alc Interlock MV Not Equipped	0	0	0	0	0	0	1	0	1
Uninspected Vehicle	0	0	0	0	0	0	0	1	1
DOG A NUISANCE	0	0	0	0	0	1	1	0	2
Arrest - Bench Warrant	0	1	0	0	0	0	0	0	1
Arrest on Warrant	0	0	0	0	0	0	1	0	1
TOTALS	19	14	3	13	15	10	20	13	122

Records Analysis Report
01/01/2020 - 08/31/2020

09/14/2020

No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	1	00.3
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Beas Investigation	0	00.0
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	0	00.0
CIV	Civil Standby	1	00.3
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI	Dcyf Investigation	0	00.0
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	0	00.0
FPR	Found Property	9	02.9
IEA	Involuntary Emergency Hospitalization	0	00.0
JUV	Juvenile Complaint	7	02.3
MED	Medical Call	1	00.3
MVC	Motor Vehicle Complaint	2	00.6
NC	Noise Complaint	3	01.0
NDT	National Drug Take Back	0	00.0
NED	Neighbor Dispute	2	00.6
NO	Notification	0	00.0
NTO	No Trespass Order	1	00.3
OD	Drug Overdose	1	00.3
OF	Fatal Overdose	0	00.0
OHR	Ohrv Complaint	1	00.3
PDB	Prescription Drug Box	0	00.0
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	0	00.0
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	1	00.3
SCA	Scams/Phone&email	4	01.3
SEC	Security Check	31	10.0
SP	Serve Papers	25	08.1
SPA	Suspicious Activity	13	05.3
SPM	Suspicious Motor Vehicle	0	00.0
SPP	Suspicious Person	1	00.3
SSA	Safe Schools Act	2	00.6
SUI	Suicide	3	01.0
SK	Sex Offender Registration	19	06.1
TE	Traffic Enforcement	0	00.0
TRU	Truancy	0	00.0
FWD	Tree / Wires Down	0	00.0
VIN	Vin Verification	2	00.6
WB	Well Being Check	5	01.6
---	Not Specified	1	00.3
AOA	Assist Other Agency	27	08.7
PIN	Police Information	73	23.5
LPR	Lost Property	3	02.6
ASC	Assist Citizen	29	09.4
DIS	Disturbance	20	06.5
OTH	Other	2	00.6
SDT	Sudden Death	3	01.0
ACP	Animal Complaint	5	01.6
AFE	Assist Fire/EMS	2	00.6

Grand Total: 310

**Candia Volunteer
Fire Department
11 Deerfield Road
Candia, NH 03034
603-483-8588
603-483-0252 fax**

Memo

Date: September 14, 2020
To: Board of Selectmen
Re: Monthly Report

August 2020 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Lifting with Airbags and Struts
- 3. EMS Training

Candia Fire Rescue

Candia, NH

This report was generated on 9/3/2020 9:40:16 AM



Incident Statistics

Start Date: 08/01/2020 | End Date: 08/31/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		22	
FIRE		15	
TOTAL		37	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		6	
Aid Received		7	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
7		18.92	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:11:02	0:12:52	
AVERAGE FOR ALL CALLS		0:11:31	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:05:47	0:05:55	
AVERAGE FOR ALL CALLS		0:05:56	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Candia Fire Rescue		36:56	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Candia Fire Rescue

Candia, NH

This report was generated on 9/3/2020 9:40:33 AM



Incident Type Count per Station for Date Range

Start Date: 08/01/2020 | End Date: 08/31/2020

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
100 - Fire, other	1
118 - Trash or rubbish fire, contained	1
131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	1
151 - Outside rubbish, trash or waste fire	1
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	3
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
554 - Assist invalid	1
561 - Unauthorized burning	1
571 - Cover assignment, standby, moveup	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	1
652 - Steam, vapor, fog or dust thought to be smoke	1

Incidents for 1 - Station 1: 37

Only REVIEWED incidents included.



August, 2020
Building Activity Report Summary

	<u>August 2019</u>	<u>August 2020</u>
Permits Issued	27	55
New Code Enforcement Cases	0	0
Open Code Enforcement Cases	4	5
Code Enforcement Cases Closed	0	0
Inspections Performed (insp + co's)	96	101
CO's/CC's = Closed Permits	40	20
Renewed Permits	2	0

Revenue August, 2019
 $\$2,314.00 + \$359.50 = \$2,673.50$

Revenue August, 2020
 $\$3,653.00 + \$0 = \$3,653.00$

Revenue YTD, 2019
 $\$14,617.53 + \$2,673.50 = \$17,291.03$

Revenue YTD, 2020
 $\$20,659.98 + \$3,653.00 = \$24,312.98$

Submitted by: *HL Bgan*

Date: 9/14/2020

Memorandum of Understanding

September 14, 2020

To: Town of Candia Select Board
CC: Jesse Remington High School / Candia Congregational Church
From: Smyth Memorial Building Trustees

The Smyth Memorial Building Trustees have reached the following agreement with the Jesse Remington High School for their potential use of the Smyth Memorial Building. It is vital that the Select Board agree to the framework of the agreement before the Smyth Trustees and Jesse Remington invest time and resources into this endeavor.

