

~~Unapproved~~ **APPROVED**
Candia's Virtual Selectmen's Public Session Minutes
December 7th, 2020 at 7:00 pm

Note: Individual roll call has been taken after each motion.

Attendance: Chair Sue Young, Vice-Chair Brien Brock, Selectman Russ Dann via Zoom, Selectman Boyd Chivers, Selectman Patrick Moran and Planning Board Administrative Assistant Lisa Galica

Guests: Town Moderator Clark Thyng, Moore School Board Chairman Matt Woodrow via Zoom and CYAA President Rob Jones

Pledge of Allegiance

Approval of Minutes: Public Session Minutes for November 23rd, 2020.

No corrections noted.

Selectman Chivers made a motion to accept the November 23rd, 2020 Selectmen's Public Session Minutes. Seconded by Selectman Brock. All in favor. Motion carried by a vote of 4-0-1. Chair Young abstained.

Non-Public Session Minutes for November 23rd, 2020.

No corrections noted.

Selectman Chivers made a motion to accept the November 23rd, 2020 Selectmen's Non-Public Session Minutes. Seconded by Selectman Brock. All in favor. Motion carried by a vote of 4-0-1. Chair Young abstained.

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.

Highway: See attached report.

Police: See attached reports.

Fire: See attached reports.

Building: See attached reports.

Solid Waste: See attached reports. The Recycle Center was closed on December 6th, 2020 due to no power.

There will be a Public Hearing for the Town Budget on Wednesday, December 9th, 2020. There will also be a Public Hearing for the Town's School Budget on Thursday, December 10th, 2020.

OLD BUSINESS

Warrant Articles: Selectman Brock stated they had previously made an error in the sum of \$500 and wanted it corrected and made a motion to see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (**\$1,000**) in continuation of its support of the **CASA (Court**

Appointed Special Advocates for Children). Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

The Board asked if Accounting and Payroll Specialist Donna Becker would be numbering all the Warrant Articles.

Proposed Budget: Chair Young explained to the Board that they may want to review the Town Budget again and lower it more, because it shows a 4.4% increase. The Budget Committee was not in favor of the increase and that she does not support it. The Board Members did not agree the amount had increased.

Chair Young suggested that the Board may want to consider putting the Town Administrator as a Warrant Article and let the Public decide. The Board Members stated how important a Town Administrator is and wanted to leave it in the Budget.

NEW BUSINESS

Deliberative Session Discussion:

Moore School Board Chairman Matt Woodrow explained that the current guidelines of 6 feet social distancing and with having the Deliberative Session at Moore School, that they would only be able to fit 35 people and with 6 people on the stage. The concern is when the 36th person enters the building that they do not want to turn them away. There is also another consideration of only using 3 feet social distancing and fitting 70 people with 12 people on the stage, but everyone would be required to wear a mask. It would hard to tell how many people will attend. The School Board has decided to take the offer from CYAA and to move it there. It would be safer, there is additional space, and they would not have to turn anyone away.

CYAA President Rob Jones stated that he does not think there would be a capacity issue and it may be possible for 90-100 people attend. Discussion on the set up of chairs, tables and PA system that would be needed.

Town Moderator Clark Thyng explained the reasons why he would not recommend using Zoom. His suggestion would be to use Live Stream for the meeting as it gives the voters a chance to watch, learn and understand and make a more educated decision in March for the Ballot Casting. The Governor's Guideline orders will expire on January 15th, 2020 and it may change for the date of the Deliberative Session on safe distancing.

CYAA President Jones added that January 30th that we could have access to the CYAA building all day, as early or the night after 8:30pm. They will also hold the February 2nd, 2021 as the snow date from 4-8pm. Selectman Moran rejoined the meeting.

Selectman Brock made a motion to accept the using the CYAA facility for the Deliberative Session on January 30th, 2021 at 10am and the snow date of February 2nd, 2021 at 4-8pm. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Selectman Brock added that they have received a billing request for the commercial cleaning that was done before the Town Elections at the CYAA Building of \$806 and to have it reimbursed. Selectman Brock made a motion to accept and pay the billing request for the cleaning bill the CYAA occurred prior to Town Elections. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Employee of the Year: The Board all agreed Deputy Town Clerk Donna Hetzel was recommended as Employee of the Year. All were in favor.

Holiday Schedule: The Board reviewed the 2021 Town Office Holiday Schedule. Selectman Chivers made a motion to approve the 2021 Town Office Holiday Schedule as presented. Seconded by Selectman Brock. There was discussion and clarification on the approval for the second page of the 2021 Recycle Center Holiday Schedule for Memorial Day and Labor Day for the Recycle Center employees to have the Sunday's off for long weekends. All in favor. Motion carried by a vote of 5-0-0.

Town Report Dedication: The Board discussed who they would nominate for the Town Report Dedication and research it more before deciding and will make their decision at the next meeting on December 28th, 2020.

Selectman Dann announced the Recycle Center Compactor contract quote of \$42,525, which is \$4,000.00 cheaper than buying them each separately. These 2 new units will be in next year 2021 and he will sign the contract and place it in the drop-box to have Accounting and Payroll Specialist Becker send it to the company.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the grand total for payroll for week ending December 3rd was \$32,995.08. For week ending December 10th was \$62,535.32. Accounts payables for the week ending December 3rd in the amount of \$1,016,919.10 of which the school received \$500,000 and the County received \$449,217.00, and week ending December 10th for \$53,446.10, for a grant total of \$1,165,895.60. Seconded by Selectman Brock. All were in favor. Motion carried by a vote of 5-0-0.

Calendar:

- The Town Offices will be closed on Friday, December 25th, 2020 - Christmas Day.
- The next Board of Selectmen's Meeting is scheduled for Monday, December 28th, 2020.
- The Town Offices will be closed on Friday, January 1st, 2021 - New Year's Day.

Public Input: None noted.

8:36 pm Chair Young made a motion to suspend the Public Meeting and enter Non-Public Session. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.

Selectman Moran made a motion to seal the Non-Public Session Minutes. Seconded by Selectmen Brock. All in Favor. Motion carried by a vote of 5-0-0.

9:26pm Selectman Chivers made a motion to move from the Non-Public Session **RSA 91-A:3, II(c)** and enter into a Public Session. Seconded by Selectmen Brock. All in Favor. Motion carried by a vote of 5-0-0.

9:27 pm Selectman Moran made a motion to adjourn the Public Meeting. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.

Candia Selectmen's Public Session Minutes of 12/07/2020

Respectfully submitted,
Linda Chandonnet, Recording Secretary