

October 13, 2020

TOWN OF CANDIA
Road Agent's Report
Month of September 2020

Work Summary:

- Worked on Currier Road reconstruction
- Cleaned up downed trees on North Road
- Worked on salt shed yard
- Graded Tower Hill Road



Dennis Lewis
Road Agent

CANDIA POLICE DEPARTMENT
ACTIVITY 9/3/2020 to 10/1/2020

During this period, the Candia Police Department issued 100 motor vehicle warning and 12 summons'.

Arrests:

On September 8, Robert F. Crocker, age 49, of Nashua, NH, was arrested on a Candia warrant charging Simple Assault, Criminal Mischief and Reckless Operation.

On September 14, Gregory Tebbetts, age 30, of Manchester, NH, was arrested on a Candia warrant charging Reckless Operation.

On September 14, a 58 year-old male from Seabrook, NH, was taken into Protective Custody for Drunkenness.

On September 19, Brett A. Anderson, age 31, of Manchester, NH, was arrested for Driving After Suspension, Suspension of Vehicle Registration and Uninspected Vehicle.

On September 22, Talia Flanagan, age 37, of Manchester, NH, was charged with Simple Assault, Domestic Violence.

On September 23, Collette Jamrog, age 57, of Candia, was charged with Dog a Nuisance.

On September 29, a 35 year-old female from Candia, was taken into Protective Custody for Drunkenness.

No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	1	00.3
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Beas Investigation	0	00.0
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	0	00.0
CIV	Civil Standby	1	00.3
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI	Dcyf Investigation	2	00.6
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	0	00.0
FPR	Found Property	9	02.6
IEA	Involuntary Emergency Hospitalization	0	00.0
JUV	Juvenile Complaint	7	02.1
MED	Medical Call	1	00.3
MVC	Motor Vehicle Complaint	2	00.6
NC	Noise Complaint	3	00.9
NDT	National Drug Take Back	0	00.0
NED	Neighbor Dispute	2	00.6
NO	Notification	0	00.0
NTO	No Trespass Order	1	00.3
OD	Drug Overdose	1	00.3
OF	Fatal Overdose	0	00.0
OHR	Ohrv Complaint	1	00.3
PDB	Prescription Drug Box	0	00.0
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	0	00.0
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	1	00.3
SCA	Scams/Phone&email	4	01.2
SEC	Security Check	32	09.4
SP	Serve Papers	29	08.5
SPA	Suspicious Activity	22	06.5
SPM	Suspicious Motor Vehicle	0	00.0
SPP	Suspicious Person	1	00.3
SSA	Safe Schools Act	3	00.9
SUI	Suicide	3	00.9
SX	Sex Offender Registration	21	06.2
TE	Traffic Enforcement	0	00.0
TRU	Truancy	0	00.0
TWD	Tree / Wires Down	0	00.0
VIN	Vin Verification	2	00.6
WB	Well Being Check	5	01.5
---	Not Specified	1	00.3
AOA	Assist Other Agency	28	08.2
PIN	Police Information	79	23.2
LPR	Lost Property	9	02.6
ASC	Assist Citizen	35	10.3
DIS	Disturbance	21	06.2
OTH	Other	3	00.9
SDT	Sudden Death	3	00.9
ACP	Animal Complaint	6	01.8
AFE	Assist Fire/EMS	2	00.6