Overall Vision for the Project: The Town of Candia has a great resource in the Smyth building, and yet, it has remained unusable for as many years as the library service moved to the new location. This proposal creates a path for the building to be brought up to necessary code, and then can be used by eligible groups in the town.

- I. Jesse Remington will reestablish the Smyth Memorial Building to usable condition. They will contract, manage, and pay for the project.
- II. A General Contractor appointed by Jesse Remington will acquire competitive bids for proposed work, and then finalize plans with SMB Trustees. The Trustees have final approval on all work done to the building. The General Contractor will coordinate with the Building Inspector to ensure appropriate approvals and inspections are obtained.
- III. There will be no financial obligation on the part of the Smyth Trustees or the town of Candia for this work. Jesse Remington High School will be responsible for all renovation expenses.
- IV. In exchange for their financial investment in the Smyth Memorial Building, Jesse Remington will have use of the building for a period of time commensurate with the value of their investment. This use will take the form of a lease agreement. The term of the lease will not exceed 10 years.
- V. Jesse Remington will have use of the building Monday – Friday, 7:30 am to 3:00 pm during the academic year with occasional other events. The building will be available to be used by the town of Candia and the community at all other times.
- VI. All alterations to the structure will be in keeping with the historical character of the building. Excluding the bathroom, no permanent fixtures will be installed. All furniture used in the building will be multi-purpose to allow for the space to be equally usable by both school and community.
- VII. Jesse Remington will be responsible for all janitorial responsibilities. Building maintenance and lawn care will be the responsibility of the Smyth Memorial Trustees. The town will be responsible for snow removal of the parking lot; however, the walkways are to be kept clear at all times by Jesse Remington High School.
- VIII. A scope of work, summary of costs estimates, and proposed lease will be available to the Select board for review and final approval at the December Select board meeting. Targeted building availability date is September 1, 2021.

pentiques@comcast.net

From: Boyd Chivers <boydchivers@gmail.com>
Sent: Tuesday, September 15, 2020 4:06 PM
To: Candia Board

41:11-a Town Property. –

I. The selectmen shall have authority to manage all real property owned by the town and to regulate its use, unless such management and regulation is delegated to other public officers by vote of the town, or is governed by other statutes, including but not limited to RSA 31:112, RSA 35-B, RSA 36-A:4, and RSA 202-A:6.

II. The authority under paragraph I shall include the power to rent or lease such property during periods not needed for public use, provided, however, that any rental or lease agreement for a period of more than one year shall not be valid unless ratified by vote of the town.

III. Notwithstanding paragraph II, the legislative body may vote to authorize the board of selectmen to rent or lease municipal property for a term of up to 5 years without further vote or ratification of the town. Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect.

ARTICLES OF ORGANIZATION

SMYTH MEMORIAL BUILDING BOARD OF TRUSTEES

ARTICLE ONE: STATEMENT OF PURPOSE AND INTENT

In recognition of the historical significance of the Smyth Memorial Building, there is hereby established a Board of Trustees whose purpose shall be to maintain and preserve the physical structure of the building in a condition suitable for use by the town and its citizens, and who shall be charged with these further responsibilities:

To make the building accessible to the citizens of Candia as an historic site.

To investigate and recommend such future uses of the building as may be appropriate commensurate with its historic character.

To raise funds for the maintenance and preservation of the structure and to make renovations and improvements to promote such uses as the Town of Candia may determine, in keeping with the historical nature of the building and to recognize and promote the Smyth Memorial Building as an historical landmark.

To evaluate and assess possible income to be derived from uses of the building.

To prepare an annual operating budget for the maintenance and use of the building.

To perpetually reassess uses of the building that would benefit the Town of Candia.

To act at all times in the best interests of the Town of Candia regarding the use and function of this valued piece of Candia's heritage.

To make such recommendations to the Board of Selectmen as the Board of Trustees shall determine and to respond to such reasonable requests as the Board of Selectmen may make to the Board of Trustees.

ARTICLE TWO: MEMBERSHIP

There shall be five (5) trustees comprising the Smyth Memorial Building Board of Trustees. The Trustees shall be appointed by the Board of Selectmen. The initial terms shall be for one to five years as set forth in this Article. Thereafter terms shall be for five years. Each Trustee may serve one additional five year term upon recommendation of the Board of Trustees and appointment by the Board of Selectmen. Initial appointments shall be structured to expire as follows:

<u>Trustee</u>	<u>Expiration of Term</u>
#1	June 30, 2015
#2	June 30, 2016
#3	June 30, 2017
#4	June 30, 2018
#5	June 30, 2019

The Smyth Memorial Building Board of Trustees may recommend to the Selectmen that a Trustee be removed from the Board for cause. Such cause shall include, but not be limited to, continued unexcused absence from meetings and failure to carry out the functions of the Trustee.

ARTICLE THREE: OFFICERS

Officers of the Board shall be a Chairman and a Clerk who shall be elected annually by members of the Board at its initial meeting in June each year to carry out the customary duties of each office.

