

**APPROVED**  
**Candia's Virtual Selectmen's Public Session Minutes**  
**November 9th, 2020 at 7:00 pm**

Note: Individual roll call has been taken after each motion.

**Attendance:** Chair Susan Young, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Brien Brock, Selectman Patrick Moran, and Administrative Assistant Linda Chandonnet

Pledge of Allegiance.

**Fire Department Request:**

Fire Chief Young described how the Fire Department uses a LifePak Monitor that is critical to the Fire Department however, it is over 10 years old and will no longer be serviced. The cost for a new Monitor is \$35,411, and if purchased before December 11<sup>th</sup>, 2020 only \$24,485. The Elliot Hospital has a Charitable Trust for a Grant that will give Candia \$5,000 towards it and he asked the Board for \$10,000 from the budget to purchase it. The remainder amount needed would be paid with money left from the Fire Department's 2020 budget.

Selectman Dann motioned to authorize \$10,000 for the Stryker LifePak 15V4 Monitor and Defibrillator out of the Municipal Unanticipated Fund. Seconded by Selectman Brock. Chair Young opened for discussion. Planning Board Chair Cartier asked for the manufacturers name. Fire Chief Young replied that Stryker is the company name and who bought out the company Physio. End of discussion. Chair Young called for a vote. All in favor. Motion carried by a vote of 5-0-0.

**Approval of Minutes: Public and Non-Public Session Minutes for October 26th, 2020.**

No corrections noted.

Selectman Brock motioned to accept the October 26th, 2020 Selectmen's Public and Non-Public Session Minutes. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers motioned to accept the October 26th, 2020 Selectmen's Non-Public Session Minutes. Selectman Chivers withdrew his motion.

**Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.**

**Highway:** See attached report.

**Police:** See attached reports.

**Fire:** See attached reports.

**Building:** See attached reports. Selectman Chivers stated they commenced an enforcement case of property on Old Deerfield Road in which our Town Attorney drew up a complaint and Building Inspector Gagne has signed a notarized statement and filed it with District Court. They ask that any of the bills that come in for legal expenses associated with prosecuting the Zoning Board Ordinance should be charged to the Land Use Special Project Account.

Building Inspector Gagne joined via Zoom, added that he served the Cease & Desist in regards to the sand blasting at 17 Old Manchester Rd. and everyone agreed they will hold off doing anything until DES goes to assess the area and report back to the Planning Department with any findings.

The Recycle Center employees helped Building Inspector Gagne and Administrative Assistant Galica clean out the Town Office basement and did a great job. They will be putting plywood down so everything is off the floor and to prevent it from getting wet.

Selectmen Chivers asked the Board if Administrative Assistant Galica would be allowed to take all the Policies that the Board of Selectmen have adopted over several years and will put them all together into a book. The Board all agreed.

**Solid Waste:** No reports available at this time.

### **OLD BUSINESS**

**2021 Proposed Budget:** Chair Young added that in her view the Budget Committee wants to support the Town and are aware how careful everyone is with money however, the 9% increase that was submitted may be too high. The Select Board will meet again with the Budget Committee on November 19<sup>th</sup>, 2020 and is when they make the final vote. All departments may want to do an overall review and possibly cut back so it passes.

Selectman Chivers explained the Town Operating Budget Adjustment options and discussion ensued for potential solutions. See attached.

Selectman Chivers motioned for a maximum on the 2021 Operating Budget of \$3,100,000. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

**Warrant Articles:** Board discussion on the proposed Warrant Articles, excluding the last one listed for the Veteran's Credit. See attached.

Selectman Chivers motioned the 14 Warrant Articles as presented to be approved for inclusion on the town warrant. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers added that he would like to increase the Veteran's Tax Credit from \$300 to \$500 yearly.

Selectman Chivers motioned for the Town to modify the Veteran's Tax Credit in accordance with RSA 72:28, II of \$300 to \$500 a year. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers motioned to add another Warrant Article and to see if the town will vote to allow the Select Board to write a lease agreement with the Jesse Remington High School for the use of the Smyth Memorial Building. The lease shall not exceed 10 years. Seconded by Selectman Brock. All in favor. Motion carried by vote of 5-0-0

### **NEW BUSINESS**

**Credit Card:** Administrative Assistant Chandonnet stated she discovered a company that would issue a town municipality credit card for purchases with no added fees and could be used for multiple town departments. An explanation was given how it would work. The Board requested a

review from the Town's Auditors for their approval first. Information will be sent to the auditors for review.

**Capital Improvement Plan:** Selectman Chivers debated the Fire and Police Department Facilities CIP (Capital Improvements Plan) information that was provided. Planning Board Chair Cartier shared additional information. The Planning Board will be having a Public Meeting on November 18<sup>th</sup>, 2020 to discuss the CIP and Ordinance Amendments.

For additional information refer to information on the website under Candia's Planning Board, regarding the CIP and Ordinance Amendments.

### **OTHER BUSINESS**

**Election:** Chair Young thanked the Board for assisting at the Elections on November 3<sup>rd</sup>, 2020.

**Board to authorize the payments of payroll and payables.** Selectman Chivers announced the grand total for payroll for the 2 weeks ending November 5<sup>th</sup> and November 12<sup>th</sup> was \$857,082.80, of which the School received \$700,000.

Selectman Chivers motioned to approve the accounts payable and payroll checks for the 2-week period in the amount of \$857,082.80. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

### **Calendar:**

- The Town Offices will be closed on November 11<sup>th</sup>, 2020 in observance of Veteran's Day.
- The next Board of Selectmen's Meeting is scheduled for Monday, November 23<sup>rd</sup> at 7pm.
- The Town Offices will be closed on November 26<sup>th</sup> & 27<sup>th</sup> for the Thanksgiving Holiday.

**Public Input:** Smyth Memorial Building, Chair Carla Penfield announced that she was contacted by the daughter of the late Mrs. Geneviève Brewer for a bench to be made in her mother's honor and possibly be placed in front of the Smyth Memorial Library. Ms. Penfield will keep the Board updated.

Ms. Carla Penfield added that she believes it would benefit everyone to have a public meeting where people can speak about the Fire and Police Facility, School and the growth of Candia.

**9:22 pm** Selectman Dann motioned to suspend the Public Session and go to RSA 91A: 3 II. Seconded by Selectmen Moran. All in Favor. Motion carried by a vote of 5-0-0.

**10:40 pm** Selectman Dann motioned to move from the Non-Public Session and enter into a Public Session. Seconded by Selectmen Chivers. All in Favor. Motion carried by a vote of 5-0-0.

**10:41 pm** Selectman Chivers motioned to adjourn the Public Meeting. Seconded by Selectmen Moran. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted,  
Linda Chandonnet, Recording Secretary