Grand Total: 341

Offense Listing
01/01/2020 - 09/30/2020

10/07/2020

Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>TOTALS</u>
Sexual Assault - Aggravated Ci	0	0	0	0	0	0	0	1	0	1
Simple Assault; BI	0	0	0	0	0	0	0	1	0	1
DV; Simple Assault; Physical C	0	0	1	0	0	0	0	0	1	2
Criminal Threatening - Conduct	1	0	0	0	0	0	0	0	0	1
Criminal Threatening - conduct	0	1	0	0	1	0	0	0	0	2
Criminal Threatening - deadly	0	0	0	0	0	0	0	0	1	1
Burglary	0	0	0	1	0	0	1	0	0	2
Theft by Unauthd Taking \$0-\$10	1	0	0	0	1	0	1	0	0	3
Theft by Unauthd Taking \$1501+	0	0	0	1	1	0	0	0	0	2
Attempt To Commit	1	0	0	0	0	0	0	0	0	1
Theft by Unauthd Taking \$0-\$10	0	1	0	0	0	0	5	2	0	8
Theft by Unauthd Taking \$1501+	0	0	0	0	0	1	0	0	0	1
Theft by Deception \$1001-\$1500	0	0	0	0	1	0	0	0	0	1
Theft of Services \$0-\$1000	0	0	0	1	0	0	0	0	0	1
Credit Card Fraud, \$0-\$1000	1	0	0	0	0	0	0	1	0	2
Identity Fraud; Pose as Anothe	0	0	0	0	0	2	0	0	1	3
Identity Fraud; Obtain Persona	1	1	0	0	0	1	1	0	1	5
Identity Fraud; Obtain Info fo	0	0	0	1	1	0	0	0	0	2
Recv Stolen Prop; \$0-\$1000	0	1	0	0	0	0	0	0	0	1
Criminal Mischief	2	0	0	0	0	0	0	0	0	2
Criminal Mischief	0	0	1	0	0	0	1	0	1	3
Criminal Mischief	2	0	0	1	1	1	4	4	2	15
Possession, etc.; Residual Amo	1	0	0	0	0	0	0	0	0	1
Disorderly Conduct	0	2	0	0	0	0	0	0	0	2
DUI - impairment	2	1	0	0	0	0	0	1	0	4
DUI Aggrvtd; >.08/.02% Collisn	0	0	0	0	0	0	0	1	0	1
Involuntary Emergency Admissio	0	0	0	0	0	1	0	0	0	1
PROTECTIVE CUSTODY OF INTOXICA	0	0	0	0	0	1	0	0	0	1
Protective Custody - Alcohol	0	1	0	0	1	0	0	0	2	4
TRANSPORTING ALCOHOLIC BEVERAG	0	0	0	1	0	0	0	0	0	1
Open Container	0	1	0	0	0	0	0	0	0	1
BENCH WARRANT-ELECTRONIC	0	0	1	0	0	0	0	0	0	1
Criminal Trespass	0	0	0	3	0	0	0	1	0	4
Involuntary Emergency Admissio	0	0	1	0	0	0	0	0	0	1
Unlawful Activities; Litter Co	0	0	0	1	0	0	0	0	0	1
Violation of Protective Order	0	0	0	0	1	0	0	0	0	1
False Report	0	0	0	0	0	1	0	0	0	1
TRANSPORTING ALCOHOLIC BEVERAG	0	0	0	1	0	0	0	0	0	1
Proper Care of Horses	0	0	0	0	0	0	0	1	0	1
Procuring Dog License; Tag	0	0	0	1	0	0	0	0	0	1
Dog; Menace, Nuisance, Vicious	2	0	1	1	0	0	0	1	1	6
BENCH WARRANT-ELECTRONIC	0	0	0	0	1	0	0	0	0	1
Stalking; Domestic Violence; O	0	0	1	0	0	0	0	0	0	1
False Report to Law Enf; False	0	0	0	0	0	0	1	0	0	1
Harassment	0	1	0	0	0	1	0	0	0	2
DOG RUNNING AT LARGE-Candia T.	0	0	0	1	0	0	0	0	0	1
POLICE INFO	0	0	0	0	0	0	0	1	0	1
ARREST ON ANOTHER AGENCY'S WAR	0	2	0	0	1	0	0	0	0	3
LOST OR STOLEN MOTOR VEHICLE P	0	0	0	0	1	0	0	0	0	1
OHRV OPERATE ON PRIVATE LAND W	0	0	0	1	0	0	0	0	0	1
Operating OHRV on Land Without	0	0	0	1	0	0	0	0	0	1
OHRV ENDANGER PERSON / DAMAGE	0	0	0	1	0	0	0	0	0	1
Misuse of Plates	0	0	0	0	2	0	0	0	0	2
Suspension of Vehicle Registra	1	0	0	0	0	0	1	0	1	3
DRIVING AFTER REVOCATION OR SU	0	0	1	0	0	0	0	0	0	1
Drive after Rev/Sus	0	0	0	1	0	0	0	0	0	1

Drive after Rev/Suspension	2	1	1	0	2	0	0	0	1	7
Conduct After Accident	0	0	0	0	0	0	0	0	1	1
Reckless Operation	0	0	0	0	0	0	2	2	1	5
ADMINISTRATION REVIEW AND HEAR	1	0	0	0	0	0	0	0	0	1
APPEAL OF ADMINISTRATIVE LICEN	1	0	0	0	0	0	0	0	0	1
Alc Interlock MV Not Equipped	0	0	0	0	0	0	1	0	0	1
Uninspected Vehicle	0	0	0	0	0	0	0	1	1	2
DOG A NUISANCE	0	0	0	0	0	1	1	0	0	2
Arrest - Bench Warrant	0	1	0	0	0	0	0	0	0	1
Arrest on Warrant	0	0	0	0	0	0	1	0	0	1
TOTALS	19	14	8	18	15	10	20	18	15	137