ARTICLE FOUR: MEETINGS

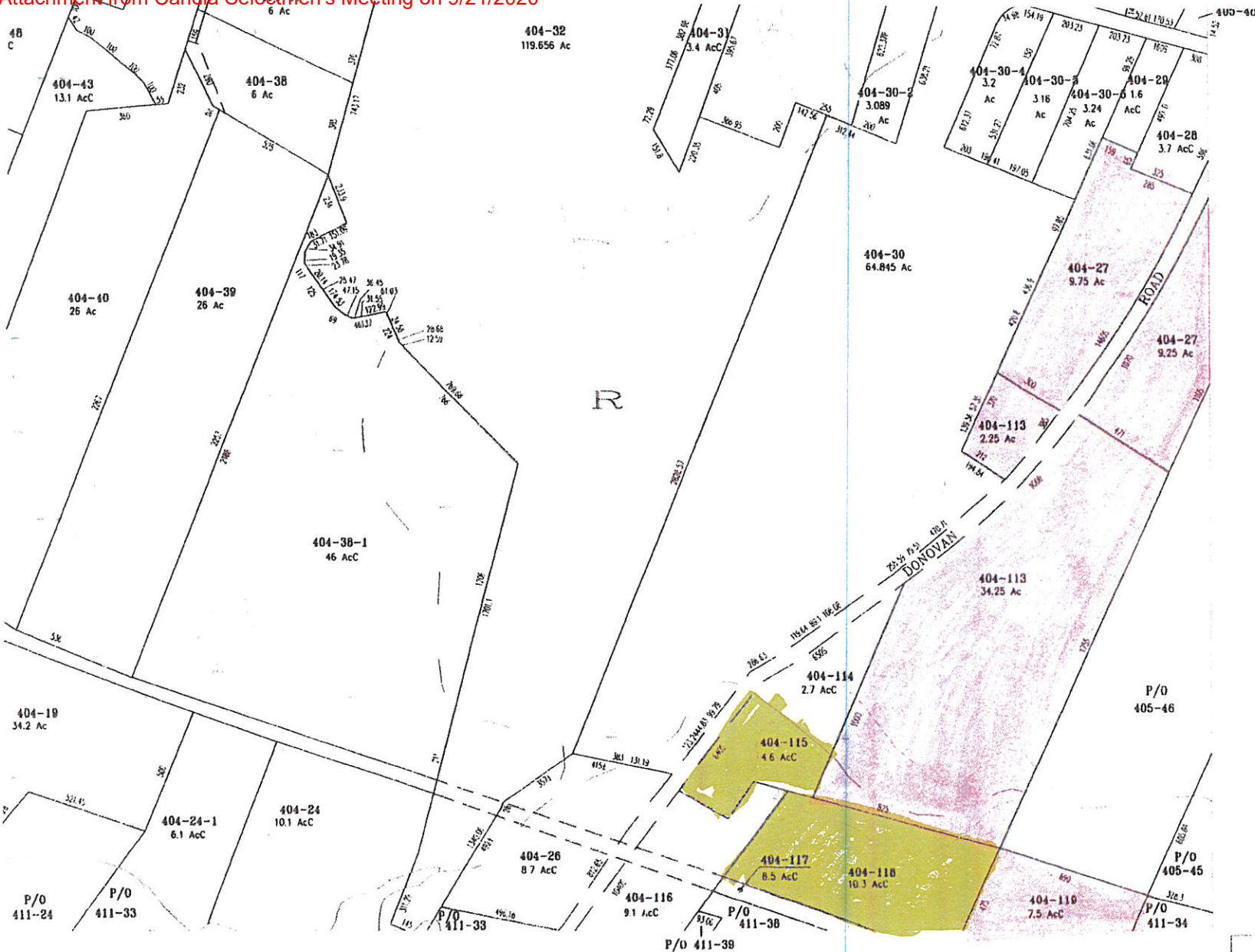
Meetings shall be held monthly or at such times as the Board may determine on a date convenient to the Trustees. Special meetings may be called by the Chairman as needed or at the request of two or more Trustees. Meeting dates shall be published at least seven days in advance. A member of the Board of Selectmen shall attend such meetings as the Board of Selectmen may determine. All meetings shall be open to the public and shall be governed by the provisions of the Right to Know Law, RSA 91-A.

ARTICLE FIVE: FINANCES

The Trustees to recommend to the Board of Selectmen an annual budget for the maintenance and use of the building. No Trustee shall receive compensation beyond necessary expenses incurred in carrying out his or her Board responsibilities.

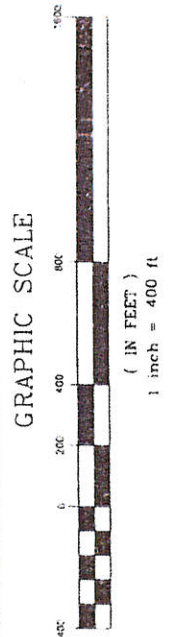
ARTICLE SIX: BY-LAWS

The Trustees may recommend such by-laws as they deem appropriate for approval by the Board of Selectmen.



Town Owned
Blevens

PROPERTY
CANDIA
NEW HAMPSHIRE



403	402
404	405
411	410

404

CURRENT OWNER		TOPO.	UTILITIES	STRT/ROAD	LOCATION	CURRENT ASSESSMENT				<div>2204 CANDIA, NH</div> <div>VISION</div>									
TOWN OF CANDIA C/O SELECTMEN'S OFFICE 74 HIGH STREET CANDIA, NH 03034 Additional Owners:		4	Rolling	3	Unpaved	3	Rural	Description	Code			Appraised Value	Assessed Value						
								EXM LAND	9035			12,600	12,600						
		SUPPLEMENTAL DATA																	
		Other ID: OWNER ACCT:001467 PICK-UP SC GIS ID:						EXEMPTION											
		ASSOC PID#						Total	12,600	12,600									
RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	q/u	w/i	SALE PRICE	V.C.	PREVIOUS ASSESSMENTS (HISTORY)											
TOWN OF CANDIA		3117/2656	09/08/1995	U	V		1N	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value						
								2019	9035	12,600	2018	9035	8,900	2017	9035	8,900			
								Total:	12,600	Total:	8,900	Total:	8,900						
EXEMPTIONS		OTHER ASSESSMENTS						This signature acknowledges a visit by a Data Collector or Assessor											
Year	Type	Description	Amount	Code	Description	Number	Amount	Comm. Int.											
		Total:																	
ASSESSING NEIGHBORHOOD														APPRAISED VALUE SUMMARY					
NBHD/ SUB		NBHD NAME		STREET INDEX NAME		TRACING		BATCH		Appraised Bldg. Value (Card)				0					
0001/A										Appraised XF (B) Value (Bldg)				0					
										Appraised OB (L) Value (Bldg)				0					
										Appraised Land Value (Bldg)				12,600					
										Special Land Value				0					
										Total Appraised Parcel Value				12,600					
										Valuation Method:				C					
										Adjustment:				0					
										Net Total Appraised Parcel Value				12,600					
BUILDING PERMIT RECORD														VISIT/ CHANGE HISTORY					
Permit ID	Issue Date	Type	Description	Amount	Insp. Date	% Comp.	Date Comp.	Comments	Date	Type	IS	ID	Cd.	Purpose/Result					
									07/26/2013			SM	00	Measur+Listed					
									05/26/2009			RK	14	Residential Field Review					
									06/23/2004			PP	14	Residential Field Review					
									04/02/2004			BH	00	Measur+Listed					
LAND LINE VALUATION SECTION																			
B #	Use Code	Use Description	Zone	Frontage	Depth	Units	Unit Price	I. Factor	S A	C. Factor	ST. Idx	S.I. Adj.	Notes- Adj	Rec Y/N	CU Cond	Special Pricing	Adj. Unit Price	Land Value	
1	903V	MUN MDL-00	R			43,560	2.50	1.0000	5	0.10	05	1.00	CLASS VI RD ACCES	N	0.000		0.25	10,900	
1	903V	MUN MDL-00	R			3.60	5,000.00	0.9198	5	0.10		0.00	TOPO	N	0.000		460.00	1,700	
Total Card Land Units:						4.60	AC	Parcel Total Land Area:						4.6 AC	Total Land Value:				12,600

CONSTRUCTION DETAIL				CONSTRUCTION DETAIL (CONTINUED)								
Element	Cd.	Ch.	Description	Element	Cd.	Ch.	Description					
Model	00		Vacant									
MIXED USE												
Code	Description			Percentage								
903V	MUN MDL-00			100								
COST/MARKET VALUATION												
Adj. Base Rate:				0.00								
				0								
Net Other Adj:				0.00								
Replace Cost				0								
AYB												
EYB				0								
Dep Code												
Remodel Rating												
Year Remodeled												
Dep %												
Functional ObsInc												
External ObsInc												
Cost Trend Factor				1								
Condition												
% Complete												
Overall % Cond												
Apprais Val												
Dep % Ovr				0								
Dep Ovr Comment												
Misc Imp Ovr				0								
Misc Imp Ovr Comment												
Cost to Cure Ovr				0								
Cost to Cure Ovr Comment												
OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B)												
Code	Description	Sub	Sub Descript	L/B	Units	Unit Price	Yr	Gde	Dp Rt	Cnd	%Cnd	Apr Value
BUILDING SUB-AREA SUMMARY SECTION												
Code	Description	Living Area		Gross Area		Eff. Area		Unit Cost		Undeprec. Value		
Ttl. Gross Liv/Lease Area		0		0		0						