MEMORANDUM

To: Candia Board of Selectmen
From: Candia Police Chief Michael McGillen
Subject: Candidate Philip McPherson
Date: October 9, 2020
CC: Personnel File

I recommend that the Board hire Philip McPherson as a Part Time Police Officer, Grade 5 Step 4 \$20.61 hr., effective immediately. A conditional offer of employment has been agreed to and signed by him. Lieutenant Rick Langlois has conducted a background investigation.

Mr. McPherson currently works for the New Hampshire Marine Patrol as a Part Time Marine Patrol Officer. Mr. McPherson graduated from 279th Part-Time Officer Academy on May 28, 2020. Also, he is expecting to graduate from the Southern New Hampshire University with a Bachelor of science in Justice Studies in December 2020.

**Candia Volunteer
Fire Department
11 Deerfield Road
Candia, NH 03034
603-483-8588
603-483-0252 fax**

Memo

Date: October 13, 2020
To: Board of Selectmen
Re: Monthly Report

September 2020 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
 - 2. Reviewed specs for new fire truck
 - 3. EMS Training
-

Candia Fire Rescue

Candia, NH

This report was generated on 10/7/2020 8:51:56 AM



Incident Type Count per Station for Date Range

Start Date: 09/01/2020 | End Date: 09/30/2020

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
100 - Fire, other	1
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	1
321 - EMS call, excluding vehicle accident with injury	20
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	1
740 - Unintentional transmission of alarm, other	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 1 - Station 1: 39

Only REVIEWED incidents included.



Candia Fire Rescue

Candia, NH

This report was generated on 10/7/2020 8:51:28 AM



Incident Statistics

Start Date: 09/01/2020 | End Date: 09/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		25	
FIRE		14	
TOTAL		39	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$11,200.00		\$11,200.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		7	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		NaN	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:13:05	0:07:05	
AVERAGE FOR ALL CALLS		0:13:06	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:08:06	0:02:42	
AVERAGE FOR ALL CALLS		0:07:45	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Candia Fire Rescue		26:20	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



September 2020

INSPECTION BREAKDOWN including CO's

Commercial, Mixed, L1, L2

Building (BP)	1
Electrical (EL)	1

Residential

Building (BP)	47
Electrical (EL)	15
Gas Burner/Fireplace (GB/FP)	9
Gas Piping/Tanks (GP/GT)	10
Oil Burner (OB)	2
Plumbing (PL)	8
Septic (SE)	5
Underground Tank (UT/UG)	1
CO's = Closed Permits	17

Total Inspections: 116

BREAKDOWN PERMITS ISSUED

Building (BP)	15
Electrical (EL)	9
Gas Burner/Fireplace (GB/FP)	6
Gas Piping/Tanks (GP/GT)	7
Oil Burner (OB)	2
Plumbing (PL)	5
Roof (RF)	4
Septic (SE)	2

Total Permits: 59

September, 2020
Building Activity Report Summary

	<u>September 2019</u>	<u>September 2020</u>
Permits Issued	27	59
New Code Enforcement Cases	0	0
Open Code Enforcement Cases	4	5
Code Enforcement Cases Closed	0	0
Inspections Performed (insp + co's)	96	116
CO's/CC's = Closed Permits	40	17
Renewed Permits	2	2

Revenue September, 2019
 $\$3,336.00 + \$814.64 = \$4,150.64$

Revenue September, 2020
 $\$6,076.75 + \$59.00 = \$6,135.75$

Revenue YTD, 2019
 $\$17,291.03 + \$4,150.64 = \$21,441.67$

Revenue YTD, 2020
 $\$24,312.98 + \$6,135.75 = \$30,448.73$

Submitted by: *Th. Spence*

Date: 10/13/2020

Revenue

<u>September 2019</u> \$447.25	<u>September 2020</u> \$577.56
2019 YTD - \$ 30,081.13	2020 YTD - \$33,546.05

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On 9/11 we marketed **2,120** lbs. of Hi-grade dirty Alum. , which generated **\$254.40** in revenue (if it were not separated from the scrap metal pile, it would have generated only **\$79.50** in revenue).

On 9/26 there was **10.77** tons of cardboard marketed which generated **\$323.16** in revenue.