No Photo On Record

CURRENT OWNER										TOPO.		UTILITIES		STRT/ROAD		LOCATION		CURRENT ASSESSMENT											
TOWN OF CANDIA C/O SLECTMEN'S OFFICE 74 HIGH STREET CANDIA, NH 03034 Additional Owners:										4	Rolling		8	None	3	Rural	Description	Code	Appraised Value	Assessed Value	2204 CANDIA, NH VISION								
																EXM LAND	9035	13,700	13,700										
										SUPPLEMENTAL DATA																			
Other ID:										EXEMPTION																			
OWNER ACCT:003471 PICK-UP																													
SC GIS ID:										ASSOC PID#																			
RECORD OF OWNERSHIP										BK-VOL/PAGE		SALE DATE		q/u	v/i	SALE PRICE		V.C.	PREVIOUS ASSESSMENTS (HISTORY)										
TOWN OF CANDIA WILLIS, DONNA I										5561/0872		09/18/2014 05/21/2002		U U	V V			1N	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value		
																			2019	9035	13,700	2018	9035	9,200	2017	9035	9,200		
																			Total:										13,700
EXEMPTIONS										OTHER ASSESSMENTS										This signature acknowledges a visit by a Data Collector or Assessor									
Year	Type	Description	Amount	Code	Description	Number	Amount	Comm. Int.																					
Total:																													
ASSESSING NEIGHBORHOOD																				APPRAISED VALUE SUMMARY									
NBHD/ SUB		NBHD NAME		STREET INDEX NAME		TRACING		BATCH		Appraised Bldg. Value (Card)										0									
0001/A										Appraised XF (B) Value (Bldg)										0									
NOTES CLASS VI RD										Appraised OB (L) Value (Bldg)										0									
										Appraised Land Value (Bldg)										13,700									
										Special Land Value										0									
										Total Appraised Parcel Value										13,700									
										Valuation Method:										C									
										Adjustment:										0									
										Net Total Appraised Parcel Value										13,700									
BUILDING PERMIT RECORD										VISIT/ CHANGE HISTORY																			
Permit ID	Issue Date	Type	Description	Amount	Insp. Date	% Comp.	Date Comp.	Comments	Date	Type	IS	ID	Cd.	Purpose/Result															
									07/26/2013			SM	00	Measur+Listed															
									05/26/2009			RK	14	Residential Field Review															
									06/23/2004			PP	14	Residential Field Review															
									11/21/2003			FA	00	Measur+Listed															
LAND LINE VALUATION SECTION																													
B #	Use Code	Use Description	Zone	Frontage	Depth	Units	Unit Price	I. Factor	S A	C. Factor	ST. Idx	S.I. Adj.	Notes- Adj	Rec Y/N	CU Cond	Special Pricing	Adj. Unit Price	Land Value											
1	903V	MUN MDL-00	R			10.30 AC	5,000.00	0.8891	5	0.30	05	1.00	BL	N	0.000		1,333.50	13,700											
Total Card Land Units:						10.30 AC	Parcel Total Land Area:						10.3 AC	Total Land Value:						13,700									

CONSTRUCTION DETAIL				CONSTRUCTION DETAIL (CONTINUED)								
Element	Cd.	Ch.	Description	Element	Cd.	Ch.	Description					
Model	00		Vacant									
MIXED USE												
Code	Description			Percentage								
903V	MUN MDL-00			100								
COST/MARKET VALUATION												
Adj. Base Rate:				0.00								
				0								
Net Other Adj:				0.00								
Replace Cost				0								
AYB												
EYB				0								
Dep Code												
Remodel Rating												
Year Remodeled												
Dep %												
Functional ObsInc												
External ObsInc												
Cost Trend Factor				1								
Condition												
% Complete												
Overall % Cond												
Apprais Val												
Dep % Ovr				0								
Dep Ovr Comment												
Misc Imp Ovr				0								
Misc Imp Ovr Comment												
Cost to Cure Ovr				0								
Cost to Cure Ovr Comment												
OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B)												
Code	Description	Sub	Sub Descript	L/B	Units	Unit Price	Yr	Gde	Dp Rt	Cnd	%Cnd	Apr Value
BUILDING SUB-AREA SUMMARY SECTION												
Code	Description	Living Area		Gross Area		Eff. Area		Unit Cost		Undeprec. Value		
Ttl. Gross Liv/Lease Area:		01		01		01						

No Photo On Record

This is the motion

“Move to request for funds from the Fire Suppression Water Supply Capital Reserve Fund and reimburse the Fire Department for the following invoice”:

Liberty International Trucks	Inv #35805	\$ 4,104.24
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TOWN OF CANDIA

POLICY NUMBER: 2012-001
SUBJECT: FUND BALANCE POLICY
ADOPTION DATE:
REVISION DATE: November 20, 2015
EFFECTIVE DATE: October 29, 2019
SUPERSEDES: April 26, 2016

SECTION 1. PURPOSE

The general purpose of this policy is to improve the Town of Candia's financial stability by protecting itself against and prepare for financial emergencies and economic downturns and contribute to the continuity of financial operations. This policy encompasses the minimum required fund balance reserves and the allowable uses of fund balance reserves.

SECTION 2. DEFINITIONS

General Fund:

A fund used to account for basic governmental services supported mainly by tax revenue. Accounts for all financial resources not required to be accounted for in another fund.

Fund Balance:

The accumulated equity balance in a government fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

Fund Balance must be classified into one or more of the five following categories

1. **Nonspendable Fund Balance:**
Permanent Trust Funds (nonexpendable portion) non-cash assets such as inventories or prepaid items.
2. **Restricted Fund Balance :**
Funds legally restricted for specific purposes, such as grant, library, income balance of permanent funds, and capital project funds that cannot change purpose.
3. **Committed Fund Balance :**
Amounts that can only be used for specific purposes pursuant to a formal vote at Town Meeting; such as expendable trust funds (capital reserve), nonlapsing appropriations and other special revenue funds not listed under restricted and can change purposed via a vote at Town Meeting.