On 9/26 there were **112** tires recycled.

September 2020

Candia Recycling Center Monthly Report

	<u>September, 2019</u>	<u>September, 2020</u>
M.S.W. (Trash)	55.81 tons	72.06 tons
C&D Debris	70.75 tons	82.76 tons
Total waste	125.56 tons	154.82 tons

Recyclables

	<u>September, 2019</u>	<u>September, 2020</u>
Mix Paper	11`bales 8.44 tons	9 bales 6.88 tons
Cardboard	10 bales 7.12 tons	9 bales 6.58 tons
#1 - #7 plastics	2 bales 1.50 tons	1 bales .60 tons
Alum. Cans	1 bales .40 tons	2 bales .91 tons
#2 natural plastic	1 bale .43 tons	0
Total bales	25 bales 17.89 tons	24 bales 17.03 tons
Glass -	none sent out	1 load 11.49 tons
Total weight	17.89 tons	28.52 tons

August 2020**Candia Recycling Center Monthly Report**

	<u>August, 2019</u>	<u>August, 2020</u>
M.S.W. (Trash)	65.45 tons	59.07 tons
C&D Debris	65.48 tons	52.09 tons
Total waste	130.93 tons	111.16 tons

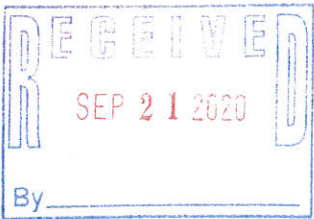
Recyclables

	<u>August, 2019</u>	<u>August, 2020</u>
Mix Paper	10 bales 7.90 tons	6 bales 4.66 tons
Cardboard	8 bales 5.75 tons	9 bales 6.44 tons
#1 - #7 plastics	4 bales 2.46 tons	4 bales 2.45 tons
Alum. Cans	2 bales .85 tons	2 bales .85 tons
Tin Cans	3 bales 2.03 tons	2 bales 1.18 tons
#2 natural plastic	0	1 bale .44 tons
Total bales	27 bales 18.99 tons	24 bales 16.02 tons
Glass -	0	0
Electronics -	2.9 tons	0
Total weight	21.89 tons	16.02 tons

<u>Revenue</u>	
<u>August 2019</u>	<u>August 2020</u>
\$0	\$0
2019 YTD - \$30,081.13	2020 YTD - \$28,024.13

On 8/14 there were 64 tires recycled.

On 8/28 there were 46 Freon units that were evacuated.



Carla Penfield
PO Box 84
74 Jane Dr. Candia

LOOK
PLEASE READ
SY
BEB
RD
pc

To the Candia Select Board

My current term on the board of Trustees of Smyth Memorial Building is up. I am requesting to reappointed for another 5 year term.

I thank you very much for your consideration.

Carla Penfield

A handwritten signature in cursive script that reads "Carla Penfield".

Linda Chandonnet

From: allyoungs@comcast.net
Sent: Thursday, October 08, 2020 12:38 PM
To: Linda Chandonnet
Cc: allyoungs@comcast.net
Subject: Fwd: Candia Woman's Club & Scouting For Food

Please print for me and other Selectmen and put under "Other Business" on agenda.

Thanks,
Sue

Sent from Xfinity Connect Application

-----Original Message-----

From: cotejla@hotmail.com
To: allyoungs@comcast.net
Sent: 2020-10-06 5:05:30 AM
Subject: Candia Woman's Club & Scouting For Food

Good Morning Sue,

I hope you are having a great week! The weather is supposed to warm up towards the end of the week and last the weekend, just what I was hoping for!

I wanted to reach out to you as the Boy Scouts are moving forward with their annual Scouting For Food drive that they organize with the Candia Community Woman's Club (CCWC) each year. This event supports the Candia Food Pantry in so many ways! Below are the details that the CCWC will be changing because of these complex times. We know that the Town Hall is still closed to the public and hope that these changes will be ok.

November 14th

- **Only CCWC members will be allowed in the Town Hall for the event**
- **CCWC members will sort, label and count all donations**
- **Unloading Donations – Two Options**
 - **Anyone coming from their route can leave the donations outside the double doors on the steps or sidewalk (weather permitting)**
 - **If you want them placing the donation in the Town Hall we are asking that only 1 person from each vehicle drop the donations on the floor right inside the door**
- **All volunteers handling bags on routes & in the Town Hall would be required to wear gloves and masks**

We usually have about 40 volunteers in the building that consist of scouts, parents and CCWC members but we want to restrict that this year to only CCWC members in the building. Are there any other restrictions that you would want us to have in place for this event?