4. Assigned Fund Balance :

Amounts intended by the Board for specific purposes. The Board can choose to delegate this authority to the Finance Director, depending on the situation. Items that would fall under this type of fund balance could be encumbrances.

5. Unassigned Fund Balance :

Residual spendable fund balance after subtracting all of the above amounts.

Restricted Fund Balance:

Includes library, grants, and capital project funds, as well as income balances of permanent funds.

Committed Fund Balance:

The Town Meeting, as the government's highest level of decision-making authority, may authorize special revenue funds in accordance with the provisions of New Hampshire Revised Statutes Annotated (RSAs) and expendable trust (capital reserve funds).

Assigned Fund Balance:

Lapse of Appropriations. All appropriations shall lapse at the end of the fiscal year Unless authorized in accordance with the provision of RSA 32:7.

SECTION 3. SPENDING PRIORITIZATIONS:

1. When an expenditure is incurred that would qualify for payment with either restricted or unrestricted, it will be paid first from restricted funds.
2. When an expenditure is incurred that qualifies for payment from either of the three unrestricted fund balance categories, it will be applied in the following order:
 - 1) Committed, 2) Assigned, and 3) Unassigned.

SECTION 4. OVER EXPENDITURE:

The Town will follow the provisions of the State Municipal Budget Law (RSA 32:11) in emergency situations which may cause an over expenditure of total appropriations.

SECTION 5. FUND BALANCE RECOMMENDATIONS

The New Hampshire Department of Revenue Administration (DRA) recommends the Unassigned Fund Balances remain between 5% and 10% of the Annual Budget.
The Government Finance Officers Association (GFOA) recommends the Unassigned Fund Balances remain between 8% and 17% of the Annual Budget.

SECTION 6. CANDIA'S FUND BALANCE POLICY

Minimum Balance:

The Town shall achieve and maintain a minimum undesignated fund balance 5% of the general fund's annual budget, including Town, School, and County appropriations (without reduction for revenues, special adjustments, grants or other income).

Target Balance:

The Town shall work toward maintaining an undesignated fund balance of at least 15% of the general fund's annual budget, including Town, School, and County appropriation (without reduction for revenues, special adjustments, grants or other income).

FOR EXAMPLE:		Minimum Balance	Target Balance
ANNUAL BUDGETS - 2012:		5%	11.5% 15%
Town	2,889,872		
School	8,599,794		
County	432,916		
Total	11,922,582	596,129	1,788,387

Plan for Target Balances:

The undesignated fund balance target level shall be achieved by conservatively estimating revenues and limiting the usage of any portion of fund balance to reduce the tax rate.

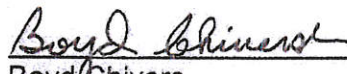
Fund Balance Uses:

The Board of Selectmen may appropriate any amount of undesignated fund balance in excess of the designated percentage or use the excess to offset property taxes as part of the final adopted budget for a fiscal year. The Board may appropriate undesignated fund balances for emergency purposes, as deemed necessary, even if such uses decreases the fund balance below the designated percentage, by the procedure outlined in RSA 32:11. Emergency purposes does not include the offsetting of property taxes or mis-management of funds.

Adopted by vote of the Board of Selectmen on this date, the 29th day of October, 2019.


Susan Young, Chairman

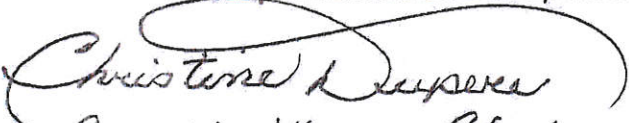

Carleton Robie, Vice – Chairman


Boyd Chivers


Russell Dann


Brien Brock

Received and Recorded: November 19, 2019


Christine Dupera
Candia Town Clerk



Candia Volunteer Fire Department

11 Deerfield Road
Candia, New Hampshire 03034
(603) 483-2202 (603) 483-2311 (fax)
www.CandiaVFD.org



September 2, 2020

Mrs. Susan Young, Chairman, Board of Selectmen
Town of Candia, 74 High Street Candia, NH 03034

Re: Recommendation for Appointment to the Candia Volunteer Fire Department

Dear Chairman Young,

It is my pleasure as Chief of the Town of Candia Volunteer Fire Department to provide you with the name of an individual who I recommend for appointment to the Department. This individual has demonstrated a strong commitment to providing professional level emergency services to the Town of Candia and I offer this recommendation without reservation.

The person recommended has submitted background information attesting to their individual skill level and have agreed to attain and maintain at least a minimum level of professional certification consistent with the needs of the Department. This applicant has also provided information as to their character and background and will have undergone a criminal background investigation conducted by the Candia Police Department and the State Police.

I would request this appointment be made effective September 14, 2020.

Travis Roberts
22 Foster Ave., Apt. 3
Manchester, NH 03103

Again, I am pleased to recommend this individual for appointment. If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

A handwritten signature in cursive script that reads "Dean M. Young".

Dean Young, Chief
cc: Personnel file

Fire Dept.

Dean

SITE LEASE AGREEMENT

This Site Lease Agreement ("Agreement") is made effective as of the 1st day of September, 2020 ("Commencement Date") by and between Barbara Cunningham, ("OWNER"), and The Town of Candia New Hampshire ("LEASEE") c/o Candia Volunteer Fire Department , a New Hampshire municipality and fire department.