I am at school each day till 3 so feel free to call me if it is easier to discuss anytime after that.

Thanks for your support,
Lisa Cote



Stantec Consulting Services Inc.
5 Dartmouth Drive Suite 200, Auburn NH 03032-3984

October 7, 2020
File: 195113328

Attention: Susan Young
Town of Candia
Board of Selectmen
74 High Street
Candia, NH 03032

Dear Mrs. Young,

Reference: Jane Drive Stormwater Erosion Assessment

As you are aware, at the request of the Highway Department and the Board of Selectman Stantec performed a site visit and inspection on August 20th, 2020 and summarized our finding in a memo, delivered to the Board and dated September 1, 2020 regarding the recent stormwater erosion at Jane Drive. Based on this scope of work performed our engineering fee is \$314.50. We are enclosing for your review and signature a Notice to Proceed (NTP) for these engineering services so that we can invoice the Town for these services provided. Please execute the attached NTP and return to us.

Should you have any questions or require any additional information please feel free to contact us.

Respectfully,

Stantec Consulting Services, Inc.

A handwritten signature in blue ink, appearing to read "Bryan Ruoff", followed by a horizontal line.

Bryan Ruoff PE
Associate
Phone: 603 206 7548
Cell: 603 854 9501
bryan.ruoff@stantec.com

Attachment: N/A

- c. Candia Board of Selectmen
Lisa Galicia, Candia Land Use Office
Linda Chandonnet, Candia Board of Selectman's Office
Rene LaBranche, Stantec



Stantec

NOTICE TO PROCEED

PROJECT NAME: Jane Drive Storm Water Assessment

PROJECT ADDRESS: Candia, NH

STANTEC'S PROJECT NO.: TBD

"CLIENT"

Name: TOWN OF CANDIA, NH

Address: 74 High Street - Candia NH, NH 03034

Phone: (603) 483-8588

Fax: (603) 483-8101

Representative: Susan Young, Chair Board of Selectmen

"STANTEC"

Name: STANTEC CONSULTING SERVICES INC.

Address: 5 Dartmouth Drive Suite 101, Auburn NH 03032

Phone: (603) 669-8672

Fax: (603) 669-7636

Representative: Bryan Ruoff, ASsociate

DESCRIPTION OF ASSIGNMENT AND SERVICES ("SERVICES"):

Perform engineering services as described in Stantec's October 6, 2020 letter

FEE BASIS ("FEES"): Agreement Amount: \$314.50. Invoice Basis: TM based on Stantec Rate Tables invoiced monthly

By this NOTICE TO PROCEED effective August 19, 2020 ("EFFECTIVE DATE"), CLIENT authorizes STANTEC to proceed with the SERVICES in accordance with the TERMS AND CONDITIONS of the Professional Services Agreement dated May 1, 2001, between TOWN OF CANDIA, NH and STANTEC CONSULTING SERVICES INC., CLIENT agrees to pay STANTEC's invoices for the FEES upon receipt.

TOWN OF CANDIA, NH

Susan Young, Chairman Board of Selectmen

Print Name and Title

Per: _____

Print Name and Title

Per: _____

STANTEC CONSULTING SERVICES INC.

Rene LaBranche, Vice President

Print Name and Title

Per: 

Bryan Ruoff, Associate

Print Name and Title

Per: 

CONDITIONS:

1. The total amount of all claims the CLIENT may have against STANTEC shall be strictly limited to the professional fees paid to Stantec for the SERVICES.
2. Fees for Services will be performed at STANTEC'S time basis rates unless noted otherwise above. An 8% flat rate disbursement recovery charge will be applied to all fees.



Stantec Consulting Services Inc.
5 Dartmouth Drive Suite 200, Auburn NH 03032-3984

October 7, 2020
File: 195189005

Attention: Susan Young, Chair

Town of Candia
Board of Selectmen
74 High Street
Candia, NH 03032

Dear Mrs. Young,

Reference: 436 New Boston Road Recommended Corrective Action

Per the request of the Board of Selectmen and the Highway Department we have develop a scope and fee to perform the following engineering services on behalf of the Town as previously discussed:

- Task#1 - Perform a Site Inspection with NHDES to assess compliance with the approved AoT permit.
- Task#2 – Create and distribute a letter of recommended corrective action(s) for the site.
- Task#3 – Create a surety estimate for the necessary corrective action for the subject project.
- Task#4 – Perform site inspections to monitor compliance with NHDES and Town regulations regarding the corrective action for the site. Assumes five (5) site visits, inspections, and inspection summary reports to be delivered to the Town within 48-hours of the performed inspections.
- Task#5 – Attendance at two (2) Board of Selectmen and/or Planning Board meetings to discuss the inspection, sure estimate, and/or the status of the project.