RECITALS

- A. The OWNER operates WQDY4112 (153.5 and 159.78, FM), at 230 Tower Hill Road, Candia NH (FRN 0004039327) (the "Radio Station"). Under a valid and existing Federal Communications Commission license.
- B. The OWNER will sell the "Radio Station" to the LEASEE on the commencement date. A bill of sale will be completed and signed.
- C. The LEASEE will lease repeater space on the property at 230 Tower Hill Road, Candia NH upon the commencement date.
- D. The OWNER agrees that this lease will cover electricity used to power the repeater.
- E. The OWNER agrees that this lease will cover the backup generator that will act as the backup power supply to the repeater.
- F. The OWNER and LEASEE agrees that the lease price will be \$1,800 annually.

AGREEMENT

- 1. **Recitals:** The Recitals set forth above are incorporated herein as part of the substantive provisions of this Agreement to the same extent as if fully rewritten hereafter in this Agreement.
- 2. **Premises and Use:** Subject to the terms and conditions of this Agreement, the OWNER hereby leases to the LEASEE the premises ("SITE") described below:
 - a. No less than 4U spaces or an area to install a 2nd repeater or like equipment. In the OWNER's radio room located within the confines of the gated area (230 Tower Hill Road, Candia NH) for the location and operation of the radio equipment. The parties hereto shall mutually agree

- b. The LEASEE, being a Public Safety Organization will be given 1 year to find a suitable re-location of the repeater. The 1-year time frame will be from the end of the 30-day notice of intent.

9. Title and Quite Possession: The OWNER warrants and represents that:

- a. It is the OWNER of the SITE.
- b. The OWNER has the right to enter into this Agreement; and
- c. In addition, the OWNER agrees that during the TERM, and so long as the LEASEE is not in default hereunder:
 - i. The LEASEE shall be allowed to access the SITE as provided in the Agreement.
 - ii. The LEASEE shall have use of the SITE.
 - iii. The SITE shall not be interrupted by or interfered with by the OWNER or anyone claiming any right, title, or interest to the SITE through the OWNER; except as may be necessary for routine maintenance and/or gain access to their equipment.

10. Removal: Upon termination or expiration of this Agreement, the LEASEE may remove its radio equipment and shall restore the SITE to substantially the same condition existing as the Commencement Date, ordinary wear and tear expected.

11. Compliance with Laws: The OWNER warrants and represents that the SITE, and all improvements located thereon, is in substantial compliance with building, life/safety, disability and other laws, codes, and regulations of applicable governmental authorities. The LEASEE shall comply with all applicable laws relating to its use of the SITE.

12. Interference: The OWNER shall assist the LEASEE in resolving technical interference problems with other equipment located at the SITE or any equipment that becomes attached to the SITE at any further date. The LEASEE will pay for any additional equipment and technical services necessary to resolve future interference problems unless those problems are caused by the SITE's equipment failures.

13. Utilities: The OWNER warrants and represents that utilities necessary and adequate for the use of the SITE contemplated herein are presently available at

- c. This Agreement constitutes the entire agreement between the parties and supersedes any prior or contemporaneous written and verbal agreements, representations, promises or understands between the parties.
- d. Any amendments to this Agreement must be in writing and executed by both parties.
- e. If any provision of this Agreement is determined by a court of competent jurisdiction to be an invalid or unenforceable, the remainder of this Agreement or the application of such provisions to persons other than those as to whom it is held invalid and unenforceable, will not be affected and each provision of this Agreement will be valid and enforceable to the fullest extent permitted by the law.
- f. The prevailing party in any action or proceeding to enforce or interpret the terms of this Agreement shall recover from the non-prevailing party all of its reasonable costs and fees, including reasonable attorney's and witness fees.

OWNER:

Signature: _____ Date: _____

By: Barbara Cunningham

It's: President

Address: 230 Tower Hill Road, Candia New Hampshire, 03034

LEASEE:

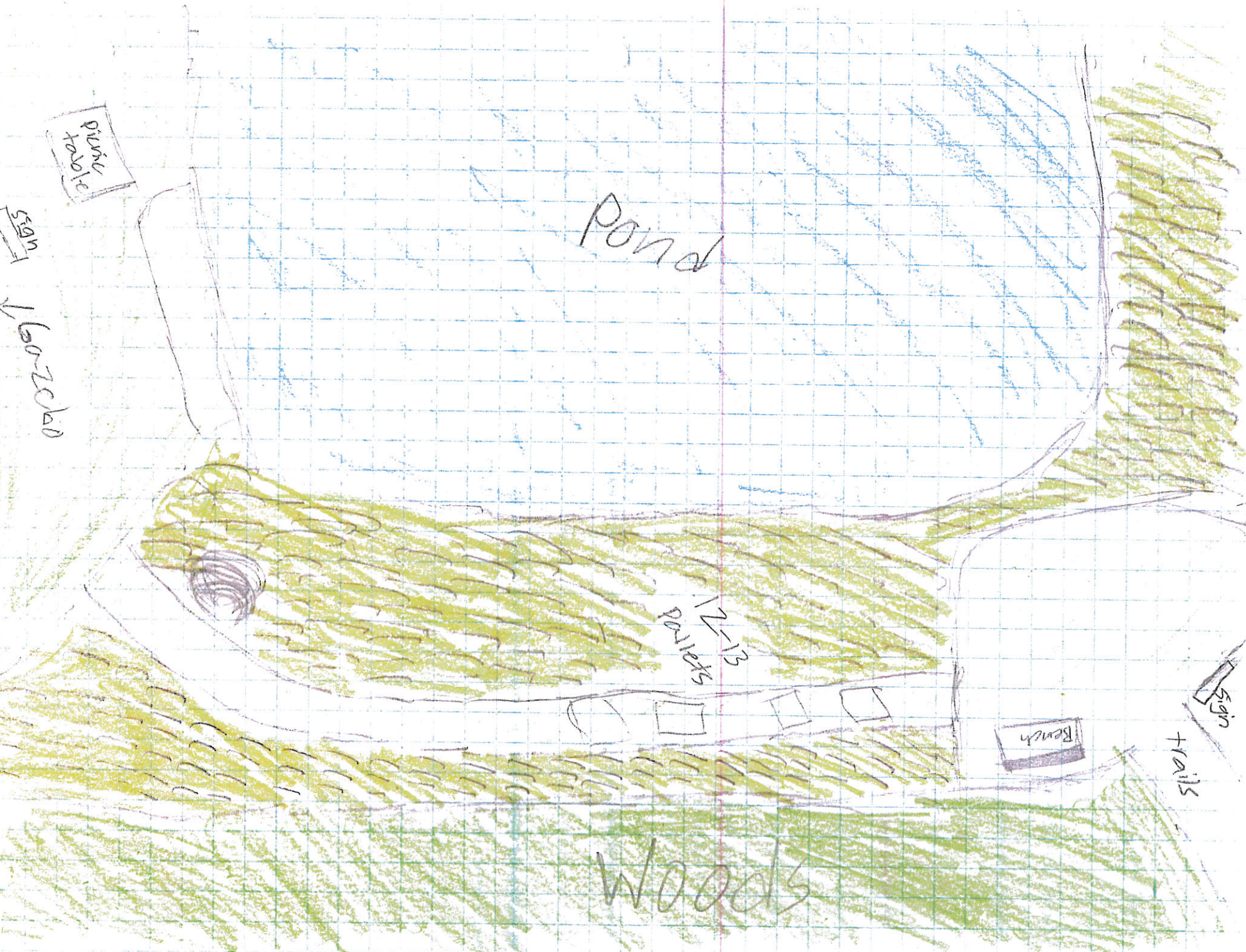
Town of Candia New Hampshire, c/o Candia Volunteer Fire Department

Signature: _____ Date: _____

By: _____

It's: _____

Address: 74 High Street, Candia New Hampshire, 03034





Linda Chandonnet

From: allyoungs@comcast.net
Sent: Sunday, August 23, 2020 11:33 PM
To: Linda Chandonnet
Subject: Fwd: Judi - CCC reappointments

Please print and put in my box.

Thanks,
Sue

Sent from Xfinity Connect Application

-----Original Message-----

From: judilindsey@comcast.net
To: syoung@candianh.org
Sent: 2020-08-19 10:25:26 AM
Subject: Judi - CCC reappointments

Hi Sue,

As chair of the Candia Conservation commission, I would like to send this letter to recommend the following members be reappointed:

- Elizabeth Kruse..... 2019-2022
- Judi Lindsey..... 2019-2022
- Dennis Lewis.....2020-2023
- Dick Snow.....2018-2021 (to be reinstated from alternate to regular member)
- Leon Austin.....2021

FYI - Susan Wilderman has withdraw at this time from the commission.

We are looking forward to your son Ryan joining us in the future!
Thanks for your support of the Candia Conservation Commission.

We especially are grateful for Dean's support by providing the pop-up and prime location for our Bear Sculpture Raffle at the Cruise Nights.

Thank you,
Judi
Chair of the CCC

..

Weekly Payroll and Accounts Payable Manifest Totals				
Check	Payroll	Total	Payroll	
<u>Date</u>	<u>Manifest</u>	<u>Amount</u>	<u>Subtotal</u>	
08/20/20	1118-02	16,829.41	16,829.41	
08/27/20	1119-02	15,819.72	32,649.13	
09/03/20	1120-01	32,129.93	64,779.06	
09/10/20	1121-01	17,380.21	82,159.27	
09/17/20	1122-02	17,910.79	100,070.06	
09/24/20	1123-06	16,877.12	116,947.18	
Check	Accts Pay	Total	Accts Pay	
<u>Date</u>	<u>Manifest</u>	<u>Amount</u>	<u>Subtotal</u>	
08/20/20	202034	53,928.74	53,928.74	
08/27/20	202035	26,740.96	80,669.70	
09/03/20	202036	799,882.51	880,552.21	<i>school 750,000</i>
09/10/20	202037	90,597.38	971,149.59	
09/17/20	202038	61,895.70	1,033,045.29	
09/24/20	202039	62,785.70	1,095,830.99	
Grand Total Payroll and Accts Pay			1,212,778.17	