To perform these tasks, we are proposing a Time & Expense fee of **\$4,800** based on Stantec standard billing rates and the time associated anticipated for each task. As you are aware, task 1 and 2 have already been completed.

We have also included a Notice to Proceed (NTP) for your review and execution for this scope of work. Once we are in receipt of a signed NTP, we will submit within two weeks to the Town a surety estimate for the recommended corrective actions for the site and will perform a site inspection of the recently performed corrective actions that occurred on the site.

Should you have any questions or require any additional information please feel free to contact us.

October 7, 2020
Susan Young, Chair
Page 2 of 2

Reference: 436 New Boston Road Recommended Corrective Action

Regards,

Stantec Consulting Services, Inc.



Bryan Ruoff PE
Associate
Phone: 603 206 7548
Cell: 603 854 9501
bryan.ruoff@stantec.com



Rene LaBranche
Vice President
Phone: 603 206 7532
Cell: 603 203-3801
Rene.labranche@stantec.com

Attachment: Notice to Proceed

- c. Candia Board of Selectmen
Dennis Lewis, Town of Candia Highway Dept.
Lisa, Galcia, Town of Candia Land Use Office
Rene LaBranche, Stantec



Stantec

NOTICE TO PROCEED

PROJECT NAME: 436 New Boston Road Review
PROJECT ADDRESS: Candia, NH
STANTEC'S PROJECT NO.: TBD

"CLIENT"

Name: TOWN OF CANDIA, NH
Address: 74 High Street - Candia NH, NH 03034
Phone: (603) 483-8588 **Fax:** (603) 483-8101
Representative: Susan Young, Chair Board of Selectmen

"STANTEC"

Name: STANTEC CONSULTING SERVICES INC.
Address: 5 Dartmouth Drive Suite 101, Auburn NH 03032
Phone: (603) 669-8672 **Fax:** (603) 669-7636
Representative: Bryan Ruoff, ASsociate

DESCRIPTION OF ASSIGNMENT AND SERVICES ("SERVICES"): Perform engineering services as described in Stantec's October 7, 2020 letter

FEE BASIS ("FEES"): Agreement Amount: \$4800. Invoice Basis: TM based on Stantec Rate Tables invoiced monthly

By this NOTICE TO PROCEED effective August 20, 2020 ("EFFECTIVE DATE"), CLIENT authorizes STANTEC to proceed with the SERVICES in accordance with the TERMS AND CONDITIONS of the Professional Services Agreement dated May 1, 2001, between TOWN OF CANDIA, NH and STANTEC CONSULTING SERVICES INC., CLIENT agrees to pay STANTEC's invoices for the FEES upon receipt.

TOWN OF CANDIA, NH

Susan Young, Chairman Board of Selectmen
Print Name and Title


Per: _____

Print Name and Title


Per: _____

STANTEC CONSULTING SERVICES INC.

Rene LaBranche, Vice President
Print Name and Title

Per: 

Bryan Ruoff, Associate
Print Name and Title

Per: 

CONDITIONS:

1. The total amount of all claims the CLIENT may have against STANTEC shall be strictly limited to the professional fees paid to Stantec for the SERVICES.
2. Fees for Services will be performed at STANTEC'S time basis rates unless noted otherwise above. An 8% flat rate disbursement recovery charge will be applied to all fees.

Weekly Payroll and Accounts Payable Manifest Totals				
Check	Payroll	Total	Payroll	
<u>Date</u>	<u>Manifest</u>	<u>Amount</u>	<u>Subtotal</u>	
10/01/20	1124-03	16,275.37	16,275.37	
10/08/20	1125-09	15,846.21	32,121.58	
10/15/20	1126-02	16,162.01	48,283.59	
Check	Accts Pay	Total	Accts Pay	
<u>Date</u>	<u>Manifest</u>	<u>Amount</u>	<u>Subtotal</u>	
10/01/20	202040	745,339.04	745,339.04	<i>school 700,000</i>
10/08/20	202041	51,321.23	796,660.27	
10/15/20	202042	60,889.46	857,549.73	
Grand Total Payroll and Accts Pay			905,833.